

City of Tea
Regular Meeting
November 3, 2025

The regular meeting of the Tea City Council was held at Tea City Hall on November 3, 2025 at 6:00 pm.

Mayor Casey Voelker called the meeting to order at 6:00 pm with the following members present: Aaron Otten, James Erck, Terry Woessner, Josh Champman and Lynn DeYoung. Also present: City Administrator Justin Weiland, Finance Officer Dawn Murphy, City Engineer Ben Scholtz and Community Development Director Albert Schmidt. Absent: Councilmember Ruby Zuraff.

AGENDA. MOTION 25-141. MOTION by DeYoung, seconded by Erck to approve the November 3, 2025. All members voted AYE.

CONSENT AGENDA. MOTION 25-142. MOTION by Otten seconded by Chapman to approve the following consent agenda items:

1. October 620 2025 Minutes
2. November 3, 2025 Claims (claims will be listed at the end of the minutes)
3. Step Pay Increase – Steve Oberle, (10/27/25) Maintenance, \$34.39 per Hour

PUBLIC COMMENTS. There were no public comments.

SECOND READING OF ORDINANCE 327. The Council held the second reading of Ordinance 327. **MOTION 25-143. MOTION** by Erck, seconded by Zuraff to approve and adopt Ordinance 327. An Ordinance Amending Chapter 9, Streets, Sidewalks and Public Places, Section 9.03 Snow and Ice Removal, of the Municipal Ordinances of the City of Tea Lincoln County, SD. All members voted AYE. The ordinance will be published separately.

FIRST READING OF ORDINANCE 329. The Council held the first reading of Ordinance 329. An Ordinance Amending Chapter 7, Animals of the Municipal Ordinances of the City of Tea, Lincoln County SD. **MOTION 25-144. MOTION** by Otten, seconded by Woessner to schedule the second reading of Ordinance 329 for November 17, 2025. All members voted AYE.

At this time, 6:10, the Council adjourned the City Council Meeting and reconvened as the Board of Adjustments.

VARIANCE 25-05. An application for a variance was received for a front yard setback variance. A building permit was issued in 2023 for a new building at 2000 Manville St. During the inspection process it was discovered that the parking lot was installed ten feet closer to the property line along S. Sundowner Ave and therefore they are asking for a front yard setback from 25 ft to 15 ft. Staff recommends denial of the application due to it not meeting hardship standards set by the Variance ordinance. **MOTION 25-145. MOTION** by Otten, seconded by Chapman to approve the setback variance from 25 ft to 15 ft. for Jeren Properties LLC at 2000 Manville St. All members voted AYE.

VARIANCE 25-06. An application for a variance was received for a rear yard setback at 2910 N. Thompson Ave. Jeren Homes is requesting the variance to construct a single-family residence with the covered patio that would encroach into the required rear yard setback. Staff recommends denial of the application due to it not meeting the hardship standards set by the Variance ordinance. **MOTION 25-146. MOTION** by Otten, seconded by DeYoung to approve the rear yard setback from 25ft to 20 ft for Jeren Homes, 2910 N. Thompson Ave. All members voted AYE.

At this time 6:41 the Council adjourned as the Board of Adjustments and reconvened at the City Council.

HERITAGE AVE. PAY APPLICATION 2. MOTION 25-147. MOTION by Erck, seconded by Zuraff to Pay Application 2, T & R Contracting, \$158,061.76. All members voted AYE.

85TH ST. AGREEMENT. The City of Sioux Falls has submitted an agreement for the 85th St. interchange funding and future maintenance agreement. The overall maintenance of 85th St. will be split 50-50. The City of Tea will perform the maintenance of 85th St from Sundowner Ave east to Tea Ellis and Sioux Falls will perform the maintenance east

of Sundowner to the 85th St. Interchange. **MOTION 25-148. MOTION** by Woessner, seconded by Otten to approve the Reimbursement band Maintenance Agreement Between the City of Sioux Falls and City of Tea. All members voted AYE.

HOTEL STUDY. The Council discussed whether or not to pursue the hiring of a consultant for a Hotel Study. Administration feels having a study could entice a developer to develop a hotel in Tea. According to the hotel developer, studies are usually paid for by a City or Economic Development Authority. Costs range from \$13,600 to \$17,250. Possible cost share options will be proposed to the developer.

2026 APPROPRIATIONS ORDINANCE 328. The Council held the first reading of the 2026 Appropriation Ordinance 328. **MOTION 25-149. MOTION** by Zuraff, seconded by DeYoung to schedule the second reading of Ordinance 328 for November 17, 2025. All members voted AYE.

MOTION 25-148. MOTION by Chapman, seconded by Woessner to adjourn at 7:26 pm. All members voted AYE.

Casey Voelker, Mayor

ATTEST:

Dawn R. Murphy, Finance Officer

Published once at the approximate cost of _____

**CITY OF TEA
WARRANTS PAID NOVEMBER 3, 2025**

Vendor	Description	Amount
American Bank & Trust (credit card)	Conference/video conference system	445.10
American Bank & Trust (credit card)	Sherwin Willams - crosswalk paint	62.88
American Bank & Trust (credit card)	Postage, Amazon	2,963.92
BSN Sports	Power cord	55.96
Bill's Sprinkler & Sod	Repair sprinkler	610.68
Bluepeak	Phones	43.39
Crosby, Heather	Sewing	58.47
Clark, Riley	Basketball supervisor	72.00
Casey's	Fuel	510.46
Christensen, Jennifer	Cleaning	200.00
Dust -Tex	Rug service	76.86
Explorers Credit Union (credit card)	PD supplies/repairs	1,752.68
Frantzen Reporting	Transcription fees	385.50
FedEx	Shipping	57.23
GR Emergency Vehicle Outfitters	Cameras	1,400.00
Graham	Tires	704.00
KCL Group Benefits	Insurance	725.78
Murphy, Dawn	Mileage	652.40
MRG Hauff	Basketball shirts	1,391.00
Midco	Lift station phone	42.33
Motorola	Subscription	500.00
Olson, Joann	Cleaning	150.00
Robertson, Steve	Inspections	2,665.00
Sioux Sales Company	Jacket	189.20
Toshiba	Copier lease	344.84
Xcel Energy	Services	4,310.02

20,369.70

OCTOBER PAYROLL

DEPARTMENT	GROSS PAY	SS/MED	RETIRMENT	TOTAL
Legislative 4111	11,250.00	860.64		12,110.64
Executive 4121	5,625.00	387.08		6,012.08
Administrator 4122	12,784.80	978.03	767.09	14,529.92
Finance 4142	8,348.80	631.02	500.92	9,480.74
Public Safety 4210	75,934.15	5,504.48	5,946.23	87,384.86
Highway/Streets 4311	15,501.58	1,140.29	930.13	17,572.00
Recreation 201-4501	4,995.20	382.14	299.72	5,677.06
Planning & Zoning 4650	15,735.78	1,145.61	944.13	17,825.52
Water Distribution 4334	15,651.58	1,150.88	939.13	17,741.59
Water Administration 4335	1,216.45	93.06	72.99	1,382.50
Sewer Administration 4321	15,656.24	1,151.22	939.30	17,746.76
Sanitary Clerk	1,216.45	93.06	72.99	1,382.50
TOTAL OCTOBER PAYROLL	183,916.03	13,517.51	11,412.63	208,846.17