

City of Tea
Regular Meeting
April 7, 2014

A regular meeting of the Tea City Council was held at Tea City Hall on April 7, 2014 at 6:00 p.m.

Mayor John Lawler called the meeting to order at 6:00 p.m. with the following members present: Sidney Munson, Brian Fowlds, Chuck Ortmeier, Herman Otten, Joe Weis and Todd Boots. Also present was Finance Officer Dawn Murphy, Administrative Assistant/Economic Development Director Jenni White, Police Chief Clark Baker, Utility Superintendent Thad Konrad, Planning & Zoning Administrator Kevin Nissen and City Engineer Jason Kjenstad.

WATER/WASTEWATER MASTER PLAN. Kevin Newman, HDR Engineering reviewed the Waster/Wastewater Master Plan Update. The plan is on file at City Hall and open for public inspection.

AGENDA. MOTION 14-50. MOTION by Fowlds, seconded by Weis to approve the April 7, 2014 agenda. All members voted AYE.

MINUTES. MOTION 14-51. MOTION by Boots, seconded by Ortmeier to approve the March 17th Local Review Board and March 17th City Council minutes . All members voted AYE.

WARRANTS. MOTION 14-52. MOTION by Ortmeier, seconded by Fowlds to approve the April warrants as presented. All members voted AYE. Warrants will be listed at the end of the minutes.

MALT BEVERAGE PUBLIC HEARING. Mayor Lawler opened the public hearing for approval of a new On/Off Sale Malt Beverage License. Jim Ihnen presented a copy of their signed lease for the location. There were no comments against the license. **MOTION 14-53. MOTION** by Otten, seconded by Boots to approve the following On/Off Sale Malt Beverage License, including video lottery, Tea Steak House, d/b/a Uptown Casino, 750 E. 1st St., Lot 11B, Block 1, Zelmer 2nd Addition, license specific to the portion of the building labeled 750 E. 1st St. All members voted AYE.

MAIN AVE. EXTENSION. John Schwartzle was going to discuss his N. Main Ave. Extension Project, but he was not in attendance. Kevin informed the council that Mr. Schwartzle is trying to work with the adjacent land owners again to try to do the project himself.

2014 OVERLAY PROJECT. Jason reviewed the 2014 Overlay Project. Estimated cost is \$274,681.61. There was a brief discussion on adding the parking lot for the HRC in the project. HDR will look at the parking lot to see what is needed. The project will be bid May 1st.

SIDEWALK PROJECT. Kevin has looked a few areas of town where there are no sidewalks or sidewalks that need repair and have not been included in this year's project. HDR will be sending a letter to the land owners.

ZONING. Kevin briefly discussed the platting procedures. He would like planning and zoning to review and approve plats on a PDF file and then have the owner take the plat to Lincoln County for signatures. This would eliminate some of the trips to Canton if there are changes to the plat.

AGREEMENT BETWEEN DOT AND CITY OF TEA. This agreement is for the construction of a Federal Aid Construction Project in the Roadway Safety Improvement Category, listed in the Department of Transportation Statewide Transportation Improvement Program for Fiscal Year 2016. **MOTION 14-54.**

MOTION by Weis, seconded by Ortmeier to approve and authorize the Mayor and Finance Officer to sign the State of South Dakota Financial and Maintenance Agreement between the Department of Transportation and the City of Tea. All members voted AYE.

DOT TRANSPORTATION ALTERNATIVE PROGRAM AGREEMENT. This agreement is for construction of an estimated 2,850 feet of 10 foot wide, concrete shared-use path on the south and east sides of E. Third St. from S. Main Ave. to E. First St., and on the north and east borders of the Tea Athletic Complex from E. Third St. to the junction with the future neighborhood connections. The state will fund 81.95% of the project costs up to \$204,801.16. Estimated cost of the project is \$343,483.25. **MOTION 14-55.** **MOTION** by Boots, seconded by Ortmeier to authorize the Mayor and Finance Officer to sign the State of South Dakota Department of Transportation , Transporation Alternatives Program Agreement. All members voted AYE.

LAND PURCHASE. The council reviewed the Real Property Purchase Agreement between the City of Tea and Boulder Development LLC. The city will acquire approximately 17.20 acres of land east and south of the current baseball fields. The land will be developed into additional baseball and soccer fields. Boulder will be donating 1.5 acres of this land and the city will then be purchasing approximately 15.70 acres at a cost of \$28,500 per acre. **MOTION 14-56.** **MOTION** by Weis, seconded by Ortmeier to authorize the Mayor and Finance Officer to sign the Real Property Purchase Agreement between the City of Tea and Boulder Development LLC. All members voted AYE.

