

City of Tea
Regular Meeting
December 5, 2011

A regular meeting of the Tea City Council was held at Tea City Hall on December 5, 2011 at 7:00 p.m.

Mayor John Lawler called the meeting to order at 7:00 p.m. with the following members present: Sidney Munson, Brian Fowlds, Chuck Ortmeier, Herman Otten, Joe Weis and Todd Boots. Also present was Finance Officer Dawn Murphy, Administrative Assistant/Economic Development Director Jenni White, Police Chief Brian Ketterhagen, Utility Superintendent Thad Konrad, Planning & Zoning Administrator Kevin Nissen and City Engineer Jason Kjenstad.

AGENDA. MOTION 11-246. MOTION by Boots, seconded by Ortmeier to approve the December 5 agenda. All members voted AYE.

MINUTES. MOTION 11-247. MOTION by Ortmeier, seconded by Fowlds to approve the November 21, 2011 minutes. All members voted AYE.

WARRANTS. MOTION 11-248. MOTION by Weis, seconded by Fowlds to approve the December warrants as presented. All members voted AYE. Warrants will be listed at the end of the minutes.

TEA PARK AND RECREATION BOARD. There was a lengthy discussion how to move the Tea Park and Recreation Program forward. There are only two board members that remain on the board and the city has had several people inquire about serving on the board or on a committee. The ordinance that created the board provides for up to 9 board members. There will be a special meeting December 7 at 7:00 p.m. to review the list of interested people and to appoint new board members.

ALCOHOL BEVERAGE LICENSE RENEWALS. MOTION 11-249. MOTION by Boots, seconded by Fowlds to approve the following 2012 alcohol beverage license renewals:

Retail On-Sale Liquor (including Sundays):

- 1) Tea Steak House, Inc. d/b/a O'Tooles Bar, 215 S. Main Ave., - Tea Byrons Addition-E-110', Lot 1 and all Lots 2 & 3, Block 2 & Lot 3 & North 22-ft. of Lot 4, Block 4 Peters 1st Addition
- 2) Blau-DeBoer Post #266 American Legion – 245 S. Main Ave. Byrons Addition-Lots 4, 5, & 6, Block 2
- 3) Tea Sports Page-500 E. 1st St., Tea-Zelmer 2nd Addition, West 175' of Lot 6, Block 1
- 4) Sky Lounge, Tea-Fritz Addition-W. 32' of Lot 1, Block 2

Package Off-Sale Liquor

- 1) Tea Steak House, Inc. d/b/a O'Tooles Bar, 215 S. Main Ave., - Tea Byrons Addition-E-110', Lot 1 and all Lots 2 & 3, Block 2 & Lot 3 & North 22-ft. of Lot 4, Block 4 Peters 1st Addition
- 2) Tea Liquor Inc., 720 E. 1st St., approximately 150 feet southeast corner of Sunshine Foods, Lot 11, Block 1, Zelmer 2nd Addition
- 3) Cubby's Inc., 101 W. Main St. Byron Addition to Tea, Lot 1, Block 2

DALE COOK was present to introduce himself as the newly elected President of the Tea Volunteer Fire Department.

SRTS PAY APPLICATION. MOTION 11-250. MOTION by Otten, seconded by Fowlds to approve Pay Request 2 (final) to Muth Electric, in the amount of \$700.00 for the 2011 Safe Routes to School Project. All members voted AYE.

TEA ATHLETIC COMPLEX PAY REQUEST. MOTION 11-251. MOTION by Boots, seconded by Weis to approve Pay Request 10 (final) to Dakotaland Sod Farm Inc. in the amount of \$12,960.01. All members voted AYE.

2012 HUMANE SOCIETY CONTRACT. MOTION 11-252. MOTION by Fowlds, seconded by Otten to table the 2012 Humane Society Contract. All members voted AYE.

AUDIT AGREEMENT. MOTION 11-253. MOTION by Fowlds, seconded by Ortmeier to approve the agreement with Gary Larson CPA to perform the 2010-2011 Audit in an amount not to exceed \$17,000.00. All members voted AYE.

SUPPLEMENTAL APPROPRIATION ORDINANCE 214. The council held the 2nd Reading of Ordinance 214. **MOTION 11-254. MOTION** by Fowlds, seconded by Boots to approve the 2nd Reading of Ordinance 214, 2011 Supplemental Appropriation Ordinance. All members voted AYE. The ordinance will be published separately.

