

City of Tea  
Regular Meeting  
February 16, 2016

A regular meeting of the Tea City Council was held at Tea City Hall on February 16, 2016 at 7:00 p.m.

Mayor John Lawler called the meeting to order at 7:02 p.m. with the following members present: Brian Fowlds, Chuck Ortmeier, Larry Rieck, Joe Weis and Todd Boots. Also present was Finance Officer Dawn Murphy, Planning & Zoning Administrator Kevin Nissen, Administrative Assistant/Economic Development Director Jenni White, Police Chief Jessica Quigley, Utility Superintendent Thad Konrad, and City Engineer Ben Scholtz. Member Sidney Munson was absent.

**AGENDA. MOTION 16-21. MOTION** by Weis, seconded by Fowlds to approve the February 16, 2016 agenda with removing item 7, scoreboard. All members voted AYE.

**MINUTES. MOTION 16-22. MOTION** by Ortmeier, seconded by Boots to approve the February 1, 2016 minutes. All members voted AYE.

**WARRANTS. MOTION 16-23. MOTION** by Fowlds, seconded by Rieck to approve the February 16 warrants as presented. All members voted AYE. Warrants will be listed at the end of the minutes.

**PARKING TICKET.** Rob Maier was present to dispute 2 parking tickets received during a snow alert. Rob is requesting his ticket fees be reduced or waived due to the expense he has already incurred with both vehicles being towed. He is now aware of the parking rules and fully understands he was at fault with parking on the street during the alert. No motions were made. Ticket fees stand as is.

**TEMPO SOCCER CLUB.** Rob Hoffman from the Tempo Soccer Club was present requesting to use City fields for their tournament to be held May 6-8, 2016. Last year their tournament hosted 54 teams with this year's projections of hosting 84 teams, the maximum number of teams they would allow. Field space needed would be: 4-U8 fields, 4-U10 fields, and 2-U12 fields. 8-12 games will be played on each field from Friday evening thru Sunday afternoon. Tempo would pay \$100 per field, \$1000 total usage fee to the City. Tempo would also be utilizing field space thru the Tea Area School District. Before a decision is made the Tea Park and Recreation soccer schedule and field space needs to be looked at.

**BLEACHERS & PRESS BOX.** Kevin has obtained 3 quotes for the bleachers and press box to be located at the Athletic Complex baseball field. It was the consensus of the Council that the bid from Kay Park Recreation would work best. A final bid price with alternates will be obtained to approve at the next meeting.

**SOUKUP/MILLAGE INTERIOR BUILD-OUT PLANS & PERMIT 16-01.** The original building permit issued for this site was for the shell only. Any additional build outs would required plans to be submitted and a new building permit obtained. Activity was noticed within 2 units of the building with no occupancy certification issued. A stop work order was posted at the building with building plans submitted after the fact. Building plans have been submitted to and approved by Code Works. The Planning and Zoning Board approved permit 16-01 with no additional fines for doing work without a permit. **MOTION 16-24. MOTION** by Boots, seconded by Rieck to approve the interior build-out plans and building permit 16-01 for the Soukup/Millage Building, 201 Lipton St., . All members voted AYE.

**IMED BUILDING PLANS AND PERMIT 16-12.** Structural plans have been reviewed by Code Works for the shell only. The project requires architectural stamp drawings however the contractor is having delays in getting the interior architectural drawings and requesting to move forward with the exterior only. Any changes requested by Code Works will be at the cost of the contractor. The Planning and Zoning board approved permit 16-12. **MOTION 16-25. MOTION** by Rieck, seconded by Ortmeier to approve building permit 16-12 for the construction of the building shell only. All members voted AYE.

**SW INDUSTRIAL PARK AMENDED SITE PLAN.** Kevin presented and recommended approval of the site plan for Tract 3 of the SW Industrial Park. **MOTION 16-26. MOTION** by Rieck, seconded by Boots to approve the amended site plan for Tract 3, Southwest Industrial Park. Members Ortmeier, Rieck, Boots and Weis voted AYE. Member Fowlds abstained. Motion carried.

**TOWER ESTATES PLAT. RESOLUTION 16-2-1. MOTION 16-27. MOTION** by Fowlds, seconded by Weis to approve the following resolution. All members voted AYE. BE IT RESOLVED by the City Council of the City of Tea, South Dakota, that the plat known and described as Lot 3A of Tower Estates in the NW ¼ of Section 6, Township 99 North, Range 50 West, Lincoln County, South Dakota, lying within the platting jurisdiction limits of the City of Tea, South Dakota, is hereby approved and the City Finance Officer of the City of Tea, South Dakota, is hereby directed to endorse on such plat a copy of this resolution and certify the same thereon. Dated this 16<sup>th</sup> day of February, 2016.

John M. Lawler, Mayor

ATEST: Dawn R. Murphy, Finance Officer

**2016 OVERLAY PROJECT BIDS.** The following bids were opened on February 11, 2016 for the 2016 Overlay Project:

Black-Top Paving Company	\$228,939.25
ASCO Asphalt Surfacing Co.	\$235,744.15
Seal Pros, Inc.	\$247,247.00
Double H Paving, Inc	\$248,973.00
Myrl & Roy's Paving, Inc.	\$256,200.30

HDR Engineering recommends awarding the contract to Black-Top Paving Company. **MOTION 16-28. MOTION** by Fowlds, seconded by Rieck to award the 2016 Overlay Project to Black-Top Paving Company in the amount of \$228,939.25. All members voted AYE.

