

The regular meeting of the Tea City Council was held at Tea City Hall on April 7, 2025 at 6:00 pm.

Mayor Casey Voelker called the meeting to order at 6:00 pm with the following members present: Aaron Otten, Ruby Zuraff, James Erck, Terry Woessner Lynn DeYoung and Joe Weis. Also present: City Administrator Justin Weiland and Finance Officer Dawn Murphy.

AGENDA. MOTION 25-33. MOTION by Woessner, seconded by Zuraff to approve the April 7, 2025 Agenda. All members voted AYE.

CONSENT AGENDA. MOTION 25-34. MOTION by Oten, seconded by Weis to approve the following consent agenda items:

1. March 17, 2025 Minutes
2. March 17, 2025 Local Review Board Minutes
3. April 7, 2025 Claims (claims will be listed at the end of the minutes)
4. Anniversary Date Step Pay Increase:
 - Lenny Przybys, Maintenance, \$41.04 per hour
 - Taylor White, Police Officer, \$36.46 per hour

All members voted AYE.

There were no public comments.

LIQUOR LICENSE TRANSFER. Titans Tavern needs to amend their liquor license legal description to include the volleyball courts. **MOTION 25-35. MOTION** by Weis, seconded by Otten to approve the Retail (on-sale) Liquor License legal description transfer from Byron Add. Lots 1, 2, & 3, Block 2, TO Byron Add. Lots 1, 2, & 3, Block 2; Lots 1 & 2, Block 4, Peters First Add. to Byron; and Lot 3 & N 22' Lot 4, Block 4, Peters 1st Add. All members voted AYE.

NEW RETAIL WINE LICENSE. MOTION 25-36. MOTION by Zuraff, seconded by Woessner to approve the new Retail (on-off sale) Wine & Cider License for Smudge Studios, LLC, 2001 Industrial St. #4, Lot 9, Block 3 Bakker Landing 1st Add., Tea, SD. All members voted AYE.

AGENDA MANAGEMENT SOFTWARE. City Administrator Weiland presented a proposal from Diligent Community for an agenda management system to help with meeting preparation. **MOTION 25-37. MOTION** by Otten, seconded by DeYoung to approve the proposal and authorize the City Administrator to execute the contract and begin implementation of the Diligent Community agenda management package at the price of \$9,700 annually. All members voted AYE.

MOTION 25-38. MOTION by Weis, seconded by Zuraff to adjourn at 6:12 pm. All members voted AYE.

Casey Voelker , Mayor

ATTEST:

Dawn R. Murphy, Finance Officer

Published once at the approximate cost of _____.

**CITY OF TEA
WARRANTS PAID APRIL 7, 2025**

Vendor	Description	Amount
Ace Hardware	Supplies	469.97
Badger Meter	LTE Service	3,083.54
Bluepeak	Phones	43.18
Builders Electric	Repair photo eye	346.34
Casey's	Fuel	747.17
Christensen, Jennifer	PD cleaning	200.00
City of Sioux Falls	February sewer pumping fees	48,131.08
Cole Papers	Towels	345.15
Community Pass	Pool membership	8,400.00
Confluence	Comp Plan & Zoning Code	3,650.10
First Rate Excavate	Jenny Ave. water break	11,717.37
First Rate Excavate	272nd St. sewer repair	54,000.00
Frantzen Reporting	Transcription fees	394.50
Get N Go	Fuel	1,584.10
Guardian Alliance	PD software license	50.00
HDR Engineering	85th St.	3,270.50
Innovative Office Solutions	Envelopes	276.75
Intoximeters	Testing supplies	738.75
Lennox Independent	Publishing	228.75
Lewis & Clark	12,066,560 March usage	30,652.43
Lincoln County Register of Deeds	File plats	498.00
Lookout Plan & Code Consulting	Plan reviews	2,055.80
Menards	Community Hall parts	41.66
Metering & Technology	Meter	3,320.70
Mid American Energy	Services	1,455.33
Midco	Lift station phone	42.01
Motorola	Subscription	9,506.89
MRG Hauff	Soccer shirts	3,839.00
Olson, Joan	Jan & Feb cleaning	240.00
RBS Sanitation	Garbage service	1,007.87
Robertson, Steve	Inspections	3,445.00
Sanitation Products	Street sweeper	278,992.00
Sioux Falls Area Humane Society	Services	1,135.40
Sioux Metro Growth Alliance	2025 Membership	21,219.25
The Tessman Company	Fertilizer	782.40
Toshiba Financial	Copy lease	678.36
U Drive Technology	Monthly texting	50.08
Verizon	Phones	1,030.39
Wellmark	Insurance	19,661.23
Xcel Energy	Services	7,855.25
		525,186.30

MARCH PAYROLL

DEPARTMENT	GROSS PAY	SS/MED	RETIRMENT	TOTAL
Administrator 4122	12,552.00	960.22	753.12	14,265.34
Finance 4142	8,441.68	645.78	506.50	9,593.96
Public Safety 4210	75,508.12	5,535.70	5,904.01	86,947.83
Highway/Streets 4311	16,032.15	1,205.14	961.93	18,199.22
Recreation 201-4501	4,995.20	382.14	299.72	5,677.06
Planning & Zoning 4650	14,423.85	1,089.17	865.42	16,378.44
Water Distribution 4334	16,169.65	1,215.47	970.18	18,355.30
Water Administration 4335	1,183.62	90.54	71.02	1,345.18
Sewer Administration 4321	16,174.35	1,215.87	970.44	18,360.66
Sanitary Clerk	1,183.62	90.54	71.02	1,345.18
TOTAL MARCH PAYROLL	166,664.24	12,430.57	11,373.36	190,468.17