

City of Tea
Regular Meeting
August 5, 2013

A regular meeting of the Tea City Council was held at Tea City Hall on August 5, 2013 at 7:00 p.m.

Mayor John Lawler called the meeting to order at 7:01 p.m. with the following members present: Sidney Munson, Brian Fowlds, Chuck Ortmeier, Herman Otten, Joe Weis and Todd Boots. Also present was Finance Officer Dawn Murphy, Planning & Zoning Administrator Kevin Nissen, Administrative Assistant/Economic Development Director Jenni White, Police Chief Clark Baker, Utility Superintendent Thad Konrad, and City Engineer Jason Kjenstad.

AGENDA. MOTION 13-213. MOTION by Fowlds, seconded by Ortmeier to approve the August 5, 2013 agenda with the addition of Fire Department. All members voted AYE.

GAYLA STEWART VARIOUS ISSUES. Gayla Stewart was present to discuss various issues. She is concerned with the flower gardens within the City Park not getting adequate water and she was informed that they are water once a week along with the trees. She also voiced her concern with outdoor concerts being held both Friday and Saturday night during Teapot Days. The process of approving the outdoor events was explained and she was encouraged to attend the meetings next year when the business are requesting approval. Ms. Stewart also expressed her concern for the dates that fireworks are allowed. The issue was discussed at great length at a public hearing held on April 15th. The public hearing was advertised in the paper and on the city's website. There were several comments both for and against the ordinance, however there were no changes made. The Police Department will continue to do their best to enforce the ordinance during that time.

7:05 PUBLIC HEARING. As this was the time set, Mayor Lawler opened the public hearing for a setback variance for Randy Heider at 350 Lisa Cr., Lot 17A, Block 5 of Zelmer's 1st Addition. Minimum front yard setback is 25 feet. Mr. Heider is requesting to include an addition of 4 feet to the front of the garage for a setback of 21 feet 3 inches at the closest point of the arc. Mr. Heider needs to increase the size of the master and guest bathrooms to make them handicap accessible. There were no comments from the public. The Planning and Zoning board recommends approval. **MOTION 13-214. MOTION** by Boots, seconded by Weis to approve the setback variance of 21 feet 3 inches at 350 Lisa Cr., Lot 17A, Block 5 of Zelmer's 1st Addition. Members Munson, Ortmeier, Fowlds, Weis and Boots voted AYE. Member Otten Abstained. Motion Carried.

MINUTES. MOTION 13-215. MOTION by Weis, seconded by Ortmeier to approve the July 1, 2013 minutes. All members voted AYE.

WARRANTS. MOTION 13-216. MOTION by Otten, seconded by Weis to approve the August warrants as presented. All members voted AYE. Warrants will be listed at the end of the minutes.

ELSIE AVE. DRAINAGE. Jason presented 3 options to mitigate the issues at the low point on Elsie Ave. Option 1 is a full extension from Charish St. to 468th Ave. at a cost of \$476,339.50; option 2 is a half extension from Charish St. to 468th Ave. at a cost of \$299,507.50; and option 3 is a drainage channel on Maple St. at a cost of \$35,187.50. To best remedy the issue, Jason is recommending options 1 and 3 or options 2 and 3. With option 3 having a lower cost, it is possible to complete the project in 2013 providing the City can obtain the proper easements from adjacent landowners. Options 2 and 3 will have to be reviewed during the 2014 budget meeting. Jason & Kevin will obtain more information regarding easements in case the decision is to move forward with option 3.

MAIN AVE. DRAINAGE IMPROVEMENT PROJECT CHANGE ORDER & PAY APPLICATION #2. MOTION 13-217. MOTION by Fowlds, seconded by Ortmeier to approve Main Avenue Drainage Improvements Change Order #1 in the amount of \$1,925.00 and Pay Application #2 to Zacharias Construction Inc in the amount of \$73,905.70. All members voted AYE.

PROJECT UPDATES. Jason & Kevin have been dealing with grading activity in the Howling Ridge Development along with drainage channel issues on Penny St. to Taylor Dr. It is the goal to make sure the drainage channels are completed according to approved plans.

