

City of Tea
Regular Meeting
May 6, 2013

A regular meeting of the Tea City Council was held at Tea City Hall on May 6, 2013 at 7:00 p.m.

Mayor John Lawler called the meeting to order at 7:20 p.m. with the following members present: Sidney Munson, Brian Fowlds, Chuck Ortmeier, Herman Otten, Joe Weis and Todd Boots. Also present was Finance Officer Dawn Murphy, Administrative Assistant/Economic Development Director Jenni White, Police Chief Clark Baker, Utility Superintendent Thad Konrad, Planning & Zoning Administrator Kevin Nissen and City Engineer Jason Kjenstad.

AGENDA. MOTION 13-167. MOTION by Weis, seconded by Ortmeier to approve the May 6, 2013 agenda. All members voted AYE.

MINUTES. MOTION 13-168. MOTION by Ortmeier, seconded by Fowlds to approve the April 15, 2013 minutes. All members voted AYE.

WARRANTS. MOTION 13-169. MOTION by Fowlds, seconded by Boots to approve the warrants as presented. All members voted AYE. Warrants will be listed at the end of the minutes.

At this time all old business has been addressed. Councilmembers Munson, Ortmeier and Otten took their Oath of Office.

APPOINTMENT OF MUNICIPAL OFFICIALS. MOTION 13-170. MOTION by Weis, seconded by Otten to approve the following appointments. All members voted AYE.

- Finance Officer – Dawn Murphy
- Utility Superintendent – Thad Konrad
- City Attorney – Meierhenry Sargent, LLP
- City Engineer – HDR Engineering
- Police Chief – Clark Baker
- Official Paper – Tea Weekly
- Official Depository – Valley Exchange Bank, SD Public Funds Investment Trust and Reliabank

COMMITTEE APOINTMENTS. MOTION 13-171. MOTION by Boots, seconded by Ortmeier to approve the following committee/board appointments. All members voted AYE.

- Water, Sewer & Street – Councilmember Otten
- Police – Councilmember Boots
- Fire Department – Councilmember Munson
- Pool, Parks, & Tea Park and Recreation Board – Councilmember Weis
- Library Board – Councilmember Weis
- Library Board, Public Representative – Deanna Ernster
- HRC Board – Councilmember Fowlds
- TEDC Board – Councilmember Ortmeier
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CITY COUNCIL PRESIDENT. Councilmember Otten nominated Councilmember Weis for City Council President. **MOTION 13-172. MOTION** by Otten, seconded by Fowlds that nomination cease and cast a unanimous ballot for Councilmember Weis as City Council President. All members voted AYE.

CITY COUNCIL VICE PRESIDENT. Councilmember Fowlds nominated Councilmember Boots as City Council Vice President. **MOTION 13-173. MOTION** by Otten, seconded by Weis that nomination cease and cast a unanimous ballot for Councilmember Boots as City Council Vice President. All member voted AYE.

SKY BAR DANCE/VOLLEYBALL. Justin Lynde from Sky Bar was present to discuss his plans for hosting a mud volleyball tournament on city property, south of the maintenance building, on Saturday, June 15th. He was given a list of items he will need to comply with, including providing a copy of his insurance policy and name the City as additionally insured. **MOTION 13-174. MOTION** by Otten, seconded by Weis to allow Sky Bar to host a mud volleyball tournament on Teapot Day, Saturday, June 15th, on Lot 2, Burlington Northern Addition. All members voted AYE. Justin also asked for permission to block off the boulevard area on the north side of their building, on Friday night. **MOTION 13-175. MOTION** by Otten, seconded by Boots to allow Sky Bar to use snow fence to block off the boulevard area north of their building on Friday night, June 14th. All members voted AYE.

ENGINEERING. The Microsurfacing Project will be completed by August 15th. The bid opening for the Main Ave. Drainage Improvement Project will be changed from May 9 to May 16th.

SOUTHWEST INDUSTRIAL PARK PLAN. Kevin presented and recommended approval of a plan for construction of a multi-unit commercial building in the Southwest Industrial Park Addition. **MOTION 13-176. MOTION** by Weis, seconded by Ortmeier to approve the site plan for Central Heating and Air, Inc., Tract 20, Southwest Industrial Park, Lincoln County. Members Otten, Munson, Ortmeier, Weis and Boots voted AYE. Member Fowlds abstained. Motion carried.

HIRING OF POOL/SEASONAL EMPLOYEES. MOTION 13-177. MOTION by Otten, seconded by Weis to approve the following 2013 pool/seasonal employees and hourly wages. All members voted AYE.

