

City of Tea
Regular Meeting
April 4, 2016

A regular meeting of the Tea City Council was held at Tea City Hall on April 4, 2016 at 7:00 p.m.

Mayor John Lawler called the meeting to order at 7:05 p.m. with the following members present: Sidney Munson, Brian Fowlds, Chuck Ortmeier, Joe Weis, Larry Rieck and Todd Boots. Also present: Finance Officer Dawn Murphy, Utility Superintendent Thad Konrad, Planning & Zoning Administrator Kevin Nissen, Police Chief Jessica Quigley, City Engineer Ben Scholtz and Administrative Assistant/Economic Development Director Jenni White.

AGENDA. MOTION 16-45. MOTION by Fowlds, seconded by Boots to approve the April 4, 2016 agenda. All members voted AYE.

MINUTES. MOTION 16-46. MOTION by Weis, seconded by Rieck to approve the March 21, 2016 minutes. All members voted AYE.

WARRANTS. MOTION 16-47. MOTION by Ortmeier, seconded by Weis to approve the warrants as presented. All members voted AYE. Warrants will be listed at the end of the minutes.

POOL WAGES & RATES. Wages for the pool employees and the 2016 pool rates were discussed. Donna would like to see the wages increased in order to compete with other area pools. **MOTION 16-48. MOTION** by Fowlds, seconded by Rieck to approve a \$.35 hourly increase for the pool manager and all lifeguard positions and a \$.25 increase for the cashier/slide attendant position. New hourly rates are the following: pool manager \$17.85, head lifeguard \$11.85; WSI lifeguard \$10.10, lifeguard \$9.55 and cashier/slide attendant \$8.75. All members voted AYE. Other rates will be discussed at a future meeting. **MOTION 16-49. MOTION** by Fowlds, seconded by Rieck to hire Donna Howes as the 2016 Pool Manager at \$17.85 per hour. All members voted AYE.

ENGINEERING. Ben presented a contract from American Engineering Testing, Inc. to do soil testing for the future reconstruction of County Road 106/271 St. HDR recommends approving the contract to do just the first phase of the project, which is Heritage Blvd. intersection west to Devon Ave., \$10,430. A decision will be made at a future meeting. There was also a brief discussion on the drainage pond north of Figzel Court. HDR will work on obtaining a cleaning permit. Since the bids came in low, Thad would like to add 2 blocks to the overlay project. This will be formally approved at a future meeting.

TIGER GRANT APPLICATION. MOTION 16-50. RESOLUTION 16-04-03 MOTION by Fowlds, seconded by Boots to approve the following resolution. All members voted AYE. WHEREAS, the City Council of the City of Tea has determined the need for the 271st Street (County Highway 106) Improvement Project; and WHEREAS, funding assistance is necessary to enable the City of Tea to construct these improvements; and WHEREAS, the City Council is desirous of applying for a TIGER Grant from the U.S. Department of Transportation for the purpose of completing improvements to 271st Street (County Highway 106); and WHEREAS, the City Council commits to provide local match for the TIGER Grant equal to at least the utility (water and sewer) portion of the project, which is estimated at \$1,124,506. BE IT RESOLVED, the City Council hereby authorizes the filing of an application, including all understandings and assurances contained therein, for the TIGER Grant Program, and hereby designates the Mayor to act as signatory in connection with the application and other required forms, and to provide such additional information as may be required by the U.S. Department of Transportation. Adopted this 4th day of April, 2016.

John M. Lawler, Mayor

ATTST: Dawn R. Murphy, Finance Officer

FASTLANE GRANT APPLICATIONS. MOTION 16-51. RESOLUTION 16-04-04. MOTION by Rieck, seconded by Ortmeier to approve the following resolution. All members voted AYE. WHEREAS, the City Council of the City of Tea has determined the need for the 271st Street (County Highway 106) Improvement Project; and WHEREAS, funding assistance is necessary to enable the City of Tea to construct these improvements; and WHEREAS, the City Council is desirous of applying for a FASTLANE Grant from the U.S. Department of Transportation for the purpose of completing improvements to 271st Street (County Highway 106); and WHEREAS, the City Council commits to provide local match for the FASTLANE Grant equal to at least the utility (water and

sewer) portion of the project, which is estimated at \$1,124,506. BE IT RESOLVED, the City Council hereby authorizes the filing of an application, including all understandings and assurances contained therein, for the FASTLANE Grant Program, and hereby designates the Mayor to act as signatory in connection with the application and other required forms, and to provide such additional information as may be required by the U.S. Department of Transportation. Adopted this 4th day of April, 2016.

