

City of Tea
Regular Meeting
September 6, 2011

A regular meeting of the Tea City Council was held at Tea City Hall on September 6, 2011 at 7:00 p.m.

Mayor John Lawler called the meeting to order at 7:00 p.m. with the following members present: Sidney Munson, Brian Fowlds, Chuck Ortmeier, Herman Otten, Joe Weis and Todd Boots. Also present was Finance Officer Dawn Murphy, Administrative Assistant/Economic Development Director Jenni White, Utility Superintendent Thad Konrad, Planning & Zoning Administrator Kevin Nissen and City Engineer Jason Kjenstad. Police Chief Brian Ketterhagen was absent.

AGENDA. MOTION 11-187. MOTION by Boots, seconded by Ortmeier to approve the September 6, 2011 agenda. All members voted AYE.

MINUTES. MOTION 11-188. MOTION by Weis, seconded by Boots to approve the August 15, 2011 minutes. All members voted AYE.

WARRANTS. MOTION 11-189. MOTION by Otten, seconded by Weis to approve the September warrants as presented. All members voted AYE. Warrants will be listed at the end of the minutes.

SUSTAINABLE COMMUNITIES REGIONAL PLANNING GRANT (SCRPG). This was discussed at a previous meeting and pertains to the Metropolitan Planning Organization (MPO) applying for a SCRPG, with the intent of establishing a comprehensive regional plan or vision identifying critical projects and infrastructure to: 1) improve the Region's sustainability; and 2) assist and guide federal funding agencies in prioritizing and focusing future federal investment in the Sioux Falls Area. The MPO area includes the Cities of Brandon, Crooks, Harrisburg, Hartford, Sioux Falls and Tea; and Lincoln and Minnehaha Counties. The City of Tea's cost share, on a \$1,000,000 grant, would be \$4,840.80. **MOTION 11-190. MOTION** by Otten, seconded by Weis to authorize the Mayor to sign the Sustainable Communities Regional Planning Memorandum of Understanding for the Sioux Falls Area Region to obligate funds to fulfill the City of Tea's 20% local match requirement, prorated based on the 2010 U.S. Census Bureau populations. All members voted AYE.

VARIANCE PUBLIC HEARING. As this was the time set Mayor Lawler opened the public hearing for a setback variance to build a 10 x 16 shed at 815 N. Main Ave. Current zoning regulations require a 10 foot setback from the primary structure for any accessory building/shed over 120 sq. ft. The proposed 160 sq. ft. shed would be located 4 feet from the home. The Planning & Zoning Board recommended approving the variance with a firewall constructed on the south side, if there is electrical planned within the shed. **MOTION 11-191. MOTION** by Fowlds, seconded by Boots to approve the variance, as recommended by the Planning and Zoning Board, for Wayne Abels, 815 N. Main Ave., Lot 15, Block 6, Atkins Heights Addition, to construct a 10 x 16 shed 4 feet from his house. All members voted AYE.

GUSSO SURETY BONDS. Nick Gusso from Gusso Surety Bonds was present to answer any questions regarding developer or subdivision bonds.

COSTELLO DEVELOPER AGREEMENT. Kevin reviewed the changes made on the Developer Assurance Agreement with Costello L & C Family Limited Partnership. **MOTION 11-192.**

MOTION by Fowlds, seconded by Boots to approve the Developer Assurance Agreement between the City of Tea and Costello L & C Family, contingent upon an agreement letter received by Pizza Ranch for the construction of Brian St. All members voted AYE.

HERITAGE PARKWAY (HWY 111) UPDATE. Trees and sod have been installed in the median; seeding and the traffic signal will be installed this week; issues with weeds in the newly planted grass will be addresses; letters to owners along the road will be notified regarding their address change.

HWY 111 IMPROVEMENT PROJECT PAY REQUEST. MOTION 11-193. MOTION by Fowlds, seconded by Weis to approve Pay Request 25 to Friessen Construction for the Hwy 111 Improvement Project in the amount of \$53,332.33. All members voted AYE.

AWARDING OF 2011 OVERLAY PROJECT. On September 1, 2011 the following bids were opened for the 2011 Overlay Project Phase 2: Krueger Excavating and Paving \$268,961.12; Black Top Paving Company \$245,215.12; Myrl & Roy's Paving \$296,486.91; ASCO \$253,638.80; and Double H Paving \$267,240.90. Due to the lowest bid being 25% higher than the Engineer's estimate, HDR recommends the City of Tea reject all bids received. **MOTION 11-194. MOTION** by Boots, seconded by Weis to reject all bids for the 2011 Overlay Project Phase 2 due to asphalt prices being higher than expected. All members voted AYE.

