

City of Tea  
Regular Meeting  
November 3, 2014

A regular meeting of the Tea City Council was held at Tea City Hall on November 3, 2014 at 7:00 p.m.

Mayor John Lawler called the meeting to order at 7:00 p.m. with the following members present: Brian Fowlds, Chuck Ortmeier, Larry Rieck, Joe Weis, Sidney Munson and Todd Boots. Also present: Planning & Zoning Administrator Kevin Nissen, Police Chief Clark Baker, City Engineer Jason Kjenstad, Administrative Assistant/Economic Development Director Jenni White and Finance Officer Dawn Murphy. Utility Superintendent Thad Konrad was absent.

**AGENDA. MOTION 14-180. MOTION** by Ortmeier, seconded by Weis to approve the November 3, 2014 agenda. All members voted AYE.

**MINUTES. MOTION 14-181. MOTION** by Fowlds, seconded by Weis to approve the October 20, 2014 minutes. All members voted AYE.

**WARRANTS. MOTION 14-182. MOTION** by Fowlds, seconded by Ortmeier to approve the November 2014 warrants. All members voted AYE. Warrants will be listed at the end of the minutes.

**SITE PLAN.** Kevin presented and recommended approval of a site plan for St. Nicholas Catholic to construct an addition for class rooms. **MOTION 14-183. MOTION** by Rieck, seconded by Ortmeier to approve the site plan for St. Nicholas Catholic Church, 140 W. Brian St., Tract 1, St. Nicholas Addition, to construct an addition to their existing building. All members voted AYE.

**SITE PLAN.** Kevin presented and recommended approval of a site plan for Mike Poppens to construct an 8-plex on N. Main Ave. **MOTION 14-184. MOTION** by Boots, seconded by Weis to approve the 8-plex site plan for Mike Poppens, Lot 6, Baker Tract 2, 400 N. Main Ave. Members Rieck, Weis, Boots, Ortmeier and Munson voted AYE. Member Fowlds abstained. Motion carried.

**GATEWAY ADDITION DEVELOPERS AGREEMENT.** Kevin briefly reviewed with the council the developer agreement he is working on for Gateway Addition. **MOTION 14-185. MOTION** by Fowlds, seconded by Ortmeier to approve the Developer Assurance Agreement between the City of Tea and Olsen Commercial Holdings LLC. All members voted AYE.

**MAIN AVE EXTENTION AGREEMENT.** Kevin briefly reviewed with the council the agreement for the Main Ave. Extension Project that will be completed by Schwartzle Construction.

**FOUNDATION PERMITS.** Kevin has issued foundation permits to VanBuskirk Const. - 16-plex on Figzel Court; Grandstay Hotel; and St. Nicholas Catholic Church addition.

**DRAINAGE ASSESSMENT. MOTION 14-186. RESOLUTION 14-11-14. MOTION** by Fowlds, seconded by Boots, to approve the following resolution. All members voted AYE. **A RESOLUTION PROVIDING FOR CITYWIDE PROPERTY DRAINAGE FEE.** WHEREAS, the City of Tea has adopted Chapter 12 of the Revised Ordinance of the City of Tea providing for city wide property drainage fee; and WHEREAS, said Ordinance allows the annual revision of the unit finance charge by the governing body of the City of Tea, NOW, THEREFORE, BE IT RESOLVED by the Governing body of the City of Tea, South Dakota, to establish a unit financial charge of \$.0002239804. Dated this 3<sup>rd</sup> day of November, 2014.

John Lawler, Mayor

ATTEST:

Dawn R. Murphy, Finance Officer.

**ROAD MAINTENANCE ASSESSMENT. MOTION 14-187. RESOLUTION 14-11-15. MOTION** by Ortmeier, seconded by Fowlds to approve the following resolution. All members voted AYE. **A RESOLUTION PROVIDING FOR ANNUAL STREET ASSESSMENT.** WHEREAS, the City of Tea, pursuant to SDCL 9-43, may levy annually for the purpose of maintaining and repairing street surfacing or pavement; and WHEREAS, the City of Tea believes it necessary and appropriate to maintain its streets, NOW, THEREFORE, BE IT RESOLVED by the City Common Council of the City of Tea, as follows: 1. Designation of lots to be assessed. Pursuant to SDCL 9-43, all lots in the City of Tea fronting and abutting a street shall be assessed on the front foot basis; 2. Amount of Assessment. There shall be levied upon all lots fronting and abutting a street forty cents (\$.40) per front foot. Front foot means the actual front of the premises as established by the buildings thereon recorded title and use of the property regardless of the original plat; 3. Assessment. The City Finance Officer is directed to add such assessment to the general assessment against the property and certify the assessment together with the regular assessment to the county auditor to be collected as municipal taxes for general purposes. 4. Assessment subject to review. The assessment is subject to review and equalization the same as assessments or taxes for general purposes. Dated this 3<sup>rd</sup> day of November, 2014.

