

City of Tea
Regular Meeting
July 10, 2023

The regular meeting of the Tea City Council was held at Tea City Hall on July 10, 2023, at 7:00 pm.

Council President Jim Erck called the meeting to order at 7:00 pm with the following members present: Terry Woessner, Joe Weis, Aaron Otten, Ruby Zuraff and Lynn DeYoung. Also present: Finance Officer Dawn Murphy, City Administrator Dan Zulkosky and Planning & Zoning Officer Kevin Nissen. Mayor Casey Voelker arrived at 7:40.

AGENDA. MOTION 23-100. MOTION by DeYoung, seconded by Weis to approve the July 10, 2023 Agenda with the addition of Executive Session. All members voted AYE.

CONSENT AGENDA MOTION 23-101. MOTION by Weis, seconded by Woessner to approve the following consent agenda items:

1. June 19, 2023 Minutes
2. July 10, 2023 Claims (Claims will be listed at the end of the minutes)

All members voted AYE.

There were no public comments.

SITE PLAN. (At this time Councilmember Zuraff arrived) Kevin presented a site plan and building plans for a 10,140 sq. ft. building to be used as contractor shops. **MOTION 23-102. MOTION** by DeYoung, seconded by Weis to approve the site and building plans for a 10,140 sq. ft. building for Javers Construction, 2005 Industrial St., Lot 8, Block 3, Bakker Landing 1st Addition. All members voted AYE

SITE PLAN/FOUNDATION PERMIT. Kevin presented a site plan for two buildings at 2030 Industrial St. One building is 10,000 sq. ft and the other 11,800 sq. ft.; with center parking between the buildings. The contractor is asking for a foundation permit at this time as it will take a few months to complete stamped building plans. **MOTION 23-103. MOTION** by Otten, seconded by Woessner to approve the foundation permit for two buildings for RJ Wireless at 2030 Industrial St. Lot 10, Block 5, Bakker Landing Addition.

CUP PUBLIC HEARING. Council President Erck opened the public hearing for a medical cannabis dispensary at 1930 E. Gateway Blvd. **MOTION 23-104. MOTION** by Weis, seconded by Woessner to approve Conditional Use Permit 23-03 for Pure Bliss to open a medical cannabis dispensary at 1930 E. Gateway Blvd. All members voted AYE.

BRIAN ST. SEWER EXTENSION BIDS. On Thursday, June 22 the following bids were opened for the Brian St. Sewer Extension – Phase 1:

BIDDER	TOTAL BID
Alliance Construction	\$340,641.00
SiteWorks, Inc.	\$346,113.06
H & W Contracting	\$398,566.19
Metro Construction	\$420,570.40
First Rate Excavate, Inc.	\$356,077.20

HDR recommends awarding the project to the low bidder, Alliance Construction. **MOTION 23-105. MOTION** by Weis, seconded by Otten to award the Brian St. Sewer Extension Project to Alliance Construction, \$340,641.00. All members voted AYE.

COST SHARE AGREEMENT. This agreement is for Nielson Construction to oversize and extend sanitary sewer in the Landmark Industrial Park. **MOTION 23-106. MOTION** by DeYoung, seconded by Otten to approve the Cost Share Agreement between the City of Tea and Nielson Construction for Manville St. trunk sanitary sewer oversize/extension through Track 37, Landmark Industrial Park. All members voted AYE.

85TH ST. SEMI-URBAN IMPROVEMENT AGREEMENT. This agreement is for final design of 85th St. **MOTION 23-107. MOTION** by Woessner, seconded by Weis to approve the Amendment to Agreement between HDR Engineering and the City of Tea for the 85th St. Semi-Urban Improvement Project. All members voted AYE.

PAY APPLICATION. MOTION 23-108. MOTION by DeYoung, seconded by Otten to approve the following Pay Applications:

- Regionalization Wastewater Pump Station & Force Main # 18, Metro Construction \$210,299.05
- Hagedorn Industrial Park #9, Asphalt Surfacing Co, \$354,549.55
- James Ave. Storm Sewer Improvement #5, Metro Construction , \$2,860.00

All members voted AYE.

WATER RATES. (During the water rate discussion Council President turned the meeting over to Mayor Voelker) There was a brief discussion about increasing water rates. No decision was made.

APPOINTMENT OF APPLICATION AGENT. RESOLUTION 23-07-02. MOTION 23-109. MOTION by DeYoung seconded by Weis to approve the following resolution. All members voted AYE.

RESOLUTION 23-07-02

APPOINTMENT OF APPLICANT AGENT

For the Hazard Mitigation Grant Program

WHEREAS, the City of Tea is submitted a Hazard Mitigation Grant project to the Federal Emergency Management Agency and the State of South Dakota; and

WHEREAS, the City of Tea is required to appoint an Applicant Agent for the purpose of signing documents and assuring the completion of all application documents;

WHEREAS, Dan Zulkosky was previously appointed the Applicant Agent by the City of Tea City Council;

NOW THEREFORE BE IT RESOLVED that the City of Tea City Council removes Dan Zulkosky as the Applicant Agent and appoints the Finance Officer Dawn Murphy as the authorized Applicant Agent.

Dated this 10th day of July, 2023.

Casey Voelker, Mayor

ATTEST: Dawn R. Murphy, Finance Officer

MOTION 23-110. MOTION by Erck, seconded by Otten to go into executive session at 7:54 pm pursuant to SDCL 1-25-2 (3) Contracts and (1) Personnel. The council came out of executive session at 8:52 pm.

MOTION 23-111. MOTION by DeYoung, seconded by Erck to adjourn at 8:52 pm. All members voted AYE.

