

City of Tea  
Regular Meeting  
May 5, 2014

A regular meeting of the Tea City Council was held May 5, 2014 at Tea City Hall on at 7:00 p.m.

Mayor John Lawler called the meeting to order at 7:00 p.m. with the following members present: Sidney Munson, Brian Fowlds, Chuck Ortmeier, Herman Otten, Joe Weis and Todd Boots. Also present: Finance Officer Dawn Murphy, Police Chief Clark Baker, Planning & Zoning Administrator Kevin Nissen and City Engineer Jason Kjenstad. Utility Superintendent Thad Konrad and Administrative Assistant/Economic Development Director Jenni White were absent.

**EXECUTIVE SESSION. MOTION 14-70. MOTION** by Weis, seconded by Ortmeier to go into Executive Session at 7:00 p.m., pursuant to SDCL 1-25-2(4) personnel. Council came out of executive session at 7:19 p.m.

**AGENDA. MOTION 14-71. MOTION** by Fowlds, seconded by Boots to approve the May 5, 2014 agenda, with the addition of Mark Feinstein and James Power. All members voted AYE.

**PUBLIC HEARING CUP #14-03.** Mayor Lawler opened the public hearing for a Group Daycare at 200 W. Charish St. Planning and Zoning approved the use with no additional requirements. There were no comments for or against the permit. **MOTION 14-72. MOTION** by Ortmeier, seconded by Fowlds to approve Conditional Use Permit #14-03, for Julie Ollerich, 200 W. Charish St., Lot 4, Block 3, Wetering Addition. All members voted AYE.

**PUBLIC HEARING. VARIANCE #14-01.** Mayor Lawler opened the public hearing for a variance to the Tea Zoning Ordinances. Dan Schutz would like to construct a 1,600 sq. ft. detached garage. The maximum size for an accessory structure is 768 sq. ft. **MOTION 14-73. MOTION** by Weis, seconded by Boots to approve a zoning variance for Dan Schutz to construct a 1,600 sq. ft. detached garage at 530 S. Mary Dr., Lot 5, Block 1, Otten Addition. All members voted AYE.

**CIRCUIT COURT JUDGE CANIDATES** Mark Feinstein and Jim Powers introduced themselves to the council.

**MINUTES. MOTION 14-74. MOTION** by Weis, seconded by Fowlds to approve the April 21, 2014 minutes. All members voted AYE.

**WARRANTS. MOTION 14-75. MOTION** by Ortmeier, seconded by Weis to approve the warrants as presented. All members voted AYE. Warrants will be listed at the end of the minutes.

At this time Mayor Lawler and Councilmembers Boots, Fowlds and Weis took their Oath of Office.

**APPOINTMENT OF MUNICIPAL OFFICIALS. MOTION 14-76. MOTION** by Boots, seconded by Otten to approve the following appointments. All members voted AYE.

- Finance Officer – Dawn Murphy
- Utility Superintendent – Thad Konrad
- City Attorney – Meierhenry Sargent, LLP
- City Engineer – HDR Engineering
- Police Chief – Clark Baker
- Official Paper – Tea Weekly

- Official Depository – Valley Exchange Bank, SD Public Funds Investment Trust and Reliabank

**COMMITTEE APPOINTMENTS. MOTION 14-77. MOTION** by Boots, seconded by Ortmeier to approve the following committee/board appointments. All members voted AYE.

- Water, Sewer & Street – Councilmember Otten
- Police – Councilmember Boots
- Fire Department – Councilmember Munson
- Pool, Parks, & Tea Park and Recreation Board – Councilmember Weis
- Library Board – Councilmember Weis
- Library Board, Public Representative – Deanna Ernster
- HRC Board – Councilmember Fowlds
- TEDC Board – Councilmember Ortmeier
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**CITY COUNCIL PRESIDENT.** Councilmember Otten nominated Councilmember Weis for City Council President. **MOTION 14-80. MOTION** by Ortmeier, seconded by Fowlds that nomination cease and cast a unanimous ballot for Councilmember Weis as City Council President. All members voted AYE.

**CITY COUNCIL VICE PRESIDENT.** Councilmember Weis nominated Councilmember Boots as City Council Vice President. **MOTION 14-79. MOTION** by Fowlds, seconded by Ortmeier that nomination cease and cast a unanimous ballot for Councilmember Boots as City Council Vice President. All member voted AYE.

**2014 OVERLAY PROJECT.** The following bids were opened on May 1, 2014 for the 2014 Overlay Project:

Black Top Paving Company	\$247,630.50
Asphalt Surfacing Company	\$254,963.72
Double H. Paving Inc.	\$256,339.95
Seal Pros, Inc.	\$260,823.25
Myrl & Roy's Paving	\$262,629.68
Krueger Excavating & Paving, Inc.	\$277,099.15

HDR Engineering recommends awarding the contract to Black Top Paving. **MOTION 14-80. MOTION** by Otten, seconded by Fowlds to award the 2014 Overlay Project to Black Top Paving Company in the amount of \$247,630.50. All members voted AYE.

