

City of Tea  
Regular Meeting  
November 4, 2019

A regular meeting of the Tea City Council was held at Tea City Hall on November 4, 2019 at 7:00 pm.

Mayor John Lawler called the meeting to order with the following members present: Sidney Munson, Jim Erck, Chuck Ortmeier, Joe Weis, Casey Voelker and Todd Boots. Also present: Planning & Zoning Administrator Kevin Nissen, City Administrator Dan Zulkosky, City Engineer Ben Scholtz, and Sara Lum of SECOG. Finance Officer Dawn Murphy was absent.

There were no Public Comments.

**AGENDA. MOTION 19-204. MOTION** by Ortmeier, seconded by Boots to approve the November 4, 2019 agenda. All members voted AYE.

**PUBLIC HEARING CLEAN WATER UTILITY IMPROVEMENT PROJECT.** Sara Lum from Southeastern Council of Governments discussed the future Sanitary Sewer Regionalization Project. The City expects to apply for approximately \$12,400,000 for clean water improvements. The City is seeking the project funding from the Board of Water and Natural Resources for the project. The funds could be a grant from the state Consolidated Water Facilities Construction Program and/or a loan from the Clean Water State Revolving Funds (SRF) Program. The expected Clean Water SRF loan terms are 2.75 percent for 30 years, and the Board of Water and Natural Resources may forgive all or a portion of the loan principal. **RESOLUTION NO 19-11-28. MOTION** by Weis, seconded by Ortmeier to approve the following resolution. All members voted AYE. **A RESOLUTION AUTHORIZING AN APPLICATION FOR FINANCIAL ASSISTANCE, AUTHORIZING THE EXECUTION AND SUBMITTAL OF THE APPLICATION, AND DESIGNATING AN AUTHORIZED REPRESENTATIVE TO CERTIFY AND SIGN PAYMENT REQUESTS. WHEREAS,** the City of Tea (the “City”) has determined it is necessary to proceed with improvements to its Wastewater System, including but not limited to the City of Tea Sanitary Sewer Regionalization Project (the “Project”); and **WHEREAS,** the City has determined that financial assistance will be necessary to undertake the Project and an application for financial assistance to the South Dakota Board of Water and Natural Resources (the “Board”) will be prepared; and **WHEREAS,** it is necessary to designate an authorized representative to execute and submit the Application on behalf of the City and to certify and sign payment requests in the event financial assistance is awarded for the Project, **NOW THEREFORE BE IT RESOLVED** by the City as follows: 1. The City hereby approves the submission of an Application for financial assistance in an amount not to exceed \$12,400,000 to the South Dakota Board of Water and Natural Resources for the Project. 2. The City Administrator is hereby authorized to execute the Application and submit it to the South Dakota Board of Water and Natural Resources, and to execute and deliver such other documents and perform all acts necessary to effectuate the Application for financial assistance. 3. The City Administrator is hereby designated as the authorized representative of the City to do all things on its behalf to certify and sign payment requests in the event financial assistance is awarded for the Project. Adopted at Tea, South Dakota, this 4<sup>th</sup> day of November 2019.

John M. Lawler, Mayor

ATTEST: Dawn R. Murphy, Finance Officer

**MINUTES. MOTION 19-206. MOTION** by Ortmeier, seconded by Erck to approve the October 21, 2019 minutes. All members voted AYE.

**WARRANTS. MOTION 19-207. MOTION** by Weis, seconded by Munson to approve the November warrants as presented. All members voted AYE. Warrants will be listed at the end of the minutes.

**JOINT POWERS AGREEMENT AMENDMENT.** The City needs to amend the Joint Powers Agreement for the Use of Regional Wastewater System to request an extension of time to July 31, 2020 to obtain funding for the Regional System Development Charge (SDC). **MOTION 19-208. MOTION** by Boots, seconded by Voelker to approve the First Amendment to the Joint Powers Agreement for Use of Regional Wastewater System between the City of Sioux Falls and the City of Tea. All members voted AYE. The agreement is on file at City Hall.

**PROPERTY DRAINAGE FEE. RESOLUTION 19-11-29. MOTION 19-209. MOTION** by Munson, seconded by Weis to approve the following resolution. All members voted AYE. **A RESOLUTION PROVIDING FOR CITY WIDE PROPERTY DRINAGE FEE. WHEREAS** the City of Tea has adopted Chapter 12 of the Revised Ordinances of the City of Tea providing for a city wide property drainage fee and **WHEREAS**, said Ordinance allows the annual revision of the unit finance charge by the governing body of the City of Tea, **NOW, THEREFORE, BE IT RESOLVED** by the Governing body of the City of Tea, South Dakota, to establish a unit financial charge of \$.00018417362. Adopted this 4<sup>th</sup> day of November 2019.

