

City of Tea
Regular Meeting
January 3, 2022

The regular meeting of the Tea City Council was held at Tea City Hall on January 3, 2022 at 7:00 p.m.

Mayor John Lawler called the meeting to order at 7:00 pm with the following members present: Jim Erck, Terry Woessner, Casey Voelker, Sid Munson and Joe Weis. Also present: Finance Officer Dawn Murphy and HDR Engineer Ben Scholtz. Planning & Zoning Officer Kevin Nissen and City Administrator Dan Zulkosky were absent.

AGENDA. MOTION 22-01. MOTION by Weis, seconded by Woessner to approve the January 3, 2022 agenda with the addition of executive session. All members voted AYE.

CONSENT AGENDA. MOTION 22-02. MOTION by Munson, seconded by Voelker to approve the following consent agenda items:

- 1) Approval of December 20, 2021 Minutes
- 2) Approval of January 3, 2022 Claims (claims will be listed at the end of the minutes)

All members voted AYE.

There were no public comments.

SIoux METRO GROWTH ALLIANCE REPRESENTATIVE. RESOLUTION 22-01-03. MOTION 22-03. MOTION by Voelker, seconded by Erck to approve the following resolution. All members voted AYE.

RESOLUTION 22-01-03

A RESOLUTION SUPPORTING REGIONAL ECONOMIC DEVELOPMENT IN THE CITY OF TEA'S CAPACITY AS A PARTICIPANT IN THE SIOUX METRO GROWTH ALLIANCE AND APPOINTING A REPRESENTATIVE TO ITS MEMBERSHIP ADVISORY BOARD FOR THE 2022 CALENDAR YEAR

WHEREAS, the City of Tea (the "City") has been an investor in the Sioux Metro Growth Alliance, a South Dakota nonprofit corporation (the "Alliance"), since its formation on June 6, 2021; and

WHEREAS, the City, through its partnership with the Alliance, works to develop new economic opportunities and improve access to those opportunities for all residents of the Sioux Metro, including those of the City; and

WHEREAS, the City, through its investment in the Alliance, supports and welcomes the Alliance's economic development programming, designed to create more investment, jobs, and opportunities, both within and without the geographic bounds of the City; and

WHEREAS, the Alliance has created a Membership Advisory Board (the "Board") where its member investors may appoint representatives to help guide the programming of the Alliance; and

WHEREAS, the City would like to exercise its option to appoint a representative and an alternate to the Board to provide guidance to the Alliance's programs throughout 2022.

NOW, THEREFORE: BE IT RESOLVED BY THE CITY OF TEA, SOUTH DAKOTA, that City Administrator Dan Zulkosky is appointed to represent the City as its representative on the Board through December 31, 2022.

AND FURTHER RESOLVED, that if Zulkosky is unable to attend a Board meeting, the City appoints Planning and Zoning Administrator Kevin Nissen as its alternate.

Dated this 3rd day of January, 2022

John M. Lawler, Mayor

ATTEST: Dawn R. Murphy, Finance Officer

HDR ON-CALL CONTRACT. MOTION 22-04. MOTION by Munson, seconded by Weis to approve the Agreement between the City of Tea and HDR Engineering, Inc. for On-Call Municipal Engineering Services for 2022. All members voted AYE.

ORDINANCE 291. The Council held the second reading of Ordinance 291. **MOTION 22-05. MOTION** by Voelker, seconded by Woessner to approve and adopt Ordinance 291. An Ordinance Amending the Municipal Ordinances of the City of Tea by Amending Ordinance 215, Section 2.02 Wards and Voting Precincts. All members voted AYE. Ordinance will be published separately.

PLANNING AND ZONING FEES. RESOLUTION 22-01-01. MOTION 22-06. MOTION by Erck, seconded by Weis to approve the following resolution. All members voted AYE.

**RESOLUTION 22-01-01
 RESOLUTION AMENDING THE BUILDING PERMIT VALUATION FEE SCHEDULE.**

Table No. 1-D. Building Permit Valuation Fee/Schedule.

The base valuation to determine permit fees for residential buildings and additions are based on a dollar per square foot schedule per the following. The bid Price must be quoted for renovations or remodels.

