

City of Tea
Regular Meeting
January 3, 2017

A regular meeting of the Tea City Council was held at Tea City Hall on January 3, 2017 at 7:00 p.m.

Mayor John Lawler called the meeting to order at 7:00 p.m. with the following members present: Sidney Munson, Brian Fowlds, Chuck Ortmeier, Joe Weis, Larry Rieck and Todd Boots. Also present: Finance Officer Dawn Murphy, Utility Superintendent Thad Konrad, Planning & Zoning Administrator Kevin Nissen, Police Chief Jessica Quigley, City Engineer Ben Scholtz and Administrative Assistant/Economic Development Director Jenni White.

AGENDA. MOTION 17-01. MOTION by Rieck, seconded by Weis to approve the January 3, 2017 agenda. All members voted AYE.

MINUTES. MOTION 17-02. MOTION by Weis, seconded by Ortmeier to approve the December 19, 2017 minutes. All members voted AYE.

WARRANTS. MOTION 17-03. MOTION by Fowlds, seconded by Rieck to approve the warrants as presented. All members voted AYE. Warrants will be listed at the end of the minutes.

TAP GRANT. The City has received the Transportation Alternatives Program Grant Agreement for the Tea Athletic Complex Shared Use Path – Phase 2 Project. This 3,960' long project is located on the westside of the Tea Athletic Complex, along Main Ave. The grant will pay for 81.95% of the project (\$95,108.50) with the City paying the remaining 18.05% (\$21,589.00) from sales tax revenue. **MOTION 17-04. MOTION** by Fowlds, seconded by Boots to approve and authorize the Mayor sign the Transportation Alternatives Program Agreement between the State of South Dakota, acting by and through its Department of Transportation and the City of Tea, South Dakota. All members voted AYE.

2017 ELECTION. MOTION 17-05. MOTION by Ortmeier, seconded by Fowlds to hold the 2017 election on the second Tuesday of April, that being April 11. All members voted AYE.

2ND READING OF ORDINANCE 237 2016 SUPPLEMENTAL APPROPRIATIONS. MOTION 17-06. MOTION by Fowlds, seconded by Rieck to approve and adopt Ordinance 237, 2016 Supplemental Appropriations Ordinance. All members voted AYE. The ordinance will be published separately.

PUBLISHING OF SALARIES FOR ALL OFFICERS AND EMPLOYEES. MOTION 17-07. MOTION by Weis, seconded by Fowlds to direct the Finance Officer to publish all officer and employee salaries in accordance with SDCL 6-1-10. All members voted AYE. Dawn Murphy, Finance Officer, \$28.15 per hour; Thad Konrad, Utility Superintendent, \$28.42 per hour; Kevin Nissen, Planning & Zoning Administrator, \$26.83 per hour; Lenny Przybys, maintenance/utilities, \$24.31 per hour; Sean Glasgow, maintenance/utilities, \$18.96 per hour; Kelly Keehn, maintenance/utilities, \$16.00 per hour; Jenni White, Administrative Assistant/Economic Development Director, \$19.92 per hour; Jenna Biedenfeld, Park and Recreation Assistant, \$17.00 per hour; Steven Oberle, maintenance/utilities, \$19.25 per hour; Brian Tvedt, Assistant Police Chief, \$23.29 per hour; Jessica Quigley, Police Chief, \$60,320 annual salary; Adrian Hoesli, Police Officer, \$17.50 per hour; Steve Lowry, Police Officer \$19.28 per hour; Vance Siemonsma, Police Officer, \$19.28 per hour; Martin Waller, Police Officer, \$19.28. Councilmembers \$150.00 per regular meeting, \$60.00 per special meeting; Mayor, \$1,000.00 per month; Zoning Board Members \$75.00 per meeting; part-time Police Officers: Terry Anderson, Travis Johns, Justin Quigley, Dan Fremark, Mike Mitzer, Wayne Fedderson and Brian Crosby, \$19.00 per hour.

COMMITTEE REPORTS. Jessica discussed creating a policy for the new Marcy's Law that has recently gone into effect. She will present something at a future meeting. Ben handed out their findings on the regionalization study that was completed by Banner. This will be discussed at the next meeting.

MOTION 17-08. MOTION by Weis, seconded by Ortmeier to adjourn at 7:22 p.m. All members voted AYE.

John M. Lawler, Mayor

ATTEST:

Dawn R. Murphy, Finance Officer

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**CITY OF TEA
 WARRANTS PAID JANUARY 2017**

FINANCE 4142

Aflac	Insurance	400.74
Brown & Saenger	1/3 supplies	107.60
KCL Group Benefits	Insurance	296.86
Meierhenry Sargent	May-Dec services	229.50
SD Government Finance Officers' Assoc	2017 Dues	40.00
SD Governmental Human Resource Association	2017 Dues	25.00
SDML	Municipal Government Day	20.00
SDML	2017 Dues	2,540.94
SDML Workman's Comp	2017 workman's comp insurance	651.54
Wellmark Blue Cross/Blue Shield	January insurance	7,003.60

LIBRARY 4550

Barnes & Noble	Books	1,421.72
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PLANNING & ZONING 4650

Best Buy	Computer	1,217.47
SD Association of Code Enforcement	2017 Dues	40.00
SECOG	2017 Dues	4,870.00

