

City of Tea  
Regular Meeting  
May 7, 2012

A regular meeting of the Tea City Council was held at Tea City Hall on May 7, 2012 at 7:00 p.m.

Mayor John Lawler called the meeting to order at 7:01 p.m. with the following members present: Sidney Munson, Herman Otten (arrived at 7:02), Joe Weis, Todd Boots, Brian Fowlds & Chuck Ortmeier. Also present were Finance Officer Dawn Murphy, Planning and Zoning Administrator Kevin Nissen, Utility Superintendent Thad Konrad, City Engineer Jason Kjenstad, Administrative Assistant/Economic Development Director Jenni White, Police Chief Brian Ketterhagen and Fire Department President Dale Cook.

**AGENDA. MOTION 12-59. MOTION** by Weis, seconded by Fowlds to approve the May 7, 2012 agenda. All members voted AYE.

**MINUTES. MOTION 12-60. MOTION** by Ortmeier, seconded by Boots to approve the April 16, 2012 minutes. All members voted AYE. At this time member Otten arrived.

**WARRANTS. MOTION 12-61. MOTION** by Weis, seconded by Fowlds to approve the May 2012 warrants. All members voted AYE. Warrants will be listed at the end of the minutes.

**APPLICATION FOR ABATEMENT/REFUND. MOTION 12-62. MOTION** by Otten, seconded by Boots to take the Application for Abatement of Property Taxes for Carl & Marietta Soukup off the Table. The house on this property was moved off the lot in 2008. **MOTION 12-63. MOTION** by Otten, seconded by Boots to approve the Application for Abatement/Refund of Property Taxes for Carol and Marietta Soukup, Tea-Artisan Addition, Lot 21, Block 1, \$6,116.97, for the tax payable years of 2010-2012. All members voted AYE.

At this time all old business has been addressed. Mayor Lawler and Councilmembers Weis, Boots and Fowlds took their Oath of Office.

**APPOINTMENT OF MUNICIPAL OFFICIALS. MOTION 12-64. MOTION** by Boots, seconded by Ortmeier to approve the following appointments. All members voted AYE.

- Finance Officer – Dawn Murphy
- Utility Superintendent – Thad Konrad
- City Attorney – Meierhenry Sargent, LLP
- City Engineer – HDR Engineering
- Police Chief – Brian Ketterhagen
- Official Paper – Tea Weekly
- Official Depository – Valley Exchange Bank, SD Public Funds Investment Trust and Reliabank

**COMMITTEE APPOINTMENTS. MOTION 12-65. MOTION** by Fowlds, seconded by Boots to approve the following committee/board appointments. All members voted AYE.

- Water, Sewer & Street – Councilmember Fowlds
- Police – Councilmember Ortmeier
- Fire Department – Councilmember Boots
- Pool, Parks, & Tea Park and Recreation Board – Councilmember Otten
- Library Board – Councilmember Weis
- Library Board, Public Representative – Deanna Ernster
- HRC Board – Councilmember Munson
- TEDC Board – Councilmember Weis

**CITY COUNCIL PRESIDENT.** Councilmember Otten to nominated Councilmember Weis for City Council President. **MOTION 12-66. MOTION** by Fowlds, seconded by Ortmeier that nomination cease and cast a unanimous ballot for Councilmember Weis as City Council President. All members voted AYE.

**CITY COUNCIL VICE PRESIDENT.** Councilmember Weis nominated Councilmember Otten as City Council Vice President. **MOTION 12-67. MOTION** by Munson, seconded by Fowlds that nomination cease and cast a unanimous ballot for Councilmember Otten as City Council Vice President. All member voted AYE.

**TEDC LAND LEASE. MOTION 12-68. MOTION** by Boots, seconded by Weis to approve the lease of real property described as Lots 1, 2, and 3 and the North 22' of Lot 4, Peter's First Addition to the City of Tea, to the Tea Economic Development Corporation to be used for the purpose of recreation and economic development as defined by SDCL 9-54-1. All members voted AYE.

**LIQUOR LICENSE PUBLIC HEARING.** As this was the time set, Mayor Lawler opened the public hearing on amending the legal description of the licensed premise for Retail (on-sale) Liquor License Application for the Tea Steak House. The license currently includes Lots 1, 2 and 3 of Byron's First Addition. Applicant would like to include leased property described as Lots 1, 2, 3 and N 22' of Lot 4, Peter's First Addition. **MOTION 12-69. MOTION** by Weis, seconded by Boots to approve the Retail (on-sale) Liquor License Application for the Tea Steak House to include the leased property described as Lots 1, 2, 3 and N 22' of Lot 4, Peter's First Addition. All members voted AYE.

