

City of Tea  
Regular Meeting  
January 4, 2016

A regular meeting of the Tea City Council was held at Tea City Hall on January 4, 2016 at 7:00 p.m.

Mayor John Lawler called the meeting to order at 7:03 p.m. with the following members present: Sidney Munson, Brian Fowlds, Chuck Ortmeier, Joe Weis, Larry Rieck and Todd Boots. Also present: Finance Officer Dawn Murphy, Planning & Zoning Administrator Kevin Nissen, City Engineer Ben Scholtz and Administrative Assistant/Economic Development Director Jenni White. Utility Superintendent Thad Konrad, and Police Chief Jessica Quigley were absent.

**AGENDA. MOTION 16-01. MOTION** by Fowlds, seconded by Rieck to approve the January 4, 2016 agenda. All members voted AYE.

**MINUTES. MOTION 16-02. MOTION** by Fowlds, seconded by Weis to approve the December 21, 2015 minutes. All members voted AYE.

**WARRANTS. MOTION 16-03. MOTION** by Rieck, seconded by Ortmeier to approve the warrants as presented. All members voted AYE. Warrants will be listed at the end of the minutes.

**2014 ELECTION. MOTION 16-04. MOTION** by Boots, seconded by Rieck to hold the 2016 election on the second Tuesday of April, that being April 12. All members voted AYE.

**PUBLISHING OF SALARIES FOR ALL OFFICERS AND EMPLOYEES. MOTION 16-05. MOTION** by Fowlds, seconded by Ortmeier to direct the Finance Officer to publish all officer and employee salaries in accordance with SDCL 6-1-10. All members voted AYE. Dawn Murphy, Finance Officer, \$27.07 per hour; Thad Konrad, Utility Superintendent, \$27.33 per hour; Kevin Nissen, Planning & Zoning Administrator, \$25.80 per hour; Lenny Przybys, maintenance/utilities, \$23.15 per hour; Sean Glasgow, maintenance/utilities, \$18.41 per hour; Jenni White, Administrative Assistant/Economic Development Director, \$19.34 per hour; Jenna Biedenfeld, Park and Recreation Assistant, \$16.00 per hour; Steven Oberle, maintenance/utilities, \$18.69 per hour; Brian Tvedt, Assistant Police Chief, \$22.61 per hour; Jessica Quigley, Police Chief, \$58,000 annual salary; Wyatt Koens, Police Officer, \$16.25 per hour; Steve Lowry, Police Officer \$17.51 per hour; Vance Siemonsma, Police Officer, \$18.02 per hour; Martin Waller, Police Officer, \$18.02. Councilmembers \$150.00 per regular meeting, \$60.00 per special meeting; Mayor, \$1,000.00 per month; Zoning Board Members \$75.00 per meeting; part-time Police Officers: Terry Anderson, Tala Sandness, Travis Johns, Justin Quigley, Thomas Krull, Wayne Fedderson and Brian Crosby, \$16.00 per hour.

**COMMITTEE REPORTS.** The 2016 Overlay Project will be bid in early February. Volunteer night for the Back Pack Program will be January 12<sup>th</sup>. Mayor Lawler will set up a time before a regular meeting to work on the disaster plan with the fire department.

**MOTION 16-06. MOTION** by Weis, seconded by Fowlds to adjourn at 7:16 p.m. All members voted AYE.

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John M. Lawler, Mayor

ATTEST:

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Dawn R. Murphy, Finance Officer

**CITY OF TEA  
WARRANTS PAID JANUARY 2016**

**LEGISLATIVE 4111**

Independent Publishing	Publishing	164.97
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**FINANCE 4142**

