

City of Tea
Regular Meeting
June 3, 2013

A regular meeting of the Tea City Council was held at Tea City Hall on June 3, 2013 at 7:00 p.m.

Mayor John Lawler called the meeting to order at 7:01 p.m. with the following members present: Sidney Munson, Brian Fowlds, Chuck Ortmeier, Herman Otten, Joe Weis and Todd Boots. Also present was Finance Officer Dawn Murphy, Planning & Zoning Administrator Kevin Nissen, Administrative Assistant/Economic Development Director Jenni White, Police Chief Clark Baker, Utility Superintendent Thad Konrad, and City Engineer Jason Kjenstad.

AGENDA. MOTION 13-187. MOTION by Fowlds, seconded by Ortmeier to approve the June 3, 2013 agenda with the addition of seasonal employees. All members voted AYE.

MINUTES. MOTION 13-188. MOTION by Weis, seconded by Fowlds to approve the May 20, 2013 minutes. All members voted AYE.

WARRANTS. MOTION 13-189. MOTION by Ortmeier, seconded by Boots to approve the June warrants as presented. All members voted AYE. Warrants will be listed at the end of the minutes.

7:05 PUBLIC HEARING. As this was the time set, Mayor Lawler opened the public hearing for a Temporary Malt Beverage License and Temporary Retail Wine License. There were no comments for or against the license. **MOTION 13-190. MOTION** by Boots, seconded by Weis to approve the Temporary Malt Beverage License and Temporary Retail Wine License for the City of Tea, Zelmer 1st Addition, Lot 8-12, Block 11 and Baker Tract 2, Lots 8, 9 and 10 (Tea City Park), June 15, 2013. All members voted AYE.

ELSIE AVE. DRAINAGE. Amy Kooistra at 140 N. Elsie Ave. was present along with several other area property owners regarding the drainage issues in their area. The City has directed HDR Engineering to survey the properties for drainage issues on Elsie Ave. from Charish St. to 1st St. The surveying will also include impacts to properties along 468th Ave. This will be discussed again at a later meeting.

MALT BEVERAGE RENEWALS. MOTION 13-191. MOTION by Fowlds seconded by Weis to approve the following Malt Beverage License renewals. All members voted AYE.

PACKAGE MALT BEVERAGE

- 1) Cubby's Inc., d/b/a Cubby's – 101 W. Main St., Byron's Addition to Tea, Lot 1 Block 2
- 2) Olson Oil Co, d/b/a Get N Go #17 – 27159 469th Ave., Tea-Zelmer 1st Addition, E. 350' of Tract B, Block 6

RETAIL (ON-OFF SALE) MALT BEVERAGE

- 1) T.P.R. Inc., d/b/a Pizza Ranch of Tea, 801 E. Brian St., Tea-Nine Mile Heights Addition, Tract 1
- 2) L.B.A, Ltd., d/b/a Woodridge Casino, 615 E. Brian St., Suite A, Lot 1A, Block 9, Zelmer 1st Addition (including video lottery)

PACKAGE (OFF SALE) MALT BEVERAGE & SD FARM WINE

Casey's Retail Company, 800 E. Brian St.; Tea - Costello Add - Lot 2 Block 1 - NW1/4-25-100-51

APPROVAL OF TEMPORARY MALT BEVERAGE LICENSE. Sky Lounge is holding a mud volleyball tournament for Teapot Days on June 15th at the south end of Main St. **MOTION 13-192. MOTION** by Otten, seconded by Weis to approve the temporary malt beverage license to Sky Lounge at Lot 2 Burlington Northern Addition on June 15, 2013. All members voted AYE.

ENGINEERING. Sidewalk inspections will start next week. A pre-construction meeting will be held this week for the Main Ave. drainage improvements. The Spencer Channel upsizing of pipe was briefly discussed. More information will be obtained for a later meeting. At this time, member Fowlds stepped out of the meeting.

APPROVAL OF PAY APPLICATION 8. MOTION 13-193. MOTION by Ortmeier, seconded by Otten to approve pay application 8 for the Athletic Complex Phase 2 to Swift Contractors in the amount of \$108,299.10. Members Munson, Ortmeier, Boots, Weis and Otten voted AYE. Member Fowlds was absent. Motion carried. At this time member Fowlds re-joined the meeting.

ANNUAL REPORT. Dawn went over the 2012 Annual Report. **MOTION 13-194. MOTION** by Weis, seconded by Fowlds to approve the 2012 annual report. All members voted AYE.

POLICE DEPARTMENT BUILDING. It is within the budget to redo the front exterior of the police department building. Member Boots will look into sketches to see what the possibilities are for the exterior options.

PARK LAND. Mayor Lawler has been taking to Joel Ingle regarding purchasing additional park land within the Boulder Addition, which is southeast of the current renovated ball fields. Land price previously discussed was at \$26,000 per acre and is now at \$31,975. Mayor Lawler will continue to negotiate the land price.

