

City of Tea
Regular Meeting
June 20, 2016

A regular meeting of the Tea City Council was held at Tea City Hall on June 20, 2016 at 7:00 p.m.

Mayor John Lawler called the meeting to order at 7:04 p.m. with the following members present: Brian Fowlds, Chuck Ortmeier, Larry Rieck, Joe Weis and Todd Boots. Also present was Finance Officer Dawn Murphy, Planning & Zoning Administrator Kevin Nissen, Administrative Assistant/Economic Development Director Jenni White, Utility Superintendent Thad Konrad, and representing HDR Engineering was Brian Eiesland. Councilmember Sidney Munson and Police Chief Jessica Quigley were absent.

AGENDA. MOTION 16-120. MOTION by Fowlds, seconded by Weis to approve the June 20, 2016 agenda. All members voted AYE.

MINUTES. MOTION 16-121. MOTION by Rieck, seconded by Fowlds to approve the June 6, 2016 minutes. All members voted AYE.

WARRANTS. MOTION 16-122. MOTION by Ortmeier, seconded by Fowlds to approve the June 20 warrants as presented. All members voted AYE. Warrants will be listed at the end of the minutes.

JAVERS SITE PLAN. Kevin presented and recommended approval of a site plan for a 15,200 sq ft contractor shop on Lot 3, Verhey Addition. **MOTION 16-123. MOTION** by Weis, seconded by Boots to approve the contractor shop site plan for Javers Construction, Lot 3 of Verhey Addition. All members voted AYE.

SCHOENHARDS BUILDING ADDITION AND PERMIT. Kevin presented and recommended approval of the building plans for Schoenhard's Custom Cabinetry to construct a 36 x 48 addition onto the existing building on the west side of the main structure. The plans include increased fire protection between the buildings. Plans have been reviewed and approved by Code Works. **MOTION 16-124. MOTION** by Boots, seconded by Rieck to approve the Schoenhard's Custom Cabinetry building addition and building permit. All members voted AYE.

ENGINEERING UPDATE. Brian gave updates regarding the sidewalk project. Dawn will be mailing out letters to affected property owners. A pre-construction meeting will take place with Dakota Land and Sod after the 4th of July weekend. Several attempts have been made with no return call from Game, Fish and Park regarding the 468th Ave. pipe. HDR will continue to make contact. The City of Brandon has been contacted to obtain information regarding their sewer system decisions. Lance has met with Thad regarding additional road improvements that can be included within the 1st phase of Hwy 106 reconstruction. Preliminary designs for HWY 106 reconstruction are being completed; a final design contract will be approved at a future meeting..

RISE BROADBAND LEASE AGREEMENT. MOTION 16-125. MOTION by Fowlds, seconded by Weis to approve the Amendment to the Lease Agreement between the City of Tea and Skybeam LLC, d/b/a Rise Broadband to install four additional access points and 2 antennas; and increase the monthly rent by \$75.00 for a new lease payment of \$240.31 per month. All members voted AYE.

2015 ANNUAL REPORT. Dawn presented the 2015 Annual Report. **MOTION 16-126. MOTION** by Ortmeier, seconded by Rieck to approve the 2015 Annual Report. All members voted AYE. The annual report will be published after the audit has been completed.

HIRING OF FULL-TIME POLICE OFFICER. MOTION 16-127. MOTION by Fowlds, seconded by Weis to approve the full-time hire of police officer Adrian Hoesli at \$16.50 per hour with a 6 month probation period and review. All members voted AYE.

SCOREBOARD PRICE CHANGE. When bidding the scoreboard installation, Daktronics did not provide the correct drawing to Pride Neon. Therefore, with the sponsor space at the bottom and top dome, they need to have deeper footings and larger poles to support the board. This increases the cost by \$7,690.00. **MOTION 16-128. MOTION** by Fowlds, seconded by Weis to approve the scoreboard installation price change from \$6,975 to \$14,665. All members voted AYE.

COMMITTEE REPORTS. Kevin is working with SEACOG to update our transportation improvement plans. Hwy 106 phase 2 will be pushed back with the extension of 1st St. being included for 2018. Another complaint was taken regarding a resident running an auto/mechanic shop out of his home. Contact will be made with our attorney to continue the process to stop work and take legal action. Thad reported that the City Hall roof has been fixed however the contractor will be back to fix an additional leak. Thad would like to start advertising for a full-time maintenance person. An ad will be put together and information obtained regarding where to advertise. Overlay project crew will be starting on July 11. Information will be posted within the paper and on our website. Properties affected will be notified by the contractor closer to the project start. Jenni gave an update regarding Teapot Days. The rain on Friday evening closed the carnival early however they did reissue ride bands on Saturday for those who were affected. The auditors will be at City Hall the week of June 26. The Step Outside Program ran by Game, Fish and Parks will be held on Saturday, June 25 from 9 am to Noon at the Tea City Park.

MOTION 16-129. MOTION by Weis, seconded by Fowlds to adjourn at 8:09 p.m. All members voted AYE.

