

City of Tea  
Regular Meeting  
November 4, 2013

A regular meeting of the Tea City Council was held November 4, 2013 at Tea City Hall on at 6:00 p.m.

Mayor John Lawler called the meeting to order at 6:01 p.m. with the following members present: Sidney Munson, Chuck Ortmeier, Herman Otten (6:04), Joe Weis and Todd Boots. Also present was Finance Officer Dawn Murphy, Administrative Assistant/Economic Development Director Jenni White, Police Chief Clark Baker, Planning & Zoning Administrator Kevin Nissen and City Engineer Jason Kjenstad. Utility Superintendent Thad Konrad and Councilmember Brian Fowlds were absent.

**AGENDA. MOTION 13-249. MOTION** by Weis, seconded by Boots to approve the November 4, 2013 agenda with the addition of executive session. All members voted AYE.

**MINUTES. MOTION 13-250. MOTION** by Weis, seconded by Ortmeier to approve the October 21, 2013 minutes . All members voted AYE.

**WARRANTS. MOTION 13-251. MOTION** by Weis, seconded by Ortmeier to approve the warrants as presented. All members voted AYE. Warrants will be listed at the end of the minutes. At this time Councilmember Otten arrived.

**ENGINEERING.** Jason is still working with John Schwartzle's engineering regarding the drainage pipe between two homes on Taylor Drive. The new sewer line at the school has been replaced and televised. There is a section that has still has water in it which indicates the pipe could have a sag. It will need to be televised again. Jason will keep in touch with the school

**DRAINAGE ASSESSMENT. MOTION 13-252. RESOLUTION 13-11-05. MOTION** by Ortmeier, seconded by Weis, to approve the following resolution. All members voted AYE. **A RESOLUTION PROVIDING FOR CITYWIDE PROPERTY DRAINAGE FEE.** WHEREAS, the City of Tea has adopted Ordinance No. 96 providing for city wide property drainage fee; and WHEREAS, said Ordinance allows the annual revision of the unit finance charge by the governing body of the City of Tea, NOW, THEREFORE, BE IT RESOLVED by the Governing body of the City of Tea, South Dakota, to establish a unit financial charge of \$.00024453. Dated this 4<sup>th</sup> day of November, 2013.

John Lawler, Mayor

ATTEST:

Dawn R. Murphy, Finance Officer.

**ROAD MAINTENANCE ASSESSMENT. MOTION 13-253. RESOLUTION 13-11-06. MOTION** by Boots, seconded by Weis to approve the following resolution. All members voted AYE. **A RESOLUTION PROVIDING FOR ANNUAL STREET ASSESSMENT.** WHEREAS, the City of Tea, pursuant to SDCL 9-43, may levy annually for the purpose of maintaining and repairing street surfacing or pavement; and WHEREAS, the City of Tea believes it necessary and appropriate to maintain its streets, NOW, THEREFORE, BE IT RESOLVED by the City Common Council of the City of Tea, as follows: 1. Designation of lots to be assessed. Pursuant to SDCL 9-43, all lots in the City of Tea fronting and abutting a street shall be assessed on the front foot basis; 2. Amount of Assessment. There shall be levied upon all lots fronting and abutting a street forty cents (\$.40) per front foot. Front foot means the actual front of the premises as established by the buildings thereon recorded title and use of the property regardless of the original plat; 3. Assessment. The City Finance Officer is directed to add such assessment to the general assessment against the property and certify the assessment together with the regular assessment to the county auditor to be collected as municipal taxes for general purposes. 4. Assessment subject to review.

The assessment is subject to review and equalization the same as assessments or taxes for general purposes.  
Dated this 4<sup>th</sup> day of November, 2013.

John Lawler, Mayor

ATTEST:

Dawn R. Murphy, Finance Officer

**MOWING ASSESSMENTS. MOTION 13-254. MOTION** by Fowlds, seconded by Ortmeier to approve the following mowing/nuisance assessments. All members voted AYE.