COMMITTEE REPORTS. Chief Ketterhagen handed out the next policy to be approved at the December 19th meeting. Officer Tvedt now has his own office at the high school. Currently does not have set hours there, however it was suggested that he try to have a couple of days with set hours to be consistent for the students. As part of the Safe Routes to School Grant, the city needs to create a neighborhood watch program. Kevin will be working with the police department on this. The December 19th meeting will start at 6:00 p.m. for employee reviews.

MOTION 255. MOTION by Otten seconded by Weis to adjourn at 8:08 p.m. All members voted AYE.

John M. Lawler, Mayor

ATTEST:

Dawn R. Murphy, Finance Officer

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CITY OF TEA
WARRANTS PAID DECEMBER 2011

FINANCE 4142

A & B Business Equipment	1/4 copier maint	7.03
Aflac	Insurance	719.13
Brown & Saenger	1/4 paper	2.43
Century Business Products	1/5 copier maint	35.64
HDR Engineering	October services	1,011.57
Murphy, Dawn	Mileage to Pierre	174.75
SDML	Election school	20.00
Wellmark Blue Cross/Blue Shield	December Insurance	2,626.48

PLANNING & ZONING 4650

A & B Business	1/4 copier maint	7.03
Baker, Rick	17 meetings	850.00
Brown & Saenger	1/4 paper	2.43
Century Business Products	1/5 copier maint	35.64
Clary, Jan	18 meetings	900.00
Jibben, Dave	6 meetings	300.00
Kloster, Sterling	November Inspections	1,450.00
Montileaux, Stan	18 meetings	900.00
Parlet, Delayne	10 meetings	750.00
Speer, Loren	20 meetings	1,000.00

LIBRARY 4550

Movie Licensing	Annual public performance site	375.00
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GOVERNMENT BUILDINGS 4192

City of Tea	PSB high flow meter	35.70
City of Tea	PSB low flow meter	142.90
City of Tea	Maint. Bldg	43.00
City of Tea	200 W. Maple	30.50
Enviro Master Inc.	Hand towels	131.90
Golter, Mike	Cleaning city hall	100.00
J & R Mechanical Corp	Repair city hall furnace	566.47
Knology	Maint Bldg	85.46
Knology	City Hall	358.04
Mid American Energy	600 E. 1st St.	561.74
Mid American Energy	200 W. Maple	160.53
Midwest Alarm Company	Monitoring	60.00
Schoenhard's Custom Cabinetry	Cabinets	739.50
Sprint	Cell phone	135.20
Xcel Energy	Maint Bldg	181.27
Xcel Energy	200 W. Maple	67.67
Xcel Energy	600 E. 1st St	664.59

PUBLIC SAFETY 4210

City of Tea	Water bill	30.50
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Golter, Mike	Cleaning PD	250.00
Knology	Phone	190.64
Kooiker Roofing & Insulation	Roof repair	2,142.86
Mid American Energy	Service	93.22
Sioux Falls Area Humane Society	Oct services	98.37
Sprint	Phone	202.80
Xcel	Service	179.52
Xcel	Siren	15.55

HIGHWAY/STREET 4312

Action Electric	Replace stop light bulb	72.45
Avera Queen of Peace	Random drug testing	52.90
Cenex Credit Card	1/3 gasoline	122.28
Concrete Materials	Crushed concrete/patch mix	153.79
Dakota Fluid Power, Inc.	Quick couplers	81.07
Dakota Supply Group	Shop bulbs	91.32
Eastern Farmers Coop	Fuel	451.83
I State Truck Center	Air module	276.33
K J Electric	Fix shop light	201.93
Ralph's Repair	Replace water pump	255.59
Sheehan Mach Sales & Equipment	Nuts & bolts	66.80
Southeastern Electric	Locates and repairs	730.50
Southeastern Electric	Stop Light	135.07
Southeastern Electric	272nd St. lights	80.68
Southeastern Electric	Main St. lights	235.81
Southeastern Electric	Heritage Blvd	476.58
Southeastern Electric	Brian St. light	29.57
Tractor Salvage	Plow bolts	21.80
Xcel Energy	Street lights	2,675.90

PARKS/RECREATION 4501

Century Business Products	1/5 copier maint	35.64
Absolute Innovations	Drag switch	39.28
City of Tea	Restroom water	66.20
Diamond Vogel	Painter parts	80.00
Hydraulic World, Inc.	Hose & couplers	11.58
Lacey's Portable Restrooms	Poplar park	65.00
Xcel Energy	Ball fields	144.20
Xcel Energy	Tennis Court	8.20