John Lawler, Mayor

ATTEST:

Dawn R. Murphy, Finance Officer

**MOWING ASSESSMENTS. MOTION 14-188. MOTION** by Fowlds, seconded by Rieck to approve the following mowing/nuisance assessments. All members voted AYE.

<u>Parcel #</u>	<u>Legal Description</u>	<u>Amount</u>
240.25.02.006	Fritz Add. E 70' Lots 5 & 6 Block 2 (110 E. 3 <sup>rd</sup> )	\$1,100.00
240.70.04.008	Zelmer 1 <sup>st</sup> Add. Lot 8, Block 4 (131 Lisa Ct.)	\$ 220.00
240.20.01.009	Tea – Lots 7,8,9 Block 1 (140 W. 1 <sup>st</sup> )	\$ 880.00
240.75.01.006A	Tea-Coffee Add. Lots 6A & 6B, Block 1 (545 Jenny)	\$ 440.00

**MISCELLANEOUS.** The city building inspector, Sterling Kloster, has passed away. Tim Odland will continue to do inspections until we come up with a permanent replacement. The Back Pack Program volunteer day for the council and city employees will be January 13<sup>th</sup>. The elevator burning will happen on Sunday, November 9<sup>th</sup>, weather permitting.

**MOTION 14-189. MOTION** by Weis, seconded by Fowlds to adjourn at 7:42 p.m. All members voted AYE.

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John M. Lawler, Mayor

ATTEST:

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Dawn R. Murphy, Finance Officer

**CITY OF TEA  
 WARRANTS PAID NOVEMBER 4, 2013**

**LEGISLATIVE 4111**

Independent Publishing	Publishing	161.49
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**FINANCE 4142**

Aflac	Insurance	353.34
Brown & Saenger	1/3 supplies	4.12
Century Business Products	1/3 copier maintenance	132.40
HDR Engineering	Sept services	6,114.30
KCL Group Benefits	STD & Life Insurance	290.41
Murphy, Dawn	Mileage	292.87
SDML	Election School	25.00
SDML Workman's Comp Fund	2015 Contribution	587.19
Wellmark Blue Cross/Blue Shield	November insurance	4,475.33

**PLANNING & ZONING/ECONOMIC DEVELOPMENT 4650**

Independent Publishing	Publishing	64.13
Bossman, Alan	Inspections	250.00
Nissen, Kevin	Mileage	90.00
TEDC	Budget request	8,990.56

**GOVERNMENT BUILDINGS 4192**

Ace Hardware	Misc	259.94
Golter, Mike	October City Hall cleaning	100.00
Mid American Energy	510 S Main	8.00
Mid American Energy	600 E. 1st St.	111.83
Mid American Energy	200 W. Maple	53.17
Service First Fire Sprinkler LLC	Annual fire sprinkler inspection	312.70
Sorlien Electric	Repair City Hall sign	461.20
Sorlien Electric	Change fixtures	187.18
WOW	Maint Bldg	85.58
WOW	City Hall (internet, fax, phone)	399.23
Xcel Energy	Maint Bldg	199.27
Xcel Energy	City Hall/Fire Dept.	894.47
Xcel Energy	200 W. Maple	82.03

**PUBLIC SAFETY 4210**

Ace Hardware	Misc	122.39
Baker, Clark	Halloween candy	105.50
Cenex Credit Card	Misc	47.76
Get N Go Fleet Program	Gasoline	861.82
Golter, Mike	October cleaning	100.00
Green Eggs and Ram	Backup service	13.73
Light and Siren	Siren and light control	461.00
Mid American Energy	Services	32.95
Midwest Alarm	Alarm monitoring 11/1-1/31	84.00

Neve's	Clothes/vest	1,034.70
SDML Workman's Comp Fund	2015 Contribution	6,872.92
Sioux Falls Two Way Radio	Batteries and speaker mics	509.92
Sprint	Cellphone	60.71
Sunshine	Misc	61.48
WOW	Phone	392.63
Xcel	120 S. Main	220.62
Xcel	Siren	18.33

**FIRE DEPARTMENT**

Tea Volunteer Fire Dept.	1/2 2014 contribution	19,866.00
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**HIGHWAY/STREET 4312**

Casey's General Store	Gasoline	68.02
Bierschbach	Asphalt blade	200.00
Concrete Materials	Concrete for 5th & Deerview & sidewalk repairs	769.54
Dakota Riggers	Plow parts	119.67
Eastern Farmers Elevator	Fuel	859.12
First Rate Excavate	Grind curbs	306.12
Get N Go Fleet Program	Gasoline	72.82
Menards	Fence on Maple & Elsie	50.04
Myrl & Roys	Asphalt & hot mix (St. Maint. Fund)	1,242.68
Napa Auto Parts	Diesel exhaust fluid	9.99
Ralphs Repair	Toolcat tires	560.00
SDML Workman's Comp	2015 Contribution	3,529.71
Southeastern Electric	Locates	232.50
Wheelco	Brakes on 08 Freighliner	425.11
Xcel Energy	Excise tax on moving line	204.79
Xcel Energy	Street lights	3,420.16