Aflac	Insurance	377.34
Brown & Saenger	1/3 supplies	8.96
HDR Engineering	Nov services	6,902.25
HDR Engineering	Nov Hwy 106 design services	10,967.49
KCL Group Benefits	Insurance	274.02
SD Government Finance Officers' Assoc	2016 Dues	40.00
SD Governmental Human Resource Association	2016 Dues	25.00
SDML	Municipal Government Day	20.00
SDML	2016 Dues	2,425.68
SDML Workman's Comp	2016 workman's comp insurance	629.53
SDPAA	Insurance on Ford Explorer	370.00
SE Area Finance Officers Group	2016 Dues	30.00
Wellmark Blue Cross/Blue Shield	January insurance	5,310.86

**LIBRARY 4550**

Barnes & Noble	Books	381.30
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**PLANNING & ZONING 4650**

Lincoln Co. Register of Deeds	File plat & agreement	94.00
SD Association of Code Enforcement	2016 Dues	40.00
SECOG	2016 Dues	4,870.00

**ECONOMIC DEVELOPMENT 4653**

Avenet	1/2 web hosting	225.00
Tea Economic Development	Budget request	15,873.97

**GOVERNMENT BUILDINGS 4192**

Avenet	Website hosting	225.00
Best Buy	Computer and anti virus software	1,349.96
Brown & Saenger	2016 calendars, floor wet sign	145.97
Olson, Joann	Dec. cleaning	150.00
Scott Bolte Sanitation	1/1-3/31 Garbage	542.92
Sorlien Electric	Repair outlets in fire department	86.73
Vast	Maint Bldg	226.72
Vast	City Hall	111.75
Verizon	Cell phones	152.36
Vision Video Interactive	Mobile texting	72.67
Xcel Energy	Maint Bldg	207.92
Xcel Energy	200 W. Maple	145.20
Xcel Energy	600 E. 1st St	963.82

**PUBLIC SAFETY 4210**

A & B Business Solutions	Repair copier	165.00
Get N Go Fleet	Gas	600.08
Golter, Mike	Dec Cleaning	100.00
Lamb Motor Co.	2016 Ford Explorer	26,957.00
Lowry, Steve	Reimburse for shirt	56.13
Neve's	Taser holster	83.89
Ralphs Repair	Oil change	223.83
Scott Bolte Sanitation	1/1/16-3/31/16 garbage	178.34
SD Division of Motor Vehicles	License plates and title fee	14.00
SD Police Chiefs' Association	2016 Dues	100.33
SDML Workman's Comp	2016 workman's comp insurance	6,502.06
Sioux Falls Area Humane Society	Nov. services	147.65
Sioux Falls Two Way Radio Svc.	Repair light	255.98
Vantek Communications	Antenna	28.00
Verizon	Cell phones	228.54
Xcel	Service	187.68
Xcel	Siren	18.97

**HIGHWAY/STREET 4312**

Action Electric	Stop light bulbs	153.06
Avera Occupational Medicine	Dug testing	61.15
Bumblebee-Gibson Inc.	Mag Chloride	1,040.23
Casey's General Stores	Gasoline	44.39
Cenex Credit Card	1/3 Gasoline	16.66
Concrete Materials	Salt sand	3,220.00
D & K Lawn Care	Mowing around 1st St. detention pond	106.00
Diesel Machinery Inc.	Grader blades	792.78
Equipment Blades	Loader cutting edge	692.81
Get N Go Fleet	Gasoline	52.53
Mac's	Antifreeze	97.62
Ralphs Repair	Switch tires on rims	81.00
SD Municipal St. Maintenance Assoc.	2016 Dues	35.00
SDML Workman's Comp	2016 workman's comp insurance	3,114.23
Southeastern Electric	Street light on Cole Ave.	3,591.84
Southeastern Electric	Main St. Lights	338.45
Southeastern Electric	272nd St. Lights	88.98
Southeastern Electric	North stop light	135.70
Southeastern Electric	Brian St. stop light	34.76
Southeastern Electric	Heritage Blvd lights	461.35
Xcel Energy	Street lights	3,571.44

