

City of Tea
Regular Meeting
August 1, 2011

A regular meeting of the Tea City Council was held at Tea City Hall on August 1, 2011 at 7:00 p.m.

Council President Joe Weis called the meeting to order at 7:01 p.m. with the following members present: Sidney Munson, Herman Otten, Joe Weis and Todd Boots. Also present was Finance Officer Dawn Murphy, Administrative Assistant/Economic Development Director Jenni White, Police Chief Brian Ketterhagen, Utility Superintendent Thad Konrad, Planning & Zoning Administrator Kevin Nissen and City Engineer Jason Kjenstad. Mayor John Lawler and Councilmembers Ortmeier and Fowlds were absent.

AGENDA. MOTION 11-162. MOTION by Otten, seconded by Boots to approve the August 1, 2011 agenda. All members voted AYE.

MINUTES. MOTION 11-163. MOTION by Boots, seconded by Otten to approve the July 18, 2011 minutes. All members voted AYE.

WARRANTS. MOTION 11-164. MOTION by Otten, seconded by Munson to approve the August warrants as presented. All members voted AYE. Warrants will be listed at the end of the minutes.

WORTHING TRANSFER STATION. County Commission Jason Melcher was present to discuss the future of the Worthing Transfer Station. In 1980, due to the closure of several local rubble sites, the cities in Lincoln County signed an agreement to support a Solid Waste Transfer Station west of Worthing. Each city agreed to pay a per capita assessment based on delineable census numbers. The garbage haulers for the City of Tea do not use the transfer station and haul the garbage to Sioux Falls Land Fill. With the new census, the cost for the city in 2012 will increase from \$7,839 to \$17,127. The City can terminate the agreement with a 90 day notice. **MOTION 11-165. MOTION** by Munson, seconded by Boots to give a 90 day notice to Lincoln County to terminate the Lincoln County Solid Waste Transfer Station Agreement. All members voted AYE.

PRESCOTT APARTMENTS SITE PLAN. Kevin presented the site plan for Prescott L.P to construct six, eight-unit apartment buildings. **MOTION 11-166. MOTION** by Otten, seconded by Boots to approve the site plan for Prescott L.P. d/b/a Prescott Apartments Phase 1, Lot 3, Block 1, Costello Addition. All members voted AYE.

ENGINEERING UPDATES. Tea Pizza Ranch has contacted Jason regarding adding additional parking. They would like to wait to put their sidewalk in along Brian St., 100' east of their driveway and to allow parking in that area. Jason will talk to them about other options. Jason briefly discussed his conversation with Jason Gusso, Gusso Surety Bonds on Subdivision Performance Bonds. He will see if Mr. Gusso can attend the next meeting to explain further.

HWY 111 IMPROVEMENT PROJECT PAY REQUEST. MOTION 11-167. MOTION by Boots, seconded by Munson to approve Pay Request 23 to Friessen Construction for the Hwy 111 Improvement Project in the amount of \$340,338.56. All members voted AYE.

2011 OVERLAY PROJECT. MOTION 11-168. MOTION by Otten, seconded by Munson to approve Pay Request 1, to Black Top Paving for the 2011 Overlay Project, Phase 1, in the amount of \$272,471.21. All members voted AYE.

SAFE ROUTES TO SCHOOL. July 29, 2011 the following bids were opened for the 2011 Safe Routes to School Project: Muth Electric Inc., \$32,528.00 and Action Systems Inc., \$41,473.00. This project is to install street signs and driver feedback signs along First St. and is paid with 100% Federal Highway funds. **MOTION 11-169. MOTION** by Munson, seconded by Boots to award the 2011 Safe Routes to School Project to Muth Electric, \$32,528.00 and to authorize the Mayor and Finance Officer to signed the necessary contracts. All members voted AYE.

POLICE DEPARTMENT POLICIES. MOTION 11-170. MOTION by Boots, seconded by Munson to approve Police Department Policy 12, Stop, Arrest, and Search of Persons. All members voted AYE. **MOTION 11-171. MOTION** by Boots seconded by Munson to approve Police Department Policy 20, Search & Seizure, Subsection Residences. All members voted AYE.

COMMITTEE REPORTS. Chief Ketterhagen discussed the recent vandalism problems in the community.. It was the consensus of the council to allow additional overnight hours to try to catch the individual(s). Kevin has been working with the school on their portion of the Safe Routes to School Grant; the August 15th meeting will start at 6:00 to begin working on the 2012 budget.

ORDINANCE 210. The council continued and completed the 1st Reading of Ordinance 210, City of Tea Subdivision. The second reading will be held at the September 6th, 2011 meeting.

MOTION 11-172. MOTION by Munson, seconded by Otten to adjourn at 9:43 p.m. All members voted AYE.