**ENGINEERING.** Miscellaneous items discussed were: That will be doing some minor parking lot repairs at the HRC; they have been reviewing the Tempo Soccer plan; the 468<sup>th</sup> pipe project and the 2014 sidewalk projects are still being worked on; Jason has been in contact with the architect for the Tea Area High School regarding the sewer line that was installed in 2013.

**GARBAGE HAULER ORDINANCE.** The council reviewed the revised garbage hauler ordinance. First reading will be held at a future meeting.

**POLICE DEPARTMENT POLICY #38,** Towed Vehicles will be discussed at the next meeting.

**HIRING OF POOL/SEASONAL EMPLOYEES. MOTION 14-81. MOTION** by Otten, seconded by Weis to approve the following 2014 pool/seasonal employees and hourly wages. All members voted AYE.

- Chase Baker      Head Life Guard      \$11.25
- Leah Howes      Sub HG/Manager      \$10.50
- WSI LIFE GUARDS \$9.50
  - Dana Levan
  - Dillan Schmiedt
  - Adam Hein
  - Austin Hein
- LIFE GUARD \$9.00
  - Taylor DeVries
  - Brady Fechner
  - Austin Heien
  - Sara Waldner
  - Jada Schmiedt
  - Paul Fritz
  - Baylee Munce
  - Tarin Smallfield
  - Caleb Christensen
  - Cooper Hansen
- CASHIER/SLIDE ATTENDANT \$8.25
  - Whitney Hansen
  - James Remmers
  - Jensen Twite
  - Caleb Christensen

**COMMITTEE REPORTS.** There was a brief discussion on the proposed fire department sign. Kevin will get additional information. The fire department and police department will try to do a bike rodeo during the Step Outside Program in June. The surplus property at the elevator will be advertised for bid on May 16.

**ADJOURN. MOTION 14-82. MOTION** by Weis, seconded by Fowlds to adjourn at 8:34 p.m. All members voted AYE.

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John M. Lawler, Mayor

ATTEST:

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Dawn R. Murphy, Finance Officer

**CITY OF TEA  
 WARRANTS PAID MAY 5, 2014**

**LEGISLATIVE 4111**

Independent Publishing	Publishing	194.01
SDML	District meeting	120.00

**FINANCE 4142**

Aflac	Insurance	602.37
Best Buy	Tablet for district meeting	249.99
Brown & Saenger	1/3 office supplies	130.34
Business Forms & Accounting Systems	1/3 checks	49.11
Century Business Products	1/3 monthly maintenance	90.38
HDR Engineering	Services (Mar)	16,574.24
KCL Group Benefits	Insurance	262.75
Murphy, Dawn	Reimburse for computer repair & decorations	674.95
SDML	District meeting	100.00
Wellmark Blue Cross/Blue Shield	May insurance	4,687.48

**LIBRARY 4550**

EDC Educational Services	Books	281.78
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**ELECTION**

Atkins, Alice	Election worker	100.00
Independent Publishing	Publishing	73.99
Miller, Doreen	Election worker	100.00
Oberle, Karen	Election worker	100.00

**PLANNING & ZONING/ECONOMIC DEVELOPMENT 4650**

HBA	2014 membership	500.00
Independent Publishing	Publishing	106.94
Kloster, Sterling	April Inspections	400.00
Nissen, Kevin	Mileage	450.73
TEDC	Budget request	3,782.81

**GOVERNMENT BUILDINGS 4192**

Best Buy	Modem, software, external hard drive	636.95
City of Tea	Maintenance building water	45.00
City of Tea	City Hall High Flow	74.80
City of Tea	City Hall FD Restrooms	32.00
City of Tea	Community Hall-200 W. Maple	36.20
Golter, Michael	April Cleaning	100.00
Maximum Promotions	Flags	430.00

Mid American Energy	200 W. Maple	184.61
Mid American Energy	Maint bldg	177.42
Mid American Energy	PSB	582.35
Midwest Alarm Co.	5/1-7/31 monitoring	84.00
Scott Bolte Sanitation	1/1-6/30 garbage	1,078.84
Sprint	Cell phone	128.12
Wide Open West	Maint bldg	84.32
Wide Open West	City Hall	362.44
Xcel Energy	PSB	860.44
Xcel Energy	200 W. Maple	116.75
Xcel Energy	Maint bldg	191.60

**PUBLIC SAFETY 4210**

City of Tea	Water	32.50
Dakota Police & Sporting		
Supply	Rifles	2,300.00
Get N Go	Gasoline	2,175.16
Golter, Michael	April cleaning	100.00
Green Eggs & Ram	Backup	13.73
Intoximeters	Mouthpieces	56.00
Legacy Homes	Front lobby improvements	3,533.15
Mid American Energy	Services	106.57
Neve's	Badges, test kits, pins	328.77
Scott Bolte Sanitation	Garbage	61.73
SD Secretary of State	Notary	30.00
Sioux Empire Automotive	Sway bar for 2008	314.66
Sioux Falls Area Humane		
Society	March services	59.91
Sioux Falls Two Way Radio	Speaker mic	329.91
Sprint	Phone	192.14
Wide Open West	Phone	455.07
Xcel Energy	Services	200.58
Xcel Energy	Siren	18.71