John M. Lawler, Mayor

ATTST: Dawn R. Murphy, Finance Officer

ELECTION WORKER PAY. Dawn would like to increase the daily pay for the election workers from \$100 to \$150 per day. They have to work 12 plus hours in the day and it is very hard to find workers. **MOTION 16-52. MOTION** by Fowlds, seconded by Boots to increase the election worker pay to \$150.00 per day. All members voted AYE.

MUSEUM FOUNDATION. There was discussion on what to do with the museum foundation (old catholic church). There is \$100,000 in the 2016 budget for the repair. Bidding a project would be difficult and would probably require an architect. Thad will look at what options we may have.

PRESS BOX/BLEACHERS. Kevin presented costs for a new press box and bleachers for the new athletic complex. It would consist of an 8 row 30" elevated, 33' long aluminum bleacher and an 8 x 12, interior finished press box. Total cost, including freight and all installation is \$35,147.52. It has been a struggle trying to get quotes from other companies. **MOTION 16-53. MOTION** by Fowlds, seconded by Boots to approve the purchase of a press box and bleachers from Kay Park Recreation, \$35,147.52. All members voted AYE.

EMPLOYEE RESIGNATION. MOTION 16-54. MOTION by Weis, seconded by Ortmeier to accept the resignation of police officer Wyatt Koens, effective March 25, 2016. All members voted AYE.

COMMITTEE REPORTS. Thad is getting the grass drop off site ready to go. There was discussion on having it supervised. Dawn will check on if we need to advertise. Tea Economic Development will be having a vendor fair with the Lions Club Pancake dinner on April 23, 2016. The sidewalk project is ready to bid. Dawn will publish the bid notice on April 15 & 22nd.

EXECUTIVE SESSION. MOTION by Fowlds, seconded by Weis to go into executive session pursuant to SDCL 1-25-2 (4) Contracts. All members voted AYE. The council came out of executive session at 8:40 p.m.

TORRO MOWER. The following four bids were received for the Toro mower that was declared surplus property: Chad Hank \$2,350, Ken Hillman \$2,010, Dwight Hohn \$2,051 and Bob Lundin \$1,942.33. **MOTION 16-55. MOTION** by Weis, seconded by Rieck to sell the Toro mower to Chad Hank for \$2,350.00. All members voted AYE.

MOTION 16-56. MOTION by Weis, seconded by Fowlds to adjourn at 8:47 p.m. All members voted AYE.

John M. Lawler, Mayor

ATTEST:

Dawn R. Murphy, Finance Officer

Published once at the approximate cost of \$_____.

**CITY OF TEA
 WARRANTS PAID APRIL 4, 2016**

FINANCE 4142

Aflac	Insurance	566.01
Brown & Saenger	1/3 misc supplies	29.36
Banyon Data Systems	Fund Accounting support	795.00
SDML	District meeting	64.00

LIBRARY 4550

Barnes & Noble	Books	177.14
----------------	-------	--------

PLANNING & ZONING 4650

Lincoln County Register of Deeds	Plats	125.00
Odland, Tim	March inspections	1,300.00

GOVERNMENT BUILDINGS 4192

Fastenal	Shop supplies	52.97
Olson, Joann	City Hall cleaning 3/7 & 3/21	150.00
Scott Bolte Sanitation	4/1/16-6/30/16 garbage	535.81
Sorlien Electric Inc.	City Hall ballast	106.17
Xcel Energy	200 W. Maple	105.90
Xcel Energy	600 E. 1st St.	967.67
Xcel Energy	Maintenance building	216.65

PUBLIC SAFETY 4210

Golter, Mike	March cleaning	100.00
Green Eggs & Ram	Backup	15.32
	Push bumper, cage, console for 2016	
Light & Siren	Explorer	1,598.83
Neve's Uniforms	Crosby shirt & pant	89.90
Quigley, Jessica	Tint meter	86.94
Scott Bolte Sanitation	4/1/16-6/30/16 garbage	178.34
Xcel	Poplar Ave. siren	17.71
Xcel	Services	198.29
Zuercher	Final payment on Software	4,481.70