- Chase Baker Head Life Guard \$11.25
- Leah Howes Sub HG/Manager \$10.50
- WSI LIFE GUARDS \$9.50
 - Natalie Levan
 - Dillan Schmiedt
 - Jessica Glissendorf
- LIFE GUARD \$9.00
 - Taylor DeVries
 - Brady Fechner
 - Austin Heien
 - Sara Waldner
 - Jada Schmiedt
 - Paul Fritz
 - Baylee Munce
 - Tarin Smallfield
 - Dana LeVan
 - Caleb Christensen
- CASHIER/SLIDE ATTENDANT \$8.25
 - Whitney Hansen
 - James Remmers
 - Adam Heien
 - Caleb Christensen

SURPLUS PROPERTY BIDS. Bids were opened May 2 for surplus property located at the elevator. One bid was received for the 45 bushel bulk grain bin. **MOTION 13-178. MOTION** by Fowlds, seconded by Ortmeier to sell the 45 bushel bulk grain bin to Mike Plucker for a total cost of \$200.00. All members voted AYE.

COMMITTEE REPORTS. Kevin will be attending the Lincoln County Planning and Zoning Meeting on May 20th for a conditional use permit public hearing for a property within the county. A meeting will be scheduled with Mayor Lawler, the police department, Jenni and Kevin to discuss the process to handle nuisances.

MOTION 13-179. MOTION by Weis, seconded by Fowlds to adjourn at 8:30 p.m. All members voted AYE.

John M. Lawler, Mayor

ATTEST:

Dawn R. Murphy, Finance Officer

**CITY OF TEA
 WARRANTS PAID MAY 6, 2013**

	LEGISLATIVE 4111	
Independent Publishing	Publishing	129.57
	FINANCE 4142	
Century Business Products	1/3 monthly maintenance	107.98
Aflac	Insurance	857.49
HDR Engineering	Services (Mar)	14,185.46
SDML	District meeting	160.00
Wellmark Blue Cross/Blue Shield	May insurance	2,907.54
	LIBRARY 4550	
Sunshine	Popcorn & bowls for movie night	17.32
	ELECTION	
Brown & Saenger	Election Supplies	158.48
Independent Publishing	Publishing	44.46
Nissen, Linda	Election worker	100.00
Pick, Vicki	Election worker	100.00
Pizza Ranch	Lunch for election workers	27.56
	PLANNING & ZONING 4650	
Lincoln County Register of Deeds	File easement & plat	120.00
SD Assoc of Code Enforcement	Conference	50.00
Kloster, Sterling	April Inspections	1,875.00
	GOVERNMENT BUILDINGS 4192	
Ace Hardware	Supplies (2 months)	350.98
	Maintenance building water (2	
City of Tea	months)	90.00
City of Tea	City Hall High Flow (2 months)	114.20
City of Tea	City Hall FD Restrooms (2 months)	110.50
	Community Hall-200 W. Maple (2	
City of Tea	months)	65.00
Golter, Michael	April Cleaning	150.00
Knology	Maint bldg	84.18
Knology	City Hall	362.63
Mid American Energy	200 W. Maple (Mar)	265.30
Mid American Energy	Maint bldg (Mar)	378.81
Mid American Energy	PSB (Mar)	791.72
	Down payment on carpet to	
Porter's Flooring & More	community bldg	4,500.00
Sprint	Cell phone	136.04
Xcel Energy	PSB	1,081.28
Xcel Energy	200 W. Maple	114.66

Xcel Energy	Maint bldg	213.61
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PUBLIC SAFETY 4210

A & B Business	Repair printer	321.66
Ace Hardware	Cleaning supplies	50.11
Ace Industrial Supply Inc.	Flashlights	294.80
All In One, Inc.	Repair ice maker	68.90
Arrowhead Scientific	Misc supplies	23.00
Baker, Clark	Reimb for sd cards & ink	53.50
Brown & Saenger	Scanner & ink	186.99
Cenex Credit Card	Gasoline	143.07
City of Tea	Water (2 months)	67.00
Get N Go	Gasoline and Car washes	1,035.82
Golter, Michael	April cleaning	250.00
	Re-map network drive/monthly backup	74.45
Green Eggs & Ram	Phone	357.83
Knology	Fix interview camera	85.00
M.E.S. Home Theatre	Battery starter	54.99
Menards	Services (Mar)	183.45
Mid American Energy	Clothes	347.60
Neve's	Alignment	645.00
Pernell's Alignment & Tire	Battery	167.30
Sioux Empire Automotive	Trouble shoot car video camera	150.00
Sioux Falls Two Way Radio	Phone	204.08
Sprint	Coffee	9.99
Sunshine	Services	189.94
Xcel Energy	Siren	21.26

