

City of Tea
Regular Meeting
August 1, 2016

A regular meeting of the Tea City Council was held at Tea City Hall on August 1, 2016 at 7:00 p.m.

Mayor John Lawler called the meeting to order at 7:01 p.m. with the following members present: Sidney Munson, Brian Fowlds, Joe Weis, Larry Rieck and Todd Boots. Also present: Finance Officer Dawn Murphy, Utility Superintendent Thad Konrad, Planning & Zoning Administrator Kevin Nissen, Police Chief Jessica Quigley and City Engineer Ben Scholtz. Administrative Assistant/Economic Development Director Jenni White and Councilmember Chuck Ortmeier were absent.

AGENDA. MOTION 16-139. MOTION by Fowlds, seconded by Boots to approve the August 1, 2016 agenda. All members voted AYE.

MINUTES. MOTION 16-140. MOTION by Weis, seconded by Fowlds to approve the July 18, 2016 minutes. All members voted AYE.

WARRANTS. MOTION 16-141. MOTION by Rieck, seconded by Fowls to approve the warrants as presented. All members voted AYE. Warrants will be listed at the end of the minutes.

ALCOHOL LICENSE. Mayor Lawler opened the public hearing for a new Package (off-sale) Liquor License. There were no comments for or against the license. **MOTION 16-142. MOTION** by Fowlds, seconded by Boots to approve a new Package (off-sale) Liquor License for Dan Decker, d/b/a Liquor Express, 112 E. 1st St. Lots 3 & 4, Block 1, Hagemeyer Add., limited to the portion of the building labeled 112 E 1st St. Members Munson, Fowlds, Weis and Boots voted AYE. Member Rieck voted no. Motion carried.

1ST READING OF ORDINANCE 234. Mayor Lawler opened the public hearing for Ordinance 234 for the rezoning of lots 4A, 5A 7, 8 & 9 in Zelmer 2nd Addition from Central Business to Multi Family. Lloyd Companies would like to construct 4 apartment buildings (60 units) and 9 garage buildings (54 stalls) on the property. There were some concerns with onsite parking. A few residents attended the planning and zoning public hearing with concerns with windows facing their property. Lloyd Companies will look at the window placement and possibly adding additional trees on the west side. Second reading will be held at the August 15 meeting.

WEISER BUILDING PLANS. At the July 18 meeting, there were discussions with Weiser Distributing regarding purchasing land from the City so they could expand their building to the south. Councilmembers looked at the site after the last meeting and it was the consensus that the City and economic development would try to work out a deal to sell approximately 23 feet.

MUSEUM FOUNDATION. The report has been received from Rise Structural Associates Inc. on the museum foundation. The report found that the original stone foundation is in fair condition and is functioning adequately. There are a few locations where the joints between the stones are cracked and the foundation has bulged slightly outward. It is their opinion the stone foundation is not at the state where failure is considered imminent. The concrete basement walls are in good condition and the wood frame construction appears to be in generally good condition. They recommended patching the cracked and broken joints, filling in the gaps between the foundation and sill plate and patching the hold through the foundation wall. Thad will work on making the repairs.

271st ST. DESIGN AGREEMENT. Ben presented an engineering agreement for final design services for 271st St. Improvements Phase 1. **MOTION 16-143. MOTION** by Weis, seconded by Rieck to approve the agreement between the City of Tea and HDR Engineering for professional engineering services for the 271st St. Improvement Project – Phase 1, for a fee not to exceed \$197,130.00. All members voted AYE.

KOGEL ARCHAEOLOGICAL SERVICES. Ben presented an agreement from Kogel Archaeological Consulting services to complete a Level III cultural resources survey of Phase 1 of the 271st St. Expansion Project. Eventually this would also need to be completed for Phase 2 of the project. **MOTION 16-144. MOTION** by Fowlds, seconded by Weis to approve two agreements with Kogel Archaeological Consulting services for Phase 1 and Phase 2, in an amount not to exceed \$7,021.41 for each contract (\$14,042.82 total). All members voted AYE.

SURPLUS PROPERTY. MOTION 16-145. MOTION by Fowlds, seconded by Rieck to declare the 2010 Daktronics scoreboard surplus property and to donate it to the City of Hurley. All members voted AYE.

COMMITTEE REPORTS. Councilmember Munson informed the council that Lewis and Clark Regional Water would like to amend the Amended and Restated Commitment Agreement (ARCA) to allow them to spend reserve funds for pump repairs. It currently states they cannot use those funds until all systems are connected. Munson will keep the council updated on the status.

MOTION 16-146. MOTION by Weis, seconded by Boots to adjourn at 8:14 p.m. All members voted AYE.