	FEE
Dwellings - Single-Family, Duplexes, Townhomes	
Finished Habitable Space (Main & Upper Levels)	\$98.00 per square foot
Finished Basements (New Construction & Existing)	\$42.00 per square foot
Unfinished Space (New Construction – Any Level)	\$28.00 per square foot
Attached Garages	\$30.00 per square foot
Detached Garages	\$28.00 per square foot
Apartments – A Building Containing Three or More Dwelling Units	
Apartment Valuation	\$98.00 per square foot
Basement Garages	\$71.00 per square foot
Attached Garages	\$33.00 per square foot
Detached Garages	\$30.00 per square foot
New Commercial/Industrial Buildings: (Total Cost of Projects)	
Office/Retail Space	\$100.00 per square foot
Interior Build-Out	\$60.00 per square foot
Cold Storage	\$30.00 per square foot
Unfinished Space (includes all site pan requirements)	\$55.00 per square foot

Adopted this 3rd day of January 3, 2021.

John M. Lawler, Mayor

ATTEST: Dawn R. Murphy, Finance Officer

MOTION 22-07. MOTION by Weis, seconded by Erck to go into executive session at 7:19 pursuant to SDCL 1-25-2 (1) personnel. All members voted AYE. The Council came out of executive session at 7:40 pm.

RESOLUTION 22-01-02. MOTION 22-08. MOTION by Munson, seconded by Woessner to approve the following resolution. All members voted AYE.

**RESOLUTION 22-01-02
 A RESOLUTUION ESTABLISHING THE SALARIES FOR 2022**

WHEREAS, SDCL 9-14-48 requires that the governing body of every municipality shall fix and determine by ordinance or resolution, the amount of salaries and compensation of all municipal officers and the time at which the same shall be paid; and

WHEREAS, the City Council shall publish the salaries for compliance with the provisions of SDCL;

NOW THEREFORE, BE IT RESOLVED by the City Council that the following resolution be passed and approved effective beginning January 1, 2022. The Mayor and City Council shall be quarterly. The Planning & Zoning Board and Recreation Board shall be annually. All other officers and employees shall be paid bi-weekly at the following yearly salary or hourly wage:

NAME	POSITION	SALARY/HOURLY RATE
Dan Zulkosky	City Administrator	\$106,378.30 per year
Thad Konrad	Utility Superintendent	\$ 82,207.07 per year
Dawn Murphy	Finance Officer	\$79,868.88 per year
Jessica Quigley	Police Chief	\$79,174.37 per year
Kevin Nissen	Planning & Zoning Admin	\$34.24 per hour
Lenny Przybys	Maintenance	\$30.60 per hour
Brian Crosby	Police Sergeant	\$30.11 per hour
Adrian Hoesli	Police Officer	\$26.44 per hour
Trent Van Ravenswaay	Police Officer	\$27.03 per hour
Parker Christensen	Police Officer	\$25.83 per hour
Alexi Miranda	Police Officer	\$24.91 per hour
Daniel Johnson	Police Officer	\$24.91 per hour
Danielle Bilbo	Police Officer	\$24.91 per hour
Steve Oberle	Maintenance	\$24.44 per hour
Kelly Keehn	Maintenance	\$23.71 per hour
Colin Murphy	Park and Rec Asst.	\$22.00 per hour
Spencer Curtis	Maintenance	\$21.45 per hour
Hallie Munoz	Admin. Asst.	\$21.20 per hour
Dwight VanZee	Maintenance	\$21.01 per hour
Steve Lowry	Part-Time Police Officer	\$21.00 per hour
Mark Russell	Part-Time Police Officer	\$21.00 per hour
Justin Quigley	Park-Time Police Officer	\$21.00 per hour
Alex Suurmeier	Part-Time Police Officer	\$21.00 per hour
Dequari Jennings	Part-Time Police Officer	\$21.00 per hour
	Mayor	\$1,500.00 per month
	Councilmembers	\$500 pr month
	Planning & Zoning Board Members	\$100.00 per meeting
	Park and Recreation Board Members	\$50.00 per meeting

BE IT FUTHER RESOLVED night duty police officers will receive an additional differential rate of \$1.00 per hour; and

BE IT FRTHER RESOLVED that new hire full-time non-certified police officers will start at \$22.50 per hour and new hire certified officers will start at \$23.00 per hour;

Dated this 3rd day of January 2022.

John M. Lawler, Mayor

ATTEST: Dawn R. Murphy, Finance Officer

MOTION 22-09. MOTION by Voelker, seconded by Woessner to adjourn at 7:41 pm. All members voted AYE.

