

City of Tea
Regular Meeting
February 22, 2022

The regular meeting of the Tea City Council was held at Tea City Hall on February 22, 2022 at 7:00 pm.

Mayor John Lawler called the meeting to order at 7:00 pm with the following members present: Terry Woessner, Casey Voelker, Jim Erck and Joe Weis. Also present: Finance Officer Dawn Murphy, Planning & Zoning Officer Kevin Nissen and City Administrator Dan Zulkosky. Councilmember Sidney Munson was absent.

AGENDA. MOTION 22-24. MOTION by Weis, seconded by Woessner to approve the February 22, 2022 agenda with moving BP #21-219 and BP #21-267 from the consent agenda to the regular meeting. All members voted AYE.

CONSENT AGENDA. MOTION 22-25. MOTION by Erck, seconded by Voelker to approve the following consent agenda items:

- 1) Approval of February 7, 2022 Minutes
- 2) Approval of February 22, 2022 Claims (claims will be listed at the end of the minutes)
- 3) Approval of Full-time Police Officer Logan Lorenzen, \$22.50 per hour
- 4) Plats
 - Lots 6A, 6B, 6C, 6D, Block 9 Heritage Addition
 - Lots 2B and 3B, Block 6, Hagedorn Industrial Park Addition

All members voted AYE.

PUBLIC COMMENTS. Woody Houser addressed the council on the discretionary formula. He would like to see it apply to multi-family housing.

BUILDING PERMIT #21-219. Kevin presented and recommended approval of a 12,720 sq. ft. building in Bakker Landing Addition. **MOTION 22-26. MOTION** by Voelker, seconded by Erck to approve the Building Permit #21-219 for Creston Property Management to construct a 12,720 sq. ft. building at 2320 Bakker Landing Ave contingent upon having windows installed on the backside of the building. All members voted AYE.

BUILDING PERMIT #21-220. Kevin presented and recommended approval of a 11,900 sq. ft. building in the Carl Soukup's Addition. **MOTION 22-27. MOTION** by Woessner, seconded by Weis to approve Building Permit #21-267 for Josmer Enterprises to construct a 11,900 sq. ft. building at 200/210 E. High Pointe St. All members voted AYE.

BUILDING PLANS. Kevin presented and recommended approval of building plans for a 4,800 sq. ft. building in Bakker Landing Addition. **MOTION 22-28. MOTION** by Weis, seconded by Woessner to approve the building plans for Adan Benson, Bensons Lawn & Landscaping, to construct a 4,800 sq. ft. building at 2025 E. Merchant St. All members vote AYE.

SITE PLAN. Kevin presented and recommended approval of a site plan for a 14,386 sq. ft. building in Kerslake Addition in Lincoln County. **MOTION 22-29. MOTION** by Weis, seconded by Erck to approve the site plan for Scott Karlson to construct a 14,386 sq. ft. building on Lot 2, Block 4, Kerslake Addition, Lincoln County. All members voted AYE.

PAY APPLICATION. MOTION 22-30. MOTION by Weis, seconded by Woessner to approve Law Enforcement Center Pay Application #8, Visions Construction Group, \$356,971.23. All members voted AYE.

POOL WAGES. MOTION 22-31. MOTION by Woessner, seconded by Weis to approve the following 2022 pool wages: Manager \$21.00 per hour; Head Lifeguard, \$16.00 per hour; WSI Lifeguard, \$14.00 per hour; Lifeguard, \$13.25 per hour; Cashier, \$12.00 per hour. All members voted AYE.

EMPLOYEE HANDBOOK AMENDMENT. MOTION 22-32. MOTION by Voelker, seconded by Erck to approve the following amendment to the Tea Employee Handbook: "Upon termination of employment, retirement or resignation, the staff member will be paid for 25% of the unused accrued sick leave (must be employed a minimum of 5 years to receive this benefit)". All members voted AYE.