ECONOMIC DEVELOPMENT 4653

Avenet	1/2 web hosting	250.00
Best Buy	Computer	1,217.47
Tea Area Community Fund	Budget request	2,000.00

GOVERNMENT BUILDINGS 4192

Avenet	Website hosting	250.00
Scott Bolte Sanitation	1/1-3/31 Garbage	540.81
Vern Eide Management Group	Mobile texting	146.76
Xcel Energy	Maint Bldg	208.03
Xcel Energy	200 W. Maple	128.77
Xcel Energy	600 E. 1st St	917.03

PUBLIC SAFETY 4210

Camel Press	Forms	248.00
Frantzen Reporting	Transcription fees	95.00
Green Eggs & Ram	Backup service	15.39
J & R Mechanical Corp	Repair furnace	871.23
Law Enforcement Targets	Shotgun kit	166.17
Neve's	Patches & shirt	388.04
Ralphs Repair	Oil change	102.36
Scott Bolte Sanitation	1/1/16-3/31/16 garbage	183.34
SD Police Chiefs' Association	2017 Dues	100.33
SDML Workman's Comp	2017 workman's comp insurance	7,345.91
Sioux Falls Two Way Radio Svc.	Repairs	37.50
Uline	Sealer	399.92
Xcel	Service	150.82

Xcel Siren 19.68

HIGHWAY/STREET 4312

Action Electric	Stop light repair	234.69
Cenex Credit Card	1/3 Gasoline	6.62
Concrete Materials	Salt sand	1,520.57
Dakota Riggers & Tool	Plow cable	76.20
Napa Auto Parts	Supplies	25.68
SD Municipal St. Maintenance Assoc.	2017 Dues	35.00
SDML Workman's Comp	2017 workman's comp insurance	3,746.86
Southeastern Electric	Locates	26.00

PARKS/RECREATION 4501

Ralphs Repair	Mower battery	119.95
Xcel Energy	Ball fields	499.94

WATER 601

Brown & Saenger	1/3 supplies	107.60
Badger Meter	1/2 back haul charges 10/1-12/31	27.00
Cenex Credit Card	1/3 Gasoline	6.62
Grimes, James	Water refund	57.71

First National Bank	DW SRF #1 (L & C) \$38,593.10 per quarter ACH Payments	154,372.40
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Lewis & Clark Regional Water System	2nd half FY 2017 lobby fees	4,394.25
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Rural Development	Loan 91-06 12 months \$921 per month ACH Payments (1993 Improvements)	11,052.00
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Rural Development	Loan 91-07 12 months \$1,032 per month ACH Payments (1997 Tower)	12,384.00
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Rural Development	Loan 91-08 12 months@ \$5,241 per month ACH Payments (Quinton St. Tower)	62,892.00
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SD DENR	Thad & Lenny Certification	12.00
Hernandez, Rudy	Water refund	35.55
SDML Workman's Comp	2017 workman's comp insurance	2,067.96
Xcel Energy	Lincoln County Rural Water pit	8.96
Xcel Energy	2nd St. Tower	12.32
Xcel Energy	Brian St. Tower	99.19

SEWER 604

Badger Meter	1/2 back haul charges 10/1-12/31	27.00
Brown & Saenger	1/3 supplies	107.67
Cenex Credit Card	1/3 Gasoline	6.62

First National Bank	Principal & Interest SRF 5 (ACH \$8,638.24 per quarter)	34,552.96
First National Bank	CWSRF #6 (ACH 13,420.14 per quarter)	53,680.56
First National Bank	CWSRF #7 (ACH \$14,084.64 per quarter)	56,338.56
SD DENR	Thad, Lenny & Steve certification	42.00
SD DENR	Wastewater fee	750.00
SDML Workman's Comp	2017 workman's comp insurance	1,684.86
Xcel Energy	W 5th St. lift station	85.85
Xcel Energy	Lagoon building	1,845.31

Xcel Energy	272nd St. lift station	495.26
201 PARK AND RECREATION		
Sport Ngin	2017 Website fee	595.00
2ND PENNY SALES TAX FUND 212		
First National Bank	Principal & Interest SRF #3 (ACH \$4,169.37 per quarter)	16,677.48
3RD PENNEY 211		
Xcel Energy	Pool	238.86
SDML Workman's Comp	2017 workman's comp insurance	1,969.87

TOTAL 457,566.46

DEPARTMENT	GROSS PAY	SS/MED	RETIRMENT	TOTAL
Finance 4142	5,214.36	398.90	312.86	5,926.12
Public Safety 4210	22,438.19	1,611.29	1,795.06	25,844.54
Highway/Streets 4311	5,891.45	418.53	353.49	6,663.47
Recreation 4501	2,664.75	203.85	159.89	3,028.49
Planning & Zoning 4650	4,307.55	322.73	258.45	4,888.73
Promoting the City 4653	2,386.07	182.56	143.18	2,711.81
Water Distribution 4334	5,891.45	418.53	353.49	6,663.47
Water Clerk 4335	397.68	30.41	23.85	451.94
Sewer Administration 4321	5,893.27	418.63	353.59	6,665.49
Sewer Sanitary Clerk 4322	397.68	30.41	23.85	451.94
TOTALDECEMBER PAYROLL	55,482.45	4,035.84	3,777.71	63,296.00

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