**TEAPOT DAYS OUTDOOR CONCERT.** Jim Ihnen from the Tea Steak House requested to have an outdoor concert on Friday, June 15 from 9 pm to 1 am in his parking lot between the Steak House and the Legion. Extra security will be hired for the event. **MOTION 12-70. MOTION** by Otten, seconded by Fowlds to approve the outdoor concert at the Tea Steak House on June 15<sup>th</sup> from 9 pm to 1 am. All members voted AYE.

**ENGINEERING.** Overlay project on 1<sup>st</sup> St. will start on Tuesday, asphaltting will take place next Monday. Casey's General Store has started construction, looking to be done in roughly 4 months. The speed solar flashers on 1<sup>st</sup> St. are flashing at various times of the day. Muth Electric has tried to reset and fix them. They have determined it's a defect in the modules which will be returned to the company and therefore the flashers will not be working for a few weeks while they are being serviced. Traffic counting tubes will be placed on 468<sup>th</sup> St. SDN will be installing fiber cable along Heritage Parkway. Concrete warranty work will be done on Heritage Parkway in the next week.

**SKY BAR TEAPOT DAYS DANCE.** Justin from Sky Bar was present regarding their outdoor concert on Saturday, June 16 from 9 pm to 1 am. At the last meeting there was discussion on whether the concert should be on, 2<sup>nd</sup> St. or Main Ave. After looking more into it, Justin feels the concert will fit better on 2<sup>nd</sup> St. since it is more of a confined area and they will not need to close Main Ave. Justin has spoken with a majority of the neighbors and they did not have anything against the concert taking place. There are still a couple neighbors he has not been able to make contact with; but he will get in touch with them before the next meeting.

**ZONING.** Kevin is in the process of making revisions to the zoning ordinances.

**CIP.** A list and timeline of Capital Improvement Projects was reviewed. This will be looked at more during budget time.

**LEWIS & CLARK.** Lewis & Clark Annual Membership Meeting will be held on Thursday, May 24 at the Tea Events Hall. **MOTION 12-71. MOTION** by Otten, seconded by Fowlds to nominate Councilmember Munson as a Director for Lewis & Clark for a three-year term. All member voted AYE.

**HIRING OF POOL/SEASONAL EMPLOYEES. MOTION 12-70. MOTION** by Fowlds, seconded by Boots to approve the following 2012 pool/seasonal employees and hourly wages. All members voted AYE.

- Leah Howes      Head Life Guard      \$11.00
- WSI LIFE GUARDS \$9.25
  - Chase Baker
  - Maggie Aldrich
  - Dillian Schmidt
  - Rachel Raysby
  - Natalie LeVan
  - Jessica Glissendorf
  - Vanessa Johanneson
- LIFE GUARD \$8.75
  - Malorie Heidinger
  - Megan Nissen
  - Talyor Devries
  - Paul Fritz
  - Baylee Munce
  - Caleb Christensen
- CASHIER/SLIDE ATT \$8.00
  - Alicia Karn
  - Brady Fechner
  - Whitney Hansen
  - Caleb Christensen

**APPLICATION FOR ABATEMENT/REFUND.** This residence was lost to a fire June 26, 2010. **MOTION 12-73. MOTION** by Ortmeier, seconded by Fowlds to approve the application for abatement/refund for Luke & Shonda Vettel, Nine Mile Heights Addn., Lot 1B, Block 4, \$1,662.30 for the tax year payable in 2011. All members voted AYE.

**CITY HALL INSPECTION.** Mold around several windows and several areas of cracking of the gypsum board surface have been noticed at City Hall. A meeting was held with the architect and general contractor for the project, Short Elliott Hendrickson Inc., and Gil Haugen Construction. Their conclusion was to have the HVAC system checked for proper balancing within the design parameters from its original construction. A meeting will be scheduled with SEH, Gil Haugen, John and a few council members to review the damage again. Baete Forseth will be contacted to check the HVAC system.

**COMMITTEE REPORTS.** Ketterhagen reported vandalism at the park restrooms. The City of Lennox does have a speed trailer, they will let us test it but not use it on a regular basis. A property was cleared of debris.

**MOTION 12-74. MOTION** by Boots, seconded by Weis to go into executive session for personnel at 8:40 pm. The council came out of executive session at 9:19.