EXECUTIVE SESSION. MOTION 22-33. MOTION by Erck, seconded by Weis to go into executive session at 7:57 pm pursuant to SDCL 1-25-2 (3). All members voted AYE. The council came out of executive session at 8:07 pm.

MOTION 22-34. MOTION by Weis, seconded by Voelker to adjourn at 8:07 pm. All members voted AYE.

John M. Lawler, Mayor

ATTEST:

Dawn R. Murphy, Finance Officer

Published once at the approximate cost of _____.

**CITY OF TEA
WARRANTS PAID FEBRUARY 22, 2022**

Vendor	Description	Amount
A & B Business Solutions	Printer	900.00
Aflac	Insurance	616.96
Alpine Property Management	Water refund	36.75
Anderson, Darla	Cleaning	50.00
Auto Dynamics	Battery	314.52
Avera Occupational Medicine	Drug screen	57.75
Casey's Business Mastercard	Fuel	692.28
City of Tea	Water	508.00
Crosby, Heather	Sew patches	47.50
Eastern Farmers Elevator	Fuel	509.96
Explorers Credit Union	PD classes, misc. supplies, software	1,929.00
Ferguson	Parts	58.76
Get N Go	Fuel	1,436.12
Halvorson, Michelle	Water refund	24.25
HDR Engineering	Regionalization	40,726.75
HDR Engineering	Gateway Blvd	8,202.73
HDR Engineering	On Call services	41,932.00
Innovative Office Solutions	Supplies	401.78
Interstate Power Systems	Generator service	519.35
Jack's Uniforms	Supplies	37.95
Johnson Feed, Inc.	Road salt	9,279.36
Ki Group Benefits	Insurance	413.67
Lone Star Enterprises	Rebuild lift station pump	1,024.97
Marco	Copy lease	342.23
Meierhenry Sargent	Services	2,439.00
Metering & Technology Solutions	Meter & training	1,559.76
Mid American Energy	Services	3,866.32
Midwest Alarm	Alarm monitoring	73.50
Nelson, Josh & Amanda	Water refund	48.19
Petersen, Mitch	Water refund	36.81
Pheasantland Industries	Street signs	608.58
Portner, Jeff	Reimburse for baseball equipment	1,032.12
Potter, Ken	Water refund	81.20
SD Assoc. of Rural Water Systems	Conference	275.00
SD One Call	Locates	51.52
SE Electric	Street lights	4,983.43
Sexton, Shane	Water refund	22.75

SF Area Humane Society	Jan services	167.52
Soto, Alyssa	Water refund	27.89
Tea Chamber	2022 contribution	20,000.00
Vast	Phone service	1,222.18
Warwick, Teresa	Water refund	37.29
Wellmark	Insurance	8,809.57
Xcel Energy	Services	4,058.47

159,463.74

JANUARY PAYROLL

DEPARTMENT	GROSS PAY	SS/MED	RETIREMENT	TOTAL
Legislative 4111	4,500.00	344.25		4,844.25
Executive 4121	3,000.00	229.50		3,229.50
Administrator 4122	8,182.94	626.00	490.98	9,299.92
Finance 4142	6,143.76	470.00	368.62	6,982.38
Public Safety 4210	34,536.26	2,513.06	2,646.26	39,695.58
Highway/Streets 4311	11,385.27	851.42	683.11	12,919.80
Recreation 4501	1,962.44	145.97	117.75	2,226.16
Planning & Zoning 4650	5,400.80	408.33	324.05	6,133.18
Promoting the City 4653	1,675.70	128.19	100.54	1,904.43
Water Distribution 4334	7,650.44	578.56	459.02	8,688.02
Water Clerk 4335	1,693.51	124.78	101.62	1,919.91
Sewer Administration 4321	7,652.72	578.66	459.17	8,690.55
Sewer Sanitary Clerk 4322	1,693.84	124.83	101.62	1,920.29
TOTAL JANUARY PAYROLL	95,477.68	7,123.55	5,852.74	108,453.97