

City of Tea
Regular Meeting
July 18, 2016

A regular meeting of the Tea City Council was held at Tea City Hall on July 18, 2016 at 7:00 p.m.

Mayor John Lawler called the meeting to order at 7:02 p.m. with the following members present: Sidney Munson, Brian Fowlds, Chuck Ortmeier, Joe Weis, Larry Rieck and Todd Boots. Also present: Finance Officer Dawn Murphy, Planning & Zoning Administrator Kevin Nissen, Police Chief Jessica Quigley and City Engineer Ben Scholtz. Administrative Assistant/Economic Development Director Jenni White and Utility Superintendent Thad Konrad were absent.

AGENDA. MOTION 16-130. MOTION by Weis, seconded by Ortmeier to approve the July 18, 2016 agenda. All members voted AYE.

MINUTES. MOTION 16-131. MOTION by Ortmeier, seconded by Rieck to approve the June 20, 2016 minutes. All members voted AYE.

WARRANTS. MOTION 16-132-. MOTION by Weis, seconded by Fowlds to approve the warrants as presented. All members voted AYE. Warrants will be listed at the end of the minutes.

WEISER DISTRIBUTING BUILDING. Bob Weiser was present to discuss the plans for the addition they would like to add on to the south side of their building. In order to meet the 5 foot setback required for the size of building they are proposing, they would need to purchase approximately 30 feet of land from the City. There is also a waterline that would need to be relocated. The council will try to look at the site before a decision will be made.

JOSMER SITE PLAN. Kevin presented and recommended approval of a site plan for a 13,431 sq. ft. building for contractor shops in the Carl Soukup Addition. **MOTION 16-133. MOTION** by Rieck, seconded by Fowlds to approve the site plan for Josmer Enterprises to construct a 13,431 sq. ft. building on Lot 4, Block 2, Carl W. Soukup Addition. All members voted AYE.

BUILDING PERMIT. Kevin presented and recommended approval of the building plan and building permit for Josmer Enterprises. **MOTION 16-134. MOTION** by Boots, seconded by Fowlds to approve the building plans and building permit #16-102 for Josmer Enterprises. All members voted AYE.

JAVERS SITE PLAN. Kevin presented and recommended approval of a site plan for a 15,720 sq. ft. building for contractor shops in the Southwest Industrial Park Addition. **MOTION 16-135. MOTION** by Weis, seconded by Ortmeier to approve the site plan for Chad Javers to construct a 15,720 sq. ft. building on Tract 23, Southwest Industrial Park Addition. All members voted AYE.

PLAT. Kevin presented and recommended approval of a plat in Artisan Addition. **MOTION 16-136. RESOLUTION 16-07-12. MOTION** by Rieck, seconded by Boots to approve the following resolution. All members voted AYE. **BE IT RESOLVED** by the City Council of the City of Tea, South Dakota that the plat known and described as Lots 5-10 Block 2; Lots 1-11, Block 3; Lots 2-9, Block 4; and Lots 8-12 Block 5, Artisan Addition, lying within jurisdictional limits of the City of Tea, South Dakota, is hereby approved and the City Finance Officer of the City of Tea, South Dakota is hereby directed to endorse on such plat a copy of this resolution and certify the same thereon. Dated this July 18, 2016.

ENGINEERING. A design contract for 271st Street and a contract for the archaeological survey will be approved at the next meeting. Preconstruction meeting for the sidewalk project will be July 21. There was a meeting with SD Game Fish and Parks on the 468th Ave. drainage issue. They will continue to research different options.

EMPLOYEE PAY INCREASE. MOTION 16-137. MOTION by Fowlds, seconded by Rieck to approve a pay increase for Park and Recreation Assistant Jenna Biedenfeld from 16.00 to 16.50 retroactive to July 11, 2016. All members voted AYE.

COMMITTEE REPORTS. The 2017 budget meeting will be August 29 at 6:00. It was the consensus of the council to declare an old scoreboard surplus property and donate it to the City of Hurley. This will be done at the next meeting. There was some damage to the bleachers, fence and storage building at Field 9 and 10, by the high school. Insurance reports have been filed.

MOTION 16-138. MOTION by Weis, seconded by Ortmeier to adjourn at 8:16 p.m. All members voted AYE.