SEASONAL EMPLOYEES. MOTION 13-195. MOTION by Fowlds, seconded by Ortmeier to approve the hiring of the following seasonal employees: Summer Recreation Employees – Chase Baker at \$9.25 per hour, Vicki Pick at \$9.25 per hour and Director Tara Johanneson at \$12.00 per hour; and to increase Austin Hein’s hourly rate from \$9.00 to \$9.50 per hour due to him receiving his WSI certificate. All members voted AYE.

COMMITTEE REPORTS. Kevin gave an update regarding his meeting with Lincoln County Commission. The Athletic Complex concession and restroom will be completed the middle of June. Information will be looked into regarding vendor contracts and the supplying of certain equipment. The steel legs on the digital sign need to be painted. Gil Haugen will be at City Hall next week to install insulation within interior walls and around windows. Repairing of curb and gutter was briefly discussed.

MOTION 13-196. MOTION by Weis, seconded by Ortmeier to adjourn at 8:43 p.m. All members voted AYE.

John M. Lawler, Mayor

ATTEST:

Dawn R. Murphy, Finance Officer

**CITY OF TEA
 WARRANTS PAID JUNE 3, 2013**

FINANCE 4142

Aflac	Insurance	571.66	
Brown & Saenger	1/3 supplies		267.46
Century Business Products	1/3 copier maint		91.41
HDR Engineering	April on call		4,402.00
Independent Publishing	Publishing		161.01
Meierhenry Sargent	2012/2013 Services		2,641.46
SD Government Finance Officer	FO School		75.00
SD Human Resource School	HR School		25.00
U.S. Postmaster	1/4 postage		230.00
Welmark Blue Cross/Blue Shield	Insurance		2,907.54

LIBRARY

Barnes & Noble	Books		262.43
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ELECTION

Independent Publishing	Publish sample ballot		55.80
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PLANNING & ZONING/ECONOMIC DEVELOPMENT 4650

A & B Business	Copy maint		22.76
Independent Publishing	Publishing		51.57
Kloster, Sterling	May inspections		1,100.00
TEDC	Budget Request		1,700.00
U.S. Postmaster	1/4 Postage		230.00

GOVERNMENT BUILDINGS 4192

Golter, Mike	May Cleaning		50.00
J & R Mechanical	Repair A/C		76.53
Knology	City Hall		362.85
Knology	Maint Bldg		84.70
Menards	Rebar		11.52
Mid American Energy	Maint bldg		318.22
Mid American Energy	200 W. Maple		158.54
Mid American Energy	600 E. 1st St.		567.76
Midwest Alarm Company	Alarm monitoring		63.00
Porters Flooring & More	Balance on carpet/vinyl for community building		3,617.62
Sprint	Cell phone		136.97
Xcel Energy	600 E. 1st St		941.52
Xcel Energy	200 W Maple		92.43
Xcel Energy	510 S. Main		200.02

PUBLIC SAFETY 4210

CDP Hospital & Clinic	Pre-employment physical		137.00
Cenex Credit Card	Gasoline		91.76
Get N Go Fleet Program	Gasoline		901.05

Golter, Mike	Cleaning	300.00
Green Eggs & Ram	Backup service	14.45
Knology	Telephone	360.80
Menards	Floor vents for community building	19.16
Mid American Energy	Services	126.61
Neve's Uniforms	Boots, holsters, vest	1,527.35
Pernell's Alignment & Tire	Brake pads (2007)	387.00
Pernell's Alignment & Tire	Ball joint 2008	409.00
Psychological Solutions	Psychological testing	500.00
Ralph's Repair	Oil changes	122.65
Sioux Empire Automotive Service	Repair 2008	719.79
Sioux Falls Two Way Radio	Digital camera	3,100.99
Sprint	Phone	205.44
Xcel	S. siren	18.53
Xcel	120 S. Main	223.64

HIGHWAY/STREET 4312

Eastern Farmers Coop	Fuel	1,634.69
Get N Go Fleet Program	1/3 Gasoline	104.40
Napa Auto Parts	Speakers	51.99
Old Dominion Brush Company	Sweeper parts	51.34
Schulte, Chad	Mowing	172.13
SealPros Inc	Crack Sealing (St. Maint. Fund)	3,507.40
Southeastern Electric	Main Ave. lights	259.54
Southeastern Electric	Stop lights	139.81
Southeastern Electric	272nd St. lights	80.13
Southeastern Electric	Herritage lights	462.15
Southeastern Electric	Brian St. signal	34.67
Southeastern Electric	Repair lights	157.50
Xcel Energy	Street lights	3,393.30

PARKS/RECREATION 4501

Confluence	April services	1,125.00
Johnson Feed	Agri-lime	1,190.52
Midwest Turf & Irrigation	Filters & blades	369.42
Millborn Seeds Inc.	Cover crop seed	810.00
Pfeifer's	Overseeder rental	258.00
The Tessman Company	Fertilizer, spray,	3,754.97
Xcel Energy	Tennis court	9.45
Xcel Energy	Ball fields	334.70