John M. Lawler, Mayor

ATTEST:

Dawn R. Murphy, Finance Officer

CITY OF TEA
WARRANTS PAID AUGUST 1, 2016

FINANCE 4142

Aflac	Insurance	377.34
Brown & Saenger	1/3 Office Supplies	96.26
HDR	June Services	8,585.86
KCL Group Benefits	Life insurance	259.33
SD Secretary Of State	Notary renewal	30.00

LIBRARY 4550

Barnes & Noble	Books	46.60
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PLANNING & ZONING/ECONOMIC DEVELOPMENT 4650

Code Works	Plan reviews	631.50
International Code Council	Dues	135.00
Meierhenry Sargent	Services	36.00

GOVERNMENT BUILDINGS 4192

Ace Hardware	April-June supplies	1,089.93
Murphy, Dawn	Reimburse for Microsoft Office renewal	104.49
Olson, Joann	Cleaning	135.00
Rise Structural Associates	Community building foundation assessment	1,500.00
Xcel Energy	600 E. 1st St.	1,048.79
Xcel Energy	200 W. Maple	233.99
Xcel Energy	Maint Bldg	234.01

PUBLIC SAFETY 4210

Ace Hardware	April-June supplies	205.78
Frantzen Reporting	Transcription fee	76.50
Get N Go Fleet Program	Gasoline	730.25
McLeod's	Tickets	89.04
Neve's	Clothes	323.65
Quigley, Jessica	Reimburse for lights	37.98
Xcel	Warning siren	19.22

HIGHWAY/STREET 4312

Bierschbach	Concrete for storm sewer	100.00
Cenex	Gasoline	43.19
Chad Shulte Handyman	Mowing 110 E. 3rd	224.40
Concrete Materials	Concrete for curb and gutter (maint fund)	198.75
D & K Lawn Care	Mowing	275.00
Eastern Farmers	Fuel	617.69
Get N Go Fleet Card	Gasoline	84.62
Keloland Employment	Advertising	109.00
Myrl & Roy's	Gravel (maint fund)	274.30
Napa Auto Parts	Water pump & antifreeze	73.06

Southeastern Electric Coop	Repair Lights	131.75
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PARKS/RECREATION 4501

Ace Hardware	April-June supplies	1,053.36
Benco Products, Inc	Parts	12.80
Confluence	6/1-6/30 services	500.00
Fastenal	Concrete bit	47.43
HD Supply Waterworks	Irrigation fitting	122.50
Lacey Rentals	Toilet rental	285.00
Pride Neon	Install scoreboard	11,474.67
Xcel Energy	Ball fields	1,780.44

WATER 601

Brown & Saenger	1/3 Office Supplies	96.26
Cenex	Gasoline	43.19
City of Sioux Falls	Bact. tests	217.50
Get N Go Fleet Card	Gasoline	84.62
Xcel Energy	2nd St. Tower	12.59
Xcel Energy	Rural Water	9.00
Xcel Energy	Brian St. Tower	38.74

SEWER 604

American Engineering Testing	Lagoon samples	231.75
Brown & Saenger	1/3 Office Supplies	96.26
Cenex	Gasoline	43.20
Get N Go Fleet Card	Gasoline	84.63
Hawkins	Lagoon chemical	684.65
Xcel Energy	5th St. lift station	78.90
Xcel Energy	Lagoon building	1,738.33
Xcel Energy	S. lift station	463.20

SPECIAL PARK FUND 201

Ace Hardware	April-June supplies	304.28
Bohaboj, Carter	Baseball Umpire	30.00
Dakota Lettering	Baseball trophies	315.00
Forrstrom, Ryan	Baseball Umpire	55.00
Hauff Mid-America Sports	Bases	280.50
May, Renee	Refund baseball banner sponsorship	200.00
Pick, Vicki	Reimburse for Summer Program	52.00
Portner, Jeff	Reimb for VFW insurance policy	113.00
Smith, Tom	Baseball Umpire	80.00
Soma, Ethan	Baseball Umpire	40.00
South Dakota State Soccer Assoc.	Spring soccer dues	88.00
Waterman, Troy	Baseball Umpire	55.00

TEAPOT DAY FUND

Ace Hardware	Supplies	429.93
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3RD PENNEY POOL

Ace Hardware	Supplies	225.53
Hawkins Water Treatment	Pool chemicals	2,625.78
State of South Treasurer	June Sales Tax	1,867.24
Xcel	Pool	1,527.69

45,646.25

JULY PAYROLL

DEPARTMENT	GROSS PAY	SS/MED	RETIRMENT	TOTAL
Finance 4142	5,437.60	415.99	326.26	6,179.85
Public Safety 4210	21,214.27	1,547.91	1,665.77	24,427.95
Highway/Streets 4311	4,846.33	347.00	290.76	5,484.09
Recreation 4501	4,155.25	317.87	155.22	4,628.34
Planning & Zoning 4650	4,290.45	321.42	257.43	4,869.30
Promoting the City 4653	2,320.80	174.54	139.26	2,634.60
Recreation 201-4501	542.44	41.51		583.95
3rd Penny (Pool) 211	14,582.21	1,115.54		15,697.75
Water Distribution 4334	4,846.33	347.00	290.76	5,484.09
Water Clerk 4335	386.80	29.10	23.20	439.10
Sewer Administration 4321	4,847.82	347.02	290.90	5,485.74
Sewer Sanitary Clerk 4322	386.80	29.10	23.20	439.10
TOTAL JULY PAYROLL	67,857.10	5,034.00	3,462.76	76,353.86