COSTELLO ADDITION PLAT. MOTION 11-195. RESOLUTION 11-09-14. MOTION by Fowlds, seconded by Otten to approve the following resolution contingent upon clarification on the center line location of the pedestrian easement. All members voted AYE. BE IT RESOLVED by the City of Tea, South Dakota, that the plat known and described as Lots 1A and 3A, Block 1 of Costello Addition in the Northwest Quarter of Section 25, Township 100 North, Range 51 West of the 5TH P.M., City of Tea, Lincoln County, South Dakota is hereby approved and the City Finance Officer of the City of Tea, South Dakota, is hereby directed to endorse on such plat a copy of this resolution and certify the same thereon. Dated this 6th day of September, 2011.

John M. Lawler, Mayor

ATTEST: Dawn R Murphy, Finance Officer

D & C AUTO SITE PLAN. MOTION 11-196. MOITON by Weis, seconded by Otten to approve the building site plan for D & C Auto, Lot 15, Block 3 of Hagedorn Industrial Park Addition. All members vote AYE.

NAPA STORE/WAREHOUSE SITE PLAN. MOTION 11-197. MOTION by Fowlds, seconded by Ortmeier to approve the building site plan for NAPA Store and Warehouse, Lot 1C, Block 5 of Kerslake 2nd Addition. All members voted AYE.

TEA ATHLETIC COMPLEX PAY REQUEST. MOTION 11-198. MOTION by Fowlds, seconded by Ortmeier to approve Pay Request 8 to Dakotaland Sod in the amount of \$71,449.75. All members voted AYE.

HUMAN SOCIETY CONTRACT. Changes will be made for approval at next meeting.

2nd READING OF ORDINANCE 212. The 2nd reading was held for Ordinance 212. **MOTION 11-199. MOTION** by Fowlds, seconded by Boots to approve Ordinance 212, An Ordinance Revising

the Zoning Regulations of the City of Tea, Pertaining to the Official Zoning Map, Lot 10, Block 2 of Howling Ridge Addition. All members voted AYE. The Ordinance will be published separately.

POLICE DEPARTMENT POLICY. The Transportation & Restraint of Prisoners policy will be discussed at the next meeting.

2ND READING OF ORDINANCE 213. Changes will be made to the budget for approval at the next meeting.

REVISED TEA SUBDIVISION ORDINANCE. The Tea Subdivision Ordinance was discussed. Questions and suggestions should be given to Kevin before the next meeting for changes to be made.

COMMITTEE REPORTS. There is no need for the council to appoint a Planning & Zoning Official under the new Planning & Zoning by-laws. Thad will be purchasing his budgeted truck this year instead of putting it off to next year. There was a brief discussion on a complaint received regarding the police department.

MOTION 11-200. MOTION by Weis, seconded by Fowlds to adjourn at 9:46 pm. All members voted AYE.

John M. Lawler, Mayor

ATTEST:

Dawn R. Murphy, Finance Officer

CITY OF TEA

WARRANTS PAID SEPTEMBER 6, 2011

FINANCE 4142

A & B Business	1/4 copy charges	5.70
Aflac	Insurance	479.42
Brown & Saenger	1/4 Office Supplies	43.81
Century Business Products	1/4 copy charges	164.99
Century Business Products	1/4 copy repair	38.92
HDR	July Services	6,213.30
Independent Publishing LLC	Publishing	292.71
SDML	October Conference	100.00
TEDC	2011 budget reimbursement	10,801.22
SDPAA	General Liability/Property Insurance	36,096.60
Wellmark Blue Cross/Blue Shield	September Insurance	2,635.18
White, Jenni	Reimbursement for utility billing cord	42.39

PLANNING & ZONING 4650

A & B Business	1/4 copy charges	5.70
Brown & Saenger	1/4 Office Supplies	43.81
Century Business Products	1/4 copy charges	164.99
Century Business Products	1/4 copy repair	38.91
Independent Publishing LLC	Publishing	155.06
Kloster, Sterling	Inspections	1,000.00
Lincoln County Register of Deeds	File plats	15.00

LIBRARY 4550

Barnes & Noble	Books	2,524.07
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GOVERNMENT BUILDINGS 4192

