

City of Tea  
Regular Meeting  
April 6, 2015

A regular meeting of the Tea City Council was held at Tea City Hall on April 6, 2015 at 7:00 p.m.

Mayor John Lawler called the meeting to order at 7:06 p.m. with the following members present: Sidney Munson, Brian Fowlds, Chuck Ortmeier, Joe Weis, Larry Rieck and Todd Boots. Also present was Finance Officer Dawn Murphy, Police Chief Clark Baker, Utility Superintendent Thad Konrad, Planning & Zoning Administrator Kevin Nissen, City Engineer Jason Kjenstad and Administrative Assistant/Economic Development Director Jenni White.

**AGENDA. MOTION 15-45. MOTION** by Weis, seconded by Rieck to approve the, April 6, 2015 agenda with the addition of Lon Hatcher, Canton VFW Club. All members voted AYE.

**MINUTES. MOTION 15-46. MOTION** by Ortmeier, seconded by Fowlds to approve the, March 16, 2015 minutes. All members voted AYE.

**WARRANTS. MOTION 15-47. MOTION** by Rieck, seconded by Fowlds to approve the warrants as presented. All members voted AYE. Warrants will be listed at the end of the minutes.

**LON HATCHER**, representing the Canton VFW, presented Police Chief Clark Baker the VFW Officer of the Year Award.

**LONG RANGE TRANSPORTATION PLAN.** South Eastern Council of Governments (SECOG) Planner Amber Gibson briefly discussed the Metropolitan Planning Organization (MPO) 2040 Long Range Transportation. The MPO encompasses Lincoln and Minnehaha Counties, including the cities of Brandon, Crooks, Harrisburg, Hartford, Sioux Falls and Tea. The purpose of the organization is to help shape the region's transportation network, consisting of driving, walking, bicycling, transit air and rail. There will be an open house on April 16<sup>th</sup>, from 5:00-7:00 p.m. at the Downtown Holiday Inn to allow for the public's input on the plan.

**2015 MICRO-SURFACING PROJECT.** Bids were opened on March 12, 2015 and listed in the March 16, 2015 minutes for the 2015 Micro-Surfacing Project. **MOTION 15-48. MOTION** by Fowlds, seconded by Boots to award the 2015 Micro-Surfacing Project to Missouri Petroleum Products, Co, in the amount of \$135,526.26. All members voted AYE.

**MISCELLANEOUS ENGINEERING.** Jason will have the contract for services for Highway 106 Design. There will be a meeting April 8 on the regional wastewater system.

**HOWLING RIDGE PLAT.** At the March 16 meeting there was discussion on how to handle 5 double frontage lots on the north edge of the Howling Ridge Development. John Schwartzle was present to go through his time frame to complete Quinton St and extend Main. Quinton St. will not be extended until at least 2018, which would mean the homeowners would be responsible for future improvements to the street. The City would like some assurance that the homeowners are notified of the future assessment. There would also be approximately 9 lots that are not accessible until Quinton St. is constructed. Schwartzle agreed to plat the remaining lots into one tract. A platting agreement will be approved at the next meeting.

**PAY APPLICATION. MOTION 15-49. MOTION** by Fowlds, seconded by Ortmeier to approve Tea Athletic Complex Phase 3 Pay Application 1, to Dakotaland Sod Farm Inc. c/o Northern Escrow in the amount of \$24,753.73. Approval is contingent upon receiving the payment and performance bonds from the contractor. All members voted AYE.

**SECOND READING OF ORDINANCE 227.** The council held the second reading of Ordinance 227. **MOTION 15-50. MOTION** by Weis, seconded by Rieck to approve and adopt Ordinance 227, An Ordinance to Repeal City of Tea Ordinance 168 Titled “An Ordinance to Regulate Video Lottery Establishments Within the Corporate Limits of the City of Tea.” All members voted AYE. The ordinance will be published separately.

