

City of Tea  
Regular Meeting  
October 3, 2011

A regular meeting of the Tea City Council was held at Tea City Hall on October 3, 2011 at 7:00 p.m.

Mayor John Lawler called the meeting to order at 7:09 p.m. with the following members present: Sidney Munson, Brian Fowlds, Chuck Ortmeier, Herman Otten, Joe Weis and Todd Boots. Also present was Finance Officer Dawn Murphy, Administrative Assistant/Economic Development Director Jenni White, Police Chief Brian Ketterhagen, Planning & Zoning Administrator Kevin Nissen and City Engineer Jason Kjenstad. Utility Superintendent Thad Konrad was absent.

**AGENDA. MOTION 11-211. MOTION** by Boots, seconded by Fowlds to approve the October 3, 2011 agenda with the addition of executive session for personnel. All members voted AYE.

**MINUTES. MOTION 11-212. MOTION** by Weis, seconded by Ortmeier to approve the September 19, 2011 minutes. All members voted AYE.

**WARRANTS. MOTION 11-213. MOTION** by Fowlds, seconded by Boots to approve the October warrants as presented. All members voted AYE. Warrants will be listed at the end of the minutes.

**EAST BRIAN ST. EXTENSION.** Joan Franken, representing Costello Family Limited Partnership was present to discuss the 113 ft. of E. Brian St. that they need to install for access to their development. Bids came in higher than expected and the owners of Tea Pizza Ranch are not willing to pay their entire share of the street. Costello is asking to install only their half of the street. The Council is against a half street being installed considering the other half is a developed area. They feel a solution needs to be made between Costello and Pizza Ranch. Joan will discuss more options with Pizza Ranch and Kevin will research the original site plan to see if it listed a date for completion of the road.

**PROJECT UPDATE.** The new stop light on Brian St. was activated last week. Action Electric is still looking at ways to lengthen the left turn green arrow going west at the intersection of Heritage Parkway and Highway 106. Rain days from the Highway project were calculated. A total of 8.2 weeks of rain days were documented for the entire project. The road was closed for 11.4 weeks which makes it a difference of about 3 weeks. It was the consensus of the council that the rain days versus amount of days the road was closed was reasonable. A walk thru on the highway will be done to address changes and warranty items.

**SPENCER CHANNEL.** Spencer Channel is currently dry which makes it a prime time to dig out the channel to allow better drainage. RS Halstead Corporation has submitted a quote of \$6,522 to dig out and clear the channel with our maintenance department hauling the dirt. Long term maintenance is still being discussed to either install a concrete channel or apply seed. Utility providers will be contacted to relocate their services before the channel is dug out. **MOTION 11-214. MOTION** by Boots, seconded by Weis to approve RS Halstead Corporation to complete work on the Spencer Channel from Brian St. to James Ave. in the amount of \$6,522. All members voted AYE.

**AERATION POND.** Hander Plumbing has looked at the pipes at the aeration pond. They charge \$68 per man hour plus 15% for materials to make the repairs. This will be addressed further at the next meeting.

**KERSLAKE ADDITION SITE PLAN. MOTION 11-215. MOTION** by Weis, seconded by Boots to approve the site plan of Lot 1B, Block 5 of Kerslake 2<sup>nd</sup> Addition. All members voted AYE.

**2<sup>ND</sup> READING ORDINANCE 210 TEA SUBDIVION REGULATIONS.** Toby Brown from SEACOG was present to discuss the Tea Subdivision Regulations. Changes will be made. **MOTION 11-216. MOTION** by Fowlds, seconded by Ortmeier to table the 2<sup>nd</sup> reading of Ordinance 210. All members voted AYE.

**POLICE DEPARTMENT POLICY. MOTION 11-217. MOTION** by Boots, seconded by Weis to approve the Tea Police Department Policy #18, Response to Resistance. All members voted AYE.

**HIRING OF POLICE OFFICER. MOTION 11-218. MOTION** by Fowlds, seconded by Weis to approve the hiring of full time police officer Steven Lowary effective October 10 at \$15.00 per hour with a 6 month review. All members voted AYE.

**MOTION 11-219. MOTION** by Fowlds, seconded by Boots to go into executive session at 9:00 pm for personnel. All members voted AYE. The council came out of executive session at 9:19 pm.

**MOTION 11-220. MOTION** by Fowlds, seconded by Boots to adjourn at 9:20 p.m. All members voted AYE.

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John M. Lawler, Mayor

ATTEST:

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Dawn R. Murphy, Finance Officer

**CITY OF TEA  
 WARRANTS PAID OCTOBER 3, 2011**

**FINANCE 4142**

A & B Business	1/4 copies	13.75
AFLAC	Insurance	479.42
Brown & Saenger	1/5 office supplies	152.14
HDR Engineering	August Svc	6,614.74
Independent Publishing	Publishing	152.29
SE Area Finance Officers Group	Name tag/shirt	31.00
Wellmark Blue Cross/Blue Shield	October Insurance	2,626.48

