

City of Tea  
Regular Meeting  
December 2, 2013

A regular meeting of the Tea City Council was held at Tea City Hall on December 2, 2013 at 7:00 p.m.

Mayor John Lawler called the meeting to order at 7:01 p.m. with the following members present: Sidney Munson, Brian Fowlds, Chuck Ortmeier, Herman Otten, Joe Weis and Todd Boots. Also present: Finance Officer Dawn Murphy, Administrative Assistant/Economic Development Director Jenni White, Police Chief Clark Baker, Utility Superintendent Thad Konrad, Planning & Zoning Administrator Kevin Nissen and City Engineer Jason Kjenstad.

**AGENDA. MOTION 13-265. MOTION** by Weis, seconded by Ortmeier to approve the December 2, 2013 agenda. All members voted AYE.

**MINUTES. MOTION 13-266. MOTION** by Ortmeier, seconded by Fowlds to approve the November 18, 2013 minutes. All members voted AYE.

**WARRANTS. MOTION 13-267. MOTION** by Fowlds, seconded by Boots to approve the warrants as presented. All members voted AYE. Warrants will be listed at the end of the minutes.

**ALCOHOL BEVERAGE LICENSE RENEWALS. MOTION 13-268. MOTION** by Fowlds, seconded by Ortmeier to approve the following 2014 alcohol beverage license renewals. All members voted AYE.

**Retail On-Sale Liquor (including Sundays and Video Lottery):**

- 1) Tea Steak House, Inc. d/b/a O'Tooles Bar, 215 S. Main Ave., - Tea Byrons  
Addition-E-110', Lot 1 and all Lots 2 & 3, Block 2 & Lot 3 & North 22-ft. of  
Lot 4, Block 4 Peters 1<sup>st</sup> Addition
- 2) Blau-DeBoer Post #266 American Legion – 245 S. Main Ave. Byrons  
Addition-Lots 4, 5, & 6, Block 2
- 3) Sky Lounge, Tea-Fritz Addition-W. 32' of Lot 1, Block
- 4) FS Midwest Restaurant Ventures LLLP, d/b/a Oggies Grille & Bar; W. 275' Lot 6, Block 1, Zelmer  
2<sup>nd</sup> Addition

**Package Off-Sale Liquor**

- 1) Tea Steak House, Inc. d/b/a O'Tooles Bar, 215 S. Main Ave., - Tea Byrons  
Addition-E-110', Lot 1 and all Lots 2 & 3, Block 2 & Lot 3 & North 22-ft. of  
Lot 4, Block 4 Peters 1<sup>st</sup> Addition
- 2) Tea Liquor Inc., 720 E. 1<sup>st</sup> St., Lot 11, Block 1, Zelmer 2<sup>nd</sup> Addition
- 3) Cubby's Inc., 101 W. Main St. Byron Addition to Tea, Lot 1, Block 2

**Retail On-Off Sale Wine (including video lottery)**

- 1) LBA LTD, d/b/a Wood Ridge Casino, Lot 1A, Block 9, Suite A, Zelmer 1<sup>st</sup> Addition

**ENGINEERING.** Main Ave. plans have been resubmitted. Jason asked that the developer send property owners a letter regarding the cost assessments. There are still issues with the sewer line going to the concession stand at the high school football field. HDR is working on the delineation study for 468<sup>th</sup> Ave. Jason will ask for an update from John Schwartzle regarding the drainage channel in Howling Ridge.

**1<sup>ST</sup> READING ORDINANCE 221, 2013 SUPPLEMENTAL APPROPRIATIONS.** The council held the first heading of Ordinance 221, 2013 Supplemental Appropriations Ordinance.

**PAY INCREASE.** Police Officer Brock Nelson has completed his 6 month probation period and Chief Baker is recommending a \$.50 increase. **MOTION 13-268. MOTION** by Fowlds, seconded by Boots to approve a pay increase for Police Officer Brock Nelson from \$15.00 per hour to \$15.50 per hour effective November 27, 2013. All members voted AYE.

**DEVON ST. PARKING.** There was discussion regarding parking on both sides of Devon St. around the Tea Tots Daycare. Chief Baker would like to see no parking on the eastside of Devon from 271<sup>st</sup> St. north to Ivy Rd. **MOTION 13-269. MOTION** by Wies, seconded by Fowlds to not allow parking on the east side of Devon St. from 271<sup>st</sup> St. north to Ivy Rd. Members Munson, Ortmeier, Fowlds ,Weis and Boot voted AYE. Member Otten voted No. Motion Carried.

**POLICE DEPARTMENT POLICIES.** Chief Baker would like to make a few changes to the existing Police Department Policies and add additional policies. **MOTION 13-270. MOTION** by Weis, seconded by Fowlds to approve Police Department Policies #1-36 as amended by Chief Baker. All members voted AYE.