**SURPLUS PROPERTY.** With the elevator purchase the city acquired a small, approximately 8,990 sq. ft. lot that is not needed for the athletic complex. **MOTION 15-51. MOTION** by Fowlds seconded by Boots that the City of Tea property legally described as Lot 2, Tea Athletic Park Addition, an addition to the City of Tea, South Dakota, Lincoln County, South Dakota according to the recorded plat thereof is hereby declared surplus property as provided by SDCL 6-13-1 and for the property to be disposed of as provided by SDCL 6-5-2. All members voted AYE. **MOTION 15-52. MOTION** by Fowlds, seconded by Boots to donate to the Tea Economic Development Corporation Lot 2, Tea Athletic Park Addition, an addition to the City of Tea, South Dakota, Lincoln County, South Dakota according to the recorded plat thereof. All members voted AYE.

**2014 ANNUAL REPORT.** Dawn presented the 2014 annual report. **MOTION 15-53. MOTION** by Rieck, seconded by Ortmeier to approve the 2014 Annual Report. All members voted AYE. The report will be published separately and is on file at City Hall.

**MOTION 15-54. MOTION** by Ortmeier, seconded by Weis to go into executive session pursuant to SDCL 1-25-2 (1) & (4). All members voted AYE. Council came out of executive session at 8:55 p.m.

**MOTION 15-55. MOTION** by Weis, seconded by Ortmeier to adjourn at 8:56 p.m. All members voted AYE.

---

John M. Lawler, Mayor

ATTEST:

---

Dawn R. Murphy, Finance Officer

**CITY OF TEA  
 WARRANTS PAID APRIL 6, 2015**

|                                   |  |           |
|-----------------------------------|--|-----------|
| <b>LEGISLATIVE 4111</b>           |  |           |
| Independent Publishing            | Publishing (2 months)                      | 256.61    |
| <b>FINANCE 4142</b>               |  |           |
| Aflac                             | Insurance                                  | 424.53    |
| Brown & Saenger                   | 1/3 misc supplies                          | 264.40    |
| Century Business Products         | Maintenance agreement (2)                  | 232.08    |
| HDR Engineering                   | Jan/Feb Services                           | 11,361.84 |
| KCL Group Benefits                | Insurance                                  | 267.24    |
| SDML                              | District meeting                           | 60.00     |
| Wellmark                          | Insurance                                  | 4,317.77  |
| <b>LIBRARY 4550</b>               |  |           |
| Overdrive Inc.                    | Digital books                              | 2,625.00  |
| <b>PLANNING &amp; ZONING 4650</b> |  |           |
| A & B Business                    | Maintenance Agreement (5 months)           | 379.60    |
| Lincoln County Register of Deeds  | Plats                                      | 129.00    |
| Odland, Tim                       | Jan-Mar Inspections                        | 3,350.00  |
| <b>GOVERNMENT BUILDINGS 4192</b>  |  |           |
| Ace Hardware                      | Misc                                       | 146.58    |
|                                   | Water Bill- Community Building 200 W.      |           |
| City of Tea                       | Maple                                      | 36.20     |
| City of Tea                       | Water Bill, City Hall, 600 E 1st High Flow | 61.60     |
| City of Tea                       | Water Bill-City Hall 600 E 1st             | 82.20     |
| City of Tea                       | Water Bill- Maintenance Shop               | 48.70     |
| Mid American Energy               | 510 S. Main                                | 540.00    |
| Mid American Energy               | 600 E. 1st St.                             | 878.35    |
| Mid American Energy               | 200 W. Maple                               | 338.09    |
| Verizon                           | Cell phones                                | 152.04    |
| WOW                               | Maintenance building                       | 170.56    |
| WOW                               | City Hall                                  | 520.58    |
| Xcel Energy                       | 200 W. Maple                               | 131.99    |
| Xcel Energy                       | 600 E. 1st St.                             | 1,055.64  |
| Xcel Energy                       | Maintenance building                       | 213.62    |
| <b>PUBLIC SAFETY 4210</b>         |  |           |
| A & B Business                    | Chair                                      | 410.00    |
| A & B Business                    | Return toner                               | (512.91)  |
| Ace Hardware                      | Misc supplies                              | 46.96     |
| City of Tea                       | Water                                      | 36.20     |
| Dave's Service & Repair           | Tow charger in Feb                         | 95.00     |

