

City of Tea
Regular Meeting
March 7, 2016

A regular meeting of the Tea City Council was held at Tea City Hall on March 7, 2016 at 7:00 p.m.

Mayor John Lawler called the meeting to order at 7:00 p.m. with the following members present: Sidney Munson, Chuck Ortmeier, Larry Rieck, Joe Weis and Todd Boots. Also present was Administrative Assistant/Economic Development Director Jenni White, Police Chief Jessica Quigley, Utility Superintendent Thad Konrad, and City Engineer Ben Scholtz. Member Brian Fowlds, Finance Officer Dawn Murphy and Planning & Zoning Administrator Kevin Nissen were absent.

AGENDA. MOTION 16-30. MOTION by Ortmeier, seconded by Weis to approve the March 7, 2016 agenda with removing item 8, garbage hauler renewals. All members voted AYE.

MINUTES. MOTION 16-31. MOTION by Weis, seconded by Rieck to approve the February 16, 2016 minutes. All members voted AYE.

WARRANTS. MOTION 16-32. MOTION by Rieck, seconded by Weis to approve the March 7 warrants as presented. All members voted AYE. Warrants will be listed at the end of the minutes.

PARKING TICKET. Jason Riemenschneider was present to dispute a snow alert parking ticket. His vehicle was parked on the street during the last snow alert, ticketed, and towed the next day. Jason stated he went to bed early that evening and was unaware the snow alert was issued. The snow alert was issued by 9 pm with a substantial amount of snow already on the ground earlier in the evening. It is common courtesy of the citizens to move vehicles from streets when it snows to allow plowing to be done efficiently. No motions were made. Ticket stands as is.

SKY LOUNGE – TEAPOT DAY EVENTS. Justin Lynde from Sky Lounge was present to discuss his events for Teapot Days 2016. **MOTION 16-33. MOTION** by Boots, seconded by Weis to allow Sky Lounge to host a mud volleyball tournament on June 18 on Lot 2 of Burlington Northern Addition and to host an outdoor concert on June 18 located on 2nd St. until 1 am. All members voted AYE. **MOTION 16-34. MOTION** by Boots, seconded by Weis to allow Sky Lounge to use the sidewalk/right-of-way area on the north side of their building June 17. All members voted AYE.

TEMPO SOCCER FIELD RENTAL. Tempo Soccer Club has requested to host a tournament on City fields May 6-8, 2016. The grass area east of the maintenance department is available which will not interfere with Tea Park and Rec soccer games. A final contract with details discussed will be drafted for the City and Tempo to sign.

ENGINEERING UPDATE. Ben gave several updates. Sidewalk project plans are being completed to be reviewed by Kevin and Thad. The land along Brian St. attached to Spencer Pond is a jurisdictional wetland. If needing to mitigate, we will have to work with the Corps of Engineers. More information would need to be obtained regarding current usable land and what size lot is needed to know how much land would need to be mitigated. Ortmeier inquired about the drainage on Brian St. & Heritage Parkway. Water collects within the intersection creating ice buildup due to the large amount of runoff from the farm land. This will be addressed once the farm land is developed to retain detention within the property.

SPEED LIMITS. All speed limit signs are being replaced due to receiving a grant. Current ordinance states streets are 20 mph unless otherwise posted. To keep the speed limits more consistent, it was suggested to put all streets to 25 mph since areas of Brian St. and Main St. are 25 mph. It was the consensus of the council to keep the speed limit at 20 mph, Brian St. and Main Ave. will be posted at 25 mph, Heritage Parkway and 271st St. at 35 mph.

SURPLUS MOWER. Thad requested to surplus the 2005 Toro mower due to purchasing a new one.
MOTION 16-35. MOTION by Ortmeier, seconded by Weis to declare the 2005 Toro Mower surplus. All members voted AYE. Larry, Joe and Todd will submit estimates to Dawn.

HIRING OF POOL MANAGER/LIFE GUARD WAGES. Life guard applications are due March 31 with interviewing taking place the first week of April. Pool manager Donna Howes will attend the April 4 meeting to look into increasing staff wages and other pool fees.

COMMITTEE REPORTS. Jessica reported that their new IT system is up and going. They purchased internet boosters for the vehicles to better enhance the system. Thad will be holding a walk thru of the Athletic Complex with Jon Jacobson. Kevin is still waiting on details for the crow nest and bleachers for final approval. Ortmeier received a complaint regarding the apartments on Main Ave. letting their dogs use the park as a bathroom and not picking up their droppings. A notice will be given to the apartment property managers to disperse to the tenants. The next meeting will include the Local Review Board to take place at 6 pm on March 21, 2016.

MOTION 16-36. MOTION by Weis, seconded by Rieck to adjourn at 7:53 p.m. All members voted AYE.