Best Buy	Router/ethernet switch	224.98
City of Tea	510 S. Main water	43.00
City of Tea	200 W. Maple water	30.50
City of Tea	600 E. 1st St. water	43.10
City of Tea	600 E. 1st St. water	570.40
Dakota Data Shred	Garbage	89.53
Dakota Garage Door	Repair fire dept door	140.00
Golter, Michael	Cleaning	100.00
Interstate Power Systems	Replace generator battery	144.26
Knology	Maint Bldg	86.40
Knology	City Hall	304.14
Menards	Table saw	119.00
Mid American Energy	600 E. 1st	37.92
Mid American Energy	Maint Bldg	8.00
Mid American Energy	200 W. Maple	8.00
Midwest Alarm	Monitoring 9-1 to 11-30, repair pull station	656.64
Sprint	Cell service	142.56
Tea True Value	Misc	147.60
Xcel Energy	600 E. 1st St.	1,076.19
Xcel Energy	200 W. Maple	93.17
Xcel Energy	Maint Bldg	139.42

PUBLIC SAFETY 4210

Anderson Heating & Air Conditioning	Air Conditioner Freon	202.16
Brown & Saenger	Office supplies	136.04
Cenex	Gasoline	169.76
City of Tea	Water	32.50
Golter, Michael	Cleaning	250.00
Green Eggs & Ram	Business Licnse Gov 3 yr renewal	120.00
Knology	Phone	194.32
Law Enforcement Systems	Code & ordinance violation notice, door hangers	113.00
Mary Lee's Bakery	Donuts	8.59
Mid American Energy	Services	11.74
Neve's	Clothing	84.90
Pernell's Alignment	Repair 2009 Charger-rattle in frontend	
Pizza Ranch	9 buffets on 6-17 & 6-18	83.97
Scott Bolte Sanitation	Garbage service	59.00
Sioux Falls Two Way Radio Svc	Equipment install in truck	2,828.09
Sirche	Finger print supplies	59.10
Sprint	Cell service	178.25
Tea True Value	Misc	19.96
Tvedt, Brian	Reimb signs & fuel Rapid City Funeral, bike locks	98.46
Walmart	Bikes for bike safety	471.90
Xcel	Services	376.52
Xcel	Warning siren	20.05

HIGHWAY/STREET 4312

Cenex	Gasoline	127.64
Concrete Materials	Get N Go storm sewer	86.00
Dakota Auto Parts	Filters & oil	123.04
Dakota Land Sod	James Ave drainage ditch maintenance	138.77
Eastern Farmers	Fuel	787.69
Holcomb Freightliner	Fix AC, replace mirror	940.94
Myrl & Roy's	Asphalt	2,594.00
Southeastern Electric Coop	Main Ave. lights	173.74
Southeastern Electric Coop	Stop lights	91.48
Southeastern Electric Coop	Repair lights	267.00
Southeastern Electric Coop	272nd St. lights	56.23
Southeastern Electric Coop	Hwy 111 lights	177.19
Tea True Value	Mowing 325, misc 7.98	332.98
Xcel Energy	School crossing	8.20
Xcel Energy	School crossing	8.69
Xcel Energy	Street lights	2,620.65

PARKS/RECREATION 4501

Best Buy	Computer & software	1,229.40
City of Tea	N. restroom water	47.30
Dakota Fluid Power Inc	Hose for mower	59.08
Lacey's	Toilets for baseball fields	325.00
Tea True Value	Key	1.99
The Tessman Co.	Fertalizer	306.75
Xcel Energy	Tennis courts	8.20
Xcel Energy	Ball fields	270.20

WATER 601

A & B Business Solutions	1/4 copy charges	5.70
Brown & Saenger	1/4 Office Supplies	43.80
Cenex	Gasoline	127.64
Century Business Products	1/4 copy charges	164.99
Century Business Products	1/4 copy repair	38.91
Lewis & Clark Regional Water	11,599,888 July usage	21,607.83
Lewis & Clark Regional Water	9,749,890 August usage	18,851.34
One Call Systems	1/2 locates	56.61
Panning, Todd	Water deposit refund	18.23
Robbins, Crystal	Water deposit refund	2.50
Scheveland, Kelly	Water deposit refund	28.12
SD DENR	Testing	10.00
Southeastern Electric	Lewis & Clark building	36.84
Southeastern Electric	Quinton St. tower	34.92
White, Jenni	Reimbursement for utility billing cord	42.39
Xcel Energy	S. tower	13.81
Xcel Energy	Rural Water	25.82
Xcel Energy	N. tower	24.97

