

City of Tea
Regular Meeting
May 2, 2011

A regular meeting of the Tea City Council was held at Tea City Hall on May 2, 2011 at 7:00 p.m.

Mayor John Lawler called the meeting to order at 7:03 p.m. with the following members present: Sidney Munson, Herman Otten (arrived at 7:10), Joe Weis, Brian Fowlds & Chuck Ortmeier. Also present were Finance Officer Dawn Murphy, Planning and Zoning Administrator Kevin Nissen, Utility Superintendent Thad Konrad and City Engineer Jason Kjenstad. Administrative Assistant/Economic Development Director Jenni White and Police Chief Brian Ketterhagen were absent.

AGENDA. MOTION 11-083. MOTION by Boots, seconded by Weis to approve the May 2, 2011 agenda. All members voted AYE.

MINUTES. MOTION 11-084. MOTION by Fowlds, seconded by Ortmeier to approve the April 18, 2011 minutes. All members voted AYE.

WARRANTS. MOTION 11-085. MOTION by Boots, seconded by Weis to approve the May 2011 warrants. All members voted AYE. Warrants will be listed at the end of the minutes.

2010 ANNUAL REPORT. MOTION 11-086. MOTION by Ortmeier, seconded by Fowlds to approve the 2010 Annual Report as presented. All members voted AYE.

At this time all old business has been addressed. Councilmember Munson, Ortmeier and Boots took their Oath of Office. At this time 7:10, Councilmember Otten arrived and took his Oath of Office.

APPOINTMENT OF MUNICIPAL OFFICIALS. MOTION 11-087. MOTION by Otten, seconded by Weis to approve the following appointments. All members voted AYE.

- Finance Officer – Dawn Murphy
- Utility Superintendent – Thad Konrad
- City Attorney – Meierhenry Sargent, LLP
- City Engineer – HDR Engineering
- Planning & Zoning Officer – Curley Parlet
- Official Paper – Lennox Independent & Tea Weekly
- Official Depository – Valley Exchange Bank, SD Public Funds Investment Trust and Reliabank

COMMITTEE APPOINTMENTS. MOTION 11-088. MOTION by Otten, seconded by Ortmeier to approve the following committee/board appointments. All members voted AYE.

- Water, Sewer & Street – Councilmember Boots
- Police – Councilmember Munson
- Fire Department – Councilmember Weis
- Pool, Parks, & Tea Park and Recreation Board – Councilmember Fowlds
- Library Board – Councilmember Weis
- Library Board, Public Representative – Deanna Ernster
- HRC Board – Councilmember Ortmeier
- TEDC Board – Councilmember Otten

CITY COUNCIL PRESIDENT. Councilmember Fowlds to nominate Councilmember Weis for City Council President. **MOTION 11-89. MOTION** by Munson, seconded by Fowlds that nomination cease

and cast a unanimous ballot for Councilmember Weis as City Council President. All members voted AYE.

CITY COUNCIL VICE PRESIDENT. Councilmember Munson nominated Councilmember Otten as City Council Vice President. **MOTION 11-090. MOTION** by Weis, seconded by Ortmeier that nomination cease and cast a unanimous ballot for Councilmember Otten as City Council Vice President. All member voted AYE.

JIM IHNEN was present to ask permission to hold an outside dance in the parking lot between the Tea Steak House and Legion on June 17th. **MOTION 11-091. MOTION** by Munson, seconded by Ortmeier to approve the outside concert on June 17th for the Tea Steak House. All members voted AYE.

HWY 111 CHANGE ORDER 4. MOTION 11-092. MOTION by Fowlds, seconded by Boots to approve HWY 111 Change Order 4, for the sanitary sewer alignment shift from Hwy 111 centerline to 49' east of centerline, north of Brian St., at no cost. All members voted AYE.

HWY 111 IMPROVEMENT PROJECT PAY REQYEST. MOTION 11-093. MOTION by Fowlds, seconded by Otten to approve Pay Request 17 to Friessen Construction for the Hwy 111 Improvement Project in the amount of \$23,866.69. All members voted AYE.

ENINEERING MISC. Split Rock Landscaping will be sodding and seeding the first half mile of the HWY 111 project. Street overlay plans are being completed and will be bid soon; the survey has been completed on the Brian St. Extension; we have received the notice to proceed from the Safe Routes to School Project;

THERM DYNAMICS SITE PLAN. MOTION 11-094. MOTION by Otten, seconded by Weis to approve the Term Dynamic MFG. Inc. construction site plan at 46982 Mindy St., Lot 4, Block 4 Kerslake Addition. Members Munson, Ortmeier, Weis, Boots and Otten voted AYE. Member Fowlds abstained. Motion carried.

