

City of Tea
Regular Meeting
September 3, 2013

A regular meeting of the Tea City Council was held at Tea City Hall on September 3, 2013 at 7:00 p.m.

Mayor John Lawler called the meeting to order at 7:00 p.m. with the following members present: Sidney Munson, Brian Fowlds, Chuck Ortmeier, Herman Otten, Joe Weis and Todd Boots. Also present was Finance Officer Dawn Murphy, Administrative Assistant/Economic Development Director Jenni White, Police Chief Clark Baker, Utility Superintendent Thad Konrad, Planning & Zoning Administrator Kevin Nissen and City Engineer Jason Kjenstad.

AGENDA. MOTION 13-226. MOTION by Fowlds, seconded by Weis to approve the September 3, 2013 agenda. All members voted AYE.

MINUTES. MOTION 13-227. MOTION by Ortmeier, seconded by Fowlds to approve the August 19, 2013 minutes. All members voted AYE.

WARRANTS. MOTION 13-228. MOTION by Weis, seconded by Ortmeier to approve the warrants as presented. All members voted AYE. Warrants will be listed at the end of the minutes.

LEWIS & CLARK REGIONAL WATER SYSTEM. Troy Larson, Executive Director of Lewis & Clark Regional Water System was present to discuss the options for completing the System. Option 1 is to wait and see if the federal government is going to restore funding; and Option 2, is to do a capital call to members based on their respective construction cost percentage. October 24th, the L & C Board of Directors will be asked to vote on extending the system to Luverne, Minnesota, which will trigger a capital call to members of up to \$18.4 million. The City of Tea's portion could be up to \$817,402. Councilmember Munson is the City's representative on the L & C Board and the council will need to give him direction on how the City would like him to vote on the Luverne connection. A final decision will be made at a future meeting.

MICRO-SURFACING PROJECT PAY APPLICATION #1. MOTION 13-229. MOTION by Boots, seconded by Weis to approve the Micro-surfacing Project Pay Application 1 (final) to Intermountain Slurry Seal, Inc., \$182,764.92. All members voted AYE.

MAIN AVE. DRAINAGE IMPROVEMENT PROJECT PAY APPLICATION #3. MOTION 13-230. MOTION by Ortmeier, seconded by Weis to approve Main Avenue Drainage Improvements Pay Application #3 to Zacharias Construction Inc., \$13,770.29. All members voted AYE.

ELSIE AVE. DRAINAGE. Jason presented other alternatives to improving the drainage on Elsie Ave. One would cut a drainage swale down undeveloped Maple St. and the other would be making improvements to the intersection of Charish and Elsie. These alternatives would be considerably less expensive than other options discussed. Jason will work on cost estimates. No final decision has been made on the improvements.

SPECIAL MACHINE SITE PLAN. Kevin recommended approval of a site plan for a building in D & L Industrial Park. **MOTION 13-231. MOTION** by Fowlds, seconded by Weis to approve the site plan for Specialized Machine, Tract 6, D & L Industrial Addition. All members voted AYE.

GRADING PERMITS. Kevin informed the council of two grading permit applications that he has received. One from Schwartzle Construction, Lots 3-4, Block 10 and Lot 2, Block 23 and the other from Olsen Commercial Holdings, Tract 1, Jongeling's Addition. The council does not have to take action on grading permits.

ATHLETIC COMPLEX PHASE 2 PAY REQUEST. MOTION 13-232. MOTION by Ortmeier, seconded by Fowlds to approve Pay Request 11 to Swift Contractors, Inc. for the Tea Athletic Park Phase 2, \$13,770.29. All members voted AYE.

2013 APPROPRIATION ORDINANCE. The council continued discussion on the 2014 budget and held the first reading of Ordinance 219, 2014 Appropriation Ordinance. Second reading will be held at the September 16, 2013 meeting.

MOTION 13-233. MOTION by Weis, seconded by Ortmeier to adjourn at 8:47 p.m. All members voted AYE.

John M. Lawler, Mayor

ATTEST:

Dawn R. Murphy, Finance Officer

CITY OF TEA
WARRANTS PAID SEPTEMBER 3, 2013

FINANCE 4142

Aflac	Insurance	401.58
Brown & Saenger	1/3 office supplies	35.18
Century Business Products	1/3 toner	126.56
HDR	July Services	11,147.87
SDPAA	General Liability/Property Insurance	41,971.34
KCL Group Benefits	Life & STD Insurance	464.33
Wellmark Blue Cross/Blue Shield	September Insurance	5,292.87

PLANNING & ZONING/ECONOMIC DEVELOPMENT 4650

A & B Business	Copy charges	78.81
Brown & Saenger	File folders/paper	387.05
International Code Council	Membership	125.00
Lincoln County Register of Deeds	File plats	150.00
Schoenhard's	Plan Cabinet	586.50

LIBRARY 4550

Barnes & Noble	Books	332.60
SD Discovery Center	Summer display	150.00

GOVERNMENT BUILDINGS 4192

City of Tea	510 S. Main water	48.70
City of Tea	200 W. Maple water	36.20
City of Tea	600 E. 1st St. water	43.10
City of Tea	600 E. 1st St. water	800.40
EnviroMaster Inc.	Towels	68.85
Golter, Mike	Cleaning	100.00
John Deere Landscapes	City hall sprinkler heads	7.95
Menards	Mouse traps	11.94
Midwest Alarm	Monitoring 9-1 to 11-30 & testing service	483.00
Schoenhard's	Counter for entry	280.50
Sprint	Cell service	138.04
WOW Business	Maint Bldg	84.78
WOW Business	City Hall	369.43
Xcel Energy	600 E. 1st St.	1,044.15
Xcel Energy	200 W. Maple	98.06
Xcel Energy	Maint Bldg	147.61

