

City of Tea
Regular Meeting
May 7, 2018

A regular meeting of the Tea City Council was held at Tea City Hall on May 7, 2018 at 7:00 p.m.

Mayor John Lawler called the meeting to order at 7:00 pm with the following members present: Sidney Munson, Brian Fowlds, Chuck Ortmeier, Casey Voelker, Joe Weis, and Todd Boots. Also present: Finance Officer Dawn Murphy, Planning & Zoning Administrator Kevin Nissen, Police Chief Jessica Quigley, Park and Recreation Assistant Travis Harford and City Administrator Dan Zulkosky.

AGENDA. MOTION 18-83. MOTION by Ortmeier, seconded by Fowlds to approve the May 7, 2018 agenda All members voted AYE.

MINUTES. MOTION 18-84. MOTION by Weis, seconded by Ortmeier to approve the April 16, 2018 minutes. All members voted AYE.

WARRANTS. MOTION 18-85. MOTION by Ortmeier, seconded by Fowlds to approve the warrants as presented. All members voted AYE. Warrants will be listed at the end of the minutes.

Mayor Lawler thanked Councilmember Fowlds for his service to the City.

NEW COUNCIL

OATH OF OFFICE At this time Mayor Lawler, Councilmember Boots, and Councilmember Weis took their oath of office.

APPOINTMENT OF WARD I COUNCILMEMBER. Mayor Lawler recommended appointing Jim Erck to fill the vacancy of Ward I Councilmember. **MOTION 18-86. MOTION** by Ortmeier, seconded by Weis to appoint Jim Erck to the position of Councilmember for Ward I. All members voted AYE.

CITY COUNCIL PRESIDENT. Councilmember Munson nominated Councilmember Ortmeier for City Council President. **MOTION 18-87. MOTION** by Weis, seconded by Voelker that nomination cease and cast a unanimous ballot for Councilmember Ortmeier as City Council President. All members voted AYE.

CITY COUNCIL VICE PRESIDENT. Councilmember Munson nominated Councilmember Weis as City Council Vice President. **MOTION 18-88. MOTION** by Voelker, seconded by Ortmeier that nomination cease and cast a unanimous ballot for Councilmember Weis as City Council Vice President. All members voted AYE.

APPOINTMENT OF MUNICIPAL OFFICIALS. MOTION 18-89. MOTION by Boots, seconded by Voelker to approve the following appointments as required by City of Tea Ordinance 1.01(a) (SDCL 9-14-3). All members voted AYE.

- Finance Officer – Dawn Murphy
- Police Chief - Jessica Quigley
- Utility Superintendent – Thad Konrad

COMMITTEE APPOINTMENTS. MOTION 18-90. MOTION by Ortmeier, seconded by Weis to approve the following committee/board appointments. All members voted AYE.

- Water, Sewer & Street – Councilmember Munson
- Police – Councilmember Weis
- Fire Department – Councilmember Erck
- Pool, Parks, & Tea Park and Recreation Board – Councilmember Ortmeier
- Library Board – Councilmember Weis
- Library Board, Public Representative – Deanna Ernster
- HRC Board – Councilmember Voelker
- TEDC Board – Councilmember Boots

OTHER DESIGNATIONS. MOTION 18-91. MOTION by Ortmeier, seconded by Weis to approve the following designations as provided for in South Dakota Codified Law. All members voted AYE.

- City Attorney (SDCL 9-4-22) – Meierhenry Sargent, LLP
- City Engineer (SDCL 9-14-24) – HDR Engineering
- Official Paper (SDCL 9-12-6) – Tea Weekly
- Official Depository (SDCL 9-22-6) – Valley Exchange Bank, SD Public Funds Investment Trust and Reliabank

1st READING OF ORDINANCE 256. PUBLIC HEARING. Mayor Lawler opened the public hearing for the first reading of Ordinance 256, An Ordinance of the City of Tea, SD Rezoning High Pointe Estates Phase 4. Kevin presented and recommended approval of a rezoning High Pointe Estates Phase 4 Portions R1 to R2 and Portions of R2 to R1 – Single Family Residential. A second reading will be held at the May 21st, 2018 meeting.

GENERAL COMMERCIAL DISTRICT AMENDMENT. Kevin presented an amendment to the zoning ordinance pertaining to the permitted and conditional uses for the sale of alcoholic beverages in a General Business District. The amendment would cause the sale of liquor to be a permitted use instead of a conditional use permit. Businesses would still have to apply for their liquor license and could still be denied if the board felt it was not a suitable location. After a lengthy discussion it was determined more research was needed.

NEW RETAIL MALT BEVERAGE & SD FARM WINE LICENSE HEARING – LAURIE BELLE’S BOUTIQUE. MOTION 18-92. MOTION by Voelker, seconded by Boots to approve the Retail Malt Beverage & SD Farm Wine License for Laurie Belle’s Boutique at 820 Gateway Ln., Lot 2, Block 1, Gateway Park Addition. All members voted AYE.