SETTLE INN SITE PLAN. MOTION 11-095. MOTION by Boots, seconded by Weis to approve the site plan for Prairie Hospitalities, LLC, d/b/a Settle Inn, Lot 1A, Block 9A, Spencer Heights Addition.. All members voted AYE.

HIRING OF POOL/SEASONAL EMPLOYEES. MOTION 11-096. MOTION by Otten, seconded by Weis to approve the following 2011 pool/seasonal employees and hourly wages. All members voted AYE.

- Leah Howes Co-Head Life Guard \$11.00
- Shane Glasgow Co-Head Life Guard \$11.00
- WSI LIFE GUARDS \$9.25
 - Ashlie Moore
 - Michael LeVan
 - Chase Baker
 - Vanessa Johanneson
 - Jessica Glissendorf
- LIFE GUARD \$8.75
 - Maggie Aldrich

- Alan Barbeau
- Dillan Schmiedt
- Lance Shaul
- Corbin Lawler
- Samantha Qualm
- Lindsey Montileaux
- Mallorie Heidinger
- CASHIER/SLIDE ATTENDANT \$8.00
 - Megan Nissen
 - Whitney Hansen
 - Taylor Devries
 - Alicia Karn
 - Brady Fechner

MOTION 11-097. MOTION by Weis, seconded by Fowlds to adjourn at 8:28 p.m. All members voted AYE.

John M. Lawler, Mayor

ATTEST:

Dawn R. Murphy, Finance Officer

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**CITY OF TEA
 WARRANTS PAID MAY 2, 2011**

FINANCE 4142

A & B Business	1/4 monthly maintenance	12.42
AB Dick	1/4 copies	38.32
Aflac	Insurance	544.80
Camel Press	1/4 Envelopes	74.37
Dell Marketing	Computer	1,172.66
HDR Engineering	Services	1,928.34
Independent Publishing	Publishing	216.30
Meierhenry Sargent LLP	2009-2011 Services	4,139.74
The Bakers on 41st	Jenni Baby Bouquet	53.49
Wellmark Blue Cross/Blue Shield	May insurance	1,989.71
White, Jenni	Reimb for virus software	84.79

PLANNING & ZONING 4650

A & B Business	1/4 Maintenance Agreement	12.42
AB Dick	1/4 copies	38.32
Dell Marketing	Computers	1,331.28
HBA of the Sioux Empire	2011 dues	325.00
Independent Publishing	Publishing	34.13
Kloster, Sterling	April Inspections	625.00
Lincoln County Register of Deeds	Plats	35.00

LIBRARY 4550

Barnes & Noble	Books	2,358.46
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GOVERNMENT BUILDINGS 4192

Alltel	Cell phone	142.56
Camel Press	1/4 Envelopes	74.37
City of Tea	Maintenance building water	46.70
City of Tea	City Hall High Flow	35.70
City of Tea	City Hall FD Restrooms	114.40
City of Tea	Community Hall-200 W. Maple	45.30
Knology	Maint bldg	87.38
Knology	City Hall	280.21
Mid American Energy	200 W. Maple	194.63
Mid American Energy	Maint bldg	313.06
Mid American Energy	PSB	576.19
Tea True Value	Supplies	210.70
Xcel Energy	PSB	641.36
Xcel Energy	200 W. Maple	71.50
Xcel Energy	Maint bldg	173.97

PUBLIC SAFETY 4210

Alltel	Phone	178.24
City of Tea	Water	36.20
Get N Go	Gasoline and Car washes	901.06
Knology	Phone	189.76
Mid American Energy	Services	169.07
Neve's	Clothes	144.78
Ralphs Repair	Oil change	90.64
Sunshine	Miscellaneous	43.34
Tea True Value	Miscellaneous	6.37
The Lodge at Deadwood	Ketterhagen conference	228.92
Xcel Energy	Services	195.60
Xcel Energy	Siren	15.96

HIGHWAY/STREET 4312

Cenex Petroleum, Inc	Gasoline	113.38
Concrete Materials	Crushed concrete (St. Maint Fund 221)	537.74
Eastern Farmers Elevator	Fuel	630.90
Get N Go Fleet Program	Gasoline	75.88
Graham Tire	Repair tire	37.10
Hydraulic World	Grader cylinder	187.83
Lincoln County Auditor	2nd half taxes	2,708.98
Matheson	Oxygen for torch	26.95
Northland Chemical Corp	Wax	66.13
Pfeifers	Parts	26.16
Southeastern Electric	Locates	45.00
Southeastern Electric	272nd St. Lights	80.14
Southeastern Electric	Stop light	83.76
Southeastern Electric	Main St. Lights	217.98
Southeastern Electric	Hwy 111 lights	217.52
Xcel Energy	School Crossing	8.93
Xcel Energy	School Crossing	8.35
Xcel Energy	Street lights	2,630.82