WATER 601

Century Business Products	1/3 copier maint	91.41
Brown & Saenger	1/3 supplies	267.46
Get N Go Fleet Program	1/3 Gasoline	104.40
HDR Engineering	1/2 Master Plan	4,091.04
Lewis & Clark Regional Water	6,193,440 April usage	17,750.00
SD DENR	Drinking water fees	300.00
SD One Call	1/2 locates	61.60
Southeastern Electric	Quinton St. tower	42.80
U.S. Postmaster	1/4 postage	230.00
White, Jenni	Reimburse for postage	35.36

Xcel Energy	Lincoln County Rural Water	41.97
Xcel Energy	2nd St. tower	12.43
Xcel Energy	Brian St. tower	41.31

SEWER 604

American Engineering Testing	Lagoon samples	153.75
A-Tech	Pump lift station	995.00
Baldwin Supply Company	Rebuild lift station pump	3,102.06
Brown & Saenger	1/3 supplies	267.50
Century Business Products	1/3 copier maint	91.41
Dakota Supply Group	Pump bracket	1,300.85
First National Bank	SRF #5	8,638.24
First National Bank	SRF #4	8,901.21
Get n Go Fleet	Gasoline	104.39
HDR Engineering	1/2 Master Plan	4,091.04
SD One Call	1/2 locates	61.61
Southeastern Electric	High Point lift station	85.66
U.S. Postmaster	1/4 postage	230.00
Xcel Energy	S. Lift Station	498.21
Xcel Energy	5th St. Lift Station	79.77
Xcel Energy	Lagoon Building	1,544.73

SPECIAL PARK FUND 201

Barthel, Troy	Baseball refund	125.00
Dahl, Kirk	Umpire	40.00
Dakota Lettering	Soccer trophies, softball/baseball shirts, hats	16,207.32
Fechner, Jordan	Umpire	40.00
Gerlack, Lori	Baseball refund	70.00
Headrick, Brian	Reimb for softball ump	65.00
Johnson, Everett	Umpire	150.00
Jorgensen, Lynn	Baseball refund	120.00
Kogel, Mary	Baseball refund	100.00
Krull, Ashley	Soccer refund	70.00
Kuhl, Chris	Umpire	120.00
Lacey Rentals	Toilet rentals	945.74
Ritter, Charles	Umpire	160.00
SD State Soccer Assoc.	Player fees	1,507.00
The Tessman Company	Line marker	37.45
Wagner, Brevin	Umpire	30.00
Walz, Maria	Baseball refund	160.00
Waterman, Adam	Umpire	30.00
Waterman, Tony	Umpire	128.00

3RD PENNY/POOL/PARK EXPENSES 211

Hawkins Water Treatment	Chemicals	1,393.59
Mid American Energy	Services	9.52
Xcel		401.33

TEA POT DAYS FUND

Dakota Kids Pedal Pulls	Tea Pot Day	253.75
Jerke, Rod/Power Play	Tea Pot Day band	1,800.00
Neon Nights	Tea Pot Day band	800.00

Out Sound Productions	Sound for Tea Pot Day	1,100.00
Petty Cash	Beer garden money	750.00

2ND PENNY SALES TAX FUND 212

First National Bank	Principal & Interest SRF #3	4,169.37
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POOL BONDS

First National Bank	Interest	15,125.00
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SPECIALL ASSESSMENT BONDS

First National Bank - Brookings	Brian St./Main Ave. Principal & Interest (paid in full)	52,125.00
First National Bank - Brookings	S. Brian St. Prinicipal & Interest	14,704.00
First National Bank	Herritage Blvd. Series 2010 Principal & Interest	143,000.00

357,495.39

MAY PAYROLL

DEPARTMENT	GROSS			TOTAL
	PAY	SS/MED	RETIRMENT	
Legislative 4111	-	-	-	-
Executive 4121	-	-	-	-
Finance 4142	4,473.12	342.19	268.39	5,083.70
Public Safety 4210	16,989.09	1,270.51	1,333.37	19,592.97
Highway/Streets 4311	4,335.57	306.58	260.12	4,902.27
Recreation 4501	1,868.82	142.99	63.80	2,075.61
Planning & Zoning 4650	3,825.25	285.82	229.51	4,340.58
P & R Fund 201	-	-	-	-
Pool 211-4501	2,189.19	167.44	-	2,356.63
Promoting the City 4653	2,152.80	161.06	129.16	2,443.02
Water Distribution 4334	4,335.57	306.58	260.12	4,902.27
Water Clerk 4335	624.63	47.18	37.48	709.29
Sewer Administration 4321	4,336.83	306.71	260.24	4,903.78
Sewer Sanitary Clerk 4322	624.62	47.18	37.48	709.28
TOTAL TEA PAYROLL	45,755.49	3,384.24	2,879.67	52,019.40

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