Casey Voelker, Mayor

ATTEST:

Dawn R. Murphy, Finance Officer

Published once at the approximate cost of _____.

**CITY OF TEA
WARRANTS PAID JULY 10, 2023**

Vendor	Description	Amount
ABC Rentals	TPD Tent	1,073.52
Ace Hardware	Pool, shop, pd supplies	1,975.30
Active Network	2020-2021 pool software	4,734.99
Anderson, Darla	Cleaning	75.00
Auto Dynamics	Oil change, repair 2019	787.86
Babb, Nathan	Baseball umpire	310.00
Badger Meter	Network fees	1,793.35
Barnes & Noble	Books	669.62
Beal Distributing	TPD beer	1,434.25
Beaumont, Abigail	Reimburse for LG training	255.00
Bluepeak	Phone service	38.72
Boom, Logan	Baseball umpire	90.00
Central Square	Field ops subscription	600.00
City of Sioux Falls	Tire disposal	17.55
Confluence	Athletic park	17,108.60
Creative Services of New England	Patch stickers	541.95
Dakota Traffic Services	1st St. crosswalk	1,173.47
DeYoung, Lynn	Reimburse for interview lunch	61.15
ERSI	GIS Subscription	694.88
Fareway	Supplies	549.80
Frantzen Reporting	Transcription fees	194.25
Gass, Natalie	Reimburse for LG training	239.50
Geotek	Hagedorn testing	1,118.10
Geotek	Lift station & force main testing	697.10
Girton Adams Co.	TPD Ice	450.00
Gniffke, Brayden	Baseball umpire	150.00
Guardian Alliance Technologies	Social media screening software	90.00
Hauf Mid America Sports	T-ball shirts	2,708.00
Hawkins	Lagoon chemicals	4,629.72
Hawkins	Pool chemicals	1,832.56
Haynes, Kya	Reimburse for lifeguard training	238.47
High Plains Technology	Server software	176.77
Innovative	Supplies	515.85
Jensen, Cameron	Baseball umpire	370.00
Karl Chevrolet	2023 Tahoe	41,407.00
Lacey Rentals	Park toilets	260.00
Laleman, Makenna	Reimburse for lifeguard training	177.70
Lennox Independent	Subscription	45.00
Lennox Independent	P & R site director ad	149.30
Lewis & Clark Regional Water	June usage 28,898,020	39,055.71

Lincoln County Auditor	3rd quarter dispatch	5,725.68
Lincoln County Register of Deeds	Plat	63.00
Ljunggren, Troy	Baseball umpire	390.00
Lookout Plan	Plan reviews	1,124.90
Malloy	Vibration test on motors	225.60
McKinney, Cole	Baseball umpire	30.00
Mehlbrech, Elizabeth	Reimburse for LG training	238.31
Metering & Technology	Meters	1,500.00
Mid American Energy	Services	664.27
Midco	Services	40.76
Motorola Solutions	Body camera mounts	250.00
Myrl & Roys	Asphalt	1,418.35
Odland, Tim	June inspections	6,525.00
Ostrem, Avery	Reimburse for LG training	177.70
Portner, Austin	Baseball umpire	470.00
Portner, Dawson	Baseball umpire	580.00
Rand, Hadley	Baseball umpire	240.00
RBS Sanitation	Garbage service	966.10
Robertson, Steve	June Inspections	3,575.00
Sattler, Klayton	Baseball umpire	30.00
SDPAA	Tahoe insurance	213.39
Soukup Construction	Final bill on Atkins WPA	5,814.71
Southeastern Electric	Locates	130.00
Southeastern Electric	Services	3,504.61
The Tessman Company	Fertilizer/pond dye	1,150.80
Thompson, McKenzie	Reimburse for LG training	336.30
Tiemann, Tessa	Reimburse for LG training	176.67
Toshiba	Copy lease	568.02
Townsquare Media	TPD advertising	3,570.00
Turek, Carter	Baseball umpire	40.00
U Drive Technology	Texting	50.16
United Rentals	TPD Generators	1,872.66
Webb, Zac	Reimburse for LG training	243.61
Weber, Miah	Reimburse for LG training	185.00
Welch, Trevor	Baseball umpire	40.00
Wellmark	Insurance	15,598.24
West, Haidyn	Reimburse for LG training	185.00
West, Hannah	Reimburse for LG training	185.00
Willemsen, Boston	Baseball umpire	60.00
Williams & Co	2020-2021 Audit	2,610.00
Workplace IT	Computer servcies (2 months)	5,063.70
Xcel Energy	Services	16,219.99

JUNE PAYROLL

DEPARTMENT	GROSS			TOTAL
	PAY	SS/MED	RETIRMENT	
Administrator 4122	9,541.32	729.90	572.48	10,843.70
Finance 4142	7,163.62	548.02	429.82	8,141.46
Public Safety 4210	69,876.10	5,152.15	5,144.60	80,172.85
Recreation 4501	4,242.75	324.57		4,567.32
Highway/Streets 4311	18,162.43	1,374.02	1,089.74	20,626.19
Planning & Zoning 4650	14,681.80	1,114.81	880.91	16,677.52
Park & Rec 201-4501	5,328.04	393.79	267.70	5,989.53
Pool 211	37,143.04	2,841.53		39,984.57
Water Distribution 4334	9,724.41	740.97	583.46	11,048.84
Sewer Administration 4321	9,727.24	741.21	583.64	11,052.09
TOTAL JUNE PAYROLL	185,590.75	13,960.97	9,552.35	209,104.07