FIRE DEPARTMENT 4220

Tea Volunteer Fire Department	1/2 2016 budget	24,080.50
-------------------------------	-----------------	-----------

HIGHWAY/STREET 4312

Action Electric	Stop light bulb	137.76
Campbell's	Shop Supplies	205.68
Cenex Credit Card	Gasoline	13.83
Concrete Materials	Patch mix (St. Maint Fund)	65.28
Enviro Master, Inc.	Hand towels	69.95
Graham Tire	Fix truck tires	81.32
Lincoln County Treasurer	Drainage & Road Assessments	3,976.50

Napa Auto Parts	Filter & Oil	38.79
Przybys, Leonard	Reimburse for radiator for 2001 Dodge	180.00
SD Street Maintenance Assoc.	Conference	50.00
Sheehan Mack Sales	Grader hose	148.17
Southeastern Electric	Locates	66.75

PARKS/RECREATION 4501

Dakota Supply Group	Pump parts	1,234.30
Fastenal	Mower bolts	12.62
Henke Tractor Repair	Mower & roller stripping kit	13,248.80
Mac's	Park supplies	117.87
Ralph's Repair	Repair gator tire	20.00
The Tessman Company	Fertilizer	529.37
Xcel Energy	Ball Fields	505.97
Zabel Steel	Steel for power rake	24.11

WATER 601

Brown & Saenger	1/3 misc supplies	29.36
Banyon Data Systems	1/2 Utility Billing support	397.50
Cenex Credit Card	Gasoline	13.83
First National Bank	DW SRF 1 Principal & Interest	38,593.10
Konrad, Thad	Mileage & seminar	180.00
Xcel Energy	Brian St. Tower	98.70
Xcel Energy	2nd St. Tower	12.21
Xcel Energy	Rural water	9.00

SEWER 604

Banner	Wastewater Regionalization Study	2,658.25
Banyon Data System	1/2 Utility Billing support	397.50
Brown & Saenger	1/3 misc supplies	29.38
Cenex Credit Card	Gasoline	13.85
First National Bank	SRF 5 Principal & Interest	8,638.24
First National Bank	SRF 6 Principal & Interest	13,420.14
First National Bank	SRF 7 Principal & Interest	14,084.64
Xcel Energy	5th St. lift station	96.31
Xcel Energy	S. lift station	629.26
Xcel Energy	Lagoon Building	1,964.46

201 PARK AND RECREATION FUND

Hauff Sports	Soccer uniforms	2,165.91
Minuteman Press	Sponsor banner	127.20

3RD PENNY PARKS/POOL 211

Xcel Energy	Services	171.72
-------------	----------	--------

2ND PENNY SALES TAX FUND 212

First National Bank	Principal & Interest SRF #3	4,169.37
---------------------	-----------------------------	----------

TOTAL

144,666.21

MARCH PAYROLL

DEPARTMENT	GROSS PAY	SS/MED	RETIRMENT	TOTAL
Legislative 4111	5,100.00	390.16		5,490.16
Executive 4121	3,000.00	229.50		3,229.50
Finance 4142	7,806.31	597.18	468.38	8,871.87
Public Safety 4210	33,076.16	2,417.90	2,480.27	37,974.33
Highway/Streets 4311	7,584.25	544.56	455.05	8,583.86
Recreation 4501	4,120.26	315.21	230.40	4,665.87
Planning & Zoning 4650	6,637.05	497.51	398.22	7,532.78
Promoting the City 4653	3,481.20	261.81	208.89	3,951.90
Water Distribution 4334	7,584.25	544.56	455.05	8,583.86
Water Clerk 4335	580.20	43.65	34.80	658.65
Sewer Administration 4321	7,586.56	544.64	455.18	8,586.38
Sewer Sanitary Clerk 4322	580.20	43.65	34.80	658.65
TOTAL MARCH PAYROLL	79,036.44	5,810.67	5,221.04	98,787.81

Published once at the approximate cost of \$_____.