**PARKS/RECREATION 4501**

Xcel Energy	Ball fields	277.73
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**WATER 601**

Bierschbach	Cones & marking paint	281.85
Brown & Saenger	1/3 office supplies	4.12
Bruns, Robert & Jony	Deposit refund	22.00
Casey's General Store	Gasoline	68.01
Cenex Petroleum	Gasoline	47.76
Century Business Products	1/3 copier maint	132.40
City of Sioux Falls	Bact. Samples	217.50
Emerson, Edward	Deposit refund	11.80
Get N Go Fleet Program	Gasoline	72.82
Haase, Ryan	Water overpayment	48.20
HD Supply	Hydrant parts & watermain repairs	1,092.07
Hollinger, Christy	Deposit refund	35.00
Lewis & Clark	1st & 2nd quarter dues	2,929.50
Lewis & Clark	6,422,772 Oct. usage	17,414.00
Metering & Technology Solutions	Meters	1,829.93
SD Department of Revenue	DBPR Samples	176.00
SD One Call	1/2 locates	63.27
SDML Workers Comp Fund	2015 contribution	1,945.17
Vermeer	Vacuum rental for valve boxes	800.00

Wildeboer, Nikole	Deposit refund	9.00
Xcel Energy	Rural water	28.97
Xcel Energy	2nd St. tower	12.32
Xcel Energy	Brian St. tower	34.90

**SEWER 604**

Brown & Saenger	1/3 office supplies	4.14
Casey's General Store	Gasoline	68.01
Cenex Petroleum	Gasoline	47.76
Century Business	1/3 copier maintenance	132.42
Get N Go Fleet Program	Gasoline	72.82
Hydro Klean	Annual sewer cleaning & televise Soukup Add & Jerry Place	17,588.98
SD One Call	1/2 locates	63.27
SDML Workers Comp Fund	2015 Contribution	1,584.55
Xcel Energy	Lagoon blowers	1,753.06
Xcel Energy	W 5th St. lift station	76.52
Xcel Energy	S. Lift station	377.96

**201 Park & Recreation**

Ace Hardware	Marking paint	320.04
Conrad, Bailey	Flag football ref	150.00
Conrad, Payton	Field manager	200.00
Dakota Alliance Soccer Club	Fall soccer fees	2,970.00
Dakota Lettering	Flag football trophies	3,320.00
Friedel, Ethan	Flag football ref	150.00
Fritz, Tommy	Flag football ref	150.00
Hartman, Andrew	Flag football ref	150.00
Headrick Joey	Flag football ref	60.00
Heien, Austin	Flag football ref	75.00
Hollinger, Ethan	Flag football ref	75.00
Joffer, Brandon	Flag football ref	75.00
Mouw, Thomas	Flag football ref	135.00
Munkvold, Evan	Flag football ref	135.00
Pick, Vicki	Concession stand supplies	123.81
SDSSA	Fall soccer fees	2,420.00
Sunshine	Volleyball bags	2.80

**2nd PENNY SALES TAX**

First National Bank	PSB Bond Payment	79,652.50
First National Bank	Heritage Blvd Bond	59,228.75

**3RD PENNEY 211**

Mid American Energy	Services	10.02
SDML Workman's Comp Fund	2015 Contribution	1,799.46
Xcel Energy	Pool	235.57

OCTOBER PAYROLL

DEPARTMENT	GROSS			TOTAL
	PAY	SS/MED	RETIRMENT	
Legislative 4111	5,610.00	429.17		6,039.17
Executive 4121	3,000.00	229.50		3,229.50
Finance 4142	4,643.06	355.19	278.58	5,276.83
Public Safety 4210	19,371.22	1,378.35	1,520.88	22,270.45
Highway/Streets 4311	4,581.53	341.21	274.90	5,197.64
Recreation 4501	1,826.55	134.83	63.25	2,024.63
Planning & Zoning 4650	3,996.56	298.93	239.79	4,535.28
Promoting the City 4653	2,207.84	168.89	132.45	2,509.18
Water Distribution 4334	4,581.53	341.21	274.90	5,197.64
Water Clerk 4335	367.97	28.16	22.09	418.22
Sewer Administration 4321	4,582.85	341.30	274.96	5,199.11
Sewer Sanitary Clerk 4322	367.97	28.16	22.09	418.22
<b>TOTAL OCTOBER PAYROLL</b>	<b>49,527.08</b>	<b>4,074.90</b>	<b>3,103.89</b>	<b>62,315.87</b>

Published once at the approximate cost of \$\_\_\_\_\_