

City of Tea
Regular Meeting
December 2, 2024

The regular meeting of the Tea City Council was held at Tea City Hall on December 2, 2024, at 6:00 pm.

Mayor Casey Voelker called the meeting to order at 6:00 pm with the following members present: Joe Weis, Aaron Otten, Terry Woessner, Jim Erck, Ruby Zuraff and Lynn DeYoung. Also present: Finance Officer Dawn Murphy, City Engineer Ben Scholtz and City Administrator Justin Weiland. Absent: Planning & Zoning Officer Kevin Nissen.

AGENDA. MOTION 24-184. MOTION by Otten, seconded by Weis to approve the December 2, 2024 Agenda. All members voted AYE.

CONSENT AGENDA MOTION 24-185. MOTION by Woessner, seconded by Zuraff to approve the following consent agenda items:

1. Approval of November 18, 2024 Minutes
2. Approval of December 2, 2024 Bills (bills will be listed at the end of the minutes)
3. Unified Planning Work Program (UPWP) Agreement between South Eastern Council of Governments and the City of Tea.

All members voted AYE.

There were no public comments.

2025 HUMANE SOCIETY CONTRACT. MOTION 24-186. MOTION by Weis, seconded by Otten to approve the 2025 Animal Control Services and Impoundment Facility Operation Agreement for the Year 2025 between the Sioux Falls Area Humane Society and the City of Tea. All members voted AYE.

RETIREMENT. MOTION 24-187. MOTION by Erck, seconded by De Young to accept Planning and Zoning Administrator Kevin Nissen's retirement effective April 4, 2024. All members voted AYE.

SUPPLEMENTAL APPROPRIATIONS. The council held the first reading of Ordinance 323. 2024 Supplemental Appropriations Ordinance. The second reading will be held at the December 16, 2024 meeting.

PAY PLAN POLICY AND MATRIX. City Administrator reviewed the proposed pay plan policy and matrix. No decision was made.

CITY ADMINISTRATOR REPORT. There was discussion with members of the Tea Volunteer Fire Department regarding the purchase of a new truck. Councilmembers will have individual meetings with the department to discuss the purchase more in depth.

MOTION 24.188. MOTION by DeYoung, seconded by Weis to go into executive session at 6:58 pm pursuant to SDCL 1-25-3 (1). All members voted AYE. The council came out of executive session at 7:40 pm.

MOTION 24-189. MOTION by DeYoung, seconded by Weis to adjourn at 7:40 pm. All members voted AYE.

Casey Voelker, Mayor

ATTEST:

Dawn R. Murphy Finance Officer

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CITY OF TEA
WARRANTS PAID DECEMBER 2 2024

Vendor	Description	Amount
A & B Business Solutions	Copy lease	74.09
Bluepeak	Phone	930.11
Caliber Custom Homes	Water refund	592.04
Casey's	Fuel	524.22
Clark, Riley	Basketball supervisor	127.50
Delta Dental	Insurance	897.50
Ferguson	Flags	207.35
Fleet Pride	Air brake chamber	690.32
Geotek	85th St. testing	4,389.00
Get N Go	Fuel	1,793.18
HDR	85th St.	22,893.75
HDR Engineering	On-Call - Admin	4,762.70
HDR Engineering	On-Call - Site plan reviews	6,578.90
HDR Engineering	On-Call - Sewer modeling	2,861.25
HDR Engineering	On-Call - mill & overlay	5,914.44
HDR Engineering	On-Call - Drainage Master Plan	11,883.75
HDR Engineering	On-Call - TAP	1,025.00
HDR Engineering	On-Call - Real Estate Serviced 85th St	60.00
HDR Engineering	On-Call - Comprehensive plan support	461.25
HDR Engineering	On-Call - GIS Mapping	10,973.75
HDR Engineering	On-Call - Brian St. alignment	3,027.50
HDR Engineering	On-Call - Gateway/Bakker Landing signal	967.25
HDR Engineering	On-Call - EDS Updates	51.25
HDR Engineering	On-Call - Grant Support	51.25
HDR Engineering	On-Call - 468th Ave. Drone Survey	2,085.50
HDR Engineering	Transportation Plan	15,522.65
HDR Engineering	Sundowner Phase 1	12,411.13
Heiman	Fire extinguisher maintenance	974.50
I State Truck Center	Valve & filter	143.12
Kansas City Life	Insurance	637.21
Mac's	Sign parts	162.32
Matthews, Lillia	Volleyball supervisor	82.50
Midco	Lift station phone	42.30
Olson, Joann	Cleaning	150.00
Pipe Detective	Yearly sewer cleaning	17,000.00
Rozeboom, Alexis	Volleyball supervisor	255.00

Sioux Empire Automotive	Repair 2022	446.17
Sioux Falls Humane Society	October services	371.92
Site One Landscape	Decoration bulbs	207.86
Thomas, Andy	Clothing allowance	125.00
Toshiba	Copy lease	515.92
Two Way Solutions	Radio programming	110.00
U Drive Technology	October texting	50.20
Vanze, Dwight	Clothing allowance	125.00
Wellmark	Insurance	21,778.80
Xcel Energy	Services	9,164.58

164,099.03

NOVEMBER PAYROLL

DEPARTMENT	GROSS PAY	SS/MED	RETIRMENT	TOTAL
Administrator 4122	11,903.84	910.64	714.24	13,528.72
Finance 4142	7,529.00	575.98	451.74	8,556.72
Public Safety 4210	75,485.06	5,568.16	5,903.97	86,957.19
Highway/Streets 4311	12,866.94	980.16	772.01	14,619.11
Recreation 201-4501	4,826.92	369.28	289.62	5,485.82
Planning & Zoning 4650	13,618.04	1,033.45	817.08	15,468.57
Water Distribution 4334	12,991.94	989.53	779.51	14,760.98
Water Administration 4335	1,127.64	86.26	67.66	1,281.56
Sewer Administration 4321	12,995.78	989.82	779.77	14,765.37
Sanitary Clerk	1,127.64	86.26	67.66	1,281.56
TOTAL NOVEMBER PAYROLL	154,472.80	11,589.54	10,643.26	176,705.60