

Minutes City of Tea
Regular Meeting
January 5, 2015

A regular meeting of the Tea City Council was held at Tea City Hall on January 5 at 7:00 p.m.

Mayor John Lawler called the meeting to order at 7:00 p.m. with the following members present: Sidney Munson, Brian Fowlds, Chuck Ortmeier, Joe Weis, Larry Rieck and Todd Boots. Also present; Finance Officer Dawn Murphy, Police Chief Clark Baker, Planning & Zoning Administrator Kevin Nissen, City Engineer Jason Kjenstad and Administrative Assistant/Economic Development Director Jenni White. Utility Superintendent Thad Konrad was absent.

AGENDA. MOTION 15-01. MOTION by Ortmeier, seconded by Fowlds to approve the January 2015 agenda. All members voted AYE.

MINUTES. MOTION 15-02. MOTION by Rieck, seconded by Weis to approve the, December 15, 2014 minutes. All members voted AYE.

WARRANTS. MOTION 15-03. MOTION by Ortmeier, seconded by Weis to approve the warrants as presented. All members voted AYE. Warrants will be listed at the end of the minutes.

MY TOWN TEXT. There was a brief discussion on subscribing to My Town Text, which would send text alerts for various events in the city. Dawn will get more information.

N. MAIN AVE. PAY REQUEST. Jason has reviewed and recommended approval of a pay request for oversizing on N. Main Ave. **MOTION 15-04. MOTION** by Fowlds, seconded by Ortmeier to approve a pay request from Schwartzle Construction for N. Main Ave. oversizing in the amount of \$8,699.04. All members voted AYE.

MISCELLANEOUS ENGINEERING. Bids for the 2015 Sewer Main Lining Project will be opened on February 5th. The speed limit on Highway 106 was briefly discussed. Jason will look at retiming the light at the intersection of Highway 106 and Heritage Blvd.

2015 ELECTION. MOTION 15-05. MOTION by Ortmeier, seconded by Boots to hold the 2015 election on the second Tuesday of April, that being April 14. All members voted AYE.

2nd READING OF ORDINANCE 226. The council held the 2nd reading of Ordinance 226. **MOTION 15-06. MOTION** by Fowlds, seconded by Rieck to approve and adopt Ordinance 226, 2014 Supplemental Appropriations Ordinance. All members voted AYE. The ordinance was published separately on January 9th.

POLICE CAR PURCHASE. MOTION 15-07. MOTION by Boots, seconded by Weis to purchase the following police vehicle from Lamb Motors: 2015 Vehicle State Bid, Item #13 Contract #16677, Ford Interceptor SUV, \$28,827 base price, delete \$2,065 for the eco-boost engine and add the following options: paint upgrade charge, \$890.00; back-up camera, \$345.00; noise suppression bonds \$195.00; and heated exterior mirrors \$90.00, for a net total of \$28,282.00. All members voted AYE.

HIRING. MOTION 15-08. MOTION by Boots, seconded by Rieck to hire Martin Waller as a full time police officer at 15.50 per hour with a 6 month review and 1 year probation period. All members voted AYE. **MOTION 15-09. MOTION** by Rieck, seconded by Fowlds to hire Wayne Fedderson as a part time police officer at 14.00 per hour. All members voted AYE.

PUBLISHING OF SALARIES FOR ALL OFFICERS AND EMPLOYEES. MOTION 15-10. MOTION by Fowlds, seconded by Weis to direct the Finance Officer to publish all officer and employee salaries in accordance with SDCL 6-1-10. All members voted AYE. Dawn Murphy, Finance Officer, \$25.78 per hour; Thad Konrad, Utility Superintendent, \$26.03 per hour; Kevin Nissen, Planning & Zoning Administrator, \$24.81 per hour; Lenny Przybys, maintenance/utilities, \$22.48 per hour; Sean Glasgow, maintenance/utilities, \$17.87 per hour; Jenni White, Administrative Assistant/Economic Development Director, \$18.60 per hour; Jamie Newborg, Park and Recreation Assistant, \$14.19 per hour; Steven Oberle, maintenance/utilities, \$18.15 per hour; Brian Tvedt, Assistant Police Chief, \$21.85 per hour; Jessica Quigley, Police Officer, \$18.54 per hour; Martin Waller, Police Officer, \$15.50 per hour; Steve Lowry, Police Officer \$16.76 per hour; Brock Nelson, Police Officer, \$17.16 per hour; and Clark Baker, Police Chief, \$59,488.00 annual salary. Councilmembers \$150.00 per regular meeting, \$60.00 per special meeting; Mayor, \$1,000.00 per month; Zoning Board Members \$75.00 per meeting; Terry Anderson, part-time Police Officer, \$14.00 per hour; Tala Sandness, part-time Police Officer \$14.00 per hour; Travis Johns, part-time Police Officer, \$14.00 per hour; Wayne Fedderson, part-time police officer, \$14.00 per hour, Thomas Krull, part-time police officer, \$14.00 per hour and Justin Quigley, part-time Police Officer, \$14.00 per hour.

