

City of Tea
Regular Meeting
December 7, 2015

A regular meeting of the Tea City Council was held at Tea City Hall on December 7, 2015 at 6:30 p.m.

Mayor John Lawler called the meeting to order at 6:37 p.m. with the following members present: Sidney Munson, Chuck Ortmeier, Joe Weis, Larry Rieck and Todd Boots. Also present: Finance Officer Dawn Murphy, Planning & Zoning Administrator Kevin Nissen, City Engineer Ben Scholtz and Administrative Assistant/Economic Development Director Jenni White. Councilmember Brian Fowlds, Utility Superintendent Thad Konrad, Police Chief Jessica Quigley and City Engineer Jason Kjenstad were absent.

MOTION 15-202. MOTION by Boots, seconded by Larry to go into executive session at 6:37 p.m. for employee reviews, pursuant to SDCL 1-25-2 (1). All members voted AYE. Council came out of executive session at 7:22 p.m.

AGENDA. MOTION 15-203. MOTION by Weis, seconded by Ortmeier to approve the December 7, 2015 agenda. All members voted AYE.

MINUTES. MOTION 15-204. MOTION by Rieck, seconded by Weis to approve the November 16, 2015 minutes. All members voted AYE.

WARRANTS. MOTION 15-205. MOTION by Ortmeier, seconded by Weis to approve the December warrants as presented. All members voted AYE. Warrants will be listed at the end of the minutes.

N. MAIN AVE. OVERSIZING PAY REQUEST. HDR Engineering has reviewed and recommended approval of Pay Request 2 for construction oversizing on N. Main Ave. **MOTION 15-206. MOTION** by Boots, seconded by Rieck to approve Pay Request 2 for Schwartzle Construction for the construction oversizing costs on N. Main Ave., in the amount of \$42,532.66. All members voted AYE.

ATHLETIC COMPLEX PHASE 3 PAY APPLICATION. Jon Jacobson, Confluence has recommended payment of Pay Application 9. There will still be \$32,872.00 withheld for retainage. **MOTION 15-207. MOTION** by Ortmeier, seconded by Boots to approve Tea Athletic Complex Phase 3, Pay Application 9 to Dakotaland Sod Farm, c/o Northern Escrow in the amount of \$185,931.14. All members voted AYE.

ATHLETIC COMPLEX CHANGE ORDER. MOTION 15-208. MOTION by Ortmeier, seconded by Rieck to approve change order 2 for revising the irrigation system and correcting the address sign for a total cost of \$15,918.57. All members voted AYE.

POLICE CAR PURCHASE. MOTION 15-209. MOTION by Boots, seconded by Ortmeier to purchase the following police vehicle from Lamb Motors: Contract #16677, 2016 Ford Interceptor SUV, \$28,827 base price, delete \$2,065 for the eco-boost engine and add the noise suppression bonds \$195.00 for a net total of \$26,957. All members voted AYE.

2nd READING OF ORDINANCE 231. The council held the 2nd reading of Ordinance 231. **MOTION 15-210. MOTION** by Weis, seconded by Ortmeier to approve and adopt Ordinance 231, 2015 Supplemental Appropriations Ordinance. All members voted AYE. The ordinance was published separately on December 11.

2014-2015 AUDIT. Due to the passing of Gary Larson, the city will need to contract with another audit firm for the 2014-2015 audit. The following quotes were received: Quam & Bergland \$15,300, Grant and Williams, \$19,000 and Schoenfish, \$17,500. Gary previously charged \$17,500. **MOTION 15-211. MOTION** by Rieck, seconded by Weis to approve the audit contract with Quam and Bergland for the 2014-2015 audit for a cost of \$15,300. All members voted AYE.

COMMITTEE REPORTS. Kevin informed the council that the City did not receive the TIGER Grant for Highway 106. The Tea Economic Development Annual Meeting will be Tuesday December 15. The new park and recreation assistant will be starting on January 7. Mayor Lawler recognized and thanked Boy Scout Troop 99 for attending the meeting.

MOTION 15-212. MOTION by Weis, seconded by Ortmeier to go into executive session at 7:47 to continue employee reviews pursuant to SDCL 1-25-2 (1). All members voted AYE. Council came out of executive session at 9:10 p.m.