**COMMITTEE REPORTS.** They have started replacing the poles on the backstop that was damaged from the April ice storm. Thad is getting a price to upgrade the poles from 4” to 6-5/8” posts. Insurance has paid us to replace the 4” posts. Thad will go ahead with the upgrade if the price seems reasonable. The crosswalk at First St. and Elsie Ave was briefly discussed at the last meeting. Jason explained that the costs could be \$80,000 for a signal and the city probably wouldn’t meet the criteria to install the signal. Jason will look at other options. Chief Baker would like “stay off the ice” signs put up at the city ponds. Jamie will attend meetings to give a Tea Park and Recreation update as needed. Brian gave an update on the Tea Housing and Redevelopment Commission. They are going through some staffing changes and they would like to get the drainage issue fixed on the east side of the buildings.

**MOTION 13-271. MOTION** by Fowlds, seconded by Weis to adjourn at 8:18 p.m. All members voted AYE.

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John M. Lawler, Mayor

ATTEST:

\_\_\_\_\_  
Dawn R. Murphy, Finance Officer

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**WARRANTS PAID DECEMBER 2013**

**LEGISLATIVE 4111**

Independent Publishing	Publishing (2 months)	582.24
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**FINANCE 4142**

Aflac	Insurance	401.58
Best Buy Business Advantage	Computer cord	59.99
Brown & Saenger	1/3 supplies	111.26
Centuy Business Products	1/3 copier maint.	65.77
HDR Engineering	Oct services	3,549.01
KCL Group Benefits	Lift & STD Insurance	293.38
U.S. Postmaster	1/3 postage	613.33
Wellmark Blue Cross/Blue Shield	December Insurance	4,516.48

**PLANNING & ZONING/ECONOMIC DEVELOPMENT 4650**

A & B Business	Copier maint	20.60
Baker, Rick	12 meetings	720.00
Banghart, Marty	12 meetings	720.00
Best Western Kelly Inn	P & Z conference	52.00
Brown & Saenger	Badge holders	36.99
Clary, Jan	5 meeting	300.00
Independent Publishing	Publishing	43.64
Jibben, Dave	11 meetings	660.00
Kloster, Sterling	November Inspections	700.00
Lincoln County Register of Deeds	File annexation	30.00
Montileaux, Stan	11 meetings	660.00
Munson, Joe	4 meetings	240.00

**LIBRARY 4550**

Best Buy Business Advantage	Vacuum	99.99
Movie Licensing	Annual public performance site	375.00

**GOVERNMENT BUILDINGS 4192**

Ace Hardware	Misc	139.57
City of Tea	510 S. Main water	45.00
City of Tea	200 W. Maple water	32.50
City of Tea	600 E. 1st St. water	32.00
City of Tea	600 E. 1st St. water	116.40
Golter, Mike	Cleaning city hall	100.00
Hander Inc.	Repair FD boiler (FD Maint. Fund)	1,485.32
Mid American Energy	600 E. 1st St.	485.84
Mid American Energy	200 W. Maple	154.43
Mid American Energy	510 S Main	219.47
Midwest Alarm Company	Monitoring	63.00
Sprint	Cell phone	133.84
WOW	Maint Bldg	84.68

WOW	City Hall	365.00
Xcel Energy	Maint Bldg	175.62
Xcel Energy	200 W. Maple	96.18
Xcel Energy	600 E. 1st St	766.27

**PUBLIC SAFETY 4210**

Ace Hardware	Cleaning supplies	55.38
Allegiant Emergency Service	Annual fire extinguisher inspection	146.04
City of Tea	Water	34.50
Dave's Service & Repair	Tow police car	95.00
Get N Go Fleet Program	Gasoline	1,204.99
Golter, Mike	Cleaning PD	100.00
Law Enforcement Systems, Inc.	Tickets	220.00
Meierhenry Sargent LLP	Hearing	240.00
Mid American Energy	Service	114.80
Ralphs Repair	Tires for 2007, 2008, 2009	838.70
Sioux Empire Automotive Service	Wiper blades	30.00
Sioux Falls Two Way Radio	Repair radio	83.99
Sprint	Phone	200.71
Tvedt, Brian	Reimburse for tri-pod for camera & zip drives	179.10
WOW	Phone	359.22
Xcel	Service	182.05
Xcel	Siren	17.90

**HIGHWAY/STREET 4312**

Action Electric	Repair stop light hit by truck	260.97
Allegiant Emergency Services	Annual fire extinguisher inspection	202.98
Casey's General Store	Gasoline	82.75
Cenex Credit Card	1/3 gasoline	73.03
City of Tea	Heritage Blvd. sprinklers	29.00
Concrete Materials	Stockpile crushed concrete & patch mix	157.49
Eastern Farmers Coop	Fuel	211.63
Get N Go Fleet Program	Gasoline	110.35
Mac's	Rack for mag. Chloride containers	480.74
Southeastern Electric	Repairs	589.58
Southeastern Electric	Stop Light	132.85
Southeastern Electric	272nd St. lights	77.92
Southeastern Electric	Main St. lights	271.18
Southeastern Electric	Heritage Blvd	504.48
Southeastern Electric	Brian St. light	34.08
Xcel Energy	Street lights	3,425.17