SEWER 604

A & B Business, Inc.	1/4 copy charges	5.70
Brown & Saenger	1/4 Office Supplies	43.80
Cenex	Gasoline	127.64
Century Business Products	1/4 copy charges	164.98
Century Business Products	1/4 copy repair	38.91
First National Bank	SRF 5	8,638.24
First National Bank	SRF 4	8,901.21
One Call Systems	1/2 locates	56.61
Pfeifers	Mower Blades	24.99
SD DENR	Testing	10.00
Southeastern Electric	High Pointe lift station	70.40
Xcel Energy	5th St. lift station	57.91
Xcel Energy	Lagoon building	1,426.50
Xcel Energy	S. lift station	342.72

SPECIAL PARK FUND 201

Becker, Andrew	Baseball Umpire	120.00
Brown, Noah	Soccer Ref	20.00
Buckley, Jayden	Soccer Ref	60.00
Build A Sign.com	Field marker signs for soccer	788.06
Dahl, Kari	Baseball Umpire	55.00
Dakota Sports	Equipment/uniforms (May-Aug)	15,931.70
Ensz, Gunner	Baseball Umpire	35.00
Epic Sports	Tackling dummies/hand shields	2,018.22
Forsstrom, Dan	Umpire	60.00
Griffith, Alyssa	Soccer Ref	40.00
Griffith, Austin	Soccer Ref	10.00
Hein, Chris	Reimburse for canopy	102.82
Hoffman, Wilson	Soccer Ref	20.00
Horstman, K	Registration reimbursement	25.00

Kari Dahl	Umpire	90.00
Kettelman, Nate	Soccer Ref	40.00
Larson, Ethan	League tourney field maint	60.00
Marx, J	Registration reimbursement	25.00
Munson, Shelly	Registration reimbursement	85.00
Phelps, Brandon	Soccer Ref	40.00
Price, Isaac	Soccer Ref	20.00
Ritter, Charles	League tourney	60.00
Rockafellow, Seth	Field maintenance	40.00
Soma, Ethan	Soccer Ref	60.00
Staples	Office supplies	55.11
Steffen, Bryce	Baseball Umpire	120.00
Transit Advertising	Advertising	100.00
VenHuizen, Rob	Registration reimbursement	35.00
Waterman, Tony	Baseball Umpire	600.00
Woodring, Cara	Soccer Ref	24.00

512 HWY 111 CAPITAL PROJECT FUND

Dakotaland Sod	Sprinkler - 801 E Ryan	1,200.00
Dakotaland Sod	Sprinkler - Tea Tots	1,200.00
Dakotaland Sod	Sprinkler - Service First	2,400.00
Dakotaland Sod	Sprinkler - Steve's Auto	900.00
Geotek	Testings	756.00
GraybaR	Street Lights	860.00
Ground Water Inc	Sprinkler - Reliabank	2,500.00
HDR Engineering	July construction services	12,874.75
Southeastern Electric	Locate street light wire	90.00

512 ATHLETIC COMPLEX CAPITAL PROJECT FUND

Confluence	Tea Athletic Complex	625.08
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3RD PENNEY POOL

Avera McGreevy Clinic	Drug testing	
City of Tea	Water	503.10
Mid American Energy	Services	173.05
Hawkins	Chemicals	1,304.21
Sorlien Electric	Filter pump controls	168.65
Schmiedt, Melissa	Reimbursement lifeguard cert - Dillian Schmiedt	145.00
SD Dept of Revenue	July sales tax	497.59
Sunshine	Supplies	50.79
Tea True Value	Misc	342.36
Xcel	Pool	1,296.32

2ND PENNY SALES TAX FUND 212

First National Bank	Principal & Interest SRF #3	4,169.37
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DEPARTMENT	GROSS PAY	SS/MED	RETIRMENT	TOTAL
Finance 4142	3,890.06	297.59	233.40	4,421.05
Public Safety 4210	16,712.01	1,210.76	1,210.96	19,133.73
Highway/Streets 4311	4,089.87	293.38	245.40	4,628.65
Recreation 4501	2,161.00	165.32		2,326.32
Planning & Zoning 4650	4,492.05	336.83	269.52	5,098.40
Recreation (Pool) 4501	15,771.08	1,206.49		16,977.57
Water Distribution 4334	4,089.87	293.38	245.40	4,628.65
Water Clerk 4335	875.75	66.99	52.55	995.29
Sewer Administration 4321	4,091.10	293.42	245.46	4,629.98
Sewer Sanitary Clerk 4322	875.99	67.01	52.56	995.56
TOTAL AUGUST PAYROLL	57,048.78	4,231.17	2,555.25	63,835.20

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