MOTION 15-11. MOTION by Weis, seconded by Rieck to adjourn at 7:52 p.m. All members voted AYE.

John M. Lawler, Mayor

ATTEST:

Dawn R. Murphy, Finance Officer

**CITY OF TEA
 WARRANTS PAID JANUARY 2015**

	LEGISLATIVE 4111	
Independent Publishing	Publishing	294.07
	FINANCE 4142	
Aflac	Insurance	283.02
Brown & Saenger	1/3 calendars	16.03
Century Business Products	1/3 copier maint	84.50
HDR Engineering	Oct/Nov services	18,433.15
KCL Group Benefits	Insurance	214.89
Petty Cash	Postage	19.56
SD Government Finance Officers' Assoc	2015 Dues	40.00
SD Governmental Human Resource Association	2015 Dues	25.00
SDML	Municipal Government Day	20.00
SDML	2015 Dues	2,358.54
SE Area Finance Officers Group	2015 Dues	50.00
Wellmark Blue Cross/Blue Shield	January insurance	5,865.27
	LIBRARY 4550	
Sunshine	Cookies for Santa Day	63.48
	PLANNING & ZONING 4650	
A & B Business Solutions	Copier maintenance	20.77
Code Works	Plan reviews	3,013.70
Flowerama of Sioux Falls	Kloster funeral flowers	42.39
Independent Publishing	Publishing	46.31
Lincoln Co. Register of Deeds	File plats	248.00
Odland, Tim	Oct-Dec Inspections	2,100.00
Petty Cash	Postage	46.48
SD Association of Code Enforcement	2015 Dues	40.00
SECOG	2015 Dues	4,798.00
	ECONOMIC DEVELOPMENT 4653	
Petty Cash	Postage	57.24
	GOVERNMENT BUILDINGS 4192	
Ace Hardware	Misc supplies	162.83
Anderson Heating	Repair furnace	86.73
ASCAP	Music license	335.00
Avenet	Website hosting	450.00
City of Tea	PSB high flow meter	43.10
City of Tea	PSB low flow meter	78.50
City of Tea	Maint. Bldg	48.70
City of Tea	200 W. Maple	39.90
Dakota Data Shred	Shredding	62.90
Infra-Track	Vac pit at Tea Elevator	736.96

J.H. Larson Co.	HRC parking lot bulbs	39.24
Mid American Energy	510 S Main	515.02
Mid American Energy	600 E. 1st St.	824.61
Mid American Energy	200 W. Maple	355.51
Scott Bolte Sanitation	10/1-12/31 Garbage	544.42
Scott Bolte Sanitation	1/1-3/31 Garbage	542.42
Soukup Construction	Concrete removal	35,918.43
Tea Volunteer Fire Dept.	Reimb for gas for elevator burn	1,546.32
Verizon	Cell phones	71.96
WOW	Maint Bldg	85.03
WOW	City Hall	389.57
Xcel Energy	Maint Bldg	203.36
Xcel Energy	200 W. Maple	201.81
Xcel Energy	600 E. 1st St	999.22

PUBLIC SAFETY 4210

Ace Hardware	Cleaning supplies/shelf/misc	260.97
Baker, Clark	Mileage to Pierre 12/12/14	174.75
City of Tea	Water bill	36.20
Digital Ally	Battery pack	100.00
Frantzen Reporting	Dec transcription fees	122.40
Frantzen Reporting	Nov. transcription fee	81.60
Get N Go Fleet	Gas	823.46
Golter, Mike	Dec Cleaning	100.00
Green Eggs & Ram	Computer backup & repairs	114.13
International Academy of Public Safety	Training	150.00
Mid American Energy	Services	240.42
Neve's	Shirts	39.99
Petty Cash	Postage	50.18
Psychological Solutions	Evaluation	500.00
Ralphs Repair	Oil Change/repair tire	107.00
Scott Bolte Sanitation	Nov garbage	61.73
Scott Bolte Sanitation	Garbage service	61.28
SD Police Chiefs' Association	2015 Dues	100.33
Sioux Empire Automotive Service	Repair brakes 2008 Dodge	625.00
Sioux Falls Area Humane Society	Nov/Dec services	216.58
Sioux Falls Two Way Radio Svc.	Battery & repair	165.45
Sunshine	Coffee	9.99
Verizon	Cell phones	108.00
WOW	Phone	374.63
Xcel	Service	205.84
Xcel	Siren	21.29