**PARKS/RECREATION 4501**

City of Tea	Park restroom	41.90
Concrete Materials	Second half of shelter floor	427.50
Ross & Barr, Inc.	Howling Ridge Park picnic shelter	9,685.20
Xcel Energy	Ball fields	216.94
Xcel Energy	Tennis Court	4.48

**WATER 601**

Berens, Tom & Stacey	Water deposit refund	3.56
Billinger, Joanne	Water deposit refund	3.56
Brown & Saenger	1/3 supplies	111.26
Burden, Erica	Water deposit refund	46.10
Casey's General Store	Gasoline	82.75
Cenex Credit Card	1/3 gasoline	73.03
Century Business Products	1/3 copier maint.	65.77
Fix, Patrick	Water deposit refund	26.94
Get N Go Fleet Program	Gasoline	110.35
HDR Engineering	1/2 Master Plan	973.37
Konda, Tim & Melissa	Water deposit refund	18.82
Konrad, Thad	Postage for lead/copper samples	84.70
Lewis & Clark Regional Water	Lobby fees	1,871.75
Lewis & Clark Regional Water	7,052,544 Oct usage	17,750.00
One Call Systems	1/2 locates	66.15
Pierce, Monica	Water deposit refund	22.26
Rural Development	Loan 91-04	8,101.00
Schnee, Nathaniel & Monta	Water deposit refund	20.92
Southeastern Electric Coop	Quinton tower	38.96
U.S. Postmaster	1/2 stamps	1,025.83
Xcel Energy	2nd St. tower	12.03
Xcel Energy	Brian St. tower	24.85

**SEWER 604**

Baldwin Supply Co.	Rebuild 3rd pump (lift #1)	1,178.35
Brown & Saenger	1/3 supplies	111.33
Casey General Store	Gasoline	82.77
Cenex Credit Card	1/3 gasoline	73.04
Century Business Projects	1/3 copier maint.	65.79
Cummins Central Power	Generator maint	343.36
Dakota Supply Group	Lift #3 control repairs	579.86
Dakota Supply Group	New pump for lift #3	4,229.35
First National Bank	SRF #4	8,901.21
First National Bank	SRF #5	8,638.24
Get N Go Fleet Program	Gasoline	110.34
HDR Engineering	1/2 Master Plan	973.37
Hydro Tech Service	Pull & reinstall rebuilt pump (lift 1)	663.00
Infra-Track	Annual sewer cleaning	15,175.81
One Call Systems	1/2 locates	66.15
Southeastern Electric	High Pointe lift station	171.20
U.S. Postmaster	1/2 stamps	1,025.84
Xcel Energy	W 5th St. lift station	66.71
Xcel Energy	Lagoon building	2,108.69
Xcel Energy	S. Lift Station	344.70

**3RD PENNEY 211**

Mid American Energy	Service	8.00
Xcel Energy	Pool	482.26

<b>SPECIAL PARK FUND 201</b>		
Ace Hardware	Line paint	61.98
Diamond Vogel	Painter part	64.00
	Baseball scorebook/canvas equipment bag/soccer trophies	
Hauff Mid-America Sports	Reshape baseball mound	240.00
McKenney, Larry	Banners	521.65
Minuteman Press		
<b>2ND PENNY SALES TAX FUND 212</b>		
First National Bank	Principal & Interest SRF #3	4,169.37
<b>POOL BONDS SERIES 2002 FUND 305</b>		
First National Bank	Principal/Interest	75,625.00
<b>TOTAL</b>		<b>197,084.31</b>

**NOVEMBER PAYROLL**

DEPARTMENT	GROSS			
	PAY	SS/MED	RETIREMENT	TOTAL
Finance 4142	4,595.02	351.54	275.70	5,222.26
Public Safety 4210	20,902.64	1,510.71	1,672.21	24,085.56
Highway/Streets 4311	4,293.49	301.16	257.60	4,852.25
Recreation 4501	801.64	61.34	48.10	911.08
Planning & Zoning 4650	3,704.81	276.61	222.29	4,203.71
Promoting the City 4653	2,103.94	157.31	126.24	2,387.49
Water Distribution 4334	4,293.49	301.06	257.60	4,852.15
Water Clerk 4335	551.07	41.56	33.07	625.70
Sewer Administration 4321	4,294.77	301.16	257.71	4,853.64
Sewer Sanitary Clerk 4322	551.05	41.54	33.06	625.65
<b>TOTAL NOVEMBER PAYROLL</b>	<b>46,091.92</b>	<b>3,343.99</b>	<b>3,183.58</b>	<b>52,619.49</b>

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