HIGHWAY/STREET 4312

Caseys General Stores Inc.	Gasoline	30.93
Cenex Petroleum, Inc	Gasoline	91.18
Concrete Materials	Sand	292.81
Diesel Machinery, Inc.	Grader blades	707.50
Eastern Farmers Elevator	Fuel	211.51
Get N Go Fleet Program	Gasoline	153.41
Napa Auto & Truck Parts	Hydraulic hose	38.14
Southeastern Electric	Locate	24.00
Xcel Energy	Street lights	3,623.25

PARKS/RECREATION 4501

Excel Energy	Ball field lights	503.10
Miracle Recreation Equipment	Playground equipment	48,823.00
Reams Sprinkler Supply	Fountain parts	101.66
Xcel Energy	Tennis Court	10.52

WATER 601

Century Business Products	1/3 monthly maintenance	107.98
American Loan Center	Water deposit refund	2.50

Badger Meter	Galaxy cellular backhaul charges	206.25
Barthel, Nikki	Water deposit refund	35.00
Casey's General Stores	Gasoline	30.93
Cenex Petroleum, Inc	Gasoline	91.18
City of Sioux Falls	Water testing	217.50
Get N Go Fleet	1/3 Gasoline	153.41
HDR Engineering	1/2 Master Plan	1,147.66
Lewis & Clark Regional Water	Lobby Charges	1,871.75
Nedved, Brian	Water deposit refund	12.54
Peters, Brenton & Jennifer	Water deposit refund	3.58
SD One Call	1/2 locates	22.20
Stofferahn, Shane & Jennifer	Water deposit refund	11.94
Xcel Energy	Rural Water	65.47
Xcel Energy	Brian St. Tower	62.79
Xcel Energy	2nd St. Tower	13.77

SEWER 604

American Engineering Testing	Lagoon samples	153.75
Casey's General Stores	Gasoline	30.93
Cenex Petroleum, Inc	Gasoline	91.19
Century Business Products	1/3 monthly maintenance	107.98
Dakota Supply Group	Lift station controls	322.03
Get N Go Fleet	1/3 Gasoline	153.40
HDR Engineering	1/2 Master Plan update	1,147.66
Infra-Track	Clean lift stations	609.50
SD One Call	1/2 locates	22.20
Southeastern Electric	High Pointe lift station	86.62
Xcel Energy	S. lift station	348.20
Xcel Energy	5th St. lift station	68.25
Xcel Energy	Lagoon Building	1,391.39

SPECIAL PARK FUND 201

BSN Sports	Soccer nets	201.80
Dakota Lettering	Soccer shirts	137.61
DeYoung, Michelle	Refund soccer reg	70.00
Lacey Rentals	Toilets	240.00
Sioux Empire Fast Pitch	Softball registration & sponsorship	4,400.00
Sunshine	Treats for Hunt Safe Course	45.88
Trenton Thunder Baseball Team	Hats	1,764.00
Willemsen, Carrie	Refund soccer reg	70.00

3RD PENNY/POOL/PARK EXPENSES 211

Ace Hardware	Misc	21.98
Cash	Pool cashier money	250.00
Dakota Supply Group	Filter pump & gasket	2,286.62
Hauff Mid America Sports	Swim patches	338.00
Independent Publishing	Publishing	20.10
Mid American Energy	Pool (Mar)	9.43
Xcel Energy	Pool	154.33

2ND PENNY SALES TAX FUND 212

First National Bank	Sales Tax Revenue Bond Series 2005 (PSB)	22,298.75
First National Bank	Sales Tax Revenue Bond Series 2010 (HWY 111)	20,210.00

150,354.57

APRIL PAYROLL

DEPARTMENT	GROSS			TOTAL
	PAY	SS/MED	RETIRMENT	
Legislative 4111	4,650.00	355.73		5,005.73
Executive 4121	3,000.00	229.50		3,229.50
Finance 4142	6,985.28	534.38	419.12	7,938.78
Public Safety 4210	25,318.64	1,893.11	2,003.08	29,214.83
Highway/Streets 4311	6,585.74	466.23	395.12	7,447.09
Recreation 4501	1,387.95	106.19	83.29	1,577.43
Planning & Zoning 4650	5,746.48	429.39	344.79	6,520.66
Promoting the City 4653	3,263.39	244.18	195.82	3,703.39
Water Distribution 4334	6,585.74	466.23	395.12	7,447.09
Water Clerk 4335	890.88	67.27	53.46	1,011.61
Sewer Administration 4321	6,587.73	466.29	395.30	7,449.32
Sewer Sanitary Clerk 4322	890.87	67.24	53.43	1,011.54
TOTAL APRIL PAYROLL	67,242.70	5,325.74	4,338.53	81,556.97

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