

City of Tea
Regular Meeting
June 16, 2025

The regular meeting of the Tea City Council was held at Tea City Hall on June 16, 2025 at 6:00 pm.

Mayor Casey Voelker called the meeting to order at 6:00 pm with the following members present: Aaron Otten, James Erck, Terry Woessner, Josh Chapman, Lynn DeYoung and Ruby Zuraff. Also present: City Administrator Justin Weiland, Finance Officer Dawn Murphy, City Engineer Ben Scholtz and Community Development Director Albert Schmidt.

AGENDA. MOTION 25-72. MOTION by Woessner, seconded by Otten to approve the June 16, 2025 Agenda. All members voted AYE.

CONSENT AGENDA. MOTION 25-73. MOTION by Otten, seconded by Chapman to approve the following consent agenda items:

1. June 2, 2025 Minutes
2. June 16, 2025 Claims (claims will be listed at the end of the minutes)
3. Cribs 2 Site Plan, 2015 E. Industrial St.
4. Madison Investments Building 2 Site Plan

All members voted AYE.

PUBLIC COMMENTS. There were no comments.

VARIANCE PUBLIC HEARING. The City Council acting as the planning and zoning board of adjustment reviewed a rear yard setback variance request. The property owner would like to extend their covered deck 5 feet and then convert the covered deck into a livable space. The current deck is built to the required 25-foot setback and by extending the deck it would encroach into the required setback. Community Development Director Schmidt recommend the board deny the request based on the request not meeting the hardship variance standards. **MOTION 25-74. MOTION** by Erck, seconded by Chapman to approve the set back variance for Brett Somsen, 2525 N. Ivy Rd. All members voted AYE.

LINCOLN COUNTY EMERGENCY MANAGEMENT. Harold Timmerman, Lincoln County Emergency Manager, gave his yearly report to the council.

SMGA ECONOMIC DEVELOPMENT DIRECTOR MANAGEMENT SERVICES. Tyle Tordsen, SMGA President was present to answer any question regarding the management services contract. The contract will be discussed further in executive session.

BUILDING PLANS. Community Development Director Schmidt presented the building plans for Gateway Park Extended Stay Motel which will include one large unit, three smaller units, one suite with golf simulators and laundry facilities. **MOTION 25-75. MOTION** by DeYoung, seconded by Chapman to approve the Gateway Park Extended Stay Motel Building Plan for DST Holdings, 815 N. Gateway Lane. All members voted AYE.

Community Development Director Schmidt reported that the planning and zoning board has adopted new Bylaws for the Tea Planning Commission.

REQUEST FOR PROPOSALS. MOTION 25-75. MOTION by Otten, seconded by Zuraff to authorize City Administrator Weiland to advertise for a Request for Proposals for a new street maintenance shop – design build. All members voted AYE.

SAFETY ACTION PLAN. MOTION 25-76. MOTION by DeYoung, seconded by Otten to approve Resolution 25-06-03. All members voted AYE. **RESOLUTION #25-06-03. ADOPTING RESOLUTION FOR THE TEA AREA SAFETY ACTION PLAN**

