

City of Tea
Regular Meeting
January 6, 2020

A regular meeting of the Tea City Council was held at Tea City Hall on January 6m 2020 at 7:00 pm.

Mayor John Lawler called the meeting to order at 7:00 with the following members present: Sidney Munson, Jim Erck, Chuck Ortmeier, Joe Weis, Casey Voelker and Todd Boots. Also present, City Administrator Dan Zulkosky and Finance Officer Dawn Murphy.

CONSENT AGENDA. MOTION 20-01. MOTION by Ortmeier, seconded by Weis to approve the January 6, 2020 consent agenda consisting of the following items:

1. Approval of the January 6, 2020 Agenda
2. Approval of December 18, 2019 Minutes
3. Approval of January 6, 2020 Claims (will be listed at the end of the minutes)
4. Publishing of the following employee salaries pursuant to SDCL 6-1-10: Dan Zulkosky, City Administrator, \$96,497 annual salary; Dawn Murphy, Finance Officer, \$72,450 annual salary; Thad Konrad, Utility Superintendent, \$74,571 annual salary; Kevin Nissen, Planning & Zoning Administrator, \$31.06 per hour; Lenny Przybys, maintenance/utilities, \$27.75 per hour; Kelly Keehn, maintenance/utilities, \$21.50 per hour; Dwight Van Zee, Maintenance/utilities, \$19.06 per hour; Rick Baker, seasonal maintenance, \$18.00 per hour; Colin Murphy, Office Assistance, \$18.00 per hour; Travis Harford, Park and Recreation Assistant, \$19.66 per hour; Steven Oberle, maintenance/utilities, \$22.16 per hour; Brian Tvedt, Police Officer, \$25.85 per hour; Jessica Quigley, Police Chief, \$71,820 annual salary; Adrian Hoesli, Police Officer, \$22.05 per hour; Brian Crosby, Police Officer \$23.94 per hour; Andrew Steinberg, Police Officer, \$22.05 per hour; Vance Siemonsma, Police Officer, \$23.94 per hour; Martin Waller, Police Sergeant, \$25.99 per hour; Part-time Police Officers: Terry Anderson, Mark Russell, Justin Quigley, Parker Christensen and Steven Lowry, \$19.95 per hour; Councilmembers \$150.00 per regular meeting, \$60.00 per special meeting; Mayor, \$1,000.00 per month; Zoning Board Members \$75.00 per meeting.

All members voted AYE.

There were no Public Comments.

EMPLOYEE HIRING. MOTION 20-02. MOTION by Voelker, seconded by Erck to approve the hiring of Parker Christensen as a full-time police officer at \$21.00 per hour effective January 13, 2020. All members voted AYE.

ORDINANCE 270. MOTION 20-03. MOTION by Boots, seconded by Ortmeier to approve the 2nd reading of Ordinance 270, 2019 Supplemental Appropriation Ordinance. All members voted AYE. The ordinance will be published separately.

EXECUTIVE SESSION. MOTION 20-04. MOTION by Ortmeier, seconded by Munson to go into executive session at 7:09 pursuant to SDCL 1-25-2 (1) personnel. All members voted AYE. The Council came out of executive session at 7:35 pm.

INSURANCE POLICY. MOTION 20-05. MOTION by Munson, seconded by Weis to approve the following change to the employee insurance benefit: The city will pay 75% of single coverage for employees employed from 0-5 years; 85% of single coverage for employees employed 6 – 10 years; and 100% of single coverage for employees employed 11 years or more. All members voted AYE.

MOTION 20-06. MOTION by Voelker, seconded by Weis to adjourn at 7:36 pm. All members voted AYE.

John M. Lawler

ATTEST:

Dawn R. Murphy, Finance Officer

Published once at the approximate cost of \$_____

**CITY OF TEA
WARRANTS PAID JANUARY 2020**

CITY ADMINISTRATOR 4122

City Management Association	2020 Dues	150.00
-----------------------------	-----------	--------

FINANCE 4142

Innovative	1/3 supplies	218.04
SD Government Finance Officers' Assoc.	2020 Dues	40.00
SD Governmental Human Resource Association	2020 Dues	25.00
SDML	Municipal Government Day	30.00
SDML	2020 Dues	2,778.11
SDML Workman's Comp	2020 workman's comp insurance	897.34
Wellmark Blue Cross/Blue Shield	January insurance	6,536.97

LIBRARY 4550

ASCAP	Music licensing	363.00
Verizon	Internet	40.01

PLANNING & ZONING 4650

Lincoln County Register of Deeds	Plats	124.00
Meierhenry Sargent	Oct-Dec fees	2,926.00
Odland, Tim	Dec Inspections	3,175.00
Robertson, Steve	Dec Inspections	1,200.00
SD Association of Code Enforcement	2020 Dues	40.00
SECOG	2020 Dues	5,143.00

