

City of Tea  
Regular Meeting  
March 4, 2024

The regular meeting of the Tea City Council was held at Tea City Hall on February 20, 2024 at 6:00 pm.

Mayor Casey Voelker called the meeting to order at 6:00 pm with the following members present: Terry Woessner, Ruby Zuraff, Joe Weis, Aaron Otten, Jim Erck, and Lynn DeYoung. Also present: City Administrator Justin Weiland, Planning & Zoning Officer Kevin Nissen and Finance Officer Dawn Murphy.

**AGENDA. MOTION 24-27. MOTION** by Otten, seconded by DeYoung to approve the March 4, 2024 Agenda. All members voted AYE.

**CONSENT AGENDA. MOTION 24-28. MOTION** by Weis, seconded by Otten to approve the following consent agenda items:

- 1) February 20, 2024 Minutes
- 2) March 4, 2024 Claims (claims will be listed at the end of the minutes)
- 3) Resignation of Police Officer Danielle Bilbo effective March 8.
- 4) Hiring of Jon Roman -Part-time Police Officer, \$30.50 per hour

All members voted AYE.

**PUBLIC HEARING.** The council reviewed the Tea Commerce Addition Preliminary Development Plan. The development is located on the southwest corner of Sundowner Ave. and Gateway Blvd. The land will be rezoned to Mixed Use Commercial. **MOTION 24-29. MOTION** by Erck, seconded by Woessner to approve the Tea Commerce Addition Preliminary Development Plan, Tract 1, Ronald Mueller Addition. All members voted AYE.

**REVISED PRELIMINARY PLAN.** The council reviewed the revised preliminary development plans for GC Estates. **MOTION 24-30. MOTION** by Erck, seconded by Weis to approve the GC Estates Revised Preliminary Development Plan. All member voted AYE.

**POLICE CHIEF** Jessica Quigley gave the police department's 2023 year-end report.

**FIREWORKS ORDINANCE.** Councilmember Lynn DeYoung read a letter from Dale Cook asking for the City to lower the fireworks license fee. **MOTION 24-31. MOTION** by DeYoung, seconded by Weis to lower the fee to \$25.00. Member DeYoung voted AYE. Members Erck, Woessner, Weis, Zuraff and Otten voted NO. Motion failed.

**85<sup>TH</sup> ST. AGREEMENT.** This agreement is for the construction administration of the 85<sup>th</sup> St. Semi Urban Improvements Project. The cost will be split with City of Sioux Falls. **MOTION 24-32. MOTION** by Weis, seconded by Otten to approve the Amendment to Agreement for Engineering Services, Amendment 2, between HDR Engineering and the City of Tea for the 85<sup>th</sup> St. Semi-Urban Improvements Project. Fee not to exceed \$390,030.00. All members voted AYE.

**TEA AREA TRANSPORTATION PLAN AGREEMENT.** This agreement is for HDR Engineering to conduct a Master Transportation Plan for the City of Tea in coordination with the Metropolitan Planning Organization. **MOTION 24-33. MOTION** by Erck, seconded by DeYoung to approve the Agreement Between the City of Tea and HDR Engineering Inc. for Professional Services to Produce the Tea Area Transportation Plan. Fee not to exceed \$199,999.95. All members voted AYE.

**QUIT CLAIM DEED.** This land is in the Pinnacle Estates Addition and will be developed into a park. **MOTION 24-34. MOTION** by Weis, seconded by Zuraff to accept Lot 2, Block 7, Pinnacle Estates Addition from Nielson Construction through a Quit Claim Deed. All members voted AYE.