PAY INCREASES. MOTION 15-213. MOTION by Rieck, seconded by Weis to approve the following per hour pay increases effective 1/1/16: All members voted AYE. Dawn Murphy, Finance Officer from \$25.78 to \$27.07; Thad Konrad, Utility Superintendent, from \$26.03 to \$27.33; Kevin Nissen, Planning & Zoning Officer, from \$24.81 to \$25.80; Jenni White, Administrative Assistant, Economic Development Director, from \$18.60 to \$19.34; Leonard Przybys, maintenance/utilities, from \$22.48 to \$23.15; Steve Oberle, maintenance/utilities, from \$18.15 to \$18.69; Sean Glasgow, maintenance/utilities, from \$17.87 to \$18.41; Brian Tvedt, Assistant Police Chief, from \$21.85 to \$22.61; Steven Lowry, Police Officer, from \$17.00 to \$17.51; Martin Waller, Police Officer, from \$17.00 to \$18.02; Vance Siemonsma, Police Officer, from \$17,00 to \$18.02 and salary increase for Jessica Quigley, Police Chief, from \$54,000 to \$58,000 per year. All members voted AYE.

MOTION 14-214. MOTION by Weis, seconded by Ortmeier to adjourn at 9:11 p.m. All members voted AYE.

John M. Lawler, Mayor

ATTEST:

Dawn R. Murphy, Finance Officer

CITY OF TEA

WARRANTS PAID DECEMBER 2015

	LEGISLATIVE 4111	
Independent Publishing	Publishing	560.98
	FINANCE 4142	
Aflac	Insurance	377.34
Best Western Ramkota	SDML Conference	170.00
Brown & Saenger	1/3 supplies	101.19
Business Forms & Accounting Systems	W-2's & checks	140.50
Century Business Products	1/3 copier maint. (2)	169.38
HDR Engineering	Oct services	13,570.51
HDR Engineering	Hwy 106 design	18,103.08
KCL	Insurance	268.95
Petty Cash	Postage, mileage	408.23
U.S. Postmaster	1/4 stamps	122.50
Wellmark Blue Cross/Blue Shield	December Insurance	3,205.97
	LIBRARY 4550	
Barnes & Noble	Books	1,074.13
	PLANNING & ZONING/ECONOMIC DEVELOPMENT 4650	
A & B Business	Maintenance	42.81
Baker, Rick	15 meetings	1,125.00
Banghart, Marty	13 meetings	975.00
Code Works	Review Soukup plan	351.90
Independent Publishing	Publishing	183.12
Jibben, Dave	16 meetings	1,200.00
Lincoln County Register of Deeds	File plats, annexation	125.00
Odland, Tim	Nov. inspections	2,150.00
Montileaux, Stan	16 meetings	1,200.00
Munson, Joe	10 meetings	750.00
U.S. Postmaster	1/4 stamps	122.50
	GOVERNMENT BUILDINGS 4192	
Ace Hardware	Misc supplies (2 months)	325.03
City of Tea	510 S. Main water (2)	101.10
City of Tea	200 W. Maple water (2)	76.10
City of Tea	600 E. 1st St. water (2)	199.70
City of Tea	600 E. 1st St. water (2)	406.50
Heiman Fire Equipment	Fire ext maintenance	410.74
Mid American Energy	600 E. 1st St.	270.38
Mid American Energy	200 W. Maple	112.71
Mid American Energy	510 S Main	84.75
Midwest Alarm Company	Monitoring	66.00
Olson, Joann	Cleaning	79.50
Siteone Landscape Supply	Sprinkler parts	16.37

Team LogicIT	Backup service	84.80
Vast	Maint Bldg	114.49
Vast	City Hall	481.56
Verizon Wireless	Service	152.36
Vision Video Interactive	Mobile texting	49.95
Xcel Energy	Maint Bldg	177.02
Xcel Energy	200 W. Maple	101.19
Xcel Energy	600 E. 1st St	842.07

PUBLIC SAFETY 4210

Ace Hardware	Misc supplies	17.98
Brown & Saenger	Envelopes	37.58
City of Tea	Water (2)	68.70
Frantzen Reporting	Transcription fee	116.60
Get N Go Fleet Program	Gasoline	598.85
Golter, Mike	Cleaning PD	100.00
Green Eggs & Ram	Backup service	14.79
Koens, Wyatt	Reimb for physical	142.00
McLeod's	Tickets	136.34
Mid American Energy	Service	68.31
Neve's Uniforms	Clothes	272.74
Ralphs Repair	Oil changes	125.00
Scott Bolte Sanitation	Nov/Dec garbage	116.56
Sioux Falls Area Humane Society	Oct services	232.58
Tvedt, Brian	Reimb for mail drop box	161.02
Vast	Phone	672.73
Verizon Wireless	Service	228.54
Xcel	Service	137.65
Xcel	Siren	17.38

