

City of Tea  
Regular Meeting  
March 2, 2020

A regular meeting of the Tea City Council was held at Tea City Hall on March 2, 2020 at 7:00 pm.

Mayor John Lawler called the meeting to order at 7:00 with the following members present: Jim Erck, Casey Voelker, Chuck Ortmeier, Joe Weis and Todd Boots. Also present: City Administrator Dan Zulkosky, Planning & Zoning Administrator Kevin Nissen and Finance Officer Dawn Murphy. Councilmember Sidney Munson was absent.

**CONSENT AGENDA. MOTION 20-21. MOTION** by Weis, seconded by Ortmeier to approve the following March 2, 2020 consent agenda with removing approval of the February 18 minutes.

1. Approval of the March 2, 2020 Agenda
2. Approval of March 2, 2020 Claims (will be listed at the end of the minutes)
3. Approval of the following tax abatements for the City of Tea property:
  - Tea Bakker Landing 1<sup>st</sup> Add., Tract 3 \$11.40
  - Tea Zelmer 2<sup>nd</sup> Add, Lot 3, Block 2, \$119.48
  - Tea Zelmer 2<sup>nd</sup> Add., Lot 4, Block 2 \$348.21

All members voted AYE.

**PUBLIC COMMENTS.** Tricia Cook with Celebrate Community Church and a resident of Tea asked the council about their perspectives on what they think the community needs in terms of service or organizations. They are in the informational gathering stage right now.

**ANGIE MUNCE**, representing herself as a property manager and a member of the SD Multi Housing Association asked the council to consider changing the way they collect water bills from rental properties. Currently when a tenant skips out on a water bill the property owner is responsible. The council asked her to come up with a plan of how she thinks we should handle it.

**ORDINANCE 271. MOTION 20-22. MOTION** by Boots, seconded by Voelker to deny Ordinance 271, Rezoning Lot 21, Block 1, Artisan Addition from GB – General Business Commercial to R-2 -Residential. All member voted AYE.

**WATER TOWER LEASE. MOTION 20-23. MOTION** by Voelker, seconded by Boots to approve the Second Amendment to Water tower Lease with Renewal options between the City of Tea and Wireless Alliance, LLC (T-Mobile Central LLC). All members voted AYE.

**MOTION 20-24. MOTION** by Weis, seconded by Ortmeier to adjourn at 7:34 pm. All members voted AYE.

\_\_\_\_\_  
John M. Lawler

ATTEST:

\_\_\_\_\_  
Dawn R. Murphy, Finance Officer

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**CITY OF TEA  
WARRANTS PAID MARCH 2, 2020**

**FINANCE 4142**

Aflac	Insurance	616.96
Banyon Data System	Payroll support	795.00
Innovative Office Solutions	Supplies	31.53
KCL Group Benefits	Insurance	358.76
Marco	1/3 copier lease	104.72
Quam, Berglin & Post	Balance on audit	500.00
US Post Office	1/3 stamps	366.67
Wellmark	Insurance	6,573.74

**ENGINEERING 4196**

HDR Engineering	General	2,490.00
HDR Engineering	P & Z	1,548.75
HDR Engineering	Drainage	840.00
HDR Engineering	Streets	41.25
HDR Engineering	TAP Grant	41.25
HDR Engineering	Long Range Transportation Planning	963.75
HDR Engineering	Hagedorn Industrial Park Infrastructure Reconstruction	4,290.00
HDR Engineering	272nd St. Extension	3,712.50
HDR Engineering	Survey Monuments	781.50
HDR Engineering	GIS	11,641.40
HDR Engineering	Gateway Blvd Phase 2	143,571.68

**LIBRARY 4550**

Barnes and Nobel      Books

<b>PLANNING &amp; ZONING 4650/TEDC</b>		
Camel Press	Forms	508.60
Odland, Tim	Feb inspections	2,100.00

**GOVERNMENT BUILDINGS 4192**

Xcel Energy	600 E 1st St.	
Dakota Garage Doors	Repair fire department doors	1,100.00
Konrad, Thad	Clothing allowance	100.00
Vast	Maint Bldg	256.46
Xcel Energy	City Hall	1,072.04
Xcel Energy	Maint Bldg	132.14
Xcel Energy	200 W. Maple	110.03

