

City of Tea
Regular Meeting
February 6, 2012

A regular meeting of the Tea City Council was held at Tea City Hall on February 6, 2012 at 7:00 pm.

Council President Joe Weis called the meeting to order at 7:00 p.m. with the following members present: Sidney Munson, Brian Fowlds, Chuck Ortmeier, Herman Otten and Todd Boots. Also present was Finance Officer Dawn Murphy, Administrative Assistant/Economic Development Director Jenni White, Utility Superintendent Thad Konrad, Planning & Zoning Administrator Kevin Nissen and City Engineer Jason Kjenstad. Mayor Lawler and Police Chief Brian Ketterhagen were absent.

AGENDA. MOTION 12-14. MOTION by Otten, seconded by Boots to approve the February 6 agenda. All members voted AYE.

MINUTES. MOTION 12-15. MOTION by Ortmeier, seconded by Fowlds to approve the January 16 minutes. All members voted AYE.

WARRANTS. MOTION 12-16. MOTION by Otten, seconded by Ortmeier to approve the February warrants as presented. All members voted AYE. Warrants will be listed at the end of the minutes.

THERESA TIESZEN was present to ask the council to reconsider the no parking on the south side of Charish St., between Elsie and Cole Avenues. This will be discussed further at the February 21st meeting.

PRAIRIE TRAILS LAKE ASSOCIATION. Dave Jibben was present representing the Prairie Trails Lake Association to discuss clearing out the City drainage easements. Since the water levels are very low, it is an ideal time to clear the sediment for preventative maintenance. Money is available within the City drainage fund to pay for the project. Price quotes have been submitted however the City maintenance department would be able to do the hauling which would cut down on the price. **MOTION 12-17. MOTION** by Otten, seconded by Boots to authorize Thad to coordinate the cleaning of the drainage easements within the Prairie Trail Development and have the City maintenance department haul the sediment; in an amount not to exceed \$8400, to be paid out of the drainage fee fund. Members Munson, Ortmeier, Otten, Weis and Boots voted AYE. Member Fowlds abstained. Motion carried.

PARK AND RECREATION. Dave Jibben gave an update on the Park and Recreation Program.

ENGINEERING. Flood maps have been received from FEMA. 2012 1st St. overlay project will be bid in March with work starting the 2nd week of May.

BABE STACK SITE PLAN. MOTION 12-18. MOTION by Ortmeier, seconded by Otten to approve the site plan for Babe Stack Construction, Lot 12, Block 3, Hagedorn Industrial Addition. Members Munson, Ortmeier, Otten, Weis and Boots voted AYE. Member Fowlds abstained. Motion carried.

FEE STRUCTURE. Kevin presented the proposed new fee structure for charges & expenses for permits, change of zone, appeals and other matters pertaining to the City of Tea zoning ordinance. Fees are still being researched and updated.

COMMITTEE REPORTS. Steve Van Buskirk contacted Kevin earlier in the day regarding Tempo Soccer Club wanting to sign a one year lease for the land west of the High Pointe Apartment Complex and north of High Pointe Street to use as soccer fields. This land is zoned R-1, single family residential and in order for the land to be used as soccer fields, Tea Zoning Regulations would require the property be rezoned Commercial. The Council will consider the request at the next meeting as long as the following information is provided: signatures from adjacent property owners stating their approval of all activities; site plan showing on and off street parking, garbage collection, portable toilets, soccer fields; schedule of the days and time the fields will be in use; type of use - practice and/or tournament use; and provisions for damage to adjacent property.

MOTION 12-19. MOTION by Boots, seconded by Fowlds to go into executive session for legal matters at 9:17 pm. All members voted AYE. The Council came out of executive session at 10:00 p.m.

MOTION 12-20. MOTION by Otten, seconded by Boots to adjourn at 10:00 p.m. All members voted AYE.