John M. Lawler, Mayor

ATTEST:

Dawn R. Murphy, Finance Officer

**CITY OF TEA
WARRANTS PAID JULY 18, 2016**

| | | |
|---------------------------------|-------------------------------------|-----------|
| | LEGISLATIVE 4111 | |
| Independent Publishing | Publishing | 576.38 |
| | FINANCE 4142 | |
| AFLAC | Insurance | 377.34 |
| Brown & Saenger | 1/3 supplies | 116.66 |
| Century Business Products | Copies | 118.14 |
| HDR Engineering | June Highway 106 design services | 22,141.53 |
| Holiday Inn | 1/3 conference room | 101.95 |
| Riverview Insurance | Murphy notary bond renewal | 55.00 |
| SDML | Budget meeting | 25.00 |
| Wellmark Blue Cross/Blue Shield | May insurance | 3,871.54 |
| | LIBRARY | |
| Barnes & Nobel | Books | 875.48 |
| Independent Publishing | Subscription | 28.17 |
| | P & Z ADMINISTRATOR 4650 | |
| Odland, Tim | June inspections | 1,050.00 |
| Independent Publishing | Publishing | 293.93 |
| Register of Deeds | Plats | 199.00 |
| | GOVERNMENT BUILDINGS 4192 | |
| City of Tea | Maintenance building water | 56.22 |
| City of Tea | City Hall High Flow | 217.94 |
| City of Tea | City Hall Low Flow | 62.62 |
| City of Tea | Community Hall-200 W. Maple | 39.98 |
| Durable Steel Installation, LLC | Repair City Hall roof | 2,448.98 |
| Enviro Master, Inc. | Hand cleaner, towels | 123.90 |
| Mid American Energy | Maint bldg. | 8.00 |
| Mid American Energy | 200 W. Maple | 8.00 |
| Mid American Energy | 600 E. 1st St. | 34.11 |
| Olson, Joann | Cleaning | 165.00 |
| Scott Bolte Sanitation | Garbage 7/1-9/30 | 535.81 |
| Sunshine | Coffee/tape | 56.36 |
| Team LogicIT | Backup | 40.00 |
| Vast | Maint. Dept. phone | 112.31 |
| Vast | City Hall Phone | 339.70 |

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|---------|----------------|--------|
| Verizon | Cell phone | 152.76 |
| Xcel | 200 W. Maple | 120.53 |
| Xcel | Maint. Bldg. | 191.79 |
| Xcel | PSB 600 E. 1st | 947.77 |

PUBLIC SAFETY 4210

| | | |
|--------------------------------|---------------------|----------|
| City of Tea | Water | 32.50 |
| Edmonds, Brenda | Cleaning 7/14/16 | 50.00 |
| Green Eggs & Ram | Back up services | 15.39 |
| Green Eggs & Ram | Backup services | 15.39 |
| Leads Online | Subscription | 1,068.00 |
| Mid American Energy | Services | 12.13 |
| Midwest Alarm | Monitoring services | 84.00 |
| Neve's | Boots | 99.95 |
| Neve's | Name plate | 13.95 |
| Scott Bolte Sanitation | Garbage 7/1-9/30 | 178.34 |
| Sioux Falls Area Human Society | June services | 152.66 |
| Sirchie | Supplies | 78.86 |
| Sunshine | Coffee | 14.89 |
| Tvedt, Brian | Reimburse for gas | 32.16 |
| Vast | Phone | 561.38 |
| Verizon | Phone | 362.02 |
| Xcel | Siren | 17.91 |
| Xcel | Services | 176.13 |

HIGHWAY/STREET 4312

| | | |
|------------------------------|---------------------------|-----------|
| American Engineering Testing | Soil borings for 271 St. | 10,430.00 |
| Avera Occupational Medicine | Drug testing | 61.15 |
| Bierschbach | Concrete trowels | 30.50 |
| Bierschbach | Caulk | 49.00 |
| Casey's General Store | Gasoline | 74.71 |
| Casey's General Stores Inc. | Gasoline | |
| Cenex | Gasoline | 42.13 |
| City of Tea | Heritage pkwy south water | 79.84 |
| City of Tea | Heritage Pkwy north water | 53.66 |
| Concrete Materials | Sidewalk concrete | 171.00 |
| Independent Publishing | Yard waste ad | 40.00 |
| Mac's | Cable | 30.01 |
| Menards | Sidewalk drain | 219.96 |
| Napa Auto Parts | Filters | 6.80 |
| Southeastern Electric | Main Ave. lights | 237.30 |
| Southeastern Electric | Stop lights | 146.67 |
| Southeastern Electric | 272nd St. lights | 72.14 |
| Southeastern Electric | Brian St. signal | 39.03 |
| Southeastern Electric | N. Main Ave/Ivy Rd Lights | 102.91 |
| Southeastern Electric | Heritage lights | 323.57 |
| Xcel Energy | Street lights | 3,490.37 |

