

The regular meeting of the Tea City Council was held at Tea City Hall on February 3, 2025 at 6:00 pm.

Mayor Casey Voelker called the meeting to order at 6:00 pm with the following members present: Ruby Zuraff, James Erck, Joe Weis, and Lynn DeYoung. Also present: City Administrator Justin Weiland, Finance Officer Dawn Murphy and Planning & Zoning Officer Kevin Nissen. Absent: Members Terry Woessner and Aaron Otten

**AGENDA. MOTION 25-08. MOTION** by DeYoung, seconded by Erck to approve the February 3, 2025 Agenda. All members voted AYE.

**CONSENT AGENDA. MOTION 25-09. MOTION** by DeYoung, seconded by Woessner to approve the following consent agenda items:

1. January 6, 2025 Minutes
2. February 3, 2025 Claims (claims will be listed at the end of the minutes)
3. Purchase of 2016 Ram 5500 Bucket Truck, Century Trucks & Vans, \$66,434.39
4. Purchase of 2025 Elgin Street Sweeper, Sanitation Products, Inc., \$278,992.00
5. Purchase of Hydro Vacuum Excavator, Ditch Witch, \$79,498.27
6. Save our Space Site & Building Addition, 2000 Mona St. BP#20250006
7. Legacy Med Spa Interior Building, 108 E. Venture Pl. BP#20240360
8. Plat – Lots 1 & 2, Bucksnot Addition, City of Tea
9. Anniversary Date Step Pay Increase
  - Thad Konrad (1/3), \$108,534.40 Per Year (\$52.18 per hour)
  - Brian Crosby (1/19) \$43.11 per hour
  - Kevin Nissen (1/26) \$93,579.20 Per Year (\$44.99 per hour)

There were no public comments.

**PUBLIC HEARING.** Mayor Voelker opened the public hearing for a new Malt Beverage License and SD Farm Wine License. There were no comments for or against the license. **MOTION 25-10. MOTION** by Erck, seconded by Weis to approve the New Retail (on-off sale) Malt Beverage & SD Farm Wine License, Smudge Studios, LLC, 2001 Industrial St. #4, Lot 9, Block 3, Bakker Landing 1<sup>st</sup> Add., Limited to Unit 4. All members voted AYE.

**FITCH & ASSOCIATES FIRE SERVICES AND EMS STUDIES.** The City has received a grant from Department of Health to cover the costs of an EMS study. City Administrator Weiland received cost estimates from Fitch and Associates for an EMS study and a Fire Service study. Each study is \$44,995 with the DOH grant covering the EMS study. **MOTION 25-11. MOTION** by Erck, seconded by DeYoung to approve the Fire Services and EMS studies with Fitch and Associates for a cost of \$44,995.00 for each study. Members DeYoung, Erck and Zuraff voted AYE. Member Weis voted NO. Motion failed due to a lack of majority of the elected members.

**WETLAND CREDITS.** In order to close out the James Ave Drainage Project the City needs to purchase 1.6 acres of wetland credits. **MOTION 25-12. MOTION** by Weis, seconded by DeYoung to approve the Wetlands Functional Capacity Unit Credit Sale and Purchase agreement between the City of Tea and Goeden Properties, LLC, \$36,800.00. All members voted AYE.

**ANNUAL REPORTS. MOTION 25-13. MOTION** by Weis, seconded by DeYoung to approve the 2023 Annual Report and Audit. All members voted AYE.

**MOTION 25-14. MOTION** by Weis, seconded by DeYoung to adjourn at 6:34 pm. All members voted AYE.

Casey Voelker , Mayor

ATTEST:

Dawn R. Murphy, Finance Officer

Published once at the approximate cost of \_\_\_\_\_.