John M. Lawler, Mayor

ATTEST:

Dawn R. Murphy, Finance Officer

CITY OF TEA

WARRANTS PAID FEBRUARY 2012

FINANCE 4142

Aflac	Insurance	479.42
Banyon Data System	1/3 fund accounting support	256.66
Best Buy	1/3 anti virus	19.99
Brown & Saenger	1/3 office supplies	103.14
Century Business Products	1/3 copier maint (2 months)	129.15
Independent Publishing	Publishing (2 months)	404.15
Murphy, Dawn	Tax forms	69.98
Petty Cash	Postage	179.30
Southeast Area Finance Officer's Group	2012 Dues	90.00
Wellmark Blue Cross/Blue Shield	February Insurance	3,559.78

PLANNING & ZONING 4650

A & B Business	Copier Maint	37.06
Independent Publishing	Copier maint	52.34
Kloster, Sterling	January Inspections & files	1,608.47
Lincoln County Economic Development Association	2012 Dues	2,553.00
Lincoln County Register of Deeds	File lien release	13.00

LIBRARY 4550

Barnes & Noble	Books	4,425.75
Tea Area School District	4th quarter salaries & water cooler	2,383.30

GOVERNMENT BUILDINGS 4192

Ace Hardware	Misc Supplies	279.80
City of Tea	PSB high flow meter	35.70
City of Tea	PSB low flow meter	72.80
City of Tea	Maint. Bldg	43.00
City of Tea	200 W. Maple	30.50
Dakota Data Shred	Shredding	51.20
Golter, Mike	Jan cleaning	100.00
Heiman Fire Equipment	Annual fire extinguisher check	375.26
Knology	Maint Bldg	86.80
Knology	City Hall	355.72
Menards	Storage room shelves	293.37
Mid American Energy	510 S Main (Dec)	362.75
Mid American Energy	600 E. 1st St. (Dec)	866.85
Mid American Energy	200 W. Maple (Dec)	245.76
Sprint	Cell Phones	135.76
Sturdevant's	Hydraulic oil	54.99
Sunshine Foods	Garbage bags	7.69

Xcel Energy	Maint Bldg	180.28
Xcel Energy	200 W. Maple	110.75
Xcel Energy	600 E. 1st St	962.85

PUBLIC SAFETY 4210

Ace Hardware	Misc Supplies	62.26
Brown & Saenger	Supplies	241.79
City of Tea	Water bill	32.50
Get N Go	Gasoline (2 months)	1,914.36
Golter, Mike	Jan cleaning	150.00
Knology	Phone	248.98
Mid American Energy	Service (Dec)	197.79
Neve's Uniforms	Gloves	19.95
Pernell's Alignment	Align 2007	45.00
Ralph's Repair	08 oil change	41.84
Scott Bolte Sanitation	Garbage	64.00
Sioux Falls Area Humane Society	Dec services	42.72
Sprint	Cell Phones	203.64
Sunshine Foods	Supplies	52.25
Tvedt, Brian	Reimburse for photos	15.30
Xcel	Services (2 months)	426.21
Xcel	Siren	18.24

HIGHWAY/STREET 4312

Action Electric	Repair stop lights	341.83
Campbell Supply	Sockets	137.44
Cenex Petroleum	Gasoline	30.75
Concrete Materials	Salt sand	786.78
Diesel Machinery Inc.	Grader blades	707.50
Eastern Farmers Coop	Fuel	306.65
Get N Go	Gasoline (2 months)	211.01
J.H. Larson Co.	Shop lights	116.04
Lyle Signs	Street signs	243.13
Mac's	Plow bolts	39.07
Ralph's Repair	Wiper blade	29.98
Southeastern Electric	Locates	22.50
Southeastern Electric	Main St. Lights (Dec)	280.47
Southeastern Electric	272nd St. Lights (Dec)	87.35
Southeastern Electric	Stop Light (Dec)	127.79
Southeastern Electric	Lewis & Clark building (Dec)	185.89
Southeastern Electric	Quinton St. tower (Dec)	44.16
Southeastern Electric	Heritage Blvd lights (Dec)	526.37
Southeastern Electric	Brian St. signal (Dec)	33.31
Southeastern Electric	Highpoint lift station	147.76
Temple Display Inc.	Christmas bulbs	140.63
Tractor Salvage & Welding	Plow blades	787.10
Xcel Energy	Street lights	2,682.96

PARKS/RECREATION 4501

CHS Inc.	Elevator property payment 3	50,000.00
Xcel Energy	Baseball fields	110.39
Xcel Energy	Tennis court	8.63