PARKS/RECREATION 4501

Absolute Innovation Inc.	Ball field drag	3,200.00
Eastern Farmers Coop	Fertilizer	368.92
Enviromaster	TP	107.36
Lacey's	Soccer toilets	195.00
Menards	Plywood for ball fields	125.38
The Tessman Company	Fertilizer	314.20
Xcel Energy	Tennis Court	8.20

WATER 601

A & B Business	1/4 monthly copy maint.	12.42
AB Dick	1/4 copies	38.32

Banghart, Marty	Water deposit refund	1.98
Bratland, Chad	Water deposit refund	24.17
Camel Press	1/4 Envelopes	74.37
Cenex Petroleum, Inc	Gasoline	113.38
City of Sioux Falls	Water testing	168.72
Dakota Supply Group	Meters	311.99
Dell Marketing	1/3 Computers	332.82
Get N Go Fleet	1/3 Gasoline	75.88
SD One Call	1/2 locates	20.53
Southeastern Electric	Lewis & Clark Building	221.70
Southeastern Electric	Quinton St. tower	26.78
Xcel Energy	Rural Water	43.16
Xcel Energy	N. tower	42.10
Xcel Energy	S. tower	13.22

SEWER 604

A & B Business	1/4 monthly copy maint.	12.45
AB Dick	1/4 copies	38.35
American Engineering Testing	Lagoon samples	201.60
A-Tech Sewer	Clean lift stations	2,410.00
Camel Press	1/4 Envelopes	74.39
Cenex Petroleum, Inc	Gasoline	113.37
Dell Marketing	1/3 Computers	332.82
Get N Go Fleet	1/3 Gasoline	75.88
Ralphs Repair	Repair blower	23.75
SD One Call	1/2 locates	20.54
Southeastern Electric	High Pointe lift station	66.63
Xcel Energy	S. lift station	415.68
Xcel Energy	5th St. lift station	73.63
Xcel Energy	Lagoon Building	1,055.96
Xcel Energy	N. lift station	

SPECIAL PARK FUND 201

Dakota Sports	Coaches shirts	3,366.00
Elden Laslay	Legue Dues	525.00
Epic Sports	Soccer goals, shirts, bags gloves	4,581.19
Home Depot	Line paint	63.52
Menards	Canopies/ striper with paint	514.94
SD Soccer Assoc	Dues	374.00
Staples	Supplies	23.39
Sun Gold Trophies	Uniforms	1,014.30
Target	Umpire shirts	77.79
Teener League	I-29 league dues for 3 teams	210.00
Transit Advertising Services & Indoor Ads	Advertising	100.00

3RD PENNY/POOL/PARK EXPENSES 211

Hauff Mid America Sports	Swim patches	350.00
Mid American Energy	Pool	8.00
Tea True Value	Misc	19.12
Xcel Energy	Pool	105.03

2ND PENNY SALES TAX FUND 212

First National Bank	Sales Tax Revenue Bond Series 2005 (PSB)	24,436.25
First National Bank	Sales Tax Revenue Bond Series 2010 (HWY 111)	21,172.50

512 HWY 111 CAPITAL PROJECT FUND

HDR Engineering	March Services	536.06
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511 ATHLETIC COMPLEX CAPITAL PROJECT FUND

Confluence	Mar/Apr Services Phase 1	999.99
Confluence	Mar/Apr Services Master Plan	2,872.01

TOTOAL 100,030.81

APRIL PAYROLL

DEPARTMENT	GROSS			TOTAL
	PAY	SS/MED	RETIRMENT	
Finance 4142	3,691.70	282.42	221.50	4,195.62
Public Safety 4210	17,289.55	1,298.25	1,231.32	19,819.12
Highway/Streets 4311	3,962.74	288.16	237.77	4,488.67
Planning & Zoning 4650	4,305.15	321.03	258.30	4,884.48
Water Distribution 4334	3,962.74	288.16	237.77	4,488.67
Water Clerk 4335	847.92	63.34	50.88	962.14
Sewer Administration 4321	3,963.94	288.24	237.83	4,490.01
Sewer Sanitary Clerk 4322	848.16	63.36	50.90	962.42
TOTAL APRIL PAYROLL	38,871.90	2,892.96	2,526.27	44,291.13

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