PARKS/RECREATION 4501

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|-----------------------------|-------------------------|-----------|
| City of Tea | Concession building | 52.48 |
| City of Tea | Baseball fields | 1,095.90 |
| City of Tea | Restroom | 106.60 |
| Confluence | 5/1/16-5/31/16 Services | 1,285.00 |
| Daktronics, Inc. | Scoreboard | 25,704.00 |
| Eastern Farmers Elevator | Fertilizer | 591.57 |
| EnviroMaster, Inc. | Towels | 218.70 |
| Kay Park Recreation | Bleachers | 26,312.96 |
| Rock Ridge Enterprises, LLC | Press box | 11,623.00 |
| The Tessman Co. | Fertilizer, mulch | 1,602.56 |
| Xcel Energy | Ball fields | 1,356.71 |

WATER 601

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|----------------------------|-----------------------|-----------|
| Badger Meter | 1/2 backhaul charges | 27.00 |
| Brown & Saenger | 1/3 supplies | 116.66 |
| Casey's General Store | Gasoline | 74.71 |
| Cenex | Gasoline | 42.13 |
| Century Business Products | Copies | 118.14 |
| Dummer, Gil | Water refund | 1.52 |
| Furgenson, Dusty | Water refund | 20.43 |
| Holiday Inn | 1/3 conference room | 101.95 |
| Independent Publishing | Drinking water report | 202.98 |
| Kinner, Brian & Michelle | Water refund | 15.01 |
| Lewis & Clark Rural Water | 12,788,095 June usage | 20,011.97 |
| Metering & Technology | Meter heads | 1,043.36 |
| Price, Thomas | Water refund | 31.75 |
| Schaar, Bonnie | Water refund | 32.83 |
| Schmitt, Dawn | Water refund | 12.35 |
| SD DENR | Drinking water fees | 300.00 |
| Southeastern Electric | Quinton St. tower | 46.72 |
| Weisenhorn, James & Jaciel | Water refund | 2.01 |
| Xcel Energy | 2nd St. tower | 12.05 |
| Xcel Energy | Rural Water | 9.00 |
| Xcel Energy | Brian St. tower | 37.28 |

SEWER

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| Badger Meter | 1/2 backhaul charges | 27.00 |
| Brown & Saenger | 1/3 misc supplies | 116.67 |
| Casey's General Store | Gasoline | 74.73 |
| Cenex | Gasoline | 42.13 |
| Southeastern Electric | High Point lift station | 113.26 |
| Xcel Energy | 5th St. lift station | 76.19 |
| Xcel Energy | S. lift station | 519.10 |
| Xcel Energy | Lagoon building | 1,719.81 |
| Banner Engineering | Wastwater Regionalization Study | 2,658.25 |

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| Century Business Products | Copies | 118.16 |
| Holiday Inn | 1/3 conference room | 101.95 |