|                                 |                            |          |
|---------------------------------|----------------------------|----------|
| Federal Signal Corp.            | Case for spike strips      | 288.75   |
| Get N Go Fleet Program          | Gasoline                   | 507.22   |
| Golter, Mike                    | March cleaning             | 100.00   |
| Independent Publishing          | Police Chief Ad            | 80.00    |
| Landreth Frame & Body           | Repair Ford                | 6,897.48 |
| Mid American Energy             | Services                   | 361.94   |
| Neve's Uniforms                 | Pants, gold star, battery  | 123.70   |
| Scott Bolte Sanitation          | March services             | 61.28    |
| Sioux Empire Automotive Service | Oil change / replace bulbs | 274.92   |
| Sioux Falls Two Way Radio       | Reprogram radio            | 175.00   |
| Sunshine Foods                  | Coffee                     | 9.99     |
| Verizon                         | Phones                     | 228.05   |
| WOW                             | Phone                      | 438.64   |
| Xcel                            | Poplar Ave. siren          | 22.83    |
| Xcel                            | Services                   | 206.21   |

**HIGHWAY/STREET 4312**

|                          |                                      |          |
|--------------------------|--------------------------------------|----------|
| Action Electric          | Stop light bulb                      | 132.62   |
| Casey's General Store    | Gasoline                             | 66.70    |
| Cenex Credit Card        | Gasoline                             | 18.18    |
| Concrete Materials       | Crushed rock, patch mix (maint fund) | 146.54   |
| Eastern Farmers          | Gasoline                             | 479.95   |
| Independent Publishing   | Micro-surfacing ad                   | 18.06    |
| Independent Publishing   | Season employee ad                   | 40.00    |
| Lincoln County Treasurer | Drainage & Road Assessments          | 3,909.40 |
| Napa Auto Parts          | Bulbs & polish                       | 42.00    |
| PSI Power Washers Inc.   | Power washer parts                   | 155.90   |
| Southeastern Electric    | Repairs                              | 570.46   |
| Southeastern Electric    | Main St. Lights (2 months)           | 585.63   |
| Southeastern Electric    | 272nd St. lights (2 months)          | 180.43   |
| Southeastern Electric    | Stop light (2 months)                | 269.68   |
| Southeastern Electric    | Heritage Blvd (2 months)             | 931.93   |
| Southeastern Electric    | Highpoint lights                     | 864.00   |
| Southeastern Electric    | Howling Ridge Lights                 | 2,520.00 |
| Southeastern Electric    | Prairie Trails lights                | 1,584.00 |
| Southeastern Electric    | Spencer Heights lights               | 1,224.00 |
| Southeastern Electric    | Nine Mile Heights lights             | 1,944.00 |
| Southeastern Electric    | Brian St. stop light (2 months)      | 67.71    |
| Swanston Equipment Corp. | Snow plow face                       | 893.62   |
| Tri-State Garage Door    | Openers & shop door window           | 160.81   |
| Xcel Energy              | Street lights                        | 3,985.91 |

**PARKS/RECREATION 4501**

|                        |                  |          |
|------------------------|------------------|----------|
| BSN Sports             | Soccer nets      | 1,619.17 |
| Confluence             | Phase 3 services | 9,570.00 |
| Independent Publishing | Phase 3 bid ad   | 44.84    |

|                           |                  |        |
|---------------------------|------------------|--------|
| Midwest Turf & Irrigation | Blades & filters | 168.48 |
| Xcel Energy               | Ball Fields      | 141.90 |

**WATER 601**

|                                 |                                       |           |
|---------------------------------|---------------------------------------|-----------|
| Brown & Saenger                 | 1/3 misc supplies                     | 264.40    |
| Badger Meter                    | Backhaul charges 1/1/15-3/31/15       | 118.50    |
| Casey's General Store           | Gasoline                              | 66.70     |
| Cenex Credit Card               | Gasoline                              | 18.18     |
| Century Business Products       | Maintenance agreement                 | 232.08    |
| Concrete Materials              | Crushed rock for hydrant move         | 167.59    |
| First National Bank             | DW SRF 1 Principal & Interest         | 38,593.10 |
| Friesen, Kevin                  | Water deposit refund                  | 7.65      |
| Groff, Kelley & Pat             | Water deposit refund                  | 7.87      |
| HD Supply                       | Valve parts                           | 105.82    |
| Jansma, Brooke                  | Water deposit refund                  | 2.50      |
| Lewis & Clark Rural Water       | 6,679,410 March usage                 | 17,414.00 |
| Lewis & Clark Rural Water       | 6,071,168 Feb usage                   | 17,414.00 |
| Metering & Technology Solutions | Elementary school meter & meter parts | 552.66    |
| Nattress, Tyler                 | Water deposit refund                  | 2.50      |
| Oak Street Investments LLC      | Water deposit refund                  | 8.29      |
| SD One Call                     | 1/2 locates                           | 13.32     |
| Southeastern Electric           | Quinton St. tower (2 months)          | 82.84     |
| Xcel Energy                     | Brian St. Tower                       | 119.55    |
| Xcel Energy                     | 2nd St. Tower                         | 13.97     |
| Xcel Energy                     | Rural water                           | 10.73     |