John M. Lawler, Mayor

ATTEST:

Dawn R. Murphy, Finance Officer

**CITY OF TEA
 WARRANTS PAID MARCH 7, 2016**

LEGISLATIVE 4111

Independent Publishing	Publishing	140.86
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FINANCE 4142

Aflac	Insurance	377.34
Banyon Data System	Payroll support	795.00
Brown & Saenger	Supplies	62.15
Century Business Products	1/3 copier maint	42.50
Club House Hotel & Suites	Pierre meeting	166.00
HDR Engineering	Services	25,382.36
HDR Engineering	106 design services	19,965.36
KCL Group Benefits	Insurance	234.53
U.S. Postmaster	Postage	122.50

LIBRARY 4550

Barnes & Nobel	Books	357.35
Green Eggs & Ram	Toner cartridge	145.54

PLANNING & ZONING 4650

A & B Business	Copier maint	45.76
Code Works	Review Soukup/Millage Plan	105.40
Lincoln County Register of Deeds	Plats	124.00
Odland, Tim	Dec-Feb inspections	2,225.00
U.S. Postmaster	Postage	122.50

GOVERNMENT BUILDINGS 4192

Brown & Saenger	Paper towel dispenser	105.78
City of Tea	Water Bill- Community Building 200 W. Maple	36.24
City of Tea	Water Bill, City Hall, 600 E 1st High Flow	32.00
City of Tea	Water Bill-City Hall 600 E 1st	71.22
City of Tea	Water Bill- Maintenance Shop	52.48
Dakota Data Shred	Shredding	57.29
Menards	Parts, router, shovel	129.24
Olson, Joann	Feb cleaning	150.00
Team LogicIT	Server & backup	3,940.00
Xcel Energy	200 W. Maple	109.68
Xcel Energy	Maint Bldg.	215.16
Xcel Energy	600 E 1st St.	1,103.93

PUBLIC SAFETY 4210

A & B Business Solutions	Toner	338.10
Brown & Saenger	Chair mats	228.51
City of Tea	Water Bill	36.24
Elbo Computing Resources	Install software	740.20
Frantzen Reporting	Transcription fee	35.00

Get & Go Fleet Program	Gasoline	425.33
Golter, Mike	Feb Cleaning	100.00
Green Eggs & Ram	Backup service	14.79
Neve's	Glove case/mace holder	38.94
SD Dept. of Public Safety	ID cards	50.00
Sunshine	Supplies	10.59
Xcel Energy	Poplar Ave. warning siren	20.30
Xcel Energy	Services	224.52

HIGHWAY/STREET 4312

Casey's General Store	Gasoline	11.09
Concrete Materials	Pothole patch mix (St. Maint Fund)	193.86
Concrete Materials	Salt sand	1,482.32
Dakota Traffic Services LLC	Speed limit signs	150.00
Eastern Farmers Coop	Fuel	1,360.59
Get N Go Fleet Program	Gasoline	73.93
Hydraulic World Inc.	Plow hoses	58.50
Matheson	Welding supplies	166.68
Sheehan Mack Sales & Equipment	Loader forks/mud flaps	5,063.95
Southeastern Electric	Locates	26.00
Wheelco	Lubricant	34.14

PARKS/RECREATION 4501

Confluence	Jan Services	500.00
Xcel Energy	Ball fields	367.80
Zabel	Steel for bleacher hitches	122.81

WATER 601

Barto, Brittney	Water deposit refund	26.04
Brown & Saenger	Supplies	62.15
Casey's General Store	Gasoline	11.09
Cazer, Blair	Water deposit refund	30.52
Century Business Products	1/3 copier maintenance	42.50
Get N Go Fleet Program	Gasoline	73.93
HD Supply	Hydt. repair kits/flags	846.60
Lewis & Clark Regional Water System	6,699,023 Feb usage	16,744.00
Olson, Scott & Teresa	Water deposit refund	27.72
Metering & Technology Solutions	Meters	12,758.33
River Lodge	Pierre conference	145.06
SD Association of Rural Water Systems	Membership	825.00
U.S. Postmaster	Postage	822.50
USA Blue Book	Testing packets	36.79
Xcel Energy	Rural Water	9.40
Xcel Energy	Brian St. tower	113.11
Xcel Energy	2nd St. tower	12.45

SEWER

American Engineering Testing, Inc.	Lagoon testing	153.75
Brown & Saenger	Supplies	62.17
Casey's General Store	Gasoline	11.09
Century Business Products	1/3 copier maint	42.50
Dakota Supply Group	Lift station 1 pumps and floats	28,087.20
First National Bank	Principal & Interest SRF 5	8,638.24
Get N Go Fleet Program	Gasoline	73.94
Hydro Tech Service	Install new pumps	1,224.00
U.S. Postmaster	Postage	822.50
Xcel Energy	Lagoon Building	1,921.22
Xcel Energy	5th St. Lift Station	85.57
Xcel Energy	S. lift station	486.21

201 PARK AND RECREATION FUND 201

Fowlds, Dennis	Refund softball registration	90.00
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3RD PENNY/PARKS & POOL 211

Concrete Materials	Patch mix	
Independent Publishing	Help wanted ad	32.00
Mid American Energy	Services	
Xcel Energy	Pool	186.55

2ND PENNY SALES TAX FUND 212

First National Bank	Principal & Interest SRF #3	4,169.37
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146,964.86

FEBRUARY PAYROLL

DEPARTMENT	GROSS PAY	SS/MED	RETIRMENT	TOTAL
Finance 4142	5,041.79	385.69	302.50	5,729.98
Public Safety 4210	20,624.24	1,502.80	1,649.92	23,776.96
Highway/Streets 4311	4,938.98	354.11	296.33	5,589.42
Recreation 4501	1,462.81	111.91	79.68	1,654.40
Planning & Zoning 4650	5,707.55	429.82	342.46	6,479.83
Promoting the City 4653	2,320.80	174.54	139.26	2,634.60
Water Distribution 4334	4,938.98	354.11	296.33	5,589.42
Water Clerk 4335	386.80	29.10	23.20	439.10
Sewer Administration 4321	4,940.44	354.04	296.44	5,590.92
Sewer Sanitary Clerk 4322	386.80	29.10	23.20	439.10
TOTAL FEBRUARY PAYROLL	50,749.19	3,725.22	3,449.32	57,923.73