

City of Tea
Regular Meeting
August 4, 2025

The regular meeting of the Tea City Council was held at Tea City Hall on August 4, 2025 at 6:00 pm.

Mayor Casey Voelker called the meeting to order at 6:00 pm with the following members present: Aaron Otten, James Erck, Terry Woessner, Josh Chapman and Lynn DeYoung. Also present: City Administrator Justin Weiland, Finance Officer Dawn Murphy, Community Development Director Albert Schmidt and City Engineer Ben Scholtz. Absent: Councilmember Ruby Zuraff

AGENDA. MOTION 25-96. MOTION by Otten, seconded by Woessner to approve the August 4, 2025 Agenda. All members voted AYE.

CONSENT AGENDA. MOTION 25-97. MOTION by Erck, seconded by Chapman to approve the following consent agenda items:

1. July 21, 2025 Minutes
2. August 4, 2025 Claims (claims will be listed at the end of the minutes)

All members voted AYE.

PUBLIC COMMENTS. There were no public comments.

At this time, 6:01, the Council adjourned the City Council Meeting and reconvened as the Board of Adjustments.

CUP 25-04. An application has been received for a group daycare at 317 N. Joseph. Staff recommends approval. There were no comments for or against the application. **MOTION 25-98. MOTION** by DeYoung, seconded by Otten to approve Conditional Use Permit #25-04 for a group daycare at 317N. Joseph, Lot 3, Block 4, Hagemeyer Addition. All members voted AYE.

VARIANCE 25-02. An application has been received for a front foot yard setback at 710 Figzel Court, Tea Vet Clinic. They are adding an addition to their building and the variance is needed to expand their parking to meet zoning requirements. General Business Zoning District requires a 25' front yard setback. The current parking lot has zero-foot setback and the applicant would like the parking lot addition to match the existing lot. **MOTION 25-99. MOTION** by Chapman, seconded by Erck to approve the zero-foot setback at 710 Figzel Court, Lot 3A, Block 1, Zelmer 2nd Addition. All members voted AYE.

At this time, 6:21, the Board of Adjustment adjourned the Mayor Voelker declared a joint meeting of the Planning Commission and City Council. Planning Commission members present: Chair Joe Munson, Todd Boots, Barry Maag and Bob Venard.

Confluence representative, Chris Cline, presented the proposed Comprehensive Plan to the joint City Council and Planning Commission. Mr. Cline reviewed each section of the proposed Comprehensive Plan taking comments from the joint boards. A public open house will take place on Tuesday, August 5th from 4 to 7 PM to gain further public input. Public Hearings of the Planning Commission and City Council will occur in the upcoming weeks to consider adoption of the fully updated comprehensive plan document.

MOTION 25-100. MOTION by Erck, seconded by Otten to adjourn at 7:10 pm. All members voted AYE.

Casey Voelker, Mayor

ATTEST:

Dawn R. Murphy, Finance Officer

Published once at the approximate cost of _____.

**CITY OF TEA
WARRANTS PAID AUGUST 4, 2025**

Vendor	Description	Amount
Ace Hardware	Supplies	3,436.52
Alternative HR	May-July services	1,856.25
Bender Sewer & Drain	Lift station cleanings	2,783.00
Benco	Supplies	42.55
Badger Meter	LTE fees	1,889.98
Billion Southtown	Repair Tahoe	1,127.36
Bluepeak	Lift station phone	43.15
City of Sioux Falls	9,211,696 June pumping	58,885.81
Christensen, Jennifer	July cleaning	200.00
Dust-Tex	Rug service	38.43
Direct Technologies	Security support	1,484.47
Hawkins	Pool chemicals	3,401.95
Hydraulic World	Parts	4.55
Interstate Office Projects	Office furniture	5,400.12
J & R Mechanical	Repair Air conditioning	350.00
Innovative Office	Supplies	711.59
Ferguson	Locate flags	15.04
Jarman's Midwest Cleaning	Supplies	219.08
Lewis & Clark Regional Water	34,131,000 July usage	38,634.24
Lacey Rentals	Park toilets	560.00
Lookout Plan & Code Consulting	Plan reviews	1,012.70
Lincoln County Register of Deeds	Copies	6.00
Nursery Wholesalers	Tree replacement	658.79
Olson, Joann	July cleaning	150.00
Service First Fire Sprinkler	Sprinkler inspection	1,398.20
SDPAA	Reimburse for travel	231.00
Siteone Landscape	Irrigation parts	1,683.63
The Tessman Company	Fertilizer	880.00
Toshiba	Copy lease	357.32
U Drive	Monthly texting	50.36
Weiland, Justin	Reimburse for travel	169.18
Wellmark	Insurance	24,052.50
Xcel Energy	Services	10,546.91

162,280.68

JULY PAYROLL

GROSS

DEPARTMENT	PAY	SS/MED	RETIRMENT	TOTAL
Legislative 4111	10,625.00	812.83		11,437.83
Executive 4121	5,625.00	385.03		6,010.03
Administrator 4122	12,552.00	960.22	753.12	14,265.34
Finance 4142	8,348.80	631.02	500.92	9,480.74
Public Safety 4210	82,733.79	6,023.82	6,459.68	95,217.29
Highway/Streets 4311	15,412.08	1,145.79	924.76	17,482.63
Recreation 101-4501	2,865.63	219.23		3,084.86
Pool 4510	36,552.45	2,796.28		39,348.73
Recreation 201-4501	4,995.20	382.14	299.72	5,677.06
Planning & Zoning 4650	15,689.16	1,142.07	941.34	17,772.57
Water Distribution 4334	15,549.58	1,156.03	933.01	17,638.62
Water Administration 4335	1,183.62	90.54	71.02	1,345.18
Sewer Administration 4321	15,554.16	1,156.30	933.19	17,643.65
Sanitary Clerk	1,183.62	90.54	71.02	1,345.18
TOTAL JULY PAYROLL	228,870.09	16,991.84	11,887.78	257,749.71