**ENGINEERING UPDATES.** Ben presented project updates. They are still working on sidewalk project information and will be inspecting zone 3 in June. The landowner meetings regarding 271<sup>st</sup> St. and Hwy 106 will take place on February 22 and 23 at 6 pm at Tea City Hall. The design for this roadway has been completed, they are still working on the utility plans. From previous conversation regarding Spencer Pond, Ben looked into the possibility of the lot on Brian St. being buildable and how the wetlands affect the lot. More details will be obtained. The initial plans for the 468<sup>th</sup> Ave. pipe were not approved by the US Fish and Wildlife. HDR is looking into the validity of their reasoning.

**COMMITTEE REPORTS.** Jessica reported that their training for the new system has been slightly delayed. John & Dawn have been working on the Disaster Plan. Once completed it will be reviewed/revised by the police, fire and maintenance department with final review/approval by the Council. John has met with a County Commissioner regarding the reassessment of Tea. Harrisburg's reassessment has been delayed with Sioux Falls and other cities not completed yet.

**MOTION 16-29. MOTION** by Weis, seconded by Fowlds to adjourn at 8:26 p.m. All members voted AYE.

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John M. Lawler, Mayor

ATTEST:

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Dawn R. Murphy, Finance Officer

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**CITY OF TEA  
 WARRANTS PAID FEBRUARY 16, 2016**

**LEGISLATIVE 4111**

Independent Publishing	Publishing	132.58
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**FINANCE 4142**

Brown & Saenger	Supplies	2.62
Century Business Products	1/3 copier maint	157.55
HDR Engineering	Hwy 106 design	22,301.77
Murphy, Dawn	Mileage to Pierre 2/2/16	174.75
Wellmark Blue Cross	Insurance	3,888.48

**ELECTION 4130**

Independent Publishing	Publishing	16.97
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**LIBRARY 4550**

Barnes & Nobel	Books	915.16
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**PLANNING & ZONING 4650**

A & B Business	Copier maint	29.44
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**GOVERNMENT BUILDINGS 4192**

Ace Hardware Tea	Supplies	285.76
City of Tea	Water Bill- Community Building 200 W. Maple	32.50
City of Tea	Water Bill, City Hall, 600 E 1st High Flow	32.00
City of Tea	Water Bill-City Hall 600 E 1st	71.22
City of Tea	Water Bill- Maintenance Shop	52.48
Mid American Energy	510 S. Main	474.99
Mid American Energy	600 E. 1st St.	688.41
Mid American Energy	200 W. Maple	277.77
Midwest Alarm Company	3/1/16-5/31/16 alarm monitoring	66.00
Team Logic IT	Backup service	42.40
Vast	City Hall	347.89
Vast	Maint. bldg.	121.96
Verizon	Cell phones	152.76
Vision Video Interactive	January texting	49.95

**PUBLIC SAFETY 4210**

City of Tea	Water Bill	36.24
Digital Ally	Repair camera	395.00
Mid American Energy	Services	273.18
Vast	Phone	546.20
Verizon Wireless	Cell phones	229.10
Zuercher Technologies	50% Software	7,469.50

**HIGHWAY/STREET 4312**

All Phase Electric Inc.	Repair light pole	2,100.00
Casey's General Store	Gasoline	30.54
Independent Publishing	Bid notice	40.37
Southeastern Electric	Main St. Lights	343.48
Southeastern Electric	272nd St. lights	98.65
Southeastern Electric	Stop light	136.23
Southeastern Electric	Ivy Rd & Main Ave lights	88.82
Southeastern Electric	Heritage Blvd	460.38
Southeastern Electric	1/1/16-12/31/16 Highpoint lights	864.00
Southeastern Electric	1/1/16-12/31/16 Howling Ridge lights	2,520.00
Southeastern Electric	1/1/16-12/31/16 Prairie Trails lights	1,584.00
Southeastern Electric	1/1/16-12/31/16 Spencer Heights lights	1,224.00
Southeastern Electric	1/1/16-12/31/16 Nine Mile Heights lights	1,891.64
Southeastern Electric	1/1/16-12/31/16 Gateway Lane lights	306.00
Southeastern Electric	1/1/16-12/31/16 Lipton St/Carla Ave lights	480.00
Southeastern Electric Coop	Brian St. stop light	34.87
Xcel Energy	Street lights	3,641.52

**PARKS/RECREATION 4501**

Ace Hardware	Trimmer	319.99
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**WATER 601**

Brown & Saenger	Supplies	2.62
Casey's General Store	Gasoline	30.54
Century Business Products	1/3 copier maint	157.55
Jerry Jongeling	Water deposit refund	2.36
Lewis & Clark Regional Water System	7,025,521 January usage	16,744.00
Roberts, Teri	Water deposit refund	16.58
SD Association of Rural Water Systems	Conference	230.00
SD One Call	1/2 locates	17.36
Southeastern Electric Coop	Quinton St. tower	50.80
Tarbox, Tyler & Jamie	Water deposit refund	4.02
Weithman, Scott	Water deposit refund	11.78

**SEWER**

Brown & Saenger	Supplies	2.64
Casey's General Store	Gasoline	30.56
Century Business Products	1/3 copier maint	157.56
SD Once Call	1/2 locates	17.36
Southeastern Electric Coop	High Pointe lift station	106.06

**3RD PENNY/PARKS & POOL 211**

Ace Hardware	Parts to fix buckets	69.75
Mid American Energy	Services	15.00

TOTAL APPROVED 2/16/16

73,095.66

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