HIGHWAY/STREET 4312

Casey's General Store	Gasoline	97.10
Concrete Materials	Crushed concrete & salt sand	660.89
Eastern Farmers Coop	Fuel	2,774.29
Get N Go Fleet Program	Gasoline	34.11
Hydraulic World	Sander coupler	57.06
Menards	Christmas bulbs	22.76
Myrl & Roy's	Asphalt	519.35
Napa Auto Parts	Wiper blades/fuel additive	68.55
Northern Truck Equipment	Repair 08 sander & hoist cylinder	962.05
Old Dominion Brush	Sweeper brooms	765.69
Southeastern Electric	Locate wires	26.00
Southeastern Electric	Stop Light	132.63
Southeastern Electric	272nd St. lights	83.12
Southeastern Electric	Main St. lights	298.55
Southeastern Electric	Heritage Blvd	409.60
Southeastern Electric	Brian St. light	34.08
Xcel Energy	Street lights	3,571.33

PARKS/RECREATION 4501

Ace Hardware
 All Phase Electric
 City of Tea
 Confluence
 The Tessman Co.
 Xcel Energy

Misc supplies 106.40
 Locate wires at complex 122.45
 Park restroom 39.90
 Concession stand (2) 93.70
 Baseball fields (2) 1,029.40
 Flex fields (2) 2,405.80
 Heritage Blvd 23.70
 Services (2) 12,424.00
 Fertilizer 792.00
 Ball field lights 912.58

Brown & Saenger
 Business Forms & Accounting Systems
 Carter, Garrett
 Casey's General Store
 Century Business Products
 Fechner, Bridget
 Get N Go Fleet Program
 HD Supply
 Lewis & Clark Regional Water
 Lewis & Clark Regional Water
 Nelson, Kristi & Brad
 One Call Systems
 Osthus, Stace & Eric
 Petry, Heidi & Christopher
 Phelps, Harlan & Debra
 Schwebach, Dan
 Smith Rentals
 Southeastern Electric Coop
 U.S. Postmaster
 Xcel Energy
 Xcel Energy
 Xcel Energy

WATER 601
 1/3 supplies 101.19
 1/3 checks 52.50
 Water deposit refund 14.42
 Gasoline 97.10
 1/3 copier maint. (2) 169.38
 Water deposit refund 7.65
 Gasoline 34.11
 Parts 877.94
 7,027,910 Nov usage 16,744.00
 8,853,638 Oct usage 16,962.20
 Water deposit refund 3.13
 1/2 locates 99.68
 Water deposit refund 52.38
 Water deposit refund 5.93
 Water deposit refund 35.00
 Water deposit refund 16.58
 Water deposit refund 35.00
 Quinton tower 40.96
 Stamps 822.50
 2nd St. tower 12.12
 Lincoln County rural water 10.95
 Brian St. tower 37.60

American Engineering Testing
 Brown & Saenger
 Business Forms & Accounting Systems
 Casey General Store
 Century Business Projects
 Get N Go Fleet Program
 Hydro Klean
 One Call Systems
 SDWWA
 Southeastern Electric
 U.S. Postmaster
 Xcel Energy
 Xcel Energy
 Xcel Energy

SEWER 604
 Lagoon samples 205.00
 1/3 supplies 101.25
 1/3 checks 52.51
 Gasoline 97.10
 1/3 copier maint. (2) 169.39
 Gasoline 34.11
 Clean sewer lines 11,855.40
 1/2 locates 99.68
 Przybys & Konrad membership 20.00
 High Pointe lift station 92.86
 Stamps 822.50
 W 5th St. lift station 70.29
 Lagoon building 1,913.48
 S. Lift Station 427.92

201 Park & Recreation

Ace Hardware	Marking paint	110.96
Pick, Vicki	Volleyball trophies	162.00

3RD PENNEY 211

Ace Hardware	Antifreeze	3
Dakota Supply Group	Pool plug	20
Mid American Energy	Service	15
Xcel Energy	Pool	205.97

POOL BONDS SERIES 2002 FUND 305

First National Bank	Principal/Interest	78,28
---------------------	--------------------	-------

TOTAL 213,410.05

NOVEMBER PAYROLL

DEPARTMENT	GROSS PAY	SS/MED	RETIRMENT	TOTAL
Finance 4142	4,163.47	318.51	249.80	4,731.78
Public Safety 4210	21,165.73	1,586.80	1,690.69	24,443.22
Highway/Streets 4311	4,749.30	336.03	284.95	5,370.28
Planning & Zoning 4650	3,988.21	298.28	239.29	4,525.78
Promoting the City 4653	2,326.17	174.98	139.58	2,640.73
Water Distribution 4334	4,749.30	336.03	284.95	5,370.28
Water Clerk 4335	387.69	29.15	23.26	440.10
Sewer Administration 4321	4,750.67	336.12	285.06	5,371.85
Sewer Sanitary Clerk 4322	387.69	29.15	23.26	440.10
TOTAL NOVEMBER PAYROLL	46,668.23	3,445.05	3,220.84	53,334.12

Published once at the approximate cost of \$_____.