

City of Tea  
Regular Meeting  
October 5, 2015

A regular meeting of the Tea City Council was held at Tea City Hall on October 5, 2015 at 7:00 pm.

Mayor John Lawler called the meeting to order at 7:01 pm. with the following members present: Sidney Munson, Brian Fowlds, Larry Rieck, Joe Weis and Todd Boots. Also present: Planning & Zoning Administrator Kevin Nissen, Administrative Assistant/Economic Development Director Jenni White, Police Chief Jessica Quigley and Utility Superintendent Thad Konrad. Member Chuck Ortmeier, Finance Officer Dawn Murphy and City Engineer Jason Kjenstad were absent.

**AGENDA. MOTION 15-175. MOTION** by Fowlds, seconded by Weis to approve the October 5, 2015 agenda. All members voted AYE.

**MINUTES. MOTION 15-176. MOTION** by Weis, seconded by Rieck to approve the September 21, 2015 minutes. All members voted AYE.

**WARRANTS. MOTION 15-177. MOTION** by Fowlds, seconded by Boots to approve the October warrants as presented. All members voted AYE. Warrants will be listed at the end of the minutes.

**AQUA-TECH BIO-ENERGY LAGOON TESTING.** Tony Hagen, Chairman of Aqua-Tech Bio-Energy discussed what their company is doing with testing biofuels. They have developed a potential wastewater treatment option and would like to do some testing at the City lagoons. South Dakota Department of Environmental and Natural Resources has approved the testing. **MOTION 15-178. MOTION** by Rieck, seconded by Fowlds to allow Tony Hagen/Aqua-Tech access to the City lagoons for wastewater treatment testing to be coordinated thru Utility Superintendent Thad Konrad. All members voted AYE.

**TEA AREA SCHOOL BUILDING PLANS AND PERMIT.** The Tea Area School District has submitted plans to add a security entrance to the Middle/High School located at 500 W. Brian St. The plans have been reviewed and approved by Code Works. **MOTION 15-179. MOTION** by Boots, seconded by Fowlds to approve the Tea Area School District Secure Entrance Building Plans and Building Permit 15-155. All members voted AYE.

**PRAIRIE TRAILS PLAT. RESOLUTION 15-10-17. MOTION 15-180. MOTION** by Weis, seconded by Munson to approve the following resolution. Members Munson, Weis, Boots and Rieck voted AYE. Member Fowlds abstained. Motion carried. **BE IT RESOLVED** by the City Council of the City of Tea, South Dakota, that the plat known and described as Lot 9A & 10A, Block 18 of Prairie Trails Addition, to the City of Tea, lying within the platting jurisdiction limits of the City of Tea, South Dakota, is hereby approved and the City Finance Officer of the City of Tea, South Dakota, is hereby directed to endorse on such plat a copy of this resolution and certify the same thereon. Dated this 5<sup>th</sup> day of October, 2015.

John M. Lawler, Mayor

A TEST: Dawn R. Murphy, Finance Officer

**ZONING UPDATES.** Kevin reviewed the amended site plan for IMED Mobility. He also presented a cost estimate from Xcel Energy of \$4,300 for 2 additional street lights for a section of Cole Ave. north of Brian Street. More information will be obtained regarding the service providers, location of the lights and additional cost estimates. Planning and Zoning tabled the Goldammer Site Plan due to additional changes needing to be made.

**BRANCH DROP OFF.** Thad discussed offering a branch drop off site for the public located in the open area east of the lagoons. This drop site would be staffed with scheduled open hours from roughly May to October. More details and information will be obtained to move forward with the drop off site.

**HIRING OF POLICE OFFICER. MOTION 15-181. MOTION** by Weis, seconded by Rieck to approve Wyatt Koens as a full time police officer at a rate of \$16.25 per hour effective October 12, 2015. All members voted AYE.

**COMMITTEE REPORTS.** Thad gave a brief update on the Athletic Complex construction; a change order will be submitted due to removing the well and changing the pump sizing. He also reported the Police Department Charger brought in roughly \$5,000 at auction. Jessica reported two Toughbooks have been donated from Brandon with additional equipment to be donated from the Sheriff's Office. Jenni reported Koch Insurance is locating next to Parkside Dental. Sabers Insurance is locating next to Laurie Belle's Boutique. The next council meeting will start at 6:00 pm with TEDC present to discuss City growth plans and goals.

