

City of Tea  
Regular Meeting  
January 16, 2012

A regular meeting of the Tea City Council was held at Tea City Hall on January 16, 2012 at 6:00 p.m.

Mayor John Lawler called the meeting to order at 6:00 p.m. with the following members present: Sidney Munson, Brian Fowlds, Chuck Ortmeier, Herman Otten, Joe Weis and Todd Boots. Also present was Finance Officer Dawn Murphy, Police Chief Brian Ketterhagen, Utility Superintendent Thad Konrad and Planning & Zoning Administrator Kevin Nissen. Administrative Assistant/Economic Development Director Jenni White and City Engineer Jason Kjenstad were absent.

**AGENDA. MOTION 12-008. MOTION** by Weis, seconded by Ortmeier to approve the January 16 agenda. All members voted AYE.

**MINUTES. MOTION 12-009. MOTION** by Fowlds, seconded by Fowlds to approve the January 3 minutes. All members voted AYE.

**ZONING.** Kevin reviewed the 2012 Planning and Zoning Fee structure. A lengthy discussion followed. Approval will be done at a later date.

**2011 CONTINGENCY TRANSFER. MOTION 12-010. MOTION** by Fowlds, seconded by Ortmeier to approve the following 2011 Contingency Transfers: \$400.00 to Fire Department, account 4220; \$350.00 to account 4320, Sanitation; and \$1,000.00 to account 4700, Debt Service for a total of \$1,750.00. All members voted AYE.

**FUND TRANSFERS. MOTION 12-011. MOTION** by Fowlds, seconded by Otten to approve the following 12/31/11 cash transfers to pay for projects that were budgeted in 2011. All members voted AYE.

- \$778,847.20 from Fund 212, 2<sup>nd</sup> Penny Sales Tax to Fund 512, Highway 111 Capital Project Fund;
- \$433,958.20 from General Fund 101 General Fund to Capital Project Fund 511 Athletic Complex;
- \$5,671.64 from General Fund 101 to Brian St. Phase 2 Capital Project Fund;
- \$55,157.96 from General Fund 101 to Capital Project Fund 512 Highway 111 Capital Project Fund

**PAY INCREASE. MOTION 12-012. MOTION** by Otten, seconded by Fowlds to make Police Chief Brian Ketterhagen's pay increase approved at the December 19<sup>th</sup> 2011 meeting retroactive to his one year anniversary date of August 16, 2011. All members voted AYE.

**MOTION 12-013. MOTION** by seconded by to adjourn at 6:54 p.m. All members voted AYE.

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John M. Lawler, Mayor

ATTEST:

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Dawn R. Murphy, Finance Officer