John M. Lawler, Mayor

ATTEST:

Dawn R. Murphy, Finance Officer

**CITY OF TEA
 WARRANTS PAID JUNE 20, 2016**

FINANCE 4142

| | | |
|---------------------------------|---------------------------------|-----------|
| Brown & Saenger | 1/3 office supplies | 73.52 |
| HDR Engineering | May services | 10,988.72 |
| HDR Engineering | May Highway 106 design services | 21,010.89 |
| KCL Group Benefits | Insurance | 279.40 |
| Murphy, Dawn | Mileage to Spearfish | 292.87 |
| Wellmark Blue Cross/Blue Shield | May insurance | 3,871.54 |

PLANNING & ZONING/ECONOMIC DEVELOPMENT 4650

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|--------------------------|--------------|-------|
| A & B Business Solutions | Copier Maint | 68.79 |
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LIBRARY 4550

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|----------------|-------|--------|
| Barnes & Noble | Books | 149.08 |
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GOVERNMENT BUILDINGS 4192

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|----------------------------|-----------------------------|--------|
| City of Tea | Maintenance building water | 48.74 |
| City of Tea | City Hall High Flow | 52.00 |
| City of Tea | City Hall Low Flow | 47.48 |
| City of Tea | Community Hall-200 W. Maple | 36.24 |
| Mid American Energy | 200 W. Maple | 34.03 |
| Mid American Energy | Maint bldg. | 29.25 |
| Mid American Energy | PSB | 79.29 |
| Team Logic IT | June backup | 40.00 |
| Vast | Maint. Dept. phone | 112.47 |
| Vast | City Hall Phone | 339.73 |
| Verizon | Cell phone | 152.68 |
| Vern Eide Management Group | My Town Texting (3 months) | 189.15 |

PUBLIC SAFETY 4210

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|--------------------------------|-------------------------------|--------|
| City of Tea | Water | 36.24 |
| Edmonds, Brenda | Cleaning | 100.00 |
| Frantzen Reporting | Transcription fees | 118.00 |
| Get N Go Fleet Card | Gasoline | 502.18 |
| Golter, Mike | Reimburse for vacuum cleaning | 60.00 |
| Mid American Energy | Services | 25.53 |
| Signs Plus | Decals | 755.00 |
| Sioux Falls Area Human Society | May services | 52.24 |
| Vast | Phone | 557.87 |
| Verizon | Phone | 312.28 |

HIGHWAY/STREET 4312

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|-----------------------------|---------------------------|-------|
| Casey's General Stores Inc. | Gasoline | 35.31 |
| City of Tea | Heritage pkwy south water | 20.00 |
| Get N Go Feet Card | Gasoline | 60.25 |

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| Southeastern Electric | Main St. Lights | 233.90 |
| Southeastern Electric | 272nd St. lights | 72.47 |
| Southeastern Electric | Stop light | 134.84 |
| Southeastern Electric | Heritage Blvd | 306.64 |
| Southeastern Electric | Ivy & Main lights | 101.85 |
| Southeastern Electric | Brian St. stop light | 37.16 |
| The Lawn Guy | Mowing 420 James Cir & 415 Ivy Rd | 160.00 |
| Xcel Energy | Street lights | 3,506.68 |

PARKS/RECREATION 4501

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|-------------|---------------------|--------|
| City of Tea | Concession building | 59.96 |
| City of Tea | Flex fields | 123.50 |

WATER 601

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| Brown & Saenger | 1/3 office supplies | 73.52 |
| Casey's General Stores | Gasoline | 35.31 |
| Get N Go Fleet Card | Gasoline | 60.25 |
| Jones, Meredith | Water refund | 14.50 |
| Ralph Kitson & Charyl Nielson | Water refund | 24.98 |
| Reiners, Scott | Water refund | 2.50 |
| SD One Call | 1/2 locates | 108.64 |
| Southeastern Electric | Quinton St. tower | 44.90 |
| Sullivan, Eddie & Minnika | Water refund | 6.10 |
| Thaler, Ryan | Water refund | 9.84 |
| Tyler Harris & Jeanne Ridera | Water refund | 15.52 |

SEWER 604

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|------------------------|--------------------------|--------|
| Brown & Saenger | 1/3 office supplies | 73.57 |
| Casey's General Stores | Gasoline | 35.31 |
| Get N Go Fleet Card | Gasoline | 60.26 |
| SD One Call | 1/2 locates | 108.64 |
| Southeastern Electric | High Pointe lift station | 125.02 |

SPECIAL PARK FUND 201

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|--------------------------|---------------------------|----------|
| Bohaboj, Carter | Umpire | 360.00 |
| Brown & Saenger | Markers | 50.28 |
| Dahl, Kirk | Umpire | 55.00 |
| Dakota Alliance Soccer | 2016 spring soccer dues | 8,845.00 |
| Dakota Lettering | Softball shirts | 596.55 |
| Dakota Lettering | Soccer shorts | 57.60 |
| Dakota Lettering | Baseball shirt | 1,172.11 |
| Haase, Ryan | Refund soccer overpayment | 25.00 |
| Hauff Mid-America Sports | Softballs and baseballs | 380.00 |
| Hauff Mid-America Sports | Softball bat & score book | 230.94 |
| Hauff Mid-America Sports | Baseball pants | 421.91 |
| Hibbard, Parker | Umpire | 30.00 |
| Peterson, Bain | Umpire | 40.00 |
| Smith, Tom | Umpire | 30.00 |
| Smith, Troy | Umpire | 100.00 |

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| Soma, Ethan | Umpire | 375.00 |
| South Dakota State Soccer Association | 2016 spring soccer dues | 2,750.00 |

TEAPOT DAY EXPENSES

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| Brown & Saenger | Clips | 6.68 |
| Dakota Pro Audio | Sound & lights | 1,300.00 |
| Golter, Mike | TPD Cleaning | 400.00 |
| White, Jenni | Reimburse for pedal pull candy | 37.59 |

3RD PENNY/POOL/PARK EXPENSES 211

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|---------------------|-----------------------|--------|
| American Red Cross | Learn to Swim Program | 300.00 |
| City of Tea | Water | 548.86 |
| Mid American Energy | Pool | 214.09 |
| The Lifeguard Store | Spine board straps | 22.25 |

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| TOTAL | 64,415.49 |
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