

City of Tea  
Regular Meeting  
July 1, 2024

The regular meeting of the Tea City Council was held at Tea City Hall on July 1, 2024 at 6:00 pm.

Mayor Casey Voelker called the meeting to order at 6:00 pm with the following members present: Aaron Otten, Jim Erck, Lynn DeYoung, Joe Weis and Ruby Zuraff. Also present: P & Z Administrator Kevin Nissen, Ben Scholtz, HDR Engineering, Finance Officer Dawn Murphy and City Administrator Justin Weiland. Absent: Councilmember Woessner

**AGENDA. MOTION 24-101. MOTION** by DeYoung, seconded by Erck to approve the July 1, 2024 Agenda, with the addition of employee handbook. All members voted AYE.

**CONSENT AGENDA. MOTION 24-102. MOTION** by Otten seconded by Zuraff to approve the following consent agenda items:

- 1) July 1 Claims (claims will be listed at the end of the minutes)
  - 2) Replat of Lots 6A, 7A, 8A, 9A, 10A and 13A, Block 2; Lots 1B, 2B, 3B, 4B, 5B, 6B and 8B, Block 4, GC Estates Addition
- All members voted AYE.

**PUBLIC COMMENTS.** Sioux Metro Growth Member Relations Specialist Chris Fields updated the council on their organization. Sara Rasmus asked the council if the dates for shooting fireworks were going to change.

**PUBLIC HEARING.** Mayor Voelker opened the public hearing for the first reading of Ordinance 317, An Ordinance of the City of Tea, SD Rezoning Tracts 1-3, Harvard Industrial Park Addition, Legally Described as the North 889 Feet of the NE ¼, except the West 370.42 Feet of the East 2132.80 Feet of the North 823.17 Feet, Section 36-100-51, in the City of Tea, From AG – Agriculture to L1 – Light Industrial District and Amending the Official Zoning Map of the City of Tea. There were several residents present to oppose the rezone due to future flooding issues. The second reading will be held at the July 15 meeting.

**PUBLIC HEARING.** Mayor Voelker opened the public hearing for a variance application for a 2,640 sq. ft. detached garage. The maximum size of an accessory structure is 768 sq. ft. There were no comments for or against the variance. **MOTION 24-103. MOTION** by Erck, seconded by DeYoung to approve the Oversized Detached Garage Variance for Don & Sam Badure, 400 N. Heritage Pkwy, to construct a 2,640 sq. ft. garage. All members voted AYE.

**PUBLIC HEARING.** Mayor Voelker opened the public hearing for the first reading of Ordinance 318. An Ordinance of the City of Tea, SD, Rezoning Phase 2, GC Estates Addition, Legally Known as Lots 1-8, Block 1, Lots 3-5, 18-21 & 6-10, Lots 6A, 7A 8A, Block 4 and Dedicated Right-of-Way, GC Estates Addition in the City of Tea from AG – Agriculture to R2 – Residential District and Amending the Official Map of the City of Tea. There were no comments for or against the rezone. The second reading will be held at the July 15 meeting.

**SPECIAL EVENT CONCERT.** Anthony Towne, representing the Tea Storm Chasers asked the council for permission to have an outdoor concert on Main Ave August 24. This would be a fund raiser for the Tea Storm Chasers. They would like to block off approximately 375 feet of Main Ave between 1<sup>st</sup> and 3<sup>rd</sup> Street and approximately 165 feet east of Main Ave on 2<sup>nd</sup> St. and 165 feet west of Main Ave on 2<sup>nd</sup> St. The council had several concerns regarding the event such as City resources being affected and shutting down Main Ave. **MOTION 24-104. MOTION** by Otten, seconded by Weis to approve the special event concert and the proposed plan submitted. Members Weis, Otten, Zuraff and DeYoung voted AYE. Councilmember Erck voted NO. Motion carried.

**INDOOR ATHLETIC FACILITY.** The selection committee for the proposed indoor athletic facility has interviewed three firms for Architect/Engineer Services. **MOTION 24-105. MOTION** by DeYoung, seconded by Erck to approve the Architect/Engineer Services Proposal from Kahler Slater for a fee of \$73,500. All members voted AYE.

**SOUTH EASTERN ELECTRIC AGREEMENT.** The council reviewed the agreement with South Eastern Electric to relocate their electric utilities in association with the 85<sup>th</sup> St. Project. This cost will be split with the City of Sioux Falls. **MOTION 24-106. MOTION** by Otten, seconded by Weis to approve the utility relocation agreement between the City of Tea and South Eastern Electric Cooperative at a cost of \$449,835.65. All members voted AYE.

**SUNDOWNER AVE. DESIGN CONTRACT.** At the June 3, 2024 meeting the council approved the design contract contingent upon it being budgeted. It was not included in the budget, however design needs to be started with the 85<sup>th</sup> St. Project going forward. **MOTION 24-107. MOTION** by Zuraff, seconded by Weis to approve the agreement between the City of Tea and HDR Engineering for Sundowner Ave. Phase 1 Improvements Design, \$533,542.00. All members voted AYE. A supplemental budget will need to be adopted at a later date.