**MOTION 12-75. MOTION** by Weis, seconded by Ortmeier to adjourn at 9:20 p.m. All members voted AYE.

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John M. Lawler, Mayor

ATTEST:

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Dawn R. Murphy, Finance Officer

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**CITY OF TEA  
 WARRANTS PAID MAY 7, 2012**

**FINANCE 4142**

Century Business Products	1/3 monthly maintenance (2 months)	121.13
Aflac	Insurance	479.42
Brown & Saenger	1/3 Supplies	163.71
HDR Engineering	Services (Mar)	3,299.87
HDR Engineering	Services (Dec)	2,917.33
Independent Publishing	Publishing (2 months)	306.30
Meierhenry Sargent LLP	March services	180.00
TEDC	Reimb for Tea Buck CC sale	22.50
Wellmark Blue Cross/Blue Shield	May insurance	3,105.13

**ELECTION**

Brown & Saenger	Election Supplies	81.50
Independent Publishing	Publishing (2 months)	103.64
Sunshine Foods	Pop for election workers	10.36

**PLANNING & ZONING 4650**

A & B Business	Maintenance agreement	62.96
Independent Publishing	Publishing	106.49
HBA of the Sioux Empire	2012 dues	425.00
Kloster, Sterling	April Inspections	800.00

**GOVERNMENT BUILDINGS 4192**

Ace Hardware	Supplies (2 months)	643.60
City of Tea	Maintenance building water	43.00
City of Tea	City Hall High Flow	35.70
City of Tea	City Hall FD Restrooms	72.80
City of Tea	Community Hall-200 W. Maple	30.50
Dakota Supply Group	Ballasts	95.16
EnviroMaster, Inc.	Towels	27.75
Golter, Michael	Mar cleaning	100.00
Knology	Maint bldg	89.59
Knology	City Hall	360.22
Maximum Promotions	Flags	236.00
Mid American Energy	200 W. Maple (Mar)	34.01
Mid American Energy	Maint bldg (Mar)	16.87
Mid American Energy	PSB (Mar)	133.32
Mid American Energy	200 W. Maple (Apr)	96.57
Mid American Energy	Maint bldg (Apr)	145.06
Mid American Energy	PSB (Apr)	304.63
Sprint	Cell phone	134.32

Xcel Energy	PSB	485.24
Xcel Energy	200 W. Maple	41.28
Xcel Energy	Maint bldg	109.33

**PUBLIC SAFETY 4210**

Sprint	Phone	201.47
City of Tea	Water	32.50
Get N Go	Gasoline and Car washes	1,388.80
Knology	Phone	252.67
Lowry, Steve	Reimburse for gas	52.00
Mid American Energy	Services (Mar)	34.01
Mid American Energy	Services (Apr)	61.42
Golter, Michael	Mar cleaning	250.00
Pernell's Alignment & Tire	Alignment	545.00
Ralphs Repair	Oil change, rotate tires	272.13
Scott Bolte Sanitation	April garbage	59.00
Ace Hardware	Miscellaneous (2 months)	149.65
Sioux Falls Two Way Radio	Install cable	56.00
The Lodge at Deadwood	Ketterhagen conference	
Xcel Energy	Services	120.86
Xcel Energy	Siren	14.29

**HIGHWAY/STREET 4312**

Cenex Petroleum, Inc	Gasoline	36.11
Concrete Materials	Crushed concrete (St. Maint Fund 221)	
Dakota Traffic Services LLC	Grind Maint St. parking stalls	299.39
Dakota Traffic Services LLC	"drop off only signs"	120.00
Eastern Farmers Elevator	Fuel	956.31
Get N Go Fleet Program	Gasoline	109.61
Costello Companies	Brian St. over sizing	7,305.33
Mosterd, Aaron	Install light bar on truck	105.00
Napa Auto & Truck Parts	Parts & filters	111.66
Ramada	Street Conference	55.50
Ralphs Repair	Tires, battery	691.11
Sturtevant's	Parts	15.98
Southeastern Electric	Locate	22.50
Southeastern Electric	272nd St. Lights (2 months)	128.12
Southeastern Electric	Stop light (2 months)	252.13
Southeastern Electric	Main St. Lights (2 months)	436.78
Southeastern Electric	Heritage Blvd lights (2 months)	827.32
Southeastern Electric	Brian St. signal	59.54
The Tessman Co.	Grass seed	398.75
Wheelco	International hydraulic repair	412.13
Xcel Energy	Street lights	2,952.61

**PARKS/RECREATION 4501**

Ace Hardware	Supplies	48.93
City of Tea	Restrooms	30.50
Concrete Materials	Concrete for grill & dumpsters	98.00
Eastern Farmers Coop	Fertilizer	1,290.82
The Tessman Company	Fertilizer defamer	147.42
Ralphs Repair	Mower tire	118.00
Hydraulic World Inc.	Hydraulic line	35.84
Summit Supply Corp of Co	Grill for park	642.00
Lacey's	Soccer toilets (2 months)	600.00
Midwest Field Turf Co.	Turf	400.00
Excel Energy	Ball field lights	195.43
Xcel Energy	Tennis Court	9.18

