

City of Tea
Regular Meeting
January 8, 2024

The regular meeting of the Tea City Council was held at Tea City Hall on January 8, 2024 at 7:00 pm.

Mayor Casey Voelker called the meeting to order at 7:00 pm with the following members present: Terry Woessner, Ruby Zuraff, James Erck, Joe Weis, and Lynn DeYoung. Also present: Administrator Justin Weiland. Absent: Planning & Zoning Officer Kevin Nissen, Councilmember Aaron Otten and Finance Officer Dawn Murphy.

AGENDA. MOTION 24-01. MOTION by Erck, seconded by Weis to approve the January 8, 2024 Agenda. All members voted AYE.

CONSENT AGENDA. MOTION 24-02. MOTION by Erck, seconded by Woessner to approve the following consent agenda items:

- 1) December 18, 2023 Minutes
- 2) January 8, 2024 Claims (claims will be listed at the end of the minutes)
- 3) Pure Bliss Cannabis Licensee – 2015 Merchant St. (moving to 1910 E. Gateway Blvd, Suite 4)
- 4) The Tee Tree – 115 Lipton St. Suite C
- 5) Purchase of 2024 Case 321F High Speed Compact Wheel Loader, \$99,945.00
- 6) Purchase of Snow Plow Attachment, \$14,490.00

All members voted AYE.

PUBLIC COMMENTS. Michael Levan provided the Council with a drawing of a community center on the lot next to the community hall.

ORDINANCE 314. The Council held the first reading of Ordinance 314, 2024 Supplemental Appropriations Ordinance. The second reading will be held at the January 22nd meeting.

ORDINANC 315. The Council held the first reading of Ordinance 315, An Ordinance of the City of Tea, SD Amending the Municipal Ordinances of the City of Tea by Amending Chapter 1, Administrative Code, Amending Section 1.02 Mayor and City Council (b) Meetings. The second reading will be held at the January 22nd meeting.

RESOLUTION 24-01-01. MOTION 24-03. MOTION by Erck, seconded by DeYoung to approve the following resolution. All members voted AYE.

RESOLUTION 24-01-01

A RESOLUTION ADOPTING A SCHEDULE OF FEES AND CHARGES PERTAINING THE CITY OF TEA ORDINANCES FOR WATER AND SEWER RATES .

WHEREAS, the Tea City Council has determined a need to adjust the schedule of fees and charges pertaining to the City of Tea Ordinances for water and sewer rates;

THEREFORE BE IT RESOLVED by the Tea City Council the following schedule of fees is hereby adopted.

RESIDENTIAL WATER (3/4" meter size)

Base Charge	\$ 4.75
Watertower fee	\$ 4.00
<u>Lewis & Clark fee</u>	<u>\$ 4.00</u>
TOTAL BASE	\$12.75

RESIDENTIAL USAGE CHARGES

0 – 9,999 Gallons	\$ 4.25 per 1,000
10,000 – 24,999 gallons	\$ 4.75 per 1,000
25,000 gallons +	\$ 25.00 per 1,000

BASE RESIDENTIAL SEWER FEE

Base Charge	\$ 32.00 per month
Regionalization Phase 1 SDC Fees	\$ 6.50 per month
<u>Regionalization Phase 2 Construction</u>	<u>\$ 12.00 per month</u>
TOTAL BASE	\$50.50 per month

COMMERCIAL WATER USAGE \$4.25 1,000 plus meter base fee

MONTHLY METER BASE FEES

Meter Size

3/4"	\$ 4.75 per month
1"	\$20.25 per month
1-1/2"	\$25.25 per month
2"	\$30.25 per month
3"	\$ 35.25per month
4"	\$40.25 per month
5" and up	TBD

BASE COMMERCIAL SEWER FEE

Base Charge	\$ 32.00 per month
Regionalization Phase 1 SDC Fees	\$ 6.50 per month
<u>Regionalization Phase 2 Construction</u>	<u>\$ 12.00 per month</u>
TOTAL BASE	\$ 50.50 per month

COMMERCIAL SEWER USAGE FEE

7,000 gallons and up \$3.00 per 1,000 gallons of water usage

NEW WATER METER PURCHASE FEES

Cost of the meter plus 25% if the city installs
 Cost of the meter plus 10% if the builders installs

LATE FEE CHARGE \$25.00 Per month

Be it further resolved that these rates will be effective with the March usage billed in April 2024.

Adopted this 8th day of January, 2024.