HAGEN'S ADDITION PLAT. RESOLUTION 13-8-03. MOTION 13-218. MOTION by Otten, seconded by Weis to approve the following resolution. Members Munson, Ortmeier, Otten, Weis and Boots voted AYE. Member Fowlds abstained. Motion Carried. BE IT RESOLVED by the City Council of the City of Tea, South Dakota, that the plat known and described as Tract 1 of Hagen's Addition in the Southeast Quarter of Section 22, Township 100 North, Range 51 West of the 5th Principal, Lincoln County, South Dakota, lying within the platting jurisdiction limits of the City of Tea, South Dakota is hereby approved and the City Finance Officer of the City of Tea, South Dakota, is hereby directed to endorse on such plat a copy of this resolution and certify the same thereon. Dated this 5th day of August, 2013.

John M Lawler, Mayor

ATTEST: Dawn R. Murphy, Finance Officer

COMMERCIAL RETAIL BUILDING ACCESS ONTO HERITAGE PARKWAY. A preliminary site plan from Abeln & Associates Architects has been submitted to the Planning & Zoning Department for review. The vacant lot between Ace Hardware and Get N Go is going to be sub-divided into two separate lots; this preliminary site plan refers to the south lot. They want to build a retail/commercial building, requesting direct access to the building from Heritage Parkway. This access would be directly across from Ryan Dr. balancing the turning lanes. They would still have to tie into the side access point from Ace Hardware and the same would be done on the future lot to the north. **MOTION 13-219. MOTION** by Otten, seconded by Fowlds to allow an access point on Heritage Parkway directly across from Ryan Dr. onto the south side of the sub-divided lot located between Get N Go and Ace Hardware for the Abeln & Associates Architects preliminary site plan dated July 31, 2013. All members voted AYE.

FIRE DEPARTMENT. Various members from the Tea Fire Department were present to go over details regarding the purchasing of a new truck to replace Pumper 2 at a cost of roughly \$400,000. Comparisons of the new truck and old truck along with financing options were discussed. More information regarding financing and cost sharing will be obtained by the fire department.

ATHLETIC COMPLEX PHASE 2 PAY REQUEST. MOTION 13-220. MOTION by Weis, seconded by Fowlds to approve Pay Request 10 to Swift Contractors, Inc. for the Tea Athletic Park Phase 2, in the amount of \$17,230.10. All members voted AYE.

COMMITTEE REPORTS. A new garage door has been installed at the Police Dept. The exterior construction will start this week. It was brought up that 795 E. Kevin Dr. and 135 N. Cole have extremely tall weeds. The police department will handle the developed lot at 795 E. Kevin Dr. with City Hall taking care of the vacant lot at 135 N. Cole Ave. Sid spoke of the Lewis & Clark vote in October; he will contact Troy Larsen to attend the September 3 meeting.

MOTION 13-221. MOTION by Ortmeier, seconded by Fowlds to adjourn at 9:24 p.m. All members voted AYE.

John M. Lawler, Mayor

ATTEST:

Dawn R. Murphy, Finance Officer

**CITY OF TEA
 WARRANTS PAID AUGUST 5, 2012**

LEGISLATIVE 4111

Independent Publishing	Publishing (2 months)	571.65
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FINANCE 4142

Aflac	Insurance	448.50
Brown & Saenger	1/3 Office Supplies	185.37
Business Forms & Accounting Systems	Checks	181.55
Century Business Products	1/3 copy charges (3 months)	251.26
HDR	June Services	8,512.26
KCL Group Benefits	Life insurance	38.15
Meierhenry Sargent	May/June services	486.00
SDML	SDML Conference	115.00
Wellmark Blue Cross/Blue Shield	August Insurance	4,332.83

LIBRARY 4550

Barnes & Noble	Books	2,557.64
Independent Publishing	Ad	24.00
Tea Area School District	2013 salaries	18,000.00
Wipf, Gayla	Reimburse for story time supplies	61.55

PLANNING & ZONING/ECONOMIC DEVELOPMENT 4650

A & B Business Inc.	Copy charges	28.39
American Planning Assoc	Newsletter	95.00
Independent Publishing LLC	Publishing	11.70
Kloster, Sterling	Inspections	1,700.00
Nissen, Kevin	Mileage	213.62