**PUBLIC SAFETY 4210**

Elbo Computing Resources	Install anti virus	
Applied Concepts, Inc.	Radar	4,384.00
Anderson, Darla	Cleaning	50.00
Auto Dynamics, Inc.	Oil change	159.71
Get N Go	Gasoline	1,207.37
Jack's Uniforms	Badges	626.99
Green Eggs & Ram	Backup service	

Napa Auto Parts	Headlight	9.94
Hoesli, Andrian	Replace zipper	19.17
Quigley, Jessica	Travel expenses	1,309.93
Ralph's Repair	Oil change	
Vantek Communications	Repair radio	
Xcel Energy	Services	191.87
Xcel Energy	Poplar Ave. warning siren	20.10

#### **HIGHWAY/STREET 4312**

Cenex	Gasoline	102.10
Casey's	Gasoline	158.70
Concrete Materials	Patch mix	161.12
Eastern Farmers	Propane hook up, propane & fuel	2,654.78
Equipment Blades Inc.	Blade	241.23
Lyle Signs Inc.	Street signs	4,585.22
Menards	Materials to remodel restroom	1,009.71
Pfeifer Implement	Filters	85.64
O'Reilly	Supplies	980.32
Bierschbach	Chop saw blades	106.40
Xcel Energy	7th St. lights	23.48
Bierschbach	Fuel pump on compressor	403.06

#### **PARKS/RECREATION 4501**

Xcel Energy	Ball fields	383.67
Interstate Sales LLC	Filters	133.66
Dakota Supply Group	Light fixtures for restrooms	52.99
Combined Building Specialties	Hand dryers & bathroom stalls	5,812.50

#### **WATER 601**

Innovative Office Solutions	Supplies	31.55
Cenex	Gasoline	102.10
Casey's	Gasoline	158.70
Jung, Tammy	Water refund	24.80
Metering & Technology Solutions	Meters	19,373.95
Marco	1/3 copier lease	104.73
HDR Engineering	Meter building & tower planning	3,873.75
SD Association of Rural Water Systems	Technical Conference registration	750.00
SD One Call	1/2 locates	11.20
US Post Office	1/3 postage	1,241.67
Xcel Energy	2nd St. tower	18.76
Xcel Energy	Rural Water	14.34
Xcel Energy	Brian St. tower	144.57

#### **SEWER**

Innovative Office Solutions	Supplies	31.55
Casey's	Gasoline	158.69
Cummins	Service generator #2	441.16
Cenex	Gasoline	102.08

Marco	1/3 copier lease	104.72
Sorlien Electric, Inc.	Replace switches on gerator #4	298.10
SD Once Call	1/2 locates	11.20
US Post Office	1/3 postage	1,241.66
Xcel Energy	Lagoon Building	1,732.48
Xcel Energy	S. lift station	477.41
Xcel Energy	5th St. lift station	90.95

**201 PARK AND RECREATION FUND**

Black, Kari	Soccer refund	20.00
Schulz, Becky	Soccer refund	20.00
Winterboer, Nicole	Soccer refund	20.00
Herlyn, Heather	Soccer refund	20.00
Van Sickle, Kami	Soccer refund	20.00
Larson, Troy	Soccer refund	20.00

**3RD PENNY/PARKS & POOL 211**

Xcel Energy	Services	315.81
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**TEA POT DAYS FUND 750**

Fireworkz Store	TPD 2020 fireworks deposit	4,000.00
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244,498.33

**FEBRUARY PAYROLL**

DEPARTMENT	GROSS PAY	SS/MED	RETIRMENT	TOTAL
Administrator 4122	6,807.56	471.04	408.46	7,687.06
Finance 4142	6,788.63	519.33	306.66	7,614.62
Public Safety 4210	29,519.15	2,134.50	2,346.34	33,999.99
Highway/Streets 4311	8,470.89	639.69	360.25	9,470.83
Recreation 4501	1,544.73	111.95	92.69	1,749.37
Planning & Zoning 4650	4,843.73	365.72	290.62	5,500.07
Water Distribution 4334	6,004.14	451.00	360.25	6,815.39
Water Clerk 4335	772.36	55.97	46.34	874.67
Sewer Administration 4321	6,005.98	451.22	360.36	6,817.56
Sanitary Clerk 4322	772.36	55.98	46.34	874.68
<b>TOTAL FEBRUARY PAYROLL</b>	<b>71,529.53</b>	<b>5,256.40</b>	<b>4,209.85</b>	<b>81,404.24</b>

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