Casey Voelker, Mayor

ATTEST: Dawn R. Murphy, Finance Officer

RESOLUTION 24-01-02. MOTION 24-04. MOTION by Weis, seconded by Zuraff to approve the following resolution. All members voted AYE.

**RESOLUTION 24-01-02
 A RESOLUTION ESTABLISHING THE SALARIES FOR 2024**

WHEREAS, SDCL 9-14-48 requires that the governing body of every municipality shall fix and determine by ordinance or resolution, the amount of salaries and compensation of all municipal officers and the time at which the same shall be paid; and

WHEREAS, the City Council shall publish the salaries for compliance with the provisions of SDCL;

NOW THEREFORE, BE IT RESOLVED by the City Council that the following resolution be passed and approved effective beginning January 1, 2024. The Mayor and City Council shall be paid quarterly. The Planning & Zoning Board and Recreation Board shall be paid annually. All other officers and employees shall be paid bi-weekly at the following yearly salary or hourly wage:

NAME	POSITION	SALARY/HOURLY RATE
Justin Weiland	City Administrator	\$154,750 per year
Thad Konrad	Utility Superintendent	\$ 100,603.45 per year
Dawn Murphy	Finance Officer	\$ 97,877.12 per year
Jessica Quigley	Police Chief	\$ 103,681.72 per year

Kevin Nissen	Planning & Zoning Admin	\$ 87,750.00 per year
Jacob Kerr	Park and Recreation Director	\$ 62,750.00 per year
Ellen Martin	Planning & Zoning Assistant	\$ 28.74 per hour
Lena Schaubman	Administrative Assistant	\$ 27.80 per hour
Brian Tvedt	Police Administrative Assistant	\$ 28.98 per hour
Brian Crosby	Police Sergeant	\$ 40.41 per hour
Adrian Hoesli	Police Officer	\$ 35.12 per hour
Marcus Van Lingen	Police Officer	\$ 33.34 per hour
Parker Christensen	Police Officer	\$ 34.41 per hour
Alexi Miranda	Police Officer	\$ 33.34 per hour
Daniel Johnson	Police Officer	\$ 33.34 per hour
Danielle Bilbo	Police Officer	\$ 33.34 per hour
Aaron Furth	Police Officer	\$ 35.12 per hour
Taylor White	Police Officer	\$33.34 per hour
Dustin DeMuth	Police Officer	\$33.34 per hour
Steve Oberle	Maintenance	\$ 32.18 per hour
Kelly Keehn	Maintenance	\$ 31.38 per hour
Lenny Przybys	Maintenance	\$ 38.96 per hour
Matt Ernster	Maintenance	\$ 26.20 per hour
Dwight VanZee	Maintenance	\$ 28.41 per hour
Andres Thomas	Maintenance	\$ 25.80 per hour
Steve Lowry	Part-Time Police Officer	\$ 30.50 per hour
Mark Russell	Part-Time Police Officer	\$ 30.50 per hour
Justin Quigley	Park-Time Police Officer	\$ 30.50 per hour
Alex Suurmeier	Part-Time Police Officer	\$ 30.50 per hour
	Mayor	\$1,875.00 per month
	Councilmembers	\$625.00 pr month
	Planning & Zoning Board Members	\$100.00 per meeting
	Park and Recreation Board Members	\$ 50.00 per meeting

BE IT FUTHER RESOLVED night duty police officers will receive an additional differential rate of \$1.10 per hour; and

Dated this 8th day of January 2024.

Casey Voelker, Mayor

ATTEST: Dawn R. Murphy, Finance Officer

PAY APPLICATIONS. MOTION 24-05. MOTION by Erck, seconded by Woessner to approve the following pay applications:

- 1) Phase 4 Tea Athletic Park Complex #4, LT Companies, \$323,710.45
- 2) Phase 4 Tea Athletic Park Complex #5, LT Companies, \$216,860.00

All members voted AYE.

MOTION 24-06. MOTION by Woessner, seconded by Wweis to adjourn at 7:28 pm. All members voted AYE.

 Casey Voelker , Mayor

ATTEST:

 Dawn R. Murphy, Finance Officer

Published once at the approximate cost of _____.