MEETING DATE. **MOTION 14-57.** **MOTION** by Ortmeier, seconded by Fowlds to meet at 5:45, April 10, at the Tea Events Hall to Canvass the April 8th Election and to host the SDML District 3 Meeting. All members voted AYE.

SALE OF SURPLUS PROPERTY. CHS Eastern Farmers would like to purchase the scale components that were declared surplus at the March 17th meeting. **MOTION 14-58.** **MOTION** by Fowlds, seconded by Weis to sell the scale components to CHS Eastern Farmers Elevator for a price of \$499.99. All members voted AYE.

COMMITTEE REPORTS. Chief Baker handed out a towed vehicles policy. This will be approved at the next meeting. A new repeater has been installed on north watertower. It has significantly helped the radio signal. The entrance in the PD had been remodeled with a phone for emergencies. The rabies clinic was held at the PD last week. The TEDC social will be at Oggies, April 17th at 6:00 p.m. The Hunt Safe Course held on March 21 & 22 was a success with 54 participants. The Step Outside Program will be held at the city park on June 14th from 11:00 – 3:00.

MOTION 14-59. **MOTION** by Otten, seconded by Weis to adjourn at 8:28 p.m. All members voted AYE.

John M. Lawler, Mayor

ATTEST:

Dawn R. Murphy, Finance Officer

**CITY OF TEA
 WARRANTS PAID APRIL 7, 2014**

LEGISLATIVE 4111

Independent Publishing	Publishing (3 months)	574.13
Independent Publishing	Bound books	150.00

FINANCE 4142

Aflac	Insurance	401.58
Brown & Saenger	1/3 misc supplies	34.55
Century Business Products	Maintenance agreement (2)	107.21
HDR Engineering	Jan/Feb Services	7,189.36
KCL Group Benefits	Insurance	262.75
Wellmark	Insurance	4,687.48

LIBRARY 4550

Abrams Learning Tools	Books	733.70
Barnes & Nobel	Books	143.42
Independent Publishing	Bound books	150.00

PLANNING & ZONING 4650

A & B Business	Maintenance Agreement	34.11
Independent Publishing	Publishing	113.83
Kloster, Sterling	March Inspections	900.00
SD Association of Code Enforcement	Conference	50.00

GOVERNMENT BUILDINGS 4192

Ace Hardware	Misc	287.55
Anderson Heating & Air	Repair community building furnace	151.78
Brown & Saenger	Envelopes, batteries, stamp	62.57
City of Tea	Water Bill- Community Building 200 W. Maple	32.50
City of Tea	Water Bill, City Hall, 600 E 1st High Flow	32.00
City of Tea	Water Bill-City Hall 600 E 1st	78.50
City of Tea	Water Bill- Maintenance Shop	45.00
Golter, Mike	March cleaning	100.00
J & R Mechanical Corp	Community hall furnace circuit board	369.90
Matheson Tri-Gas	Welding wire	49.57
Mid American Energy	510 S. Main (2)	1,335.63
Mid American Energy	600 E. 1st St. (2)	2,210.79
Mid American Energy	200 W. Maple (2)	806.82
Northern Truck Equipment	Repair liquid applicator	232.70
PSI Power Washers Inc.	Pressure washer hose	128.50
Scott Bolte Sanitation	Garbage Jan-Feb	51.66
Sprint	Cell phones	271.92

WOW	Maintenance building	85.43
WOW	City Hall	366.66
Xcel Energy	200 W. Maple	124.02
Xcel Energy	600 E. 1st St.	1,113.03
Xcel Energy	Maintenance building	214.70

PUBLIC SAFETY 4210

Ace Hardware	Misc supplies	308.43
Arrowhead Scientific, Inc.	Misc supplies	326.89
City of Tea	Water	34.50
Dakota Garage Doors Inc.	Service call	84.80
Get N Go Fleet Program	Gasoline	1,993.35
Golter, Mike	March cleaning	150.00
Green Eggs & Ram	Monthly backup & other support	223.26
McLeod's	Tickets	171.47
Mid American Energy	Services (2)	671.84
Midwest Alarm Company	Check alarm	85.00
Napa Auto Parts	Wiper blades	30.38
Neve's Uniforms	Battery stick, shoes	161.80
Northeast Wisconsin Tech College	Matt training	350.00
Ralphs Repair	Oil Change	46.33
Sioux Falls Area Humane Society	Feb services	460.88
Sioux Falls Area Humane Society	2013 services	311.13
Sioux Falls Two Way Radio	Fix mic	149.47
Sioux Falls Two Way Radio	Install repeater on watertower	3,893.88
Sprint	Phones (2)	407.87
Tea Volunteer Fire Department	1/2 budget	19,866.20
The Printers Inc.	Forms	52.79
WOW	Phone	431.77
Xcel	Poplar Ave. siren	22.77
Xcel	Services	208.48