**WATER 601**

Century Business Products	1/3 monthly maintenance (2 months)	121.13
Brockmueller, Nancy	Water deposit refund	16.19
Brown & Saenger	1/3 Supplies	163.71
Credit Collections Bureau	Collection services	32.40
Cenex Petroleum, Inc	Gasoline	36.11
City of Sioux Falls	Water testing	174.00
Desmet, Crysta & Travis	Water deposit refund	2.50
Lewis & Clark Regional Water	6,246,929 April usage	13,631.92
Lewis & Clark Regional Water	6,722,688 Mar usage	14,340.81
Get N Go Fleet	1/3 Gasoline	109.61
Kahler, Jan & Jerry	Water deposit refund	30.07
SD One Call	1/2 locates	48.84
SD Dept of Health	DBP Samples	352.00
Southeastern Electric	Lewis & Clark Building	348.19
Southeastern Electric	Quinton St. tower	79.80
Xcel Energy	Rural Water	26.46
Xcel Energy	Brian St. Tower	21.84
Xcel Energy	2nd St. Tower	10.27

**SEWER 604**

Century Business Products	1/3 monthly maintenance (2 months)	121.17
American Engineering Testing	Lagoon samples	205.00
Brown & Saenger	1/3 Supplies	163.78
Cenex Petroleum, Inc	Gasoline	36.13
Get N Go Fleet	1/3 Gasoline	109.61
SD One Call	1/2 locates	48.84
Southeastern Electric	High Pointe lift station (2 months)	141.28
Xcel Energy	S. lift station	185.79
Xcel Energy	5th St. lift station	41.82
Xcel Energy	Lagoon Building	1,095.73

**SPECIAL PARK FUND 201**

Crown Awards	Spring soccer trophies	946.65
Dakota Lettering	Soccer shirts	2,481.45
Dakota Alliance Soccer Club	2012 Spring soccer fees	3,200.00
SDSSA High School Committee	High School Soccer Agreement	200.00
Hauff Mid-America Sports	Basketball ref shirts	169.00
Benchmark Foam Inc.	Pitching mound	1,880.00
SD State Soccer Assoc	State Dues	1,694.00
Sioux Empire Fast Pitch	Softball registration & sponsorship	3,480.00
Lasley, Elden	League Dues	630.00
Diamond Vogel	Soccer field paint	443.00
The Tessman Company	Pitching mound clay	82.25
Schreurs, Paul	Baseball refund	100.00
Crozat, Jeremy	Baseball refund	70.00
Mouw, Scott	Baseball refund	100.00
Morehead, Wendy	Baseball refund	100.00
Lohr, Melissa	Baseball refund	100.00
Schelske, Daniel	Baseball refund	110.00
Fechner, Bridget	Baseball refund	100.00
Sport Supply Group	Bases & anchors	186.34
Swedlund, Shaleez	Baseball refund	100.00
Vantol, Dave	Reimb for State Tourney fee	125.00
I-29 League	I-29 league dues for 2 teams	250.00

**3RD PENNY/POOL/PARK EXPENSES 211**

Hauff Mid America Sports	Swim patches	350.00
Goebel Printing	Swim pass books	397.05
Howes, Donna	Reimburse for shirts	69.94
Mid American Energy	Pool (Mar)	9.18
Mid American Energy	Pool (Apr)	9.40
MedTech Wristbands	Wristbands	281.25
Xcel Energy	Pool	72.29

**2ND PENNY SALES TAX FUND 212**

First National Bank	Sales Tax Revenue Bond Series 2005 (PSB)	23,398.75
First National Bank	Sales Tax Revenue Bond Series 2010 (HWY 111)	20,691.25

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131,343.89

APRIL PAYROLL

DEPARTMENT	GROSS PAY	SS/MED	RETIRMENT	TOTAL
Legislative 4111	5,250.00	401.63		5,651.63
Executive 4121	2,400.00	183.60		2,583.60
Finance 4142	3,925.05	300.27	235.51	4,460.83
Public Safety 4210	18,567.12	1,352.70	1,485.37	21,405.19
Highway/Streets 4311	4,159.38	296.65	249.58	4,705.61
Recreation 4501	1,218.00	93.18		1,311.18
Planning & Zoning 4650	4,563.30	342.27	273.79	5,179.36
Water Distribution 4334	4,159.38	296.65	249.58	4,705.61
Water Clerk 4335	919.80	70.37	55.19	1,045.36
Sewer Administration 4321	4,160.64	296.79	249.62	4,707.05
Sewer Sanitary Clerk 4322	920.07	70.39	55.21	1,045.67
<b>TOTAL APRIL PAYROLL</b>	<b>50,242.74</b>	<b>3,704.50</b>	<b>2,853.85</b>	<b>56,801.09</b>

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