271ST STREET IMPROVEMENT PROJECT PAY APPLICATION 2. Application for payment was submitted by HDR on behalf of Metro Construction for the 271st Street Improvements Project. **MOTION 18-93. MOTION** by Boots, seconded by Ortmeier to approve Pay Application 2 in the amount of \$669,528.19. All members voted AYE.

RESOLUTION 18-05-11. FEDERAL LAND ACCESS PROGRAM (FLAP) GRANT APPLICATION SPONSORSHIP. MOTION 18-94. MOTION by Ortmeier, seconded by Voelker to approve the following resolution. All members voted AYE. WHEREAS, the City Council of the City of Tea has determined the need for the 468th Avenue Improvements Project; and WHEREAS, funding assistance is necessary to enable the City of Tea to construct these improvements; and WHEREAS, the City Council is desirous of applying for a Federal Lands Access Program Grant for the purpose of completing improvements to 468th Avenue; and WHEREAS, the City Council commits to provide local match for the Federal Land Access Program Grant for the project; therefore BE IT RESOLVED, the City Council hereby authorizes the filing of an application, including all understandings and assurances contained therein, for the Federal Land Access Program Grant, and hereby designates the Mayor to act as a signatory in connection with the application and other required forms, and to provide such additional information as may be required by the U.S. Department of Transportation, Federal Highway Administration. Adopted this 7th day of May 2018.

John M. Lawler, Mayor

ATTEST: Dawn R. Murphy, Finance Officer

ROAD MAINTENANCE AGREEMENT BETWEEN THE CITY OF TEA AND DELAPRE TOWNSHIP. No action taken until Delapre Township has a chance to view the agreement.

POOL STAFF & WAGES. MOTION 18-95. MOTION by Ortmeier, seconded by Weis to keep pool wages at the same rate as last year and hire the following individuals. All members voted AYE.

- POOL MANAGER – Donna Howes \$18.20
- ASST POOL MANAGER/SUB – Leah Howes \$12.20
- WSI LIFEGUARDS \$10.45
 - Brayden Thompson
 - Logan Fischer
 - Leah Howes (sub)
 - Karlie Heidinger (lessons only)
 - Hannah Ross (lessons only)
- LIFEGUARD \$9.90
 - Abigail DeVries
 - Cari Hansen
 - Olivia Bouhamidi
 - Jack Hilt
 - Kaden Johnson
 - Dylan Pence
 - Megan Stadtfeld
 - Bailey Conrad
 - Desirae Patzwald
 - Erika Kint
 - Karly Garry
 - Brooklyn Willemsen
- CASHIER/SLIDE ATTENDANT \$9.10
 - Madyson Redday
 - Nate Blegen
 - Jon Heidinger

SUMMER EMPLOYEE. MOTION 18-96. MOTION by Weis, seconded by Ortmeier to hire Trevor Welch as a seasonal maintenance employee at \$10.50 per hour. All members voted AYE.

MAINTENANCE EMPLOYEE RESIGNATION. MOTION 18-97. MOTION by Voelker, seconded by Ortmeier to accept the resignation of Maintenance Employee Sean Glasgow effective May 18, 2018. All members voted AYE.

MOTION 18-98. MOTION by Weis, seconded by Ortmeier to adjourn at 8:20 pm. All members voted AYE.

John M. Lawler, Mayor

ATTEST:

Dawn R. Murphy, Finance Officer

Published once at the approximate cost of \$_____.

**CITY OF TEA
 WARRANTS PAID MAY 7, 2018**

	LEGISLATIVE 4111	
Independent Publishing	Publishing	326.31
	FINANCE 4142	
Aflac	Insurance	361.14
Century Business Products	Copy maintenance	62.18
Innovative Office Solutions	1/3 office supplies	171.13
KCL Group Benefits	Insurance	313.88
SD Governmental Finance Officer Assoc.	2018 Conference	75.00
SD Governmental Human Resource Assoc.	2018 Conference	50.00
Wellmark	Insurance	6,284.94
	ELECTION 4130	
Independent Publishing	Publishing	59.12
	LIBRARY 4550	
Barnes & Nobel	Books	146.99
Independent Publishing	Bound paper book	180.00
Over Drive	Digital book membership	1,500.00
	PLANNING & ZONING/ECONOMIC DEVELOPMENT 4650	
A&B Business	Copy maintenance	72.69
Code Works	Review school plan	5,410.80
Independent Publishing	Publishing	46.48
Lincoln County Register of Deeds	File plats, annexation	641.00
Odland, Tim	Jan-Apr Inspections	3,550.00
	GOVERNMENT BUILDINGS 4192	
Ace Hardware	Supplies	363.67
J&R Mechanical	Repair furnace	529.91
Mid American Energy	200 W. Maple	155.80
Mid American Energy	Maint bldg.	272.54
Mid American Energy	City Hall	379.93
Olson, Joann	Cleaning City Hall	150.00
Przybys, Lenny	Reimburse for boots	100.00
Sunshine	Supplies	99.56
Xcel Energy	City Hall	771.95
Xcel Energy	200 W. Maple	99.18
Xcel Energy	Maint bldg.	169.25
	PUBLIC SAFETY 4210	
Ace Hardware	Supplies	48.35
Auto Dynamics	Battery	41.61
DASH Medical Gloves	Gloves	70.90
Frantzen Reporting	Transcription fees	46.00
Green Eggs & Ram	Backup	15.39