**CITY OF TEA
 WARRANTS PAID JANUARY 8, 2024**

Vendor	Description	Amount
ASCAP	Music licensing	434.00
Badger Meter	LTE Service	1,152.06
Bluepeak	Phones	40.34
Christensen, Parker	Fuel	37.31
City of Sioux Falls	Water samples	348.00
Colliers	Continuing disclosure services	600.00
Confluence	December services	5,997.50
Coreline	Camera & repair Underground line at pool	2,346.94
Dust Tex	Rug service	33.12
Explorers Credit Union (credit card)	PD - charges	894.73
Explorers Credit Union (credit card)	Misc department charges	3,481.05
Fareway	Supplies	69.67
Ganschow, John	P & R Board meetings	500.00
Graham Tire	Sweeper tire repair	73.44
Hauff Mid-American Sports	Basketball shirts	801.50
Hauff, Curt	P & R Board meetings	450.00
Headrick, Brian	P & R Board meetings	550.00
Heiman Fire Equipment	Refill fire extinguisher	49.00
Hydro Tech Service	Replace check valves	5,406.00
IWorQ	P & Z Software	10,000.00
J.H. Larson	Bulbs	545.72
Jack's Uniforms	Clothes	525.53
Jarman's Midwest Cleaning	Car wash soap	150.00
KCL Group Benefits	Insurance	604.14
Knife River	Pea rock for backfill	153.65
Lennox Independent	Publishing	497.23
Lewis & Clark Regional Water	11,731,968 November usage	29,703.54
Lewis & Clark Regional Water	11,793,696 December usage	30,453.24
LG Everist	Gravel for lagoon road	350.07
Lincoln County Auditor	Dispatch service	10,794.00
Lincoln County Register of Deeds	File plat	61.00
Lincoln County Treasurer	Taxes & road assessment (now exempt)	1,915.72
Metering & Technology	Meter end points	1,943.87
Mid American Energy	Services	1,718.14
Motorola Solutions	PD equipment	3,359.78
Munoz, Hallie	P & R Board meetings	300.00
Northern Safety Technology	K9 car equipment	1,823.17
Odland, Tim	December inspections	3,510.00
Olson, Joann	December cleaning	150.00
OverDrive	Digital library books	1,500.00
Pfeifer Implement	Ditch mower bearings	430.88
Pick, Vicki	P & R Board meetings	600.00
Portner, Jeff	P & R Board meetings	550.00
Quigley, Brekkyn	December cleaning	75.00
RBS Sanitation	Garbage service	966.10

Roberts, Steve	December inspections	5,850.00
Rural Development	Loan 91-06 12 months \$921 per month ACH Payments (1993 Improvements)	11,052.00
Rural Development	Loan 91-07 12 months \$1,032 per month ACH Payments (1997 Tower)	12,384.00
Rural Development	Loan 91-08 12 months@ \$5,241 per month ACH Payments (Quinton St. Tower)	62,892.00
Sioux Metro Growth Alliance	2024 Membership	20,709.00
Southeastern Council of Governments	2024 Dues	13,194.00
SD DANR	Drinking water fees	5,500.00
SD Police Chiefs' Association	2024 Membership	200.00
SD City Management Associations	2024 membership	150.00
SD Association of Code Enforcement	2024 membership	75.00
SD Governmental Finance Officers Associations	2024 membership	40.00
SD Human Resource Association	2024 membership	25.00
SD Municipal League	2024 membership	3,741.51
SD Street Maintenance Association	2024 membership	35.00
SDML Workers Compensation	2024 Workers comp	42,918.00
Toshiba Financial Services	Copy lease	573.02
The Tessman Company	Fertilizer	248.00
US Bank	Agent fees	600.00
US Bank	CW-SRF #6	13,420.14
US Bank	CWSRF #7	14,084.64
US Bank	DW-#1	38,593.10
Workplace IT	Monthly service	2,925.60
Wellmark	Insurance	18,075.18
Woods Fuller Trust Account	Settlement Agreement	131,000.00
Wipf, Gayla	Library supplies	116.40
Xcel Energy	Services	8,327.63
		532,674.66

DECEMBER PAYROLL

DEPARTMENT	GROSS PAY	SS/MED	RETIRMENT	TOTAL
Administrator 4122	11,538.46	882.68	692.30	13,113.44
Finance 4142	7,163.62	548.02	429.82	8,141.46
Public Safety 4210	70,054.76	5,005.46	5,356.80	80,417.02
Highway/Streets 4311	17,143.29	1,290.79	1,028.60	19,462.68
Recreation 201-4501	4,461.54	327.50	267.70	5,056.74
Planning & Zoning 4650	14,848.03	1,113.51	890.88	16,852.42
Water Distribution 4334	9,166.66	693.37	550.00	10,410.03
Sewer Administration 4321	9,169.38	693.55	550.16	10,413.09
TOTAL DECEMBER PAYROLL	143,545.74	10,554.88	9,766.26	163,866.88