

City of Tea  
Regular Meeting  
February 5, 2024

The regular meeting of the Tea City Council was held at Tea City Hall on February 5, 2024 at 7:00 pm.

Mayor Casey Voelker called the meeting to order at 7:00 pm with the following members present: Terry Woessner, Ruby Zuraff, James Erck, Joe Weis, Aaron Otten and Lynn DeYoung. Also present: City Administrator Justin Weiland. Absent: Planning & Zoning Officer Kevin Nissen and Finance Officer Dawn Murphy.

**AGENDA. MOTION 24-15. MOTION** by Erck, seconded by Otten to approve the February 5, 2024 Agenda with the addition of fire department valuation. All members voted AYE.

**CONSENT AGENDA. MOTION 24-16. MOTION** by Weis, seconded by Woessner to approve the following consent agenda items:

- 1) January 22, 2024 Minutes
- 2) February 5, 2024 Claims (claims will be listed at the end of the minutes)
- 3) Hiring Amanda Treloar – Adult Pickleball League Supervisor, \$15.00 per hour
- 4) Purchase of 2024 John Deere Gator, C & B Operations, LLC, \$9,916.18

All members voted AYE.

**RESOLUTION 24-02-04. MOTION 24.17. MOTION** by Otten, seconded by Zuraff to approve the following resolution. All members voted AYE. A RESOLUTION OF THE CITY OF TEA DECLARING SUPPORT AND ADOPTION OF THE 2023 PRE-DIASTER MITIGATION PLAN FOR MINNEHAHA AND LINCOLN COUNTIES. WHEREAS, the City of Tea supports the contents of the 2023 Pre-Disaster Mitigation Plan for Minnehaha and Lincoln Counties; and WHEREAS, the 2023 Pre-Disaster Mitigation Plan for Minnehaha and Lincoln Counties will be utilized as a guide for planning related to FEMA Hazard Mitigation and other purposes as deemed appropriate by the City of Tea. NOW THEREFORE BE IT RESOLVED, that the City of Tea hereby adopts, supports, and will facilitate the implementation of the 2023 Pre-Disaster Mitigation Plan for Minnehaha and Lincoln Counties. Dated this 5th day of February, 2024.

Casey Volker, Mayor

ATTEST: Dawn R. Murphy, Finance Officer

**GRANT APPLICATION.** Park and Recreation Director Jacob Kerr would like to apply for a grant for equipment for the summer recreation program. The grant is for \$4,000 with the City matching \$1,000.00. **MOTION 24-18. MOTION** by Erck, seconded by Woessner to approve the Lyon County Riverboat Foundation 2024 Mini Grant Application. All members voted AYE.

**FIRE DEPARTMENT.** Mayor Voelker informed the council that the fire department updated the property valuations for their service area. Based on the update, the City’s percentage of the budget increases from 34% to 58% of their operating costs. This amounts to approximately \$60,000 and will be effective for the 2024 budget year. A supplemental budget ordinance will be done at a later date.

**MOTION 24-19. MOTION** by Otten, seconded by Weis to adjourn at 7:13 pm. All members voted AYE.

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Casey Voelker, Mayor

ATTEST:

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Dawn R. Murphy, Finance Officer

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**CITY OF TEA  
 WARRANTS PAID FEBRUARY 5, 2024**

Vendor	Description	Amount
Axon Enterprise Inc.	Taser payment	2,910.03
Badger Meter	LTE fees	1,148.42
Banyon Data System	Software support	2,915.00
Bluepeak	Phone	39.25
Central Square Technologies	2024 Software	3,635.40
Dakota Kids Pedal Pull	2024 Teapot Day	200.00
Dust Tex	Rug service	33.12
Explorers Credit Union	December credit card charges	907.34
Explorers Credit Union	December credit card charges (police)	584.28
Frantzen Reporting	Transcription fees	153.00
Guardian Alliance Technolgies Inc.	Investigaion software	152.00
Innovative Office Solutions	Supplies	150.51
Integrated Technology & Security	2023 alarm monitoring	165.00
Jack's Uniforms	Battery	59.89
Lewis & Clark Regional Water System	11,846,816 January usage	30,492.02
Lincoln County Register of Deeds	Plat copies	11.00
Nielson Construction	Oversizing Manville St. utilities	21,298.00
Northern Safety Technology	Car printers	1,590.00
Prairie Environmental Consulting	Asbstos inspection 200 W. Maple	450.00
Prairie Environmental Consulting	Asbstos inspection 500 Heritage Pkwy	550.00
R Place Kennel	Kennel	102.00
Robertson, Steve	January inspections	4,485.00
Roto Rooter	Clean lift station 4	1,100.00
SE Area Finance Officers Group	2024 dues	100.00
Sorlien Electric	Repair list staion 4 generator	381.70
Sorlien Electric	Repair water tower generator	333.43
Tea Area School District	2023 library salaries	8,399.01
Tea Veterinary Clinic	Suni wellness exam	90.75
The Fire Group Inc.	Sprinkler inspections (PD)	371.70
Toshiba	Copy lease	427.27
Two Way Solutions Inc.	Program radios	199.50
US Bank	DW #3 272nd Utilites	8,920.13
US Bank	DW #2 Bakker Landing Tower	22,779.24
Wellmark	Insurance	20,181.96
White, Taylor	Dog supplies	52.01
Xcel Energy	Services	9,516.82
		144,884.78

JANUARY PAYROLL

DEPARTMENT	GROSS PAY	SS/MED	RETIRMENT	TOTAL
Legislative 4111	9,000.00	688.50		9,688.50
Executive 4121	4,500.00	344.25		4,844.25
Administrator 4122	11,903.84	910.64	714.24	13,528.72
Finance 4142	7,529.00	575.98	451.74	8,556.72
Public Safety 4210	82,016.19	6,113.06	6,298.36	94,427.61
Highway/Streets 4311	15,073.74	1,148.95	904.42	17,127.11
Recreation 201-4501	4,826.92	369.28	289.62	5,485.82
Planning & Zoning 4650	13,213.48	1,002.46	792.79	15,008.73
Water Distribution 4334	15,273.74	1,164.11	916.42	17,354.27
Water Administration 4335	1,115.07	85.31	66.91	1,267.29
Sewer Administration 4321	15,278.23	1,164.45	916.71	17,359.39
Sanitary Clerk	1,115.07	85.31	66.91	1,267.29
<b>TOTAL JANUARY PAYROLL</b>	<b>180,845.28</b>	<b>13,652.30</b>	<b>11,418.12</b>	<b>205,915.70</b>

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