**CITY OF TEA  
WARRANTS PAID FEBRUARY 3, 2025**

<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
44i	Website hosting	500.00
A & B Business Solutions	Fix printer	270.00
Auto Dynamics	Oil changes/repair tire	286.00
Avesis	Insurance	68.90
Axon Enterprises	Tasers	6,323.53
Banyon Data Systems	Software support	2,990.00
Benco	Fittings	41.39
Billion	Parts	211.50
Blue Peak	Phones	1,255.65
Buus, Dwight	Water refund	22.35
Casey's	Fuel	947.23
Christensen, Jennifer	Cleaning PD	200.00
CHS Inc.	Fuel	911.05
City of Sioux Falls	December pumping - 8,560,720 Gallons	51,642.91
City of Tea	Water	416.35
Confluence	Nov & Dec comp plan	6,525.87
Dakota Fluid Power	Repair pressure washer	787.40
DANR	Certification test fee	120.00
DANR	Stormwater fees	250.00
Delta Dental	Insurance	897.50
DK Lawn Care	Salt	2,349.34
Dust -Tex	Rug service	47.20
Fareway	Supplies	113.03
Ferguson	Hydrant repair kit	491.23
Glass Doctor	Install sky light in lobby	766.73
Graham Tire	Tires	720.00
Great Plains Customs	Water refund	50.00
HDR Engineering	On-Call - Admin	7,087.50
HDR Engineering	On-Call - Site plan reviews	8,430.00
HDR Engineering	ON-Call - Evaluate water system needs	1,197.50
HDR Engineering	On-Call - Sewer modeling	552.50
HDR Engineering	On-Call - Mill & Overlay/2025 Overlay	7,303.25

HDR Engineering	On-Call - Drainage Master Plan	12,857.50
HDR Engineering	On-Call - Real Estate Serviced 85th St	1,675.00
HDR Engineering	On-Call - Comprehensive plan support	51.25
HDR Engineering	On-Call - GIS Mapping	8,172.83
HDR Engineering	On-Call - Brian St. alignment	4,660.00
HDR Engineering	On-Call - EDS Updates	2,008.75
HDR Engineering	On-Call - Heritage Sewer South	3,240.50
HDR Engineering	On-Call - SE Electric power cable	153.75
HDR Engineering	Transportation Plan	5,704.80
HDR Engineering	Sundowner Phase 1	17,723.75
Innovative Office	Supplies	511.08
Iowa League of Cities	Job advertising	150.00
KC Life	Insurance	611.62
Knott, Stacy	Water refund	3.45
Konrad, Thad	Reimburse for Brenner lifeguard training	157.11
KP Real Estate	Oversizing Sundowner	146,017.01
Lacey's	Toilets	135.00
League of Minnesota Cities	Job advertising	252.00
Lennox Independent	Publishing	1,147.80
Lewis & Clark	11,933,058 Janaury usage	29,850.33
Mid American Energy	Services	2,388.62
Midco	Lift station phone	42.12
MRG Hauff	Banner & supplies	871.94
Napa Auto Parts	Parts	96.19
Nelson, Sharon	Water refund	4.16
Oberle, Steve	Reimburse for parts	69.00
Octane Ink	Car graphics	350.00
Olson, Nicholas	Water refund	104.62
Prairie Sons	HVAC quarterly maint	917.50
Richarz Repair	Parts	137.11
SD One Call	Locates	80.64
Solum, Sally	Water refund	14.16
Solutions Property Mgmt	Water refund	63.25
Southeastern Electric	St. lights	5,591.34
Streichers	Ammunition	1,563.49
Sunset Law Enforcement	Ammunition	3,451.30
Tapco	Flashing stop sign	2,740.40
Tea Area School District	Jul-Dec library fees	10,377.27
Tegra	Sportsplex Aug services	9,937.36
Toshiba	Copy lease	533.97
Two Way Solutions, Inc.	Repair radio	149.25
Ty's Body Shop	Door hinge	119.00
Wellmark	Insurance	24,052.50
White, Taylor	Reimburse for dog food	94.51
Williams & Company	Final 2023 audit	2,000.00
Xcel Energy	St. lights	3,661.08
Xcel Energy	Services	10,992.56

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419,262.78

JANUARY PAYROLL

DEPARTMENT	GROSS PAY	SS/MED	RETIRMENT	TOTAL
Legislative 4111	11,250.00	860.64		12,110.64
Executive 4121	5,625.00	430.31		6,055.31
Administrator 4122	12,552.00	960.22	753.12	14,265.34
Finance 4142	7,936.00	607.12	476.16	9,019.28
Public Safety 4210	80,358.35	6,002.46	6,384.66	92,745.47
Highway/Streets 4311	13,651.29	1,040.10	819.10	15,510.49
Recreation 201-4501	4,995.20	382.14	299.72	5,677.06
Planning & Zoning 4650	14,179.98	1,076.40	850.78	16,107.16
Water Distribution 4334	13,826.29	1,053.43	829.60	15,709.32
Water Administration 4335	1,180.02	90.27	70.81	1,341.10
Sewer Administration 4321	13,830.34	1,053.67	829.78	15,713.79
Sanitary Clerk	1,180.02	90.27	70.81	1,341.10
TOTAL JANUARY PAYROLL	163,689.49	12,356.08	11,384.54	205,596.06