

City of Tea
Regular Meeting
November 18, 2024

The regular meeting of the Tea City Council was held at Tea City Hall on November 18, 2024, at 6:00 pm.

Council President Jim Erck called the meeting to order at 6:00 pm with the following members present: Joe Weis, Aaron Otten, Terry Woessner and Lynn DeYoung. Also present: Finance Officer Dawn Murphy, City Administrator Justin Weiland, and City Engineer Ben Scholtz. Mayor Casey Voelker, Councilmember Ruby Zuraff and Planning & Zoning Officer Kevin Nissen.

AGENDA. MOTION 24-175 MOTION by Weis, seconded by Otten to approve the November 18, 2024 Agenda. All members voted AYE.

CONSENT AGENDA MOTION 24-176. MOTION by DeYoung, seconded by Woessner to approve the following consent agenda items:

1. Approval of November 4, 2024 Minutes
2. Approval of November 18, 2024 Bills (bills will be listed at the end of the minutes)
3. Gruen-Wald Building Addition BP #20240334
4. Surplus 2019 Dodge Charger

All members voted AYE.

PUBLIC HEARING. Council President Erck opened the public hearing for a conditional use permit for vehicle sales at 2020 Industrial St. The P & Z Board recommended no vehicles stored outside the building and a letter from the site manager allowing additional parking spaces. **MOTION 24-177. MOTION** by Weis, seconded by Woessner to approve the Motor Vehicle Sales Conditional Use Permit, with conditions recommended by the P & Z Board, for Jordan Whiteside, d/b/a 605 Four Wheel Drive LLC, 2020 Industrial Street, Unit 1, Lot 9, Block 5, Bakker Landing Addition. All members voted AYE.

HOLIDAY PARADE OF LIGHTS. The council reviewed the proposed route for the Tea Holiday Parade of Lights. There were concerns about the parade crossing First St. Andrea Kuipers, representing the group organizing the event informed the council that all parade entrants will be required to obey all traffic laws including stop signs. **MOTION 24-178. MOTION** by Otten, seconded by Weis to support the Tea Holiday Parade of Lights and route submitted. All members voted AYE.

SITE PLAN. City Engineer Schultz presented the site plan for the future Kwik Star. All engineering comments have been addressed. **MOTION 24-179. MOTION** by Woessner, seconded by Weis to approve the site plan for Kwik Trip, Inc. to build a 10,950 sq. ft. building at 1940 Commerce St. All members voted AYE.

DEVELOPER'S AGREEMENT. The council discussed the developers agreement between the City of Tea and Canam Investments LP (Harvard Integrations). The Council had concerns with the proposed cost share on Sundowner Ave. **MOTION 24-180. MOTION** by Otten, seconded by DeYoung to approve the Developers Assurance Agreement between the City of Tea and Canam Investments, LP with excluding the Sundowner cost share section (appendix C). All members voted AYE.

ORDINANCE 322. The Council held the second reading of Ordinance 322. **MOTION 24-181. MOTION** by Weis, seconded by Woessner to approve and adopt Ordinance 322, 2025 Appropriation Ordinance. All members voted AYE. The ordinance will be published separately.

BRIAN ST. DISCUSSION. There was discussion on the design on E. Brian St. that Nielson Construction will be installing.

CITY ADMINISTRATOR REPORT. There was discussion on where to put the proposed Tea Chamber for Business digital sign. There was a consensus to put the sign in the median on Gateway Blvd.

MOTION 24.182. MOTION by Weis, seconded by Woessner to go into executive session at 7:28 pm pursuant to SDCL 1-25-3 (1). All members voted AYE. The council came out of executive session at 7:38 pm.

MOTION 24-183. MOTION by DeYoung, seconded by Weis to adjourn at 7:38 pm. All members voted AYE.

Casey Voelker, Mayor

ATTEST:

Dawn R. Murphy Finance Officer

Published once at the approximate cost of

**CITY OF TEA
WARRANTS PAID NOVEMBER 18, 2024**

Vendor	Description	Amount
Automatic Building Controls	Alarm testing	943.06
Avera Occupational Medicine	Drug testing	122.30
Bender Sewer & Drain	Clean lift stations	1,511.50
Bluepeak	Phone	2,014.96
Christensen, Jennifer	PD cleaning	150.00
Christensen, Parker	Boots	89.78
CHS	Fuel	252.78
City of Sioux Falls	September pumping	53,080.75
City of Tea	Water	9,465.00
Crosby, Brian	Reimburse for computer cart	45.98
Dakota Data Shred	Shredding	68.85
Dust Tex	Rug service	37.60
Fareway	Supplies	194.95
Frantzen Reporting	Transcription service	195.00
Henke Tractor Repair	Mower parts	319.90
Innovative Office	Supplies	52.06
Jack's Uniforms	Ballistic vest	3,395.88
Jensen, Lynn	Water refund	18.31
Kay Park Recreation	Bleachers	9,144.00
Knife River	Concrete for pool footings	570.00
Lennox Independent	Publishing	183.02
Lewis & Clark Regional Water	18,466,216 October usage	35,324.18
Lookout Plan & Code Consulting	Plan review	925.80
Matthews, Lillia	Volleyball supervisor	82.50
Metering & Technologies	Meters	46,660.88
Midwest Alarm	Alarm monitoring	87.33
Odland, Tim	October inspections	6,045.00
O'Reilly Auto Parts	Supplies	7.99
Riverview Insurance	Notary bond	50.00
Robertson, Steve	October inspections	4,030.00
Roto Rooter	James Ave. sewer blockage	550.00
Rozeboom, Alexis	Volleyball supervisor	255.00
SD One Call	Locates	275.52
Secretary of State	Notary application	30.00
Sioux Empire Automotive	Repair 2021 Tahoe	1,901.03
Site One	Blowout fittings	5.59
Solutions Property Mgmt.	Water refund	98.75

Southeastern Electric	Services	5,295.21
Stansbury, Brent	Water refund	14.12
Two Way Solutions	Program radios	150.00
U Drive Technology	October texting	50.20
USA Blue Book	Chlorine tests	71.82
Verizon	Phones	847.49
White, Taylor	Reimburse for vest plates & dog supplies	524.28
Workplace IT	November services	3,205.45
Xcel Energy	St. lights	3,644.01
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		191,987.83

OCTOBER PAYROLL

DEPARTMENT	GROSS PAY	SS/MED	RETIRMENT	TOTAL
Legislative 4111	11,250.00	860.64		12,110.64
Executive 4121	5,625.00	430.31		6,055.31
Administrator 4122	17,855.76	1,365.96	1,071.36	20,293.08
Finance 4142	11,293.50	863.97	677.61	12,835.08
Public Safety 4210	112,301.27	8,268.20	8,751.06	129,320.53
Highway/Streets 4311	19,163.49	1,459.60	1,149.82	21,772.91
Recreation 101-4501	102.00	7.80		109.80
Recreation 201-4501	7,240.38	553.92	434.43	8,228.73
Planning & Zoning 4650	20,670.50	1,568.77	1,240.21	23,479.48
Water Distribution 4334	19,388.49	1,476.79	1,163.32	22,028.60
Water Administration 4335	1,730.56	132.38	103.84	1,966.78
Sewer Administration 4321	19,394.18	1,477.22	1,163.63	22,035.03
Sanitary Clerk	1,730.56	132.38	103.84	1,966.78
TOTAL OCTOBER PAYROLL	230,870.69	17,306.99	15,859.12	282,202.75