**SEWER 604**

|                           |                                   |           |
|---------------------------|-----------------------------------|-----------|
| Badger Meter              | Backhaul charges 1/1/15-3/31/15   | 118.50    |
| Brown & Saenger           | 1/3 misc supplies                 | 264.47    |
| Casey's General Store     | Gasoline                          | 66.70     |
| Cenex Credit Card         | Gasoline                          | 18.19     |
| Century Business Products | Maintenance agreement             | 232.10    |
| Cummins Central Power     | Generator inspection              | 229.76    |
| First National Bank       | SRF 6 Principal & Interest        | 13,420.14 |
| First National Bank       | SRF 7 Principal & Interest        | 14,084.64 |
| Malloy Electric           | Recondition motor & align blowers | 1,278.04  |
| SD One Call               | 1/2 locates                       | 13.32     |
| Southeastern Electric     | High Pointe lift stations         | 195.80    |
| Xcel Energy               | 5th St. lift station              | 70.55     |
| Xcel Energy               | S. lift station                   | 380.55    |
| Xcel Energy               | Lagoon Building                   | 1,731.85  |

**201 PARK AND RECREATION FUND**

|                  |                           |        |
|------------------|---------------------------|--------|
| I-29 League      | Teener league fee         | 500.00 |
| Johanneson, Tara | Reimb for Easter Egg Hunt | 462.65 |
| Sunshine Foods   | Hunter safety snacks      | 49.31  |

**3RD PENNY PARKS/POOL 211**

|                        |                                       |          |
|------------------------|---------------------------------------|----------|
| Dakota Lettering       | Soccer uniforms                       | 3,258.80 |
|                        | Reimburse for Learn to Red Cross Swim |          |
| Howes, Donna           | Program                               | 300.00   |
| Independent Publishing | Pool ad                               | 16.00    |
| MedTech Wristbands     | Pool wristbands                       | 306.25   |
| Mid American Energy    | Services                              | 8.84     |
| Xcel Energy            | Pool                                  | 177.59   |

---

182,631.70

| MARCH PAYROLL              |                  |                 |                 |                  |
|----------------------------|------------------|-----------------|-----------------|------------------|
|                            | GROSS            |                 |                 |                  |
| DEPARTMENT                 | PAY              | SS/MED          | RETIRMENT       | TOTAL            |
| Finance 4142               | 6,728.58         | 514.74          | 403.71          | 7,647.03         |
| Public Safety 4210         | 31,635.54        | 2,357.58        | 2,517.41        | 36,510.53        |
| Highway/Streets 4311       | 6,811.57         | 480.13          | 408.67          | 7,700.37         |
| Recreation 4501            | 1,869.54         | 135.65          | 112.17          | 2,117.36         |
| Planning & Zoning 4650     | 6,121.87         | 458.10          | 367.31          | 6,947.28         |
| Promoting the City 4653    | 3,483.99         | 266.55          | 209.05          | 3,959.59         |
| Water Distribution 4334    | 6,811.57         | 480.13          | 408.67          | 7,700.37         |
| Water Clerk 4335           | 580.68           | 44.42           | 34.84           | 659.94           |
| Sewer Administration 4321  | 6,813.57         | 480.30          | 408.85          | 7,702.72         |
| Sewer Sanitary Clerk 4322  | 580.68           | 44.42           | 34.84           | 659.94           |
| <b>TOTAL MARCH PAYROLL</b> | <b>71,437.59</b> | <b>5,262.02</b> | <b>4,905.52</b> | <b>81,605.13</b> |

Published once at the approximate cost of \$\_\_\_\_\_.