WATER 601

Century Business Products	1/3 copier maint (2 months)	93.51
Banyon Data System	1/3 fund accounting support	256.66
Banyon Data Systems	1/2 utility billing support	385.00
Best Buy	1/3 anti virus	19.99
Brown & Saenger	1/3 office supplies	103.14
Cenex Petroleum	Gasoline	30.75
City of Sioux Falls	Bact samples	168.72
Dakota Supply Group	Meter heads	21,896.18
Days Inn	WW Conference	131.98
Drake, Jayson	1040 N. Mary Ave.	21.22
Fiege, Joy	Water deposit refund	5.49
Get N Go	Gasoline (2 months)	210.99
Jaeger, Perry	Water deposit refund	12.58
Konrad, Thad	Reimburse for gas	57.00
Lamb Motor Co.	Truck (ordered in 2011)	24,765.00
Lewis & Clark Regional Water System	5,695,120 January usage	12,809.73
Lewis & Clark Regional Water System	6,567,920 Dec usage	14,110.20
Pfaff, Mary	Water deposit refund	8.88
South Dakota One Call	1/2 locates	32.19
U.S. Postmaster	1/2 postage	640.00
White, Jenni	Reimburse for stamps	22.33
Xcel Energy	S. Watertower	11.67
Xcel Energy	N. Watertower	61.93
Xcel Energy	Rural water vault	47.34

SEWER 604

Banyon Data System	1/3 fund accounting support	256.68
Banyon Data Systems	1/2 utility billing support	385.00
Best Buy	1/3 anti virus	19.99
Brown & Saenger	1/3 office supplies	103.16
Cenex Petroleum	Gasoline	30.77
Century Business Products	1/3 copier maint (2 months)	93.56
Get N Go	Gasoline (2 months)	210.99
Omni Site.Net	Lift Station Phones	1,104.00
South Dakota One Call	1/2 locates	32.19
U.S. Postmaster	1/2 postage	640.00
White, Jenni	Reimburse for stamps	22.33
Xcel Energy	W 5th St. lift station	59.76
Xcel Energy	Lagoon building	1,462.85
Xcel Energy	S. Lift Station	317.16

TEAPOT DAY 750

Dakota Kids Pedal Pull	TPD 2012	175.00
Pyrotechnic Display	2012 Fireworks	5,500.00

201 Park and Recreation Fund

Aberson, Kurt	Court rental	25.00
Buckley, Jayden	Basketball Ref	30.00
Buse, Aaron	Basketball Ref	220.00
Carlson, Dana	Basketball Ref	300.00
Computer SOS	Annual software	1,500.00
Curry, Jim	Basketball Ref	100.00
Golter, Mike	Gym cleaning	90.00
Grabow, Josh	Court rental	105.00
Grismer, Sherry	Court rental	170.00
Hauff Mid-America Sports	Basketballs	3,909.50
Irvine, Hunter	Basketball Ref	120.00
Johnson, Everett	Basketball Ref	45.00
Maas, Travis	Court rental	40.00
Munson, Joe	Basketball Ref	60.00
Munson, Richard	Basketball Ref	40.00
Munson, Sid	Basketball Ref	240.00
Murphy, Dawn	Reimburse for storage bags	201.33
Net SOS Inc.	Website hosting	180.00
Newborg, Jamie	Reimburse for shirts	74.73
Pick, Conrad	Basketball Ref	80.00
Portner, Jeff	Basketball Ref	20.00
Sattler, Kent	Basketball Ref	60.00
Schuster, Samitra	Uniform dep refund	15.00
Sechser, Kim	Court rental	20.00
Stoffers, Devon	Uniform dep refund	30.00
Verley, Rachel	Basketball refund	55.00

3RD PENNEY 211

Mid American Energy	Service (Dec)	9.41
Xcel Energy	Pool	200.81

TOTAL 177,185.34

JANUARY PAYROLL

DEPARTMENT	GROSS PAY	SS/MED	RETIRMENT	TOTAL
Finance 4142	4,474.99	342.33	268.50	5,085.82
Public Safety 4210	21,933.26	1,610.21	1,671.23	25,214.70
Highway/Streets 4311	4,260.39	304.38	255.63	4,820.40
Recreation 4501	1,266.00	96.86		1,362.86
Planning & Zoning 4650	4,449.90	333.60	266.98	5,050.48
Water Distribution 4334	4,260.39	304.38	255.63	4,820.40
Water Clerk 4335	946.70	72.43	56.81	1,075.94
Sewer Administration 4321	4,261.69	304.51	255.69	4,821.89
Sewer Sanitary Clerk 4322	946.98	72.44	56.82	1,076.24
TOTAL JANUARY PAYROLL	46,800.30	3,441.14	3,087.29	53,328.73