**PLANNING & ZONING 4650**

A & B Business	1/4 copies	13.75
American Planning Association	Subscription	90.00
Brown & Saenger	1/5 office supplies	152.14
Camel Press/Signs Inc.	Building permit applications	261.10
Independent Publishing	Publishing	54.90
International Code Council	Membership	125.00
Kloster, Sterling	Inspections	1,050.00
SD Planners Association	Conference	80.00

**LIBRARY 4550**

Independent Publishing	Subscription Community Library	23.59
TASD	2nd quarter salaries	2,841.99

**GOVERNMENT BUILDINGS 4192**

Sprint	Cell phone	143.64
Ace Hardware Tea	Misc	270.56
City of Tea	200 W. Maple water	30.50
City of Tea	600 E. 1st St. water	43.10
City of Tea	600 E. 1st St. water	650.20
City of Tea	510 S. Main water	43.00
Golter, Mike	Cleaning	100.00
Knology	Maint Bldg	85.68
Knology	City Hall	389.88
Mid American Energy	510 S Main	8.00
Mid American Energy	600 E. 1st St.	26.26
Mid American Energy	200 W. Maple	8.00
Midwest Alarm	Troubleshoot alarm	75.00
Scott Bolte Sanitation	Oct-Dec Services	559.25
Xcel Energy	City Hall, 600 E. 1st St.	987.30
Xcel Energy	200 W. Maple	75.56
Xcel Energy	Maint. Bldg	147.40

**PUBLIC SAFETY 4210**

Ace Hardware Tea	Misc	39.96
Black Hills Ammunition	Ammunition	638.50
Cartridge World	Toner	126.98

City of Tea	Water	32.50
Dakota Police & Sporting Supply Inc.	Holsters	66.00
Gary's Gun Shop	Holsters	90.00
Get N Go Fleet Program	Gasoline (2 months)	2,223.22
Goiter, Mike	Cleaning	200.00
IACP Net	Membership	250.00
Light & Siren	Equipment	4,834.75
LuDoc Ent. LLC	Drug screen	45.00
Mid American Energy	Service	194.72
Mid American Energy	Service	12.41
National Imprint Corporation	Tattoos for bike safety	238.96
Ralph's Repair	Oil Change & install running board step	123.44
Scott Bolte's Sanitation	Garbage Aug	64.00
SDML	Conference	100.00
Signs Plus Graphics	Graphics for Dodge	550.00
Sprint	Cell phones	179.55
U.S. Postmaster	Box rental	30.00
Xcel Energy	Service	280.90
Xcel Energy	Siren	16.96

**HIGHWAY/STREET 4312**

Ace Hardware Tea	Mowing	487.50
Cenex Credit Card	1/3 gasoline	142.24
Dakota Traffic Services	Misc. painting (St. Maint. Fund)	575.77
Eastern Farmers Coop	Fuel	905.17
Get N Go Fleet Program	Gasoline (2 months)	295.88
Pernells	Tires	705.00
SDML	Conference	100.00
Southeastern Electric Coop.	Repair light/locate wire	219.00
Southeastern Electric Coop.	Stop light	127.14
Southeastern Electric Coop.	272nd St. lights	66.23
Southeastern Electric Coop.	Main Ave. lights	200.97
Southeastern Electric Coop.	Heritage Pkw lights	216.97
Sturdevant's	Filters	67.08
TruGreen	Spray thistles 600 S. Mary	78.00
Xcel Energy	Street lights	2,648.24
Xcel Energy	School Crossing	8.29
Xcel Energy	School Crossing	8.78

**PARKS/RECREATION 4501**

Brown & Saenger	1/5 office supplies	152.14
City of Tea	Water	78.50
Diamond Vogel	Field paint	418.50
Hydraulic World	Hydraulic Hoses for Ferris	28.87
Lacey's Portable Restrooms	Soccer fields	963.72
The Tessman Co.	Spray & fertilizer	316.26
Xcel Energy	Ball Fields	168.62
Xcel Energy	Tennis Court	8.20

**WATER 601**

A & B Business	1/5 copies	13.75
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Brown & Saenger	1/5 office supplies	152.14
Business Forms & Accounting Systems	1/2 billing cards	616.79
Cenex Credit Card	1/3 gasoline	142.24
Erlandson, Mike	Deposit refund	30.00
First National Bank	SRF DW #1	38,593.10
Get N Go Fleet Program	Gasoline (2 months)	295.88
Hilmoe, Seth & Brooke	Deposit refund	14.53
Larson, Nick & Nikki	Deposit refund	28.07
Lewis & Clark	9,449,518 Sept usage	18,403.78
Majeres, Mike	Deposit refund	4.69
SD One Call	1/2 locates	73.81
Sioux Falls Tower & Communications	Install meter antenna	2,382.56
Southeastern Electric	Lewis & Clark building	37.80
Southeastern Electric	Quintin St. tower	36.36
US Postmaster	1/2 stamps	580.00
Waltner, Ryan & Sarah	Deposit refund	3.21
Xcel Energy	Rural Water	54.42
Xcel Energy	Brian St. Tower	32.16
Xcel Energy	2nd St. Tower	14.86