GOVERNMENT BUILDINGS 4192

Ace Hardware Tea	Misc	591.44
City of Tea	510 S. Main water	45.00
City of Tea	200 W. Maple water	36.20
City of Tea	600 E. 1st St. water	384.30
City of Tea	600 E. 1st St. water	39.40
Golter, Michael	Cleaning	100.00
Hander Inc.	Install check valve on recirculation pump	374.79
Knology	Maint Bldg	94.15
Knology	City Hall	361.67
Menards	Community Hall toilet	163.71
Mid American Energy	600 E. 1st (2 months)	120.16
Mid American Energy	Maint Bldg (2 months)	16.00
Mid American Energy	200 W. Maple (2 months)	16.00
Sprint	Phones	156.20
Xcel Energy	600 E. 1st St.	1,244.10
Xcel Energy	200 W. Maple	137.60
Xcel Energy	Maint Bldg	178.61

PUBLIC SAFETY 4210

A & B Business	Repair printer	145.00
Ace Hardware Tea	Misc	204.63
Anderson Heating	Clean & service A/C	331.63
Cenex	Gasoline	46.09
City of Tea	Water	34.50
Get N Go Fleet Program	Gasoline	1,235.41
Golter, Michael	Cleaning & carpet cleaning	300.00
Green Eggs & Ramm	Backup & repair computer	74.45
Knology	Phone service	340.33
Leads Online	Online subscription	1,068.00
Mid American Energy	Services (2 months)	35.53
Neve's	Shirt/holster	126.85
Ralph's Repair	Oil change & brakes on 2008	180.80
Ralph's Repair	Tires for 2007	267.13
Sprint	Cell service	234.34
Sunshine	Misc	12.38
Tri-State Garage Door	Garage door for building	1,292.59
Xcel	Services	291.82
Xcel	Warning siren	19.14

HIGHWAY/STREET 4312

Casey's General Store	Gasoline	102.17
Cenex	Gasoline	131.38
City of Tea	Mow 110 E. 3rd St.	153.00
Daggett Tree Service	Heritage Blvd sprinklers	62.80
Eastern Farmers	Remove branches at 110 E. 3rd	850.00
Get & Go Fleet Program	Fuel	1,275.04
Mac's	Gasoline	81.65
Northern Truck Equipment	Parts	11.49
Ralph's Repair	Repair plow controller	457.16
Southeastern Electric Coop	Batteries & repair tire	507.59
Southeastern Electric Coop	Brian St. signal	34.87
Southeastern Electric Coop	Main Ave. lights	215.00
Southeastern Electric Coop	Stop lights	140.95
Southeastern Electric Coop	272nd St. lights	67.08
Xcel Energy	Heritage Blvd	382.53
	Street lights	3,123.67

PARKS/RECREATION 4501

Ace Hardware Tea	Misc	95.00
Brandon Materials	Playground footings	201.50
City of Tea	N. restroom water	68.20
City of Tea	Baseball fields	72.90
Concrete Materials	Playground footings	547.50
EnviroMaster	TP	40.89
Menards	Playground edging	1,811.46
Myrl & Roys	Pea rock	1,480.39
Van Diest Supply	Mosquito spray	4,369.75
Xcel Energy	Tennis courts	9.00
Xcel Energy	Ball fields	648.56

WATER 601

Badger Meter Inc.	Gateway service	103.12
Brown & Saenger	1/3 Office Supplies	185.37
Casey's General Store	Gasoline	102.17
Cenex	Gasoline	131.38
Century Business Products	1/3 copy charges (3 months)	251.26
City of Sioux Falls	Water samples	292.50
Costello Landscaping	Water deposit refund	35.00
Decurtins, Rebeca	Water deposit refund	16.58
Deyoung, Josh & Brooke	Water deposit refund	4.83
Fastenal	Marking paint	56.86
Get & Go Fleet Program	Gasoline	81.64
Hander Inc.	Replumb apt for new meter	317.32
Hay, Kristi	Water deposit refund	28.50
HDR Engineering	1/2 Master Plan	3,026.57
Hofer, Rob	Water deposit refund	31.75
Howe, Jeff	Water deposit refund	31.75
Independent Publishing LLC	Publish CCR	155.88
Koccer, Brian & Machele	Water deposit refund	2.85
Koskey, Nancy	Water deposit refund	35.00
Lewis & Clark Rural Water	15,731,772 July usage	22,645.33
Lewis & Clark Rural Water	8,091,534 June usage	17,750.00
Lewis & Clark Rural Water	4th Quarter lobby	1,871.75
Pitz, Brock & Jill	Water deposit refund	22.17
SD One Call	1/2 locates	100.27
McEachran, Matt & Charity	Water deposit refund	27.74
Neugebauer, Henry & Deborah	Water deposit refund	20.42
Southeastern Electric	Quinton St. tower	40.29
Xcel Energy	2nd St. Tower	12.27
Xcel Energy	Rural Water	9.00
Xcel Energy	Brian St. Tower	32.75