WATER 601

A & B Business	1/4 copier maint	7.03
Brown & Saenger	1/4 paper	2.43
Cenex Credit Card	1/3 gasoline	122.28
Century Business Products	1/5 copier maint	35.64
One Call Systems	1/2 locates	58.83
Rural Development	Loan 92-01 annual payment	7,750.00
Southeastern Electric Coop	Quinton tower	39.60
Southeastern Electric Coop	L & C building	62.52
Xcel Energy	2nd St. tower	8.20

Xcel Energy	Brian St. tower	33.71
Xcel Energy	Rural water vault	32.60

SEWER 604

A & B Business Equipment	1/4 copier maint	7.05
Brown & Saenger	1/4 paper	2.41
Cenex Credit Card	1/3 gasoline	122.28
Century Business Products	1/5 copier maint	35.67
D.W. Proehl Construction	Repair aeration pipes	819.15
First National Bank	SRF #4	8,901.21
First National Bank	SRF #5	8,638.24
One Call Systems	1/2 locates	58.83
Southeastern Electric	High Pointe lift station	70.04
Xcel Energy	W 5th St. lift station	50.15
Xcel Energy	Lagoon building	1,570.94
Xcel Energy	S. Lift Station	276.04

3RD PENNEY 211

Mid American Energy	Service	9.43
Xcel Energy	Pool	444.27

SPECIAL PARK FUND 201

Buckley, Jayden	Basketball Ref	15.00
Crawford, Scott	Reimburse for background checks	5.59
Curry, Jim	Basketball Ref	60.00
Dakota Sports	Baseball/soccer uniforms & equipment	3,829.15
Declark, Andrea	Basketball Refund	55.00
Graff, Liz	Basketball Refund	55.00
Gusso, Rachell	Basketball Refund	55.00
Hall, Jason	Reimburse for State Soccer meeting	462.73
Hertel, Lonna	Basketball Refund	55.00
Irvine, Alex	Basketball Ref	75.00
Irvine, Hunter	Basketball Ref	75.00
Jofer, Kim	Basketball Refund	55.00
Johnson, Everett	Basketball Ref	45.00
Jurgens, Tami	Basketball Refund	55.00
Lieberan, Marie	Basketball Refund	55.00
Murphy, Dawn	Basketball Refund	55.00
National Center for Safety Initiatives	Background checks	640.00
Olson, Brett	Basketball Refund	55.00
Pick, Conrad	Basketball Ref	20.00
Reynolds, Paul	Basketball Refund	55.00
Ritter, Ryan	Basketball Refund	55.00
SOS	Software support	29.95
Storgaard, Brandi	Basketball Refund	55.00
Waterman, Adam	Basketball Ref	30.00
Waterman, Trey	Basketball Ref	30.00

SPORTS COMPLEX 511

Country Acres Tree Farm	Move trees	577.50
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HIGHWAY 111 PROJECT 512

Country Acres Tree Farm	Move Trees	420.00
Geotek	Testing	357.00
HDR Engineering	Services	1,873.69

2ND PENNY SALES TAX FUND 212

First National Bank	Principal & Interest SRF #3	4,169.37
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POOL BONDS SERIES 2002 FUND 305

First National Bank	Principal/Interest	72,412.50
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HERITAGE BLVD ASSESSMENTS

First National Bank	Principal & Interest	55,672.50
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TOTAL 195,715.89

NOVEMBER PAYROLL

DEPARTMENT	GROSS PAY	SS/MED	RETIRMENT	TOTAL
Finance 4142	5,372.25	410.98	322.33	6,105.56
Public Safety 4210	29,780.01	2,176.66	2,288.34	34,245.01
Highway/Streets 4311	5,970.22	428.54	358.23	6,756.99
Recreation 4501	1,830.00	140.00		1,970.00
Planning & Zoning 4650	6,481.55	485.61	388.89	7,356.05
Water Distribution 4334	5,970.22	428.54	358.23	6,756.99
Water Clerk 4335	1,343.42	102.77	80.61	1,526.80
Sewer Administration 4321	5,972.00	428.56	358.30	6,758.86
Sewer Sanitary Clerk 4322	1,343.80	102.80	80.63	1,527.23
TOTAL NOVEMBER PAYROLL	64,063.47	4,704.46	4,235.56	73,003.49

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