



**THE TEA AREA COMMUNITY FUND**  
**(A FUND OF THE SIOUX FALLS AREA COMMUNITY FOUNDATION)**  
**2018 Grant Request Form**

*(All Information may be transferred to a computer, using the same format)*

Name of Organization: \_\_\_\_\_

Address: \_\_\_\_\_ Phone No.: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Executive Director or Chief Administrator: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Board or Committee Chair: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Email: \_\_\_\_\_

Amount of Grant Requested: \$ \_\_\_\_\_ *(A total of \$9,000 will be granted in 2018.)*

*(Check any/all that apply)*

Organization is a 501(c) (3) Organization: Yes \_\_\_

Organization is a Government Entity: Yes \_\_\_

Organization is a Service Club: Yes \_\_\_

Other: \_\_\_\_\_ Yes \_\_\_

Mission Statement (What is the purpose of this organization):

Description of need (State the problem/opportunity to be addressed):

Describe who will benefit by this grant (What do they have in common?):

Describe specifically, how grant will be used:

Organization's annual operating budget: \$ \_\_\_\_\_

Complete the following if grant is for other than general operating costs:

Total cost of the project for which the grant is requested: \$ \_\_\_\_\_

Other pledges/commitment which have been secured for this project:

\$ \_\_\_\_\_ from \_\_\_\_\_

\$ \_\_\_\_\_ from \_\_\_\_\_

\$ \_\_\_\_\_ from \_\_\_\_\_

\$ \_\_\_\_\_ from \_\_\_\_\_

Describe how project will be financed in the future:

If applicable, state the estimated time of project completion:

Attach a line item budget for proposed expenses and revenue for the project.

**Please attach the following:**

501(c) (3) letter from the IRS (If applicable)

Current Board of Directors roster or list of Committee members

Four (4) brochures (if color print) or other information about your organization

**APPLICATIONS MUST BE RECEIVED BY MARCH 12, 2018.**

**Tea Area Community Fund**

**PO Box 153**

**Tea, SD 57064-0153**

Grants will be formally awarded at the

***Tea Area Community Fund Annual Meeting, Saturday, April 21, 2018.***