**PARKS/RECREATION 4501**

Confluence	Services 11/1-11/30	2,295.00
Miracle	Picnic tables	5,040.00
Xcel Energy	Ball fields	532.20

**WATER 601**

Brown & Saenger	1/3 supplies	8.96
Badger Meter	1/2 back haul charges 10/1-12/31	118.50

Cenex Credit Card	1/3 Gasoline	16.66
Casey's General Store	1/3 Gasoline	44.39
First National Bank	DW SRF #1 (L & C)	38,593.10
Get N Go Fleet	Gasoline	52.53
Lewis & Clark Regional Water System	2nd half FY 2016 lobby fees	2,929.50
Rural Development	Loan 91-06 12 months \$921 per month ACH Payments (1993 Improvements)	11,052.00
Rural Development	Loan 91-07 12 months \$1,032 per month ACH Payments (1997 Tower)	12,384.00
Rural Development	Loan 91-08 12 months@ \$5,241 per month ACH Payments (Quinton St. Tower)	62,892.00
Rural Development	Loan 91-04 Final Pmt - 1976 Improvements	8,367.13
SD DENR	Thad & Lenny Certification	12.00
SDML Workman's Comp	2016 workman's comp insurance	1,718.67
South Dakota One Call	1/2 locates	86.24
Southeastern Electric	Quinton Tower	42.42
Xcel Energy	Lincoln County Rural Water pit	11.01
Xcel Energy	2nd St. Tower	12.64
Xcel Energy	Brian St. Tower	96.65

#### SEWER 604

American Engineering Testing Inc.	Lagoon samples	205.00
Badger Meter	1/2 back haul charges 10/1-12/31	118.50
Brown & Saenger	1/3 supplies	8.96
Casey's General Store	1/3 Gasoline	44.40
Cenex Credit Card	1/3 Gasoline	16.69
First National Bank	Principal & Interest SRF 5	8,638.24
First National Bank	CWSRF #6	13,420.14
First National Bank	CWSRF #7	14,084.64
Get N Go Fleet	Gasoline	52.53
Omni Site	Lift station phones	1,104.00
SD DENR	Thad & Lenny certification	24.00
SD DENR	Wastewater fee	750.00
SDML Workman's Comp	2016 workman's comp insurance	1,400.23
South Dakota One Call	1/2 locates	86.24
Southeastern Electric	High Pointe lift station	96.10
Xcel Energy	W 5th St. lift station	115.59
Xcel Energy	Lagoon building	1,694.59
Xcel Energy	272nd St. lift station	589.86

#### 201 PARK AND RECREATION

Sport Ngin	Software and 2016 annual fee	1,995.00
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#### 2ND PENNY SALES TAX FUND 212

First National Bank	Principal & Interest SRF #3	4,169.37
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#### 3RD PENNEY 211

Xcel Energy	Pool	230.90
SDML Workman's Comp	2016 workman's comp insurance	1,988.28

**TEA POT DAYS FUND**

Sorlien Electric

Hook up beer truck

158.16

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TOTAL

304,285.87

DECEMBER PAYROLL

DEPARTMENT	GROSS			TOTAL
	PAY	SS/MED	RETIRMENT	
Finance 4142	4,124.80	315.54	247.48	4,687.82
Public Safety 4210	20,302.19	1,478.14	1,608.81	23,389.14
Highway/Streets 4311	4,970.34	356.46	298.21	5,625.01
Planning & Zoning 4650	4,044.03	302.55	242.64	4,589.22
Promoting the City 4653	2,252.92	169.37	135.17	2,557.46
Water Distribution 4334	4,970.34	356.46	298.21	5,625.01
Water Clerk 4335	375.49	28.22	22.53	426.24
Sewer Administration 4321	4,971.87	356.56	298.32	5,626.75
Sewer Sanitary Clerk 4322	375.49	28.22	22.53	426.24
TOTAL DECEMBER PAYROLL	46,387.47	3,391.52	3,173.90	52,952.89