**MOTION 15-182. MOTION** by Weis, seconded by Rieck to adjourn at 7:31 pm. All members voted AYE.

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John M. Lawler, Mayor

ATTEST:

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Dawn R. Murphy, Finance Officer

**CITY OF TEA  
 WARRANTS PAID OCTOBER 5, 2015**

<b>FINANCE 4142</b>		
AFLAC	Insurance	566.01
Brown & Saenger	Misc supplies	205.57
Century Business Products	1/3 copy maint	94.39
HDR Engineering	August services	5,004.36
HDR Engineering	Hwy 106 design	9,933.48
KCL Group Benefits	Lift & STD insurance	245.58
SDPAA	2016 Insurance	39,697.91
U.S. Postmaster	Postage	245.00
Wellmark Blue Cross/Blue Shield	October Insurance	3,727.10

<b>LIBRARY 4550</b>		
Barnes & Noble	Books	1,271.56
Demco	Jacket cover	164.70

**PLANNING & ZONING/ECONOMIC DEVELOPMENT 4650**

Camel Press	Building permit forms	498.20
Edblom, Courtney	Refund CUP fee	150.00
Lincoln County Register of Deeds	File plats	370.00

**GOVERNMENT BUILDINGS 4192**

City of Tea	Maintenance building water	59.80
City of Tea	City Hall	424.20
City of Tea	City Hall	102.30
City of Tea	Community Hall-200 W. Maple	32.50
Heiman Fire	Refill extinguishers	90.42
Kilowatt Mizers	City Hall bulbs	630.00
Mid American Energy	600 E. 1st	30.85
Scott Bolte Sanitation	10/1-12/31 Service	542.92
Service First Fire Sprinkler LLC	Annual sprinkler inspection	312.70
Team Logic IT	Sep/Oct backup	84.80
US Postmaster	Box rental	90.00
Vast Broadband	Maintenance building	111.82
Vast Broadband	City Hall	456.81
Verizon Wireless	Cell phone	152.48
Vision Video Interactive	Mobile texting	49.95
Xcel Energy	City Hall, 600 E. 1st St.	1,026.09
Xcel Energy	200 W. Maple	101.63
Xcel Energy	Maint. Bldg	231.52

**PUBLIC SAFETY 4210**

City of Tea	Water	36.20
Digital Alley	Lapel mic	110.00
Elbo Computing Resources	Computer repair	175.64
Frantzen Reporting	Transcription fee	75.80

Get N Go Fleet Program	Gasoline	663.73
Goiter, Mike	Cleaning	100.00
Matthew Bender	Law books	116.58
Mid American Energy	Services	4.58
Midwest Radar	Certify radar	200.00
Quigley, Jessica	Reimburse for interview lunch	37.08
Ralphs Repair	Oil changes	91.35
Sioux Falls Area Human Society	August services	96.98
Sunshine	Misc	9.80
Tvedt, Brian	Reimburse for rain coat	139.99
U.S. Postmaster	Box rental	38.00
Vantek Communications	Repair scanner	37.50
Vast Broadband	Phone	425.56
Verizon Wireless	Cell phones	228.64
Xcel Energy	Service	251.55
Xcel Energy	Siren	19.05

**HIGHWAY/STREET 4312**

Casey's General Store	Gasoline	80.37
Chad Schulte Handyman	Mow 110 E. 3rd & 765 E. Kevin	421.56
D & K Lawn Care	Mow	190.00
Eastern Farmers Coop	Fuel	2,017.50
Get N Go Fleet Program	Gasoline	93.83
Mosterd, Aaron	Install strobe & switch	100.00
Myrl & Roy's	Asphalt	457.60
Southeastern Electric Coop.	Repair lights	3,548.50
Southeastern Electric Coop.	Stop light	136.53
Southeastern Electric Coop.	272nd St. lights	61.31
Southeastern Electric Coop.	Main Ave. lights	228.43
Southeastern Electric Coop.	Heritage Pkwy lights	352.60
Southeastern Electric Coop.	Brian St. signal	34.31
Xcel Energy	Street lights	3,543.83