(SAP) AND CITY OF TEA VISION ZERO SAFETY GOAL COMMITMENT. WHEREAS, Federal regulations require all states to have a Strategic Highway Safety Plan (SHSP) that provides a comprehensive framework for reducing fatalities and serious injuries on public roadways; and WHEREAS, recent safety data in South Dakota shows that between 2019 and 2023 annual traffic fatalities have increased 38% and serious injuries have increased 10%; and WHEREAS, the South Dakota Department of Transportation (SDDOT) is acting in cooperation with local communities to alter this trend through development and adoption of the 2024 South Dakota SHSP, a multi-disciplinary and data-driven effort to reduce fatalities and serious injuries across all public roads in South Dakota with goals to reduce traffic fatalities to 100 or fewer and serious injuries by 400 or fewer by 2029 (30% reduction); and WHEREAS, the City of Tea and surrounding area experienced 11 fatal and serious injury crashes between the years 2019 and 2023; and WHEREAS, the City of Tea, in conjunction with surrounding agencies including the City of Sioux Falls, Lincoln County, South Eastern Coalition of Governments (SECOG) / Sioux Falls Metropolitan Planning Organization (MPO), South Dakota Department of Transportation (SDDOT), and the Federal Highway Administration (FHWA), performed a safety analysis for the Tea area utilizing crash records and traffic data consistent with the Safe Streets for All (SS4A) program guidelines as part of the Tea Area Transportation Plan; and WHEREAS, the Tea Area Safety Action Plan (SAP) study area consists of all State, County, Township, and City owned roads, except Interstate 29, within the Tea Area Transportation Plan study area boundaries; and WHEREAS, based on the safety analysis, the Tea Area SAP was prepared with an aim to reduce and eliminate fatal and serious injuries across all roadway users in the City of Tea and surrounding growth areas including vulnerable road users (pedestrians, bicyclists, and personal conveyance device users), transit riders, and motorists; and WHEREAS, one of the eight required components of a SS4A SAP is "Leadership Commitment and Goal Setting" towards an eventual goal of zero roadway fatalities and serious injuries and the proposed Tea Area SAP consists of policy and project recommendations to achieve a long-term goal of eliminating roadway fatalities and serious injuries by 2050, consistent with the U.S. Department of Transportation's (USDOT) Safe System Approach (SSA), also adopted by the SDDOT in the 2024 South Dakota SHSP and 2023 South Dakota Vulnerable Road User Safety Assessment (VRUSA), and Vision Zero which align with best practices nationally to prioritize human life and creating a safe transportation network for all users; and WHEREAS, the Tea Area SAP will meet the requirements to allow the City of Tea to apply for Implementation Grants from the USDOT SS4A discretionary grant program to fund improvements and strategies to reduce fatalities and serious injuries of all roadway users; and WHEREAS, the Council finds the proposed Tea Area SAP is based on federal, state, and local standards and provides for the health, safety, and welfare of the community and will support and guide the City's planning, investment, and policy decisions: NOW THEREFORE BE IT RESOLVED, the City Council hereby authorizes the following items: The City of Tea hereby commits to the 'City of Tea Vision Zero', a long-term goal of zero roadway fatalities and serious injuries by 2050 within the City and surrounding growth areas. The City pledges to use its resources, influence, and partnerships to make significant strides towards this outcome. The City of Tea recognizes that a share of the fatal and/or serious injury crashes within the surrounding Tea area, occur on other jurisdictional roadways. Coordination with partners at the City of Sioux Falls, Lincoln County, SECOG/Sioux Falls Area MPO, and SDDOT will be necessary to achieve a goal of zero roadway fatalities and serious injuries. Per the SAP, the City will focus and prioritize safety improvement locations within city limits and update the plan upon relevant roadway jurisdictional transfers. The City of Tea will strive to make progress toward the stated reduction targets by working within the framework of the Tea Area SAP to achieve the goals, and it will monitor progress annually and adjust the plan as necessary to maintain momentum toward the ultimate goal of zero roadway fatalities and serious injuries. The City of Tea hereby approves and adopts the proposed Tea Area SAP in conjunction with the Tea Area Transportation Plan (TATP) and designates the Mayor to act as signatory in connection with future SS4A grant applications and related forms and to provide such additional information as may be required by the USDOT. This Resolution shall be effective after its passage and approval according to law. Adopted this 16th day of June, 2025.

Casey Voelker, Mayor

ATTEST: Dawn R. Murphy, Finance Officer

RESOLUTION 25-06-03. MOTION 25-77. MOTION by Erck, seconded by Woessner to approve Resolution 25-06-04. All members voted AYE. SS4A APPLICATION SPONSORSHIP. WHEREAS, the City Council of the City of Tea has adopted a Safety Action Plan determining needs for improvement for vehicular and pedestrian access throughout the

community; and WHEREAS, funding assistance is necessary to enable the City of Tea to fund the improvements identified throughout the safety action plan; and WHEREAS, the City Council is desirous of applying for a Safe Street For All Grant from the U.S. Department of Transportation for the purpose of completing improvements as identified within the City of Tea Safety Action Plan; and WHEREAS, the City Council commits to contributing the necessary 20% of the project cost. NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Tea hereby authorizes the filing of an application, including all understandings and assurances contained therein, for the U.S Department of Transportation SS4A Program, and hereby designates the Mayor to act as signatory in connection with the application and other required forms, and to provide such additional information as may be required by the U.S. Department of Transportation and the South Dakota Department of Transportation. Adopted this 16th day of June, 2025.

Casey Voelker, Mayor

ATTEST: Dawn R. Murphy Finance Officer

PARK EQUIPMENT. The council reviewed the design for replacing the playground equipment at the swimming pool park. **MOTION 25-78. MOTION** by Otten, seconded by Chapman to approve the purchase of playground equipment through Omni Partner/Crouch Recreation, for \$523,266.98. All members voted AYE.

85TH ST. CHANGE ORDER. MOTION 25-79. MOTION by Erck, seconded by Zurauff to approve 85th St. Semi-Urban Improvement Construction Project Change Order #5 for culvert modifications for an increase in the contract by \$97,907.30. All members voted AYE.

PAY APPLICATIONS. MOTION 25-80. MOTION by Otten, seconded by DeYoung to approve the final pay application for the 2024 Mill and Overlay Project, Black Top Paving \$11,901.65. All members voted AYE. **MOTION 25-81. MOTION** by Woessner, seconded by Zurauff to approve pay application ten for the 85th St. Semi-Urban Improvement Construction Project, D & G Concrete Construction, \$765,405.62. All members voted AYE.

MOTION 25-82. MOTION by Otten, seconded by Woessner to go into executive session in accordance with SDCL 9-18 for the purpose to discuss contracts. All members voted AYE. The council came out of executive session at 9:12 pm.