ECONOMIC DEVELOPMENT 4653

Gov Office	1/2 web hosting	225.00
------------	-----------------	--------

GOVERNMENT BUILDINGS 4192

A & B Business	Copy charges	0.86
Avenet	1/2 web hosting	225.00
RBS Sanitation	Garbage service	609.46
U Drive Technology	Monthly texting	118.12
Verizon	Phones	277.58
Xcel Energy	Maint Bldg	131.52
Xcel Energy	200 W. Maple	108.75
Xcel Energy	600 E. 1st St	923.63

PUBLIC SAFETY 4210

Arrowhead Scientific	Evidence tubes	106.80
Cenex Credit Card	Gasoline	23.29
Frantzen Reporting	Transcription fee	44.00
Hoesli, Adrian	Battery, charger	70.94
RBS Sanitation	1/1/20-3/31/20 garbage service	192.33
SD Police Chiefs' Association	2020 Dues	100.33
SDML Workman's Comp	2020 workman's comp insurance	9,774.71
Siemonsma, Vance	Battery	34.08
Verizon	Phones	412.41
Xcel	Service	186.27
Xcel	Siren	20.21

HIGHWAY/STREET 4312

Baker, Rick	Boots	100.00
Concrete Materials	Patch mix	123.75

GeoTek	Gateway Blvd testing	14,460.00
Keehn, Kelly	Clothes	100.00
Napa Auto Parts	Supplies	77.63
Northern Truck Equipment	Plow controls	137.77
SD Municipal St. Maintenance Assoc.	2020 Dues	35.00
SDML Workman's Comp	2020 workman's comp insurance	4,836.00
Southeastern Electric	Locates	55.00

PARKS/RECREATION 4501

Xcel Energy	Ball fields	395.09
-------------	-------------	--------

WATER 601

Cenex Credit Card	1/3 Gasoline	
Badger Meter	1/2 Backhaul	953.26
Innovative	1/3 supplies	218.04
Lewis & Clark Regional Water System	Meter building expenses	2,648.55
Lewis & Clark Regional Water System	2nd half FY 2020 lobby fees	2,012.50

Rural Development	Loan 91-06 12 months \$921 per month ACH Payments (1993 Improvements)	11,052.00
Rural Development	Loan 91-07 12 months \$1,032 per month ACH Payments (1997 Tower)	12,384.00
Rural Development	Loan 91-08 12 months@ \$5,241 per month ACH Payments (Quinton St. Tower)	62,892.00

SD DENR	Discharge permit	3,500.00
SDML Workman's Comp	2020 workman's comp insurance	2,370.78
US Bank	DW SRF #1 (L & C)	38,593.10
Xcel Energy	Lincoln County Rural Water pit	14.88
Xcel Energy	2nd St. Tower	18.59
Xcel Energy	Brian St. Tower	121.45

SEWER 604

Badger Meter	1/2 Backhaul charges	953.25
Innovative	1/3 supplies	218.03
Omni Site	Lift station alarm fees	828.00
SD DENR	2020 Discharge permit	3,500.00
SDML Workman's Comp	2020 workman's comp insurance	1,931.64
US Bank	CW-SRF #6	13,420.14
US Bank	CWSRF #7	14,084.64
Xcel Energy	W 5th St. lift station	103.43
Xcel Energy	Lagoon building	1,670.42
Xcel Energy	272nd St. lift station	463.03

201 PARK AND RECREATION

Octane Ink	Cards	313.50
------------	-------	--------

3RD PENNEY 211

SDML Workman's Comp	2020 workman's comp insurance	3,257.52
Verizon	Internet	40.01
Xcel Energy	Pool	296.60

TOTAL 235,451.36

DECEMBER PAYROLL

DEPARTMENT	GROSS			TOTAL
	PAY	SS/MED	RETIRMENT	
Administrator 4122	6,807.56	520.76	408.46	7,736.78
Finance 4142	6,662.37	509.66	399.74	7,571.77
Public Safety 4210	31,724.80	2,303.22	2,366.23	36,394.25
Highway/Streets 4311	10,850.82	821.77	515.42	12,188.01
Recreation 4501	1,657.34	120.58	99.45	1,877.37
Planning & Zoning 4650	6,350.61	481.00	381.03	7,212.64
Water Distribution 4334	5,633.32	422.64	338.00	6,393.96
Water Clerk 4335	828.68	60.29	49.72	938.69
Sewer Administration 4321	5,635.02	422.81	338.09	6,395.92
Sanitary Clerk	828.66	60.27	49.71	938.64
TOTAL DECEMBER PAYROLL	76,979.18	5,723.00	4,537.39	87,648.03

Published once at the approximate cost of \$_____