**PARKS/RECREATION 4501**

Anderson Landscaping	Move trees	2,450.00
Benco Products	Water tank fittings	29.96
BSN Sports	Tennis nets	415.00
City of Tea	Park restroom	39.90
City of Tea	Concession bldg.	48.70
City of Tea	Flex fields	359.30
City of Tea	Ball Fields	89.20
Ideal Yardware	Weed eater parts	28.50
J.H. Larson	Landscape bulbs	111.25
Lacey's	Toilet at park	270.00
The Rainmakers	Control clock	219.30
The Tessman Company	Park spray	358.90
Van Diest Supply Co.	Mosquito Spray	3,577.75
Xcel Energy	Ball fields	516.14

**WATER 601**

Andrews, Wendell	Deposit refund	23.46
Brown & Saenger	Misc supplies	205.57
Casey's General Store	Gasoline	80.37
Century Business Products	1/3 copy maint	94.39
First National Bank	SRF DW #1	38,593.10
Get N Go Fleet Program	Gasoline	93.83
Kooima, Aric	Deposit refund	30.80
Lewis & Clark Regional Water	8,971,750 September usage	17,935.40
Metering & Technology Solutions	Water meters	2,096.47
Peters, Talon	Deposit refund	5.66
SD One Call	1/2 locates	77.28
Southeastern Electric	Quintin St. tower (2 months)	40.69
U.S. Postmaster	1/2 postage	822.50
Xcel Energy	Rural Water	11.09
Xcel Energy	Brian St. Tower	32.51
Xcel Energy	2nd St. Tower	12.60

**SEWER**

Brown & Saenger	Misc Supplies	205.59
Casey's General Store	Gasoline	80.37
Century Business Products	1/3 copy maint	94.41
Cummins Central Power	Service generator	375.66
Dakota Supply Group	Lift station panel	118.50
First National Bank	SRF CW #6	13,420.14
First National Bank	SRF CW #7	14,084.64
Get N Go Fleet Program	Gasoline	93.84
SD One Call	1/2 locates	77.28
Southeastern Electric	High Point lift station	96.34
U.S. Postmaster	1/2 Postage	822.50
Xcel Energy	Lagoon blowers	2,131.51
Xcel Energy	5th St. Lift Station	97.46
Xcel Energy	S. lift station	514.06

**SPECIAL PARK FUND 201**

Bohaboj, Carter	Flag football ref	275.00
Conrad, Bailey	Flag football ref	60.00
Conrad, Payton	Flag football ref	200.00
Crown Awards	Fall Soccer Trophies	779.58
Dakota Alliance	Soccer fees	4,426.00
Dakota Lettering	Flag football shirts	1,420.00
Diamond Vogel	Field paint	36.66
Friedel, Noah	Flag football ref	60.00
Fritz, Tommy	Flag football ref	300.00
Headrick, Joey	Flag football ref	180.00
Headrick, Kourtney	Flag football ref	60.00
Lauters, Preston	Flag football ref	60.00
Parmelee, P.J.	Flag football ref	60.00
Roemen, Taylor	Flag football field manager	375.00
Scheels	Footballs	100.00
SDSSA	Soccer fees	2,420.00

**3RD PENNEY 211**

City of Tea	Services	64.80
Easton, Jacky	Reimburse for Kenni guard training	215.00
Headrick, Brian	Reimburse for Kourtney guard training	215.00
Munce, Angie	Reimburse for Cady guard training	185.00
Schmitt, Lisa	Reimburse for Cayley guard training	215.00
Xcel Energy	Services	752.12

194,170.13

September Payroll

DEPARTMENT	GROSS PAY	SS/MED	RETIRMENT	TOTAL
Finance 4142	7,124.96	545.06	427.51	8,097.53
Public Safety 4210	27,914.32	2,086.90	2,129.46	32,130.68
Highway/Streets 4311	7,203.01	510.06	432.16	8,145.23
Recreation 4501	1,403.59	102.46	69.82	1,575.87
Planning & Zoning 4650	6,363.77	476.61	381.83	7,222.21
Promoting the City 4653	3,431.68	258.02	205.90	3,895.60
Pool 211-4501	2,594.03	198.42		2,792.45
Water Distribution 4334	7,203.01	510.06	432.16	8,145.23
Water Clerk 4335	571.96	43.02	34.32	649.30
Sewer Administration 4321	7,205.11	510.30	432.34	8,147.75
Sewer Sanitary Clerk 4322	571.96	43.02	34.32	649.30
<b>TOTAL SEPTEMBER PAYROLL</b>	<b>71,587.40</b>	<b>5,283.93</b>	<b>4,579.82</b>	<b>81,451.15</b>