MOTION 25-82. MOTION by Otten, seconded by Zurauff to approve the Economic Development Management Services Agreement between Sioux Metro Growth Alliance and the City of Tea. All members voted AYE. The agreement is on file at City Hall and can be viewed on the City website under June 16th agenda.

MOTION 25-83. MOTION by Zurauff, seconded by Chapman to adjourn at 9:14 pm. All members voted AYE.

Casey Voelker, Mayor

ATTEST:

Dawn R. Murphy, Finance Officer

Published once at the approximate cost of _____.

**CITY OF TEA
WARRANTS PAID JUNE 16, 2025**

Vendor	Description	Amount
A & B Business Solutions	Copy lease	68.39
Ahrendt, Eric	Water refund	20.24
American Engineering Testing	Lagoon samples	427.00
Associated Supply	Depth markers	137.15
Atlantis Global	Citation paper	204.10
Auto Dynamics	Oil changes/replace brakes	419.51
Bluepeak	Phones	1,257.88
Casey's	Fuel	451.03
CentralSquare	Citation subscription	102.05
Chesterman	Pool concessions	1,017.67
CHS Inc.	Fuel	548.73
City of Tea	Water	3,976.60
Cole Papers	Supplies	84.68
Cole Papers	Restroom supplies	150.57
Confluence	Comp plan services	1,375.00
Dakota Data Shred	PD shredding	75.07
Dakota Kids Pedal Pull	Teapot Day	390.00
Dakota Productions	Teapot Day sound	3,642.30
Domek, Debra	Water refund	39.46
Fareway	Supplies	168.28
Fraternal Order of Police	Ariasola membership	144.00
Geotek	85th St. testing	3,934.30
Get N Go	Fuel	1,936.04
Greiner, Leah	Water refund	13.33
Hawkins	Chemicals	1,224.40
HDR Engineering	85th St.	25,765.75
HDR Engineering	On-Call - Admin	1,712.50
HDR Engineering	On-Call - Site plan reviews	6,815.00
HDR Engineering	On-Call - Water	748.75
HDR Engineering	On-Call - Sewer modeling/mapping	1,980.00
HDR Engineering	On-Call - 2025 slurry seal	788.52
HDR Engineering	On-Call - Heritage Asphalt Project	3,598.75
HDR Engineering	On-Call - Drainage Master Plan	8,283.75
HDR Engineering	On-Call - TAP sidewalks	562.50
HDR Engineering	On-Call - Maintenance shop	4,942.50
HDR Engineering	On-Call - EDS updates	315.00
HDR Engineering	On-Call - GIS Mapping	1,590.00
HDR Engineering	On-Call - Grant support	2,681.25
HDR Engineering	Sundowner Phase 1	22,990.75
HDR Engineering	Transportation Plan	21,684.45
Heier, Shane	Water refund	38.91
Hicks, Hannah	Summer Rec	240.00
Huisenga, Chris	Teapot Day	1,500.00

Hydraulic World	Parts	4.55
Hyronimus, Claire	Summer Rec	289.00
Innovative	Supplies	158.05
Integrated Technology & Security	Security cards	52.13
Jerke, Rod	Power Play	2,500.00
John King Music	Teapot Day	4,000.00
Kamps, Addison	Summer Rec	256.00
Kamps, Ella	Summer Rec	240.00
KCL Group Benefits	Insurance	725.78
Keller, Bruce	Water refund	97.44
Kirschenman, Erin	Summer Rec	812.50
Lennox Independent	Publishing	433.60
Letcher, Steven	Water refund	30.78
Lincoln County Auditor	Dispatch services	15,204.86
Lookout Plan & Code Consulting	Site plan reviews	1,959.20
M & E Plastic Repair	Weld slides	3,550.00
Metering & Technology	Meter	3,444.28
MidAmerican Energy	Services	1,465.45
Midwest Turf & Irrigation	Mower parts	528.51
MRG Hauff	Swimsuits, banner, softballs	2,639.75
Murphy, Dawn	Mileage	550.20
Napa Auto Parts	Supplies	113.03
O'Brien, Jessica	Water refund	3.20
Octane Inc.	Teapot Day shirts/coozies	4,098.26
Olson, Joann	Cleaning	135.00
O'Reilly	Parts	383.85
Precision Irrigation & Lawn Care	Irrigation controller fix	732.55
Restaurant Equipment Repair	Repair concession stand equipment	922.33
Schoenfelder, Linda	Water refund	47.89
SD One Call	Locates	190.40
Sioux Falls Area Humane Society	May charges	1,124.70
SiteOne	Irrigation supplies	961.66
Southeastern Electric	Services	5,611.01
Sundowner Investments	Tif #1	344,976.95
Tillotson, Gary	Water refund	34.18
Two Way Solutions	Radio	3,700.00
U Drive	May texting	50.08
U Line	Crowd control post, bullhorn	863.59
US Bank	Paying Agent fees	1,500.00
Week, Kendra	Water refund	16.02
Wellmark	Insurance	24,052.50
Workplace IT	Computer services	3,390.16
Xcel Energy	St. lights	3,586.74

563,482.34