

City of Tea  
Regular Meeting  
September 12, 2023

The regular meeting of the Tea City Council was held at Tea City Hall on September 12, 2023, at 7:00 pm.

Council President Erck called the meeting to order at 7:00 pm with the following members present: Joe Weis, Aaron Otten, Ruby Zuraff, Terry Woessner and Lynn DeYoung. Also present: Finance Officer Dawn Murphy and Planning & Zoning Officer Kevin Nissen. Mayor Voelker was absent.

**AGENDA. MOTION 23-137. MOTION** by Weis, seconded by Woessner to approve the September 12, 2023 Agenda. All members voted AYE.

**CONSENT AGENDA MOTION 23-138. MOTION** by Otten, seconded by Weis to approve the following consent agenda items:

1. Approval of August 21, 2023 Minutes
2. Approval of September 12, 2023 Bills (bills will be listed at the end of the minutes)
3. Approval of Hiring Andy Thomas – Maintenance, \$23.50 per hour
4. Approval of Hiring Lillia Matthews & Alexis Rozeboom, Volleyball Supervisors, \$15.00 per hour
5. Plats
  - a) Plat of Lots 2A, 2B, 2C, 2D, 3A, 3B, 3C, 3D, 4A, 4B, 4C & 4D, Block 1 and Lots 1A, 1B, 1C & 1D, Block 2, Serenity Park Addition, City of Tea
  - b) Plat of Lots 17A, 17B, 17C, 17D, 18A, 18B, 18C and 18D, Block 4, and Lots 2A and 2B, Block 6, Pinnacle Addition, City of Tea
  - c) Plat of Lots 3, 4, and 5, Block 7, Bakker Landing 1<sup>st</sup> Addition, City of Tea

All members voted AYE.

There were no public comments.

**TEA BASEBALL ASSOCIATION (TBA).** Rob Schramm talked to the council about starting a baseball association, independent from Tea Park and Recreation. They said the association is needed so that Tea could participate in the South Dakota A Baseball League and pay dues. They already have a board of directors in place. They would like to take over all levels of the baseball program, have access to 4 baseball fields and would want the equipment and uniforms that the City has purchased for the park and recreation program. The council would rather see park and recreation and the baseball association work together. A meeting will be set up between the TBA, park and recreation and some council members to see if something can be worked out.

**TOM GRIMMOND,** Senior Vice President, Colliers Securities provided the council information on tax increment financing for a possible future project.

**SITE PLAN.** Kevin presented and recommended approval of site and building plans for a 80,000 sq. ft medical facility in Bakker Landing Addition. **MOTION 23-139. MOTION** by DeYoung, seconded by Zuraff to approve the building and site plans for Orthopedic Institute Real Estate Group LLC to construct a 80,000 sq. ft. medical facility on Lot 2A, Block 11, Bakker Landing 1<sup>st</sup> Addition to the City of Tea. All members voted AYE,

**PAY APPLCIATION. MOTION 23-140. MOTION** by Weis, seconded by Woessner to approve Visions Construction Group Final Pay Application for the Tea Law Enforcement Center, \$60,216.58. All members voted AYE.

**PARK SECURITY CAMERAS.** The council discussed installing security cameras at athletic complex and main park, due to increase vandalism. This will be added to the September 18, Agenda.

**SURPLUS PROPERTY. MOTION 23-141. MOTION** by Zuraff, seconded by DeYoung to surplus the 2014 and 2015 Ford Explorers and 5 pistols. All members voted AYE.

**MOTION 23-142. MOTION** by Otten, seconded by Weis to adjourn at 8:31 pm. All members voted AYE.

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Casey Voelker, Mayor

ATTEST:

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Dawn R. Murphy, Finance Officer

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**CITY OF TEA  
 WARRANTS PAID SEPTEMBER 12, 2023**

<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
Applied Concepts	Radar cable kit	266.00
Auto Dynamics	Mount tires, oil changes, car repairs	429.05
Badger Meter	LTE fees	1,074.23
Benco	Spray parts	36.71
Bluepeak	Phones	77.38
C-Lemme Companies	TIF #1 collections	377,514.98
Confluence	Services	9,380.90
D & G Construction	Repair sidewalk	5,204.04
EnviroMaster	Toilet paper	146.56
Fareway	Misc. supplies	159.80
Frantzen Reporting	Transcription fees	190.00
Graham Tire	Tires	1,454.86
HDR Engineering	Regionalization	10,873.25
HDR Engineering	On-Call - Admin	2,066.25
HDR Engineering	On-Call - Site plan reviews	5,437.50
HDR Engineering	On-Call - Sewer model	1,790.00
HDR Engineering	On-Call - Streets- traffic counts, overlay	5,652.84
HDR Engineering	On-Call - Drainage	731.25
HDR Engineering	On-Call - OI site	2,272.50
HDR Engineering	On-Call - Sundowner TOPO	5,326.00
HDR Engineering	On-Call - Hagedorn Project	1,462.50
HDR Engineering	On-Call - Gateway Blvd. traffic signal	2,466.25
HDR Engineering	On-Call - James Ave Drainage	292.50
HDR Engineering	On-Call - Brian St. Sewer	3,823.13
HDR Engineering	On-Call - Gateway Blvd reporting	6,870.31
HDR Engineering	On-Call - GIS Mapping	566.25
J & R Mechanical	A/C Repair	187.50
Lacey Rentals	Toilets	1,569.38
Lennox Independent	Publishing	906.75
Lewis & Clark Regional Water	26,943,727 August usage	38,315.28
Lincoln County Auditor	Dispatch services	5,725.68
Lincoln County Register of Deeds	Plat	63.00
Lookout Plan	Site plan reviews	2,136.00
Metering Technology	Meter parts	281.62
Mid American Energy	Services	395.12
Midco	Lift station phone	42.84
Northern Safety Technology	Light bar/parts	5,972.71
Odland, Tim	August inspections	6,670.00

Olson, Joann	Cleaning	150.00
O'Reilly	Parts	244.88
Robertson, Steve	August inspections	4,875.00
Southeastern Electric	Locates	97.50
Southeastern Electric	Services	3,715.05
Toshiba	Copy lease	404.37
Tritech Software Systems	PD software	1,307.64
Two Way Solutions	Antenna	31.98
U Drive	Monthly text	50.08
ULINE	P & R tables & storage racks	803.70
USPS	Box rental	440.00
Wellmark	Insurance	14,550.33
Workplace IT	Computer service	2,866.70
Xcel	Services	10,380.26

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547,748.41

AUGUST PAYROLL

GROSS

DEPARTMENT	PAY	SS/MED	RETIRMENT	TOTAL
Finance 4142	7,163.62	548.02	429.82	8,141.46
Public Safety 4210	62,408.79	4,580.88	4,715.20	71,704.87
Recreation 4501	2,477.00	189.49		2,666.49
Highway/Streets 4311	17,515.73	1,324.56	1,050.94	19,891.23
Planning & Zoning 4650	14,860.77	1,114.47	891.65	16,866.89
Park & Rec 201-4501	4,773.04	351.33	267.70	5,392.07
Pool 211	21,943.28	1,678.68		23,621.96
Water Distribution 4334	8,804.76	670.64	528.28	10,003.68
Sewer Administration 4321	8,807.34	670.81	528.45	10,006.60
<b>TOTAL AUGUST PAYROLL</b>	<b>148,754.33</b>	<b>11,128.88</b>	<b>8,412.04</b>	<b>168,295.25</b>

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