**EMPLOYEE HANDBOOK.** Councilmember DeYoung questions why the seasonal employees do not receive overtime and why the police department overtime is calculated differently. FLSA exempts seasonal employees from overtime and allows different workweeks for different employees or groups of employees. Due to the way the police department is scheduled, in 2011 the council adopted a 14 day work period. Overtime is not paid until 86 hours worked during that work period. Councilmember DeYoung would like to have this changed.

**MOTION 24-108. MOTION** by Otten, seconded by Weis to adjourn at 8:10 pm. All members voted AYE.

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Casey Voelker, Mayor

ATTEST:

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Dawn R. Murphy Finance Officer

Published once at the approximate cost of

**CITY OF TEA  
WARRANTS PAID JULY 1, 2024**

<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
ABC Rentals	TPD tent rental	1,320.60
Ace Hardware	Supplies (2 months)	3,249.21
American Engineering Testing	Wastewater samples	509.00
Auto Dynamics	Repair tire	40.00
Babb, Nathan	Umpire	110.00
Badger Meter	LTE service	2,637.14
Bierschbach	Wastewater pump & flood control	45,972.02
Bluepeak	Phone service	42.04
Brown, Carter	Umpire	185.00
BSN Sports	Baseball supplies	114.76
City of Tea	Water	1,880.25
Confluence	Comp plan	18,341.23
Doors Inc	Pump station door	991.70
Ferguson	Paint	102.21
Frantzen	Transcription fees	270.00
Girton Adams	TPD ice	412.50
Gnifke, Braden	Umpire	140.00
Guardian Alliance	June services	204.00
Hawkins	Pool chemicals	2,784.50
Haynes, Kya	Reimburse for WSI	336.30
HDR Engineering	Regionalization	5,183.75
HDR Engineering	Transportation plan	10,245.00
HDR Engineering	85th St.	19,693.89
HDR Engineering	On-Call - Admin	2,173.75
HDR Engineering	On-Call - Site plan reviews	6,178.75
HDR Engineering	On-Call - Sidewalk survey site for ADA	210.00
HDR Engineering	On-Call - Sewer modeling	3,536.25
HDR Engineering	On-Call - Mill & Overlay/PD Traffic Calming Presentation	3,622.00
HDR Engineering	On-Call - Drainage Master Plan	3,072.50
HDR Engineering	On-Call - Comprehensive plan support	871.25
HDR Engineering	On-Call - GIS Mapping	3,076.25
HDR Engineering	On-Call - Traffic Signal Cameras	1,580.00
HDR Engineering	On-Call - Gateway/Bakker Landing signal	6,155.25
HDR Engineering	On-Call - 468th Ave. development kick-off	140.00
Innovative Office	Supplies	60.24
Jacobson, Jack	Umpire	220.00
Jensen, Cameron	Umpire	300.00
JH Larson	Bike path bulbs	323.76

Kaiser, Malachi	Umpire	150.00
Kamps, Angela	Reimburse for lifeguard training	238.47
Lacey Rentals	Toilets	270.00
Leads Online	Investigation Service Package	1,617.00
LG Everest Inc	Sandbag sand	1,011.00
MRG Hauff	Flag football supplies & champ shirts	1,225.40
Odland, Tim	Inspections & training	5,900.00
Pinnacle Indoor Sports	Sportsplex consulting	14,091.65
Portner, Dawson	Umpire	330.00
Portner, Jeff	Umpire	30.00
Prairie Sons	Quartey maintenance PD	917.50
Quigley, Brekkyn	Clean PD	75.00
Rand, Hadley	Umpire	100.00
RBS Sanitation	Garbage service	697.00
Retzlaf, Jim	Water refund	66.23
Robertson, Steve	Inspections	4,745.00
Schramm Owen	Umpire	60.00
Sioux Falls Electric	Misc electrical repairs	8,963.22
SiteOne Landscaping	Irrigation parts	121.80
Smith, Tom	Umpire	30.00
Tea Baseball Association	Reimburse for competitive league fees	3,200.00
The Tessman Company	Mulch, chalk, fertilizer	1,597.52
Thomas Carnival	TPD Carnival	31,442.49
Toshiba	Copy lease	350.86
Watson, Emma	Reimburse for lifeguard training	239.50
Wellmark	Insurance	18,330.15
Wilson, Steve	Reimburse for stocking pond	846.09
Xcel Energy	Services	6,636.96

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249,567.94

## JUNE PAYROLL

DEPARTMENT	GROSS PAY	SS/MED	RETIRMENT	TOTAL
Administrator 4122	11,903.84	910.64	714.24	13,528.72
Finance 4142	7,529.00	575.98	451.74	8,556.72
Public Safety 4210	72,672.80	5,398.30	5,444.28	83,515.38
Highway/Streets 4311	15,947.93	1,215.74	956.86	18,120.53
Recreation 101-4501	3,952.50	302.36		4,254.86
Pool 4510	30,315.26	2,319.09		32,634.35
Recreation 201-4501	4,826.92	369.28	289.62	5,485.82
Planning & Zoning 4650	13,614.10	1,033.16	816.84	15,464.10
Water Distribution 4334	16,097.93	1,227.16	965.86	18,290.95
Water Administration 4335	1,132.85	86.65	67.97	1,287.47
Sewer Administration 4321	16,102.69	1,227.60	966.20	18,296.49
Sanitary Clerk	1,132.85	86.65	67.97	1,287.47
TOTAL JUNE PAYROLL	195,228.67	14,752.61	10,741.58	220,722.86