<u>Parcel #</u>	<u>Legal Description</u>	<u>Amount</u>
240.25.02.006	Fritz Add. E 70' Lots 5 & 6 Block 2	\$2,200.00
240.70.05.010	Zelmer 1 <sup>st</sup> Add. Lot 10, Block 5	\$220.00
240.70.08.004A	Zelmer 1 <sup>st</sup> Add. Lot 4A – Block 8	\$440.00
240.40.03.010	Schoens Add, Lot 10, Block 3	\$220.00
240.20.02.015	Tea – Lots 13, 14, 15, Block 2	\$470.00
240.18.01.006	Peters 3 <sup>rd</sup> Add to Byron, Lots 5 & 6 & E ½ Vac. Alley, Block 1	\$250.00

**EXECUTIVE SESSION. MOTION 13-255. MOTION** by Weis, seconded by Ortmeier to go into executive session at 6:35 p.m., regarding personnel pursuant to SDCL 1-25-2 (1). The council came out of executive session at 6:48.

**MOTION 13-256. MOTION** by Otten, seconded by Boots to adjourn at 6:48 p.m. All members voted AYE.

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John M. Lawler, Mayor

ATTEST:

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Dawn R. Murphy, Finance Officer

**CITY OF TEA  
 WARRANTS PAID NOVEMBER 4, 2013**

**FINANCE 4142**

A & B Business Equipment	1/3 copier maintenance	
Aflac	Insurance	602.37
Best Western Ramkota	SDML Convention	305.97
Brown & Saenger	1/3 supplies	41.72
Century Business Products	1/3 copier maintenance	56.11
Government Finance Officers Assoc.	GAARF newsletter	85.00
HDR Engineering	Sept services	7,751.02
KCL Group Benefits	STD & Life Insurance	251.21
Murphy, Dawn	Mileage	159.05
SDML	Election School	25.00
SDML Workman's Comp Fund	2014 Contribution	618.07
Wellmark Blue Cross/Blue Shield	November insurance	4,516.48

**LIBRARY 4550**

Barnes & Noble	Books	1,143.24
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**PLANNING & ZONING/ECONOMIC DEVELOPMENT 4650**

A & B Business Solutions	Copier maintenance	17.59
Brown & Saenger	Envelopes, paper	151.83
Green Eggs & Ram	Repair computer	100.69
Kloster, Sterling	October Inspections	1,100.00
Lincoln County Register of Deeds	Plat	60.00
Nissen, Kevin	Mileage	68.63
TEDC	Reimburse for Tea Bucks paid for through CC system	50.00

**GOVERNMENT BUILDINGS 4192**

Golter, Mike	October City Hall cleaning	100.00
Maximum Promotions	New flags	408.00
Menards	Knob	44.97
Mid American Energy	510 S Main	13.00
Mid American Energy	600 E. 1st St.	160.50
Mid American Energy	200 W. Maple	32.37
Sprint	Cell phones	136.56
WOW	Maint Bldg	84.61
WOW	City Hall (internet, fax, phone)	366.34
Xcel Energy	Maint Bldg	159.64
Xcel Energy	City Hall/Fire Dept	1,034.54
Xcel Energy	200 W. Maple	74.71

**PUBLIC SAFETY 4210**

Cenex Credit Card	Misc	53.92
Get N Go Fleet Program	Gasoline	1,282.64
Golter, Mike	October cleaning	100.00
Green Eggs and Ram	Backup service & install software	60.90
Matthew Bender & Co	Law books	110.88
Mid American Energy	Services	31.75

Neve's	Test kits	50.85
Ralph's Repair	Oil Change	44.23
SDML Workman's Comp Fund	2014 Contribution	6,763.02
Sioux Empire Automotive	Repair 2008 Ignition module	345.40
Sioux Empire Automotive	Repair 2007 fuel pump	483.40
Sprint	Cell phones	204.86
Tvedt, Brian	Reimburse for Halloween candy	67.20
WOW	Phone	360.70
Xcel	120 S. Main	232.98
Xcel	Siren	18.23

**FIRE DEPARTMENT**

Tea Volunteer Fire Dept	1/2 2013 contribution	18,600.00
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**HIGHWAY/STREET 4312**

Cenex Petroleum	Gasoline	67.99
Eastern Farmers Coop	Fuel	694.84
Get N Go Fleet Program	Gasoline	46.56
Northern Truck Equipment	Replace broken air actuator/plow controller	1,448.29
SDML Workman's Comp	2014 Contribution	3,064.08
Xcel Energy	Street lights	3,474.24