John M. Lawler, Mayor

ATTEST: Dawn R. Murphy, Finance Officer

**ROAD MAINTENANCE ASSESSMENT. RESOLUTION 19-11-30. MOTION 19-210. MOTON** by Erck, seconded by Voelker to approve the following resolution. All members voted AYE. **A RESOLUTION PROVIDING FOR ANNUAL STREET MAINTENANE ASSESSMENT. WHEREAS**, the City of Tea pursuant to SDCL 9-43 may levy annually for the purpose of maintaining and repairing street surfacing or pavement; and **WHEREAS** the City of Tea believes it necessary and appropriate to maintain its streets, **NOW, THEREFORE, BE IT RESOLVED** by the City Common Council of the City of Tea, as follows: 1. Designation of lots to be assessed. Pursuant to SDCL 9-43, all lots in the City of Tea fronting and abutting a street shall be assessed on the front foot basis. 2. Amount of Assessment. There shall be levied upon all lots fronting and abutting a street forty cents (\$0.40) per front foot. Front foot means the actual front of the premises as established by the buildings thereon recorded title and use of the property regardless of the original plat. 3. Assessment. The City Finance Officer is directed to add such assessment to the general assessment against the property and certify the assessment together with the regular assessment to the county auditor to be collected as municipal taxes for general purposes. 4. Assessment subject to review. The assessment is subject to review and equalization the same as assessments or taxes for general purposes. Dated this 4<sup>th</sup> day of November 2019.

John M. Lawler, Mayor

ATTEST: Dawn R. Murphy, Finance Officer

**MOTION 19-211. MOTION** by Weis, seconded by Ortmeier to adjourn at 7:32 pm. All members voted AYE.

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John M. Lawler

ATTEST:

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Dawn R. Murphy, Finance Officer

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**CITY OF TEA  
 WARRANTS PAID NOVEMBER 4, 2019**

**FINANCE 4142**

Best Western Ramkota	Conference	335.97
Innovative Office	1/3 supplies	187.40
Wellmark Blue Cross/Blue Shield	November insurance	6,085.77

**LIBRARY 4550**

Verizon	Internet	40.01
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**PLANNING & ZONING/ECONOMIC DEVELOPMENT 4650**

Lincoln County Register of Deeds	Plat copies	131.00
Odland, Tim	Inspections	2,250.00

**GOVERNMENT BUILDINGS 4192**

Mid American Energy	510 S Main	15.76
Mid American Energy	600 E. 1st St.	229.44
Mid American Energy	200 W. Maple	59.82
Olson, Joann	Cleaning	150.00
Riteway Business Forms	Checks	171.77
Verizon	Phones	277.28
Xcel Energy	Maint Bldg	137.53
Xcel Energy	City Hall	924.48
Xcel Energy	200 W. Maple	77.02

**PUBLIC SAFETY 4210**

Anderson, Darla	Cleaning	50.00
Elbo Computing Resources	Computer support	442.00
Green Eggs and Ram	Backup service	15.39
Mid American Energy	Services	33.92
Quigley, Jessica	Reimburse for Halloween candy	134.09
The Printers Inc.	Business cards	86.20
Verizon	Phones	663.57
Waller, Martin	Mileage	284.55
Xcel	120 S. Main	204.49
Xcel	Siren	18.51

**FIRE DEPARTMENT**

Tea Volunteer Fire Dept.	1/2 2019 contribution	31,707.55
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**HIGHWAY/STREET 4312**

Avera Occupational Medicine	Drug test	64.80
Cenex Credit Card	Gasoline	24.24

**PARKS/RECREATION 4501**

Xcel Energy	Ball fields	1,468.45
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**WATER 601**

Cenex Petroleum	Gasoline	24.24
Innovative Office	1/3 supplies	187.40

Riteway	1/2 billing postcards	721.26
Tempel, Casey	Overpayment refund.	700.00
Xcel Energy	Rural water	15.75
Xcel Energy	2nd St. tower	15.97
Xcel Energy	Brian St. tower	53.33

**SEWER 604**

Cenex Petroleum	Gasoline	24.25
Innovative Office	1/3 supplies	187.47
Riteway	1/2 billing postcards	721.27
Xcel Energy	Lagoon blowers	1,592.79
Xcel Energy	W 5th St. lift station	93.85
Xcel Energy	S. Lift station	542.41

**201 Park & Recreation**

Independent Publishing	Volleyball ad	127.50
South Dakota Youth Soccer Assoc.	Spring & Fall soccer	1,939.50

**3RD PENNEY 211**

Mid American Energy	Services	15.00
Verizon	Internet	40.01
Xcel Energy	Pool	393.70

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53,666.71

OCTOBER PAYROLL

DEPARTMENT	GROSS PAY	SS/MED	RETIRMENT	TOTAL
Legislative 4111	5,100.00	390.16		5,490.16
Executive 4121	3,000.00	229.50		3,229.50
Administrator 4122	6,807.56	520.76	408.46	7,736.78
Finance 4142	6,471.12	495.04	388.26	7,354.42
Public Safety 4210	30,670.68	2,222.60	2,294.82	35,188.10
Highway/Streets 4311	10,285.73	778.55	511.23	11,575.51
Recreation 4501	1,514.02	109.61	90.84	1,714.47
Planning & Zoning 4650	6,225.91	471.47	373.55	7,070.93
Water Distribution 4334	8,473.85	419.34	335.43	9,228.62
Water Clerk 4335	757.01	54.81	45.42	857.24
Sewer Administration 4321	5,591.90	419.51	335.48	6,346.89
Sewer Sanitary Clerk 4322	757.00	54.79	45.42	857.21
<b>TOTAL OCTOBER PAYROLL</b>	<b>77,554.78</b>	<b>5,546.48</b>	<b>4,420.45</b>	<b>96,649.83</b>

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