Mobile Electronic Service	Repair radar	355.00
Mid American Energy	Services	122.32
Quigley, Jessica	Reimburse for Chief convention	515.96
Sioux Falls Area Humane Society	March services	169.20
Sunshine	Supplies	3.95
Tvedt, Brenda	Cleaning	100.00
Xcel Energy	Services	166.49
Xcel Energy	Siren	17.69

HIGHWAY/STREET 4312

Avera Occupational Medicine	Drug testing	155.50
Cenex Credit Card	Gasoline	27.28
Eastern Farmers Coop	Gasoline	551.28
Fastenal	Bolts	4.19
I-State Truck Center	Filter & belt	186.11
Napa Auto Parts	Supplies	121.56
ODB Company	Sweeper brooms	768.98
SM Equipment, LLC	Loader rental	500.00
Southeaster Electric Coop	Locates	82.50
Spencer Quarries	Patch mix	400.95

PARKS/RECREATION 4501

Ace Hardware	Supplies	150.65
BSN Sports	Field tarps	1,564.98
Country Acres Tree Farm	Move trees	120.00
Dakota Supply Group	Toilet transformer	61.52
Hydraulic World	Hydraulic hose	35.55
Lacey Rentals	Toilets	808.00
Ralph's Repair	Mower tires	235.00
The Tessman Co	Pre-emerge	332.08
Xcel Energy	Ball field lights	813.67

WATER 601

Cenex Credit Card	Gasoline	27.28
Century Business Products	Copy maintenance	62.18
Dakota Supply Group	Meter supplies	731.34
Innovative Office Solutions	1/3 office supplies	171.13
Lewis & Clark Regional Water	7,694,373 April usage	17,010.45
Xcel Energy	Rural Water	12.57
Xcel Energy	Brian St. Tower	62.80
Xcel Energy	2nd St. Tower	13.91

SEWER 604

American Engineering Testing	Lagoon samples	79.50
Cenex Credit Card	Gasoline	27.30
Century Business Products	Copy maintenance	62.19
City of Sioux Falls	Bact. Samples	217.50
Innovative Office Solutions	1/3 office supplies	171.13
Malloy Electric	Rebuild blower motor	1,464.74
Xcel Energy	S. lift station	528.55

Xcel Energy	5th St. lift station	117.08
Xcel Energy	Lagoon Building	1,534.79

3RD PENNY/POOL/PARK EXPENSES 211

Active Network	Software support	3,097.38
Mid American Energy	Services	16.13
Xcel Energy	Pool	284.71

SPECIAL PARK FUND 201

Ace Hardware	Marking paint	167.92
Hauff Mid America Sports	Home plate	93.00
Johannesson, Tara	Reimburse for Easter Day supplies	1,875.52
Sioux Empire Fastpitch Softball	2018 dues	5,520.00
Sunshine Foods	Hunt Safe treats	68.81
The Tessman Co.	Chalk	44.75

271ST ST. CAPITAL PROJECT

Tetonka	Wetland Purchase	75,662.50
---------	------------------	-----------

140,079.27

APRIL PAYROLL

DEPARTMENT	GROSS PAY	SS/MED	RETIRMENT	TOTAL
Administrator 4122	6,669.24	468.48	400.16	7,537.88
Finance 4142	6,045.00	462.44	312.00	6,819.44
Public Safety 4210	26,870.41	1,958.78	2,131.39	30,960.58
Highway/Streets 4311	6,727.28	484.04	403.64	7,614.96
Recreation 4501	1,414.19	108.18	84.86	1,607.23
Planning & Zoning 4650	4,966.20	373.11	297.97	5,637.28
Water Distribution 4334	6,727.28	484.04	403.64	7,614.96
Water Clerk 4335	707.10	54.10	42.43	803.63
Sewer Administration 4321	6,729.29	484.22	403.75	7,617.26
Sewer Sanitary Clerk 4322	707.09	54.09	42.41	803.59
TOTAL APRIL PAYROLL	60,893.84	4,463.00	4,122.09	77,016.81

Published once at the approximate cost of \$_____.