

City of Tea  
Regular Meeting  
December 5, 2016

A regular meeting of the Tea City Council was held at Tea City Hall on December 5, 2016 at 6:00 pm.

Mayor John Lawler called the meeting to order at 6:00 pm with the following members present: Sidney Munson, Brian Fowlds, Chuck Ortmeier, Larry Rieck (6:30), Joe Weis and Todd Boots. Also present: Planning & Zoning Administrator Kevin Nissen, Administrative Assistant/Economic Development Director Jenni White, Utility Superintendent Thad Konrad and Police Chief Jessica Quigley. Finance Officer Dawn Murphy and City Engineer Ben Scholtz were absent.

**EXECUTIVE SESSION. MOTION 16-221. MOTION** by Boots seconded by Ortmeier to go into executive session for employee reviews at 6:00 pm. All members voted AYE. The Council came out of executive session at 7:05 pm.

**AGENDA. MOTION 16-222. MOTION** by Rieck, seconded by Ortmeier to approve the December 5, 2016 agenda. All members voted AYE.

**MINUTES. MOTION 16-223. MOTION** by Weis, seconded by Ortmeier to approve the November 21, 2016 minutes. All members voted AYE.

**WARRANTS. MOTION 16-224. MOTION** by Boots, seconded by Fowlds to approve the December 5 warrants as presented. All members voted AYE. Warrants will be listed at the end of the minutes.

**WEISSER DISTRIBUTING BUILDING PERMIT.** Weisser Distributing located at 501 E. 1<sup>st</sup> St. is going to construct a 4,200 sq ft addition onto their existing building. The plans have been approved by Code Works. **MOTION 16-225. MOTION** by Rieck, seconded by Weis to approve Weisser Distributing building permit #16-188 in the amount of \$1,700.13. All members voted AYE.

**PLANNING & ZONING UPDATES.** Jon Jacobson from Confluence will be putting together a proposal regarding our future land use map. Kevin met with Lincoln County regarding drainage and floodplain within the Blue Spruce area.

**LIQUOR LICENSE RENEWAL. MOTION 16-226. MOTION** by Boots, seconded by Fowlds to approve the Retail (on-off sale) Wine License for Tea Hospitality, LLC d/b/a Grandstay Hotel & Suites, 830 Gateway Lane, Lot 1, Block 1, Gateway Park All members voted AYE.

**COMMITTEE REPORTS.** Jessica reported the police department has been awarded grant money from the Drug Control Fund due to their efforts with drug control. The grant money will be used to buy a computer, heat sealer, cell phone recorders and cameras for drug investigations. Jenni reported that the Ray & Sandy Cheney Family have donated a park bench on behalf of Henry Hagemeyer. The bench is located at the entrance of the athletic complex with a plaque honoring Henry. Joe reported that the Tea Historical Society will be replacing 2 windows at the Community Hall.

**EXECUTIVE SESSION. MOTION 16-227. MOTION** by Fowlds, seconded by Rieck to go into executive session for employee reviews at 7:22 pm. All members voted AYE. The Council came out of executive session at 9:30 pm.

**MOTION 16-228. MOTION** by Weis, seconded by Rieck to adjourn at 9:30 pm. All members voted AYE.

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John M. Lawler, Mayor

ATTEST:

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Dawn R. Murphy, Finance Officer

**CITY OF TEA  
WARRANTS PAID DECEMBER 2016**

**LEGISLATIVE 4111**

Independent Publishing

Publishing

**FINANCE 4142**

Aflac  
Century Business Products  
HDR Engineering  
HDR Engineering

Insurance  
1/3 copier maint.  
Oct services  
Hwy 106 design

**LIBRARY 4550**

Barnes & Noble

Books

**PLANNING & ZONING/ECONOMIC DEVELOPMENT 4650**

Brown & Saenger  
Lincoln County Register of Deeds  
Odland, Tim

Badge holder  
File plats  
Nov. inspections

**GOVERNMENT BUILDINGS 4192**

HD Supply  
Heiman Fire Equipment  
Olson, Joann  
Scott Bolte Sanitation  
Xcel Energy