**SEWER**

A & B Business	1/5 copies	13.78
Brown & Saenger	1/5 office supplies	152.34
Business Forms & Accounting Systems	1/2 billing cards	616.79
Cenex Credit Card	Gasoline	142.24
First National Bank	SRF CW #6	13,420.14
First National Bank	SRF CW #7	14,084.64
Get N Go Fleet Program	Gasoline (2 months)	295.87
SD One Call	1/2 locates	73.82
Southeastern Electric	High Point lift station	70.88
US Postmaster	1/2 stamps	580.00
Xcel Energy	Lagoon blowers	1,299.55
Xcel Energy	5th St. Lift Station	65.09
Xcel Energy	S. lift station	329.92

**SPECIAL PARK FUND 201**

Anderson, Deanna	Soccer Ref	20.00
Auringer, Taylor	Flag Football Ref	120.00
Bohaboj, Jamie	Soccer Ref	20.00
Briney, Jacob	Soccer Ref	20.00
Brown, Noah	Flag Football Ref	60.00
Buckley, Jayden	Soccer Ref	80.00
Cahoy, Kennedy	Soccer Ref	40.00
Christensen, Skyler	Soccer Ref	35.00
Conrad, Payton	Flag Football Ref	30.00
Cooper, Jacob	Soccer Ref	30.00
Cooper, Josh	Flag Football Ref	60.00
Deetz, Don	Soccer Ref	155.00
Eli, Nick	Flag Football Ref	60.00
Elkins, Jacob	Flag Football Ref	30.00
Fechner, Jordan	Flag Football Ref	30.00

Fridrich, Tanner	Flag Football Ref	60.00
Gebur JD	Soccer Ref	495.00
Gebur, Kristyn	Soccer Ref	150.00
Gors, Zach	Soccer Ref	60.00
Griffith, Alyssa	Soccer Ref	30.00
Hanson, Jordan	Flag Football Ref	40.00
Hovdestad, Nicole	Soccer Ref	95.00
Jakowicz, Jurek	Soccer Ref	90.00
Johnson, Anthony	Soccer Ref	20.00
Kocer, Nate	Soccer Ref	30.00
Lardy, Quinten	Soccer Ref	100.00
Lawler, Corbin	Flag Football Ref	70.00
Lutmer, Mark	Flag Football Ref	60.00
Lutmer, Nic	Flag Football Ref	60.00
Nissen, Mitchell	Flag Football Ref	80.00
Phelps, Brandon	Flag Football Ref	40.00
Ponwith, Scott	Soccer Ref	90.00
Schneider, Rob	Soccer Ref	175.00
Schraeder, Riley	Flag Football Ref	60.00
Schwebach, Aubrey	Soccer Ref	30.00
Sjovold, Svein	Soccer Ref	40.00
Tabbert, Nelx	Soccer Ref	20.00
Vanhemert,	Soccer Ref	100.00
Wevik, Tyler	Soccer Ref	50.00
Wilson, Tyler	Soccer Ref	155.00
Woodring, Cara	Soccer Ref	200.00

**3RD PENNEY 211**

Ace Hardware Tea	Misc	17.97
City of Tea	Water	218.20
Jorgensen, Andy	Reimb for WSI training	190.00
Lawler, Michaele	Reimb for Corbin Lawler lifeguard training	145.00
Mid American Energy	Services	249.55
Schaull, Lance	Reimb for lifeguard training	145.00
Sunshine	Supplies	27.40
Xcel Energy	August bill	973.60

**HWY 111 PROJECT**

Dakota Supply Group	Median meters	336.10
Graybar	Stop light poles	10,075.00
HDR Engineering	Services	4,090.87

**ATHLETIC PARK COMPLEX FUND 511**

Dakota Supply Group	Flex field meters	705.47
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**STORM DRAINAGE II FUND 220**

HD Supply	Pipe for storm sewer by True Value	3,999.06
The Tessman Co.	Seed for drainage ditch	115.50

SEPTEMBER PAYROLL

DEPARTMENT	GROSS PAY	SS/MED	RETIRMENT	TOTAL
Finance 4142	3,873.53	296.32	232.41	4,402.26
Public Safety 4210	17,600.27	1,278.71	1,282.03	20,161.01
Highway/Streets 4311	4,020.94	288.10	241.27	4,550.31
Recreation 4501	1,404.00	107.41		1,511.41
Planning & Zoning 4650	4,392.63	329.20	263.55	4,985.38
Water Distribution 4334	4,020.94	288.10	241.27	4,550.31
Water Clerk 4335	871.77	66.70	52.31	990.78
Sewer Administration 4321	4,022.19	288.19	241.32	4,551.70
Sewer Sanitary Clerk 4322	872.01	66.71	52.32	991.04
<b>TOTAL SEPTEMBER PAYROLL</b>	<b>41,078.28</b>	<b>3,009.44</b>	<b>2,606.48</b>	<b>46,694.20</b>

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