HIGHWAY/STREET 4312

Action Electric	Repair & move stoplight head	1,208.97
Cenex Credit Card	Gasoline	63.46
Concrete Materials	Salt sand	2,054.52
Dakota Riggers & Tool Supply	Cable for plow	9.50
Eastern Farmers	Gasoline	1,306.88
Get n Go Fleet Program	Gasoline	147.92
Lincoln County Treasurer	Drainage & Road Assessments	3,946.32
Mac's	Mud flaps & air hose	77.68
Napa Auto Parts	Filters	101.62
Pfeifer's	Snow blower cutting edge	113.43
Ralph's Repair	Sweeper battery	138.95
Ralph's Repair	Oil change	46.00
Sheehan Mack Sales	Grader gaskets filter	45.34
Southeastern Electric	Repairs	444.46
Southeastern Electric	Main St. Lights (2 months)	541.26

Southeastern Electric	272nd St. lights (2 months)	175.81
Southeastern Electric	Stop light (2 months)	268.63
Southeastern Electric	Heritage Blvd (2 months)	978.51
Southeastern Electric Coop	Brian St. stop light (2 months)	67.11
Xcel Energy	Street lights	3,450.55

PARKS/RECREATION 4501

Confluence	Master Plan update	1,914.56
Xcel Energy	Ball Fields	172.70

WATER 601

Brown & Saenger	1/3 misc supplies	34.55
Cenex Credit Card	Gasoline	63.46
Century Business Products	Maintenance agreement	107.21
First National Bank	DW SRF 1 Principal & Interest	38,593.10
Get N Go Fleet Program	Gasoline	147.92
Lewis & Clark Rural Water	6,585,875 Mar usage	17,750.00
Lewis & Clark Rural Water	5,995,429 Feb usage	17,750.00
Peterson, Daniel & Kimberly	Water deposit refund	18.75
Ralphs Repair	Steam hose	20.00
Rasmussen, Tanya	Water deposit refund	16.65
SD One Call	1/2 locates	8.32
Southeastern Electric	Quinton St. tower (2 months)	90.82
Xcel Energy	Brian St. Tower	92.18
Xcel Energy	2nd St. Tower	12.16
Xcel Energy	Rural water	51.72

SEWER 604

Bierschbach	Pump plug	3.01
Brown & Saenger	1/3 misc supplies	34.56
Cenex Credit Card	Gasoline	98.66
Century Business Products	Maintenance agreement	72.05
Cummins Central Power	6 month inspection & radiator cap	261.54
First National Bank	SRF 6 Principal & Interest	13,420.14
First National Bank	SRF 7 Principal & Interest	14,084.64
Get N Go Fleet Program	Gasoline	147.92
SD One Call	1/2 locates	8.33
Southeastern Electric	High Pointe lift stations	90.82
Xcel Energy	5th St. lift station	71.69
Xcel Energy	S. lift station	370.44
Xcel Energy	Lagoon Building	1,831.10

201 PARK AND RECREATION FUND

Menards	Net ties	55.93
SDSSA	U12 Friendlies	100.00
Sunshine Foods	Hunter safety snacks	70.36

3RD PENNY PARKS/POOL 211

Ace Hardware Tea	Parts	27.31
Hauff Mid-America Sports	Pool patches	351.00
Independent Publishing	Pool ad	32.00
Mid American Energy	Services	16.00
Xcel Energy	Pool	165.69

TEAPOT DAY 750

White, Jenni	Reimburse for TPD awards/novelties	1,093.30
Brown & Saenger	Paper	134.90

178,699.05

MARCH PAYROLL

DEPARTMENT	GROSS PAY	SS/MED	RETIRMENT	TOTAL
Legislative 4111	4,800.00	367.20		5,167.20
Executive 4121	3,000.00	229.50		3,229.50
Finance 4142	4,935.66	377.59	296.14	5,609.39
Public Safety 4210	21,064.83	1,518.36	1,685.20	24,268.39
Highway/Streets 4311	4,743.81	334.37	284.63	5,362.81
Recreation 4501	904.32	69.20	54.27	1,027.79
Planning & Zoning 4650	3,936.91	294.37	236.22	4,467.50
Promoting the City 4653	2,167.20	162.18	130.02	2,459.40
Water Distribution 4334	4,743.81	334.37	284.63	5,362.81
Water Clerk 4335	587.28	44.32	35.25	666.85
Sewer Administration 4321	4,745.22	334.42	284.70	5,364.34
Sewer Sanitary Clerk 4322	587.27	44.29	35.23	666.79
TOTAL MARCH PAYROLL	51,416.31	4,110.17	3,326.29	63,652.77