SEWER 604

Badger Meter	Gateway service	103.13
Brown & Saenger	1/3 Office Supplies	185.50
Casey's General Store	Gasoline	102.20
Cenex	Gasoline	131.37
Century Business Products	1/3 copy charges (3 months)	251.32
Get & Go Fleet Program	Gasoline	81.64
HDR Engineering	1/2 Master Plan	3,026.57
SD One Call	1/2 locates	100.28
Southeastern Electric	High Pointe lift station	90.58
Xcel Energy	5th St. lift station	77.29
Xcel Energy	Lagoon building	1,921.88
Xcel Energy	S. lift station	428.11

SPECIAL PARK FUND 201

Ace Hardware Tea	Misc	76.02
Dakota Lettering	Coaches shirts, baseball trophies, return pants	1,300.45
Daubys Sports Center	Trophies	570.69
Eli, Scott	Reimburse for state tournament	125.00

Forsstrom, Ryan	Baseball Umpire	55.00
Hauff Mid-America Sports	Baseball equipment	4,110.41
Heien, Jennifer	Refund baseball registration	150.00
Hobby Lobby	Summer craft supplies	65.92
Javers, Tayton	Refund baseball registration	150.00
Johnson, Everett	Baseball Umpire	30.00
Knutson, Riley	Baseball Umpire	175.00
Kuhl, Chris	Baseball Umpire	170.00
Lacey Rentals	Toilet rentals	600.00
Pick, Vicki	Reimburse for craft supplies	123.55
Ritter, Charles	Baseball Umpire	200.00
Shaull, Conner	Baseball Umpire	205.00
Soma, Ethan	Baseball Umpire	30.00
Steffen, Bryce	Baseball Umpire	60.00
Storgaard, Brandi	Refund baseball registration	45.00
Sunshine	Summer rec supplies	316.29
The Tessman Co.	Chalk	74.90
Waterman, Adam	Baseball Umpire	30.00
Waterman, Tony	Baseball Umpire	39.00

TEAPOT DAY FUND

Ace Hardware Tea	Tent/misc	477.05
Independent Publishing LLC	Advertising	504.00
JD's House of Trophies	Engraving	8.48
Novak Sanitary	Garbage	699.63
Sunshine	TPD ice & water	600.34
Townsquare Media	Advertising	3,906.00

3RD PENNEY POOL

Ace Hardware Tea	Misc	229.72
City of Tea	Water	101.80
Hauff Mid America Sports	Lifeguard jackets	292.00
Sunshine	Misc supplies	142.42
City of Sioux Falls	Pool samples	32.20
Hawkins Water Treatment	Pool chemicals	3,795.90
Howes, Donna	Prizes for carnival	78.25
Mid American Energy	Services (2 months)	2,453.57
SD Dept of Revenue	May/June sales tax	1,277.49
The Lifeguard Store	Whistle/suits	
Xcel	Pool	1,473.38

143,752.60

JULY PAYROLL

DEPARTMENT	GROSS			TOTAL
	PAY	SS/MED	RETIRMENT	
Finance 4142	4,358.26	333.41	261.51	4,953.18
Public Safety 4210	19,737.90	1,494.82	1,564.19	22,796.91
Highway/Streets 4311	4,474.32	314.90	268.45	5,057.67
Recreation 4501	2,210.76	169.14	53.27	2,433.17
Planning & Zoning 4650	3,670.40	273.98	220.22	4,164.60
P & R Fund 201	548.76	41.97		590.73
Pool 211-4501	21,002.18	1,606.66		22,608.84
Promoting the City 4653	2,103.94	157.31	126.24	2,387.49
Water Distribution 4334	4,474.32	314.90	268.45	5,057.67
Water Clerk 4335	572.60	43.21	34.36	650.17
Sewer Administration 4321	4,475.67	315.00	268.55	5,059.22
Sewer Sanitary Clerk 4322	572.59	43.19	34.34	650.12
TOTAL JULY PAYROLL	68,201.70	5,108.49	3,099.58	76,409.77