**PARKS/RECREATION 4501**

Bierschbach	Footing forms	69.60
Concrete Materials	Howling Ridge shelter floor	706.50
Confluence	9-11-10/10 services	1,515.00
Eastern Farmers Coop	Fertilizer	1,014.40
Lacey Rentals	Portable toilets	112.56
Menards	Wood for p & r shelves, forms, split rail fence	497.87
Myrl & Roys	Picnic shelter gravel, parking area gravel	220.80
Sorlien Electric	Repair underground faults & move fountain controls	2,641.02
Xcel Energy	Lights	310.75
Xcel Energy	Tennis Court	9.82

**WATER 601**

Badger Meter	1/2 gateway service	103.12
Brown & Saenger	1/3 office supplies	41.72
Cenex Petroleum	Gasoline	67.99
Century Business Products	1/3 copier maint	56.11
City of Sioux Falls	Bacteria Test	217.50
Dakota Supply Group	Meters	2,581.28
Dakota Supply Group	Flanges & gaskets	130.40
Get N Go Fleet Program	Gasoline	46.56
HDR Engineering	1/2 Master Plan	1,505.69
SD Dept of Revenue	DBPR Samples	352.00
SD One Call	1/2 locates	86.10
SDML Workers Comp Fund	2014 contribution	1,688.56
Xcel Energy	2nd St. tower	12.24
Xcel Energy	Brian St. tower	13.59

**SEWER 604**

Badger Meter	1/2 gateway service	103.13
Brown & Saenger	1/3 office supplies	41.75

Cenex Petroleum	Gasoline	67.99
Century Business	1/3 copier maintenance	56.13
Get N Go Fleet Program	Gasoline	46.56
HDR Engineering	1/2 Master Plan	1,505.68
Hydro Klean	Televise Taylor Dr.	978.08
SD One Call	1/2 locates	86.10
SDML Workers Comp Fund	2014 contribution	1,375.52
Southeastern Electric Coop	High Pointe lift station	85.06
Xcel Energy	Lagoon blowers	2,119.15
Xcel Energy	W 5th St. lift station	65.41
Xcel Energy	S. Lift station	344.11

**201 Park & Recreation**

Andersen, Alex	Flag football ref	80.00
Barrett, Dustin	Flag football ref	100.00
Conrad, Payton	Flag football ref	160.00
Dakota Lettering	Volleyball shirts & foam footballs	2,179.53
Elkins, Jacob	Flag football ref	40.00
Finn, Brian	Flag football ref	160.00
Friedel, Ethan	Flag football ref	160.00
Fritz, Tommy	Flag football ref	100.00
Hohn, Alec	Flag football ref	160.00
Lacey Rentals	Portable toilets	75.04
Munkvold, Evan	Flag football refs	160.00
Schwebach, Sawyer	Flag football refs	160.00
Shepersky, Seth	Flag football refs	80.00

**2nd PENNY SALES TAX**

First National Bank	PSB Bond Payment	22,705.67
First National Bank	Heritage Blvd Bond	54,710.00

**3RD PENNEY 211**

Mid American Energy	Services	9.88
SDML Workman's Comp Fund	2014 Contribution	1,663.75
Xcel Energy	Pool	344.43

**STORM DRAINAGE FUND 220**

Concrete Materials	Crushed concrete for future Maple St.	93.15
HD Supply	Maple St. pipe & lube	1,988.80

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NOVEMBER TOTAL 163,332.28

OCTOBER PAYROLL

DEPARTMENT	GROSS PAY	SS/MED	RETIREMENT	TOTAL
Legislative 4111	4,500.00	344.28		4,844.28
Executive 4121	3,000.00	229.50		3,229.50
Finance 4142	6,988.82	534.64	419.33	7,942.79
Public Safety 4210	29,118.38	2,039.79	2,302.59	33,460.76
Highway/Streets 4311	6,509.76	456.95	390.56	7,357.27
Recreation 4501	1,335.66	102.18	65.29	1,503.13
Planning & Zoning 4650	5,574.42	416.23	334.46	6,325.11
Promoting the City 4653	3,204.77	239.71	192.29	3,636.77
Water Distribution 4334	6,509.76	456.95	390.56	7,357.27
Water Clerk 4335	806.17	60.78	48.38	915.33
Sewer Administration 4321	6,511.69	457.03	390.75	7,359.47
Sewer Sanitary Clerk 4322	806.16	60.76	48.36	915.28
TOTAL OCTOBER PAYROLL	70,365.59	5,398.80	4,582.57	84,846.96