PUBLIC SAFETY 4210

Brown & Saenger	Paper	59.34
City of Tea	Water	34.50
Get N Go Fleet	Gasoline	1,069.40
Golter, Michael	Cleaning	200.00
Green Eggs & Ram	Backup Service	14.45
J & M Transmission	Repair 2008 Charger - Condenser	563.67
Neve's	Vest/pants	714.90
Reiners Masonry, Inc.	Stone for the front of the pd	16,183.00
Scott Bolte Sanitation	Garbage service Aug-Dec	441.88
Sioux Empire Automotive	Repair 2007 - ignition switch	363.70

Sioux Falls Two Way Radio	Repair video camera	193.49
Sprint	Cell service	207.09
WOW Business	Phone	399.59
Xcel	Services	321.24
Xcel	Warning siren	19.02

HIGHWAY/STREET 4312

All American Towing LLC	Tow vehicles for chip seal	95.00
Casey's General Store	Gasoline	66.41
Chad Schulte Handyman	Mowing	533.21
City of Tea	Heritage Blvd. sprinklers	271.10
Eastern Farmers	Fuel	615.48
Get N Go Fleet	1/3 gasoline	77.53
Myrl & Roys	Asphalt (St. Maint Fund)	1,219.14
Napa Auto Parks	Sweeper belt	40.37
Pfeifer's	Disc mower parts	418.10
Southeastern Electric Coop	Brian St. signal	34.42
Southeastern Electric Coop	Main Ave. lights	206.23
Southeastern Electric Coop	Stop lights	137.95
Southeastern Electric Coop	272nd St. lights	57.36
Southeastern Electric Coop	Heritage Blvd	367.08
Xcel Energy	Street lights	3,426.89

PARKS/RECREATION 4501

City of Tea	N. restroom water	237.60
City of Tea	Baseball fields	472.10
City of Tea	Flex fields	262.10
Concrete Materials	Concrete for benches	153.00
Confluence	Phase 2 services	3,575.01
Country Acres Tree Farm	Move trees	550.00
Henke Tractor Repair	Mower parts	41.90
Ideal Yardware	Weed eater head	34.99
Information Centers	Park info sign	1,348.14
Lacey's	Toilets for park	150.00
Menards	Cedar rail	117.35
Miracle	Benches for Howling Ridge Park	875.10
Summit Supply Corporation of Colorado	Baby swings	370.00
The Tessman Co.	Fertilizer & spray	433.04
Xcel Energy	Tennis courts	9.00
Xcel Energy	Ball fields	600.59

WATER 601

Brown & Saenger	1/3 Office supplies	35.18
Casey's General Store	Gasoline	66.41
Century Business Products	1/3 toner	126.56
Get N Go Fleet	1/3 gasoline	77.53
HDR Engineering	1/2 Master Plan	3,988.02
SD Once Call	1/2 locates	97.65
Southeastern Electric	Quinton St. tower	39.49
Xcel Energy	2nd St. tower	12.39
Xcel Energy	Rural Water	9.00
Xcel Energy	Brian St. tower	26.69

SEWER 604

Brown & Saenger	1/3 Office supplies	35.19
Casey's General Store	Gasoline	66.41
Century Business Products	1/3 toner	126.57
First National Bank	SRF 5	8,638.24
First National Bank	SRF 4	8,901.21
Get N Go Fleet	1/3 gasoline	77.52
HDR Engineering	1/2 Master Plan	3,988.01
SD One Call	1/2 locates	97.65
Southeastern Electric	High Pointe lift station	85.18
Xcel Energy	5th St. lift station	73.54
Xcel Energy	Lagoon building	2,072.66
Xcel Energy	S. lift station	331.35

SPECIAL PARK FUND 201

Dakota Lettering	Flag football shirt	1,682.92
Forsstrom, Ryan	Umpire	95.00
Lacey Rentals, Inc.	Toilets for fields	450.00
Minuteman Press	Banners	534.24
Waterman, Tony	Umpire	101.00

3RD PENNEY POOL

City of Tea	Water	438.50
Hawkins	Chemicals	19.20
Heien, Jennifer	Reimbursement lifeguard & WSI certificate	390.00
LeVan, Julie	Reimburse for LG training	165.00
Xcel	Pool	1,399.63

2ND PENNY SALES TAX FUND 212

First National Bank	Principal & Interest SRF #3	4,169.37
First National Bank	Escrow for bond refunding	61,649.38

202,660.55

AUGUST PAYROLL				
	GROSS			
DEPARTMENT	PAY	SS/MED	RETIRMENT	TOTAL
Finance 4142	5,401.42	413.22	324.08	6,138.72
Public Safety 4210	20,570.57	1,540.17	1,601.97	23,712.71
Highway/Streets 4311	4,349.24	305.34	260.95	4,915.53
Recreation 4501	1,627.13	124.48	56.05	1,807.66
Planning & Zoning 4650	3,670.40	273.98	220.22	4,164.60
Pool 211-4501	12,853.65	983.36		13,837.01
Promoting the City 4653	2,103.94	157.31	126.24	2,387.49
Water Distribution 4334	4,349.24	305.34	260.95	4,915.53
Water Clerk 4335	584.19	44.10	35.06	663.35
Sewer Administration 4321	4,350.55	305.41	261.04	4,917.00
Sewer Sanitary Clerk 4322	584.19	44.07	35.04	663.30
TOTAL AUGUST PAYROLL	60,444.52	4,496.78	3,181.60	68,122.90