**HIGHWAY/STREET 4312**

Action Electric	Fix Brian St. signal	434.49
Best Western Ramkota	St. conference room	94.99
Casey's General Stores Inc.	Gasoline	58.80
Cenex Petroleum, Inc	Gasoline	65.66
Concrete Materials	Patch mix	136.40
Eastern Farmers Elevator	Fuel	1,090.16
Get N Go Fleet Program	Gasoline	172.85
Independent Publishing	Overlay bids	44.46
Konrad, Thad	St. Conference room	127.86
Xcel Energy	Street lights	3,441.53

**PARKS/RECREATION 4501**

American Fence Company	Repair backstop	8,591.00
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Best Buy	Refrigerator & microwave for concession stand	844.97
City of Sioux Falls	Dispose old concession stand	53.46
Eastern Farmers	Fertilizer	686.61
EnviroMaster, Inc.	Restroom supplies	79.90
Excel Energy	Ball field lights	205.21
John Deere Landscapes	Fountain lenses	46.04
Konrad, Thad	Reimburse for boat motor	104.94
Lacey Rentals	Toilets	170.00
Menards	Restroom supplies	26.21
Newborg, Jamie	Pizza for soccer camp	94.08
Pfeifers	Seeder & drill	7,078.00
The Tessman Co	Pond chemical & dye	3,109.20
Zabel Steel	Steel to fix trash containers	15.38

**WATER 601**

Badger Meter	1/2 backhaul charges	103.12
Brown & Saenger	1/3 office supplies	130.34
Business Forms & Accounting Systems	1/3 checks	49.11
Casey's General Stores	Gasoline	58.80
Cenex Petroleum, Inc	Gasoline	65.66
Century Business Products	1/3 monthly maintenance	90.38
City of Sioux Falls	Bacteria tests	230.55
Dakota Supply Group	Repair parts, locator	1,364.09
Get N Go Fleet	1/3 Gasoline	172.85
Lewis & Clark Regional Water	Lobby Charges	1,871.75
Lewis & Clark Regional Water	6,484,025 April usage	17,750.00
SD One Call	1/2 locates	14.43
Xcel Energy	Rural Water	25.06
Xcel Energy	Brian St. Tower	69.09
Xcel Energy	2nd St. Tower	11.99

**SEWER 604**

Badger Meter	1/2 backhaul charges	103.13
Brown & Saenger	1/3 office supplies	130.36
Business Forms & Accounting Systems	1/3 checks	49.11
Casey's General Stores	Gasoline	58.81
Cenex Petroleum, Inc	Gasoline	65.68
Century Business Products	1/3 monthly maintenance	90.39
Dakota Supply Group	Replace alarm batteries	314.30
Get N Go Fleet	1/3 Gasoline	172.85
SD ARWS	Tech seminar	100.00
SD One Call	1/2 locates	14.43
Southeastern Electric	High Pointe lift station	89.26
Xcel Energy	S. lift station	334.38

Xcel Energy	5th St. lift station	67.18
Xcel Energy	Lagoon Building	1,568.70

**SPECIAL PARK FUND 201**

I-29 League	Tea teenagers	440.00
SD VFW	Tea teenagers	250.00

**3RD PENNY/POOL/PARK EXPENSES 211**

Ace Hardware	Misc	
Cash	Pool cashier money	250.00
Fastenal	Valve bolts	11.79
Hander Inc.	Filter valves	1,421.54
Hawkins	Pool pump repair	177.87
MC & R Pools	Valve flange	33.90
Mid American Energy	Pool	10.05
Xcel Energy	Pool	173.19

**2ND PENNY SALES TAX FUND 212**

First National Bank	Sales Tax Revenue Bond Series 2013 (PSB)	14,152.50
First National Bank	Sales Tax Revenue Bond Series 2010 (HWY 111)	19,728.75

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133,733.89

**APRIL PAYROLL**

DEPARTMENT	GROSS PAY	SS/MED	RETIRMENT	TOTAL
Legislative 4111	-	-	-	-
Executive 4121	-	-	-	-
Finance 4142	7,464.17	571.01	447.86	8,483.04
Public Safety 4210	30,029.86	2,157.65	2,388.95	34,576.46
Highway/Streets 4311	6,744.02	473.10	404.64	7,621.76
Recreation 4501	1,562.32	119.52	93.74	1,775.58
Planning & Zoning 4650	6,036.59	451.59	362.20	6,850.38
Promoting the City 4653	3,342.23	250.28	200.50	3,793.01
Water Distribution 4334	6,744.02	473.10	404.64	7,621.76
Water Clerk 4335	947.62	71.58	56.88	1,076.08
Sewer Administration 4321	6,745.98	473.18	404.76	7,623.92
Sewer Sanitary Clerk 4322	947.60	71.55	56.86	1,076.01
<b>TOTAL APRIL PAYROLL</b>	<b>70,564.41</b>	<b>5,112.56</b>	<b>4,821.03</b>	<b>80,498.00</b>