 John M. Lawler, Mayor

ATTEST:

 Dawn R. Murphy, Finance Officer

Published once at the approximate cost of _____.

**CITY OF TEA
 WARRANTS PAID JANUARY 3, 2022**

Vendor	Description	Amount
Aflac	Insurance	616.96
American Engineering Testing	Gateway Boulevard testing	110.00
Anderson, Darla	Cleaning	50.00
ASCAP	Music licensing	390.00
Avera Occupational Medicine Mitchel	Drug testing	102.60
Avera Occupational Medicine SF	Drug testing	91.35
Avesis	Vision Insurance	105.94
Badger Meter	Cellular service	529.16
Bumblebee Gibson	Mag chloride	2,576.60
Cummins Sales & Service	Generator inspection & service	475.02
Concrete Materials	Salt	6,065.44
Delta Dental	Dental insurance	292.90
Eastern Farmers Elevator	Fuel	1,098.27
Fareway	Supplies	57.81
HDR Engineering	85th St. Tower	2,412.50
HDR Engineering	Gateway Boulevard	31,803.19
HDR Engineering	Regionalization	40,236.66
HDR Engineering	On Call	32,124.64
International Association for Property & Evidence Inc,	Membership	395.00
Johnson Feed Inc.	Salt	8,573.04
KCP Group Benefits	Insurance	505.87
Lewis & Clark Regional Water	Expansion deposit	35,352.00
Lewis & Clark Regional Water	Lobby fees	3,018.75
Marathon Collision	Repair antenna	101.89
Meierhenry Sargent, LLP	Bond services	9,311.00
Metering & Technology Solutions	Meters	3,776.37
Midco	Lift station phone	40.14
Mueller, Ronald	Temporary easement	300.00
Olson, Joann	Cleaning	135.00
RBS Sanitation	Garbage service	635.39
Robertson, Steve	Inspections	5,070.00
Roto Rooter	Pump out lift stations 3 & 4	2,050.00
Rural Development	Loan 91-06 12 months \$921 per month ACH Payments (1993 Improvements)	11,052.00
Rural Development	Loan 91-07 12 months \$1,032 per month ACH Payments (1997 Tower)	12,384.00

Rural Development	Loan 91-08 12 months@ \$5,241 per month ACH Payments (Quinton St. Tower)	62,892.00
Sanitation Products Inc.	Plow	15,231.00
SD Association of Code Enforcement	2022 membership	40.00
SD Associations of Police Chiefs	2022 membership	102.84
SD Governmental Finance Officers Associations	2022 membership	40.00
SD Human Resource Association	2022 membership	25.00
SD Municipal League	2022 membership	3,356.67
SD Street Maintenance Association	2022 membership	35.00
SD Water & Wastewater Association	Memberships	30.00
Sorlien Electric	Repair City Hall lights	1,508.84
Southeastern Council of Governments	2022 membership	5,205.00
Southeastern Electric	Locates	162.50
Tea Volunteer Fire Department	2nd 1/2 2021 budget	41,973.00
US Bank	CW-SRF #6	13,420.14
US Bank	CWSRF #7	14,084.64
US Bank	DW-#1	38,593.10
Wellmark	Insurance	7,186.58
Xcel Energy	Services	6,699.78
		422,425.58

DECEMBER PAYROLL

DEPARTMENT	GROSS			TOTAL
	PAY	SS/MED	RETIRMENT	
Administrator 4122	7,719.76	590.56	463.18	8,773.50
Finance 4142	5,796.00	443.40	347.76	6,587.16
Public Safety 4210	33,815.50	2,429.82	2,487.38	38,732.70
Highway/Streets 4311	11,617.85	863.58	697.07	13,178.50
Recreation 4501	1,039.90	75.67	62.40	1,177.97
Economic Development	3,266.25	249.86	195.98	3,712.09
Planning & Zoning 4650	5,889.13	445.69	317.35	6,652.17
Water Distribution 4334	8,045.29	607.60	482.71	9,135.60
Water Clerk 4335	1,317.78	95.89	79.08	1,492.75
Sewer Administration 4321	8,047.72	607.76	482.88	9,138.36
Sewer Sanitary Clerk 4322	1,318.07	95.93	79.07	1,493.07
TOTAL DECEMBER PAYROLL	87,873.25	6,505.76	5,694.86	100,073.87