**MOTION 24-35. MOTION** by Weis, seconded by Woessner to adjourn at 7:45 pm. All members voted AYE.

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Casey Voelker, Mayor

ATTEST:

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Dawn R. Murphy, Finance Officer

Published once at the approximate cost of

**CITY OF TEA  
 WARRANTS PAID MARCH 4, 2024**

Vendor	Description	Amount
Aflac	Insurance	517.72
Billion Southtown	repair 21 Tahoe	741.08
Bluepeak	Phones	1,219.30
Bumblebee-Gibson Inc	Mag chloride	1,365.90
Casey's	Fuel	1,221.55
City of Sioux Falls	2023 SDC fees	433,958.00
City of Sioux Falls	1/1/224-2/9/24 sewer pumping	15,866.70
Confluence	Comprehensive plan	8,054.25
Crosby, Heather	PD alterations	25.00
Dust-Tex Service	Rug service	47.20
Electric Pump	Repair lift #3	80.00
GR Emergency Vehicle Outfitters	Install equipment	6,826.00
GR Emergency Vehicle Outfitters	Mobile printer	600.00
HDR Engineering	85th St.	79,298.33
HDR Engineering	On-Call - Admin	3,337.50
HDR Engineering	On-Call - Site plan reviews	4,217.50
HDR Engineering	On-Call - Water demand analysis	446.25
HDR Engineering	On-Call - Sewer model	361.25
HDR Engineering	On-Call - Brian St. grade line development	6,436.25
HDR Engineering	On-Call - Drainage Master Plan	8,322.50
HDR Engineering	On-Call - 85th St. real estate service	205.00
HDR Engineering	On-Call - Traffic signal cameras	811.25
HDR Engineering	On-Call - Comprehensive plan kick-off meeting	717.50
HDR Engineering	On-Call - EDS updates	51.25
HDR Engineering	On-Call - GIS Mapping	2,170.00
HDR Engineering	On-Call - Grant support	632.50
HDR Engineering	Regionalization	13,184.53
J & M Transmission	Repair 2019	1,129.50
Jack's Uniforms	Shirt	82.44
Kansas City Life	Insurance	604.14
Keehn, Kelly	Reimburse for keys	79.65

Kerr, Jake	Reimburse for pickleballs	31.83
Lewis & Clark	11,238,208 February usage	28,638.45
Lincoln County Auditor	2nd quarter dispatch service	10,794.00
Lincoln County Register of Deeds	Copies	2.00
McLeods	Citation book	97.41
Menards	Supplies	26.84
Muth Electric	Repair Sundowner stop lights	3,333.14
Old Dominion Brush	Sweeper parts	247.02
Quigley, Brekkyn	PD cleaning	75.00
Red D Haul	Deliver police car	275.00
Riteway	Utility billing cards	1,668.69
Robertson, Steve	February inspections	4,095.00
SD Association of Rural Water	2024 membership	1,265.00
SD Department of Agriculture & Natural Resources	Construction storm water permit	250.00
Streicher's	Equipment	379.26
Toshiba	Copy lease	378.15
U Drive Technology	Monthly texting	50.44
Verizon	Phones	956.77
Wellmark	Insurance	18,330.15
Xcel Energy	Services	3,938.37
Zuraff, Ruby	Mileage & reimburse for room	528.72

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667,971.28

FEBRUARY PAYROLL

DEPARTMENT	GROSS			TOTAL
	PAY	SS/MED	RETIRMENT	
Administrator 4122	11,903.84	910.64	714.24	13,528.72
Finance 4142	7,529.00	575.98	451.74	8,556.72
Public Safety 4210	75,269.74	5,596.93	5,815.24	86,681.91
Highway/Streets 4311	12,815.34	976.13	768.92	14,560.39
Recreation 201-4501	4,826.92	369.28	289.62	5,485.82
Planning & Zoning 4650	13,581.05	1,030.63	814.86	15,426.54
Water Distribution 4334	12,952.84	986.57	777.17	14,716.58
Water Administration 4335	1,143.28	87.45	68.60	1,299.33
Sewer Administration 4321	12,956.64	986.89	777.40	14,720.93
Sanitary Clerk	1,143.28	87.45	68.60	1,299.33
TOTAL FEBRUARY PAYROLL	154,121.93	11,607.95	10,546.39	176,276.27