Repair kids for sprinkler valves  
Fire extinguisher maintenance  
Cleaning  
7/1-12/31 Garbage  
Maint Bldg

**PUBLIC SAFETY 4210**

Edmonds, Brenda  
Green Eggs & Ram  
Intoximeters  
Quigley, Jessica  
Ralphs Repair  
Scott Bolte Sanitation

Cleaning PD 11/20/16 & 12/2/16  
Backup service  
Mouthpieces  
Reimburse for ammo  
Oil Change & battery  
10/1-12/31 garbage

**HIGHWAY/STREET 4312**

Action Electric  
Cenex Credit Card  
Concrete Materials  
Dave's Repair  
Diesel Machinery Inc.  
Equipment Blades Inc.  
Matheson Tri-Gas  
Myrl & Roy's  
Napa Auto Parts  
Pfeifer Implement  
Sheehan Mack  
Zabel Steel

Bulbs & Arrestors on Heritage Pkwy  
Gasoline  
Salt sand  
Disc mower parts  
Grader blades  
Plow blades  
Oxygen  
Gravel  
Headlight, wax, parts cleaner  
Toolcat filters & oil  
Bulbs  
Steel for sander

**PARKS/RECREATION 4501**

All Phase Electric  
Lacey Rentals, Inc.  
Menards

Capacitor in ball field A lights  
Porta Pots  
Restroom shingles

Treetop Products Consolidated  
 Xcel Energy

Benches & cans  
 Ball field lights

**WATER 601**

Cenex Credit Card  
 Century Business Products  
 Lewis & Clark Regional Water  
 Xcel Energy  
 Xcel Energy  
 Xcel Energy

Gasoline  
 1/3 copier maint.  
 7,534,528 Nov usage  
 2nd St. tower  
 Lincoln County Rural Water  
 Brian St. tower

**SEWER 604**

Cenex Credit Card  
 Century Business Projects  
 Hydro Klean  
 Konrad, Thad  
 Omni Site  
 Xcel Energy

Gasoline  
 1/3 copier maint.  
 Televise Boulder & Artisan Additions  
 Reimburse for conference  
 Lift station alarm fee  
 Lagoon building

**3RD PENNEY 211**

Xcel Energy

Pool

**POOL BONDS SERIES 2002 FUND 305**

First National Bank

Principal/Interest

**TOTAL**

**NOVEMBER PAYROLL**

| DEPARTMENT                    | GROSS PAY        | SS/MED          | RETIRMENT       | TOTAL            |
|-------------------------------|------------------|-----------------|-----------------|------------------|
| Finance 4142                  | 4,453.02         | 340.66          | 267.19          | 5,060.87         |
| Public Safety 4210            | 22,194.53        | 1,610.88        | 1,775.56        | 25,580.97        |
| Highway/Streets 4311          | 5,775.40         | 418.08          | 346.52          | 6,540.00         |
| Recreation 4501               | 2,649.28         | 202.67          | 158.96          | 3,010.91         |
| Planning & Zoning 4650        | 4,272.73         | 320.06          | 256.36          | 4,849.15         |
| Promoting the City 4653       | 2,402.39         | 183.81          | 144.17          | 2,730.37         |
| Water Distribution 4334       | 5,775.40         | 418.08          | 346.52          | 6,540.00         |
| Water Clerk 4335              | 400.40           | 30.62           | 24.01           | 455.03           |
| Sewer Administration 4321     | 5,777.18         | 418.09          | 346.64          | 6,541.91         |
| Sewer Sanitary Clerk 4322     | 400.40           | 30.62           | 24.01           | 455.03           |
| <b>TOTAL NOVEMBER PAYROLL</b> | <b>54,100.73</b> | <b>3,973.57</b> | <b>3,689.94</b> | <b>61,764.24</b> |