HIGHWAY/STREET 4312

Action Electric	Repair stop light	198.98
All Phase Electric Inc.	Repair light pole	2,991.84
Bumblebee-Gibson Inc.	Mag Chloride	852.60
Concrete Materials	Salt sand	2,231.82
Eastern Farmers Coop	Fuel	913.65
Get N Go Fleet	Gasoline	103.26

Hydraulic World Inc.	Hydraulic hose/repair plow cylinder	144.73
Ideal Yardware	Sharpen chainsaw chains	48.00
Matheson Trigas	Torch supplies	104.28
Pfeifers	Hyd. Fluid, cutting edges	173.84
SD Municipal St. Maintenance Assoc.	2015 Dues	35.00
Sorlien Electric Inc.	Replace photo eyes for xmas décor	155.51
Southeastern Electric	Repair lights	1,421.19
Southeastern Electric	Main St. Lights	297.43
Southeastern Electric	272nd St. Lights	86.05
Southeastern Electric	North stop light	33.52
Southeastern Electric	Brian St. stop light	133.60
Southeastern Electric	Heritage Blvd lights	461.50
Xcel Energy	Street lights	3,431.48

PARKS/RECREATION 4501

Confluence	Services	3,500.00
Konrad, Thad	Reimb for spray certification	350.00
Xcel Energy	Ball fields	170.85

WATER 601

Brown & Saenger	1/3 calendars	16.03
Century Business Products	1/3 copier maint	84.50
Dakota Supply Group	Cutter wheel	8.95
First National Bank	DW SRF #1 (L & C)	38,593.10
Friedrich, Kurt	Water deposit refund	35.00
Get N Go Fleet	Gasoline	103.26
Junk in the Trunk	Water deposit refund	2.50
Kilowat Mizer	Water deposit refund	35.00
Lewis & Clark Regional Water System	6,893,580 November Usage	17,414.00
Lewis & Clark Regional Water System	6,542,592 Dec Usage	17,414.00
Lewis & Clark Regional Water System	2nd half FY 2014 lobby fees	2,929.50
Petty Cash	Postage	24.70
Rural Development 1	Loan 91-06 12 months \$921 per month ACH Payments (1993 Improvements)	1,052.00
Rural Development 2	Loan 91-07 12 months \$1,032 per month ACH Payments (1997 Tower)	12,384.00
Rural Development 3	Loan 91-08 12 months@ \$5,241 per month ACH Payments (Quinton St. Tower)	62,892.00
SD DENR	Thad & Lenny Certification	12.00
South Dakota One Call	1/2 locates	36.63
Southeastern Electric	Quinton Tower	44.15
Xcel Energy	Lincoln County	9.00
Xcel Energy	2nd St. Tower	12.44
Xcel Energy	Brian St. Tower	100.58

SEWER 604

American Engineering Testing Inc.	Lagoon samples	153.75
Brown & Saenger	1/3 calendars	16.07
Century Business Products	1/3 copier Maint	84.51

First National Bank	CWSRF #7	14,084.64
First National Bank	CWSRF #6	13,420.14
Get N Go Fleet	Gasoline	103.24
Omni Site	Lift station phones	1,104.00
SD DENR	Thad & Lenny certification	24.00
SD DENR	Wastewater fee	750.00
South Dakota One Call	1/2 locates	36.63
Southeastern Electric	High Pointe lift station	89.50
Xcel Energy	W 5th St. lift station	73.78
Xcel Energy	Lagoon building	1,305.13
Xcel Energy	272nd St. lift station	376.65

201 PARK AND RECREATION

Dakota Alliance	2014 Soccer fee balance	108.00
League Pro	2014 Software	399.40
Sunshine Foods	Volleyball	14.50

3RD PENNEY 211

Mid American Energy	Pool	8.00
Xcel Energy	Pool	203.57

TOTAL

290,711.14

DECEMBER PAYROLL

DEPARTMENT	GROSS PAY	SS/MED	RETIRMENT	TOTAL
Legislative 4111	4,350.00	332.80		4,682.80
Executive 4121	3,000.00	229.50		3,229.50
Finance 4142	4,405.50	337.02	264.33	5,006.85
Public Safety 4210	22,786.76	1,701.51	1,764.70	26,252.97
Highway/Streets 4311	5,401.79	385.91	324.10	6,111.80
Recreation 4501	1,044.04	74.96	62.64	1,181.64
Planning & Zoning 4650	3,908.80	292.21	234.53	4,435.54
Promoting the City 4653	2,205.47	168.72	132.32	2,506.51
Water Distribution 4334	5,401.79	385.91	324.10	6,111.80
Water Clerk 4335	367.58	28.12	22.06	417.76
Sewer Administration 4321	5,403.42	386.10	324.23	6,113.75
Sewer Sanitary Clerk 4322	367.58	28.12	22.06	417.76
TOTAL DECEMBER PAYROLL	54,292.73	4,350.88	3,475.07	66,468.68