SPECIAL PARK FUND 201

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|--------------------------|-----------------------------------|----------|
| Bohaboj, Carter | Umpire | 670.00 |
| Crown Awards | Baseball trophies | 1,499.97 |
| Crown Awards | Softball medals | 118.18 |
| Crown Awards | Softball medals | 57.34 |
| Dahl, Kirk | Umpire | 55.00 |
| Dakota Lettering | T-ball shirts | 1,710.48 |
| Eich, David | Ump softball games | 240.00 |
| Elliot, Jack | Umpire | 40.00 |
| Forstrom, Ryan | Umpire | 55.00 |
| Forsstrom, Dan | Umpire | 110.00 |
| Hauff Mid-America Sports | Plates | 192.00 |
| Hauff Mid-America Sports | Softball pants | 79.99 |
| Hauff Mid-America Sports | Baseball helmet chin straps | 45.00 |
| Hauff Mid-America Sports | Catchers mitt/batting tees | 662.00 |
| Hibbard, Parker | Umpire | 100.00 |
| Hobby Lobby | Summer Rec. supplies | 33.84 |
| Johnson, Everett | Umpire | 200.00 |
| Kabes, Julia | Reimb for summer rec supplies | 61.83 |
| Kocer, Nate | Umpire | 60.00 |
| Lacey Rentals | Toilet Rentals | 285.00 |
| Matzen, Gage | Umpire | 60.00 |
| Parker Rec Board | Umpire Fees | 735.00 |
| | Reimburse for summer rec supplies | 39.89 |
| Pick, Vicki | Umpire | 150.00 |
| Portner, Carter | Umpire | 120.00 |
| Portner, Dawson | Umpire | 55.00 |
| Shaull, Connor | Umpire | 40.00 |
| Smith, Tom | Umpire | 460.00 |
| Smith, Troy | Umpire | 180.00 |
| Smith, Ty | Umpire | 470.00 |
| Soma, Ethan | Umpire | 194.38 |
| Sunshine | Summer Rec. supplies | 149.80 |
| The Tessman Company | Chalk | 55.00 |
| Waterman, Tony | Umpire | |

3RD PENNY/POOL/PARK EXPENSES 211

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|-------------------------|---------------------|----------|
| Hander Inc. | Pool boiler startup | 142.86 |
| Hawkins Water Treatment | Chemicals | 1,665.37 |
| Mid American Energy | Utilities | 425.58 |
| Phil Baker Music | Pool concert | 300.00 |
| Xcel | Services | 1,136.28 |
| City of Tea | Water | 554.60 |

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| Hauff Mid-American Sports | Jackets | 343.60 |
| Sunshine | Supplies | 67.65 |

TEAPOT DAY EXPENSES

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| Ace Hardware | Tent | |
| Beal Distributing Inc. | Beer | 963.50 |
| Bierschbach | Teapot Day generator | 356.00 |
| Carolan Rentals | Beer trailer | 212.00 |
| Dakota Beverage | Beer | 2,040.20 |
| Independent Publishing | Advertising | 666.00 |
| JD's House of Trophies | Engraving | 8.52 |
| Lacey Rentals | Toilets | 700.00 |
| Menards | Shelf | 25.98 |
| NB Golf | Carts | 243.00 |
| Sunshine | Ice/water/powerade | 913.09 |
| Townsquare Media | Advertising | 3,869.00 |
| United Rentals | Generator | 479.66 |
| White, Jenni | TPD Facebook event boost | 100.00 |

176,132.48

JUNE PAYROLL

| DEPARTMENT | GROSS PAY | SS/MED | RETIRMENT | TOTAL |
|---------------------------|------------------|-----------------|-----------------|------------------|
| Legislative 4111 | 5,250.00 | 401.63 | - | 5,651.63 |
| Executive 4121 | 3,000.00 | 229.50 | | 3,229.50 |
| Finance 4142 | 5,376.78 | 411.32 | 322.61 | 6,110.71 |
| Public Safety 4210 | 21,577.96 | 1,575.72 | 1,723.67 | 24,877.35 |
| Highway/Streets 4311 | 4,842.25 | 346.66 | 290.53 | 5,479.44 |
| Recreation 4501 | 3,774.63 | 288.75 | 153.60 | 4,216.98 |
| Planning & Zoning 4650 | 5,198.70 | 387.48 | 311.92 | 5,898.10 |
| Promoting the City 4653 | 2,320.80 | 174.54 | 139.26 | 2,634.60 |
| Recreation 201-4501 | 608.44 | 46.54 | | 654.98 |
| 3rd Penny (Pool) 211 | 21,639.48 | 1,655.40 | | 23,294.88 |
| Water Distribution 4334 | 4,842.25 | 346.66 | 290.53 | 5,479.44 |
| Water Clerk 4335 | 386.80 | 29.10 | 23.20 | 439.10 |
| Sewer Administration 4321 | 4,843.74 | 346.75 | 290.63 | 5,481.12 |
| Sewer Sanitary Clerk 4322 | 386.80 | 29.10 | 23.20 | 439.10 |
| TOTAL JUNE PAYROLL | 84,048.63 | 6,269.15 | 3,569.15 | 93,886.93 |