John M. Lawler, Mayor

ATTEST:

Dawn R. Murphy, Finance Officer

CITY OF TEA

WARRANTS PAID AUGUST 1, 2011

FINANCE 4142

A & B Business	1/4 waste toner bottle	17.25
A & B Business	1/4 copy charges	16.37
Aflac	Insurance	479.42
Brown & Saenger	1/4 Office Supplies	59.22
Century Business Products	1/4 copy charges	150.01
Comfort Inn	Murphy room clerk school	186.00
HDR	June Services	10,468.16
Independent Publishing LLC	Publishing	231.75
Sunshine	Tour de Kota drinks	18.12
Wellmark Blue Cross/Blue Shield	August Insurance	2,636.37

PLANNING & ZONING 4650

A & B Business	1/4 waste toner bottle	17.25
A & B Business	1/4 copy charges	16.37
Brown & Saenger	1/4 Office Supplies	59.22
Century Business Products	1/4 copy charges	150.01
Independent Publishing LLC	Publishing	36.89
Kloster, Sterling	Inspections	500.00
Lincoln County Register of Deeds	File plats	30.00

GOVERNMENT BUILDINGS 4192

A T & T	Phones	15.18
City of Tea	510 S. Main water	43.00
City of Tea	200 W. Maple water	37.90
City of Tea	600 E. 1st St. water	217.00
City of Tea	600 E. 1st St. water	35.70
Dakota Garage Doors	Repair door	70.00
Golter, Michael	Cleaning	100.00
J & R Mechanical	Repair A/C	395.80
Knology	Maint Bldg	94.35
Knology	City Hall	279.11
Menards	Brackets	17.44
Mid American Energy	600 E. 1st	27.56
Mid American Energy	Maint Bldg	8.00
Mid American Energy	200 W. Maple	8.00
Sprint	2 months cell service	274.69
Tea True Value	Misc	102.73
Xcel Energy	600 E. 1st St.	1,000.70
Xcel Energy	200 W. Maple	85.51
Xcel Energy	Maint Bldg	178.34

PUBLIC SAFETY 4210

A T &T	Phones	18.95
City of Tea	Water	32.50
Detco	Hand sanitizer	637.09
Division of Motor Vehicles	Plates for Dodge Ram	14.00
Get N Go Fleet Program	Gas & car washes	2,271.52
Golter, Michael	Cleaning	200.00
Knology	Phone	188.89
Meierhenry Sargent	Services	3,204.00
Mid American Energy	Services	15.58
Neve's	Shirt	84.90
Pernell's Alignment	Repair 2009 Charger	240.00
Scott Bolte Sanitation	Garbage service	59.70
Sprint	2 months cell service	343.40
Sunshine	Misc	8.08
Tea True Value	Misc	115.70
Tvedt, Brian	Reimb for camera cards	42.36
Xcel	Services	342.94
Xcel	Warning siren	16.86

HIGHWAY/STREET 4312

Action Electric	Repair stop light	623.30
Bierschbach	Asphalt blade	160.00
Cenex	Gasoline	59.67
Diamond Vogel	Parking lot paint	69.25
Eastern Farmers	Fuel	736.17
Get & Go Fleet Program	Gasoline	432.33
Myrl & Roy's	Hot mix (St. Maint. Fund)	2,259.00
National Flood Insurance Program	LOMAR (Fund 220 Drainage Fee)	5,300.00
Southeastern Electric Coop	Main Ave. lights	184.79
Southeastern Electric Coop	Stop lights	92.08
Southeastern Electric Coop	Repair lights	55.50
Southeastern Electric Coop	272nd St. lights	60.17
Southeastern Electric Coop	Hwy 111 lights	187.91
Tea True Value	Mowing	100.00
Xcel Energy	School crossing	8.20
Xcel Energy	School crossing	8.69
Xcel Energy	Street lights	2,621.25

PARKS/RECREATION 4501

City of Tea	N. restroom water	148.10
Diamond Vogel	Athletic paint	334.80
Lacey's	Toilets for baseball fields	1,005.00
Lamperts	Wood lathe	16.95
Tea Park & Recreation	Background checks	1,040.00
Tea True Value	Spreader/misc	330.87
The Tessman Co.	Chalk & spray	277.76
Xcel Energy	Tennis courts	8.20
Xcel Energy	Ball fields	763.04

WATER 601

A & B Business Solutions	1/4 copy charges	16.37
A & B Business, Inc.	1/4 waste toner	17.25
Brown & Saenger	1/4 Office Supplies	59.22
Cenex	Gasoline	59.67
Century Business Products	1/4 copy charges	150.01
City of Sioux Falls	Water samples	199.95
Dakota Supply Group	Valve box tops	737.85
Get & Go Fleet Program	Gasoline	432.33
Independent Publishing LLC	Publish CCR	146.04
Kredit, Curtis	Water deposit refund	16.09
Miller, Julie	Refund duplicate payment	30.50
One Call Systems	1/2 locates	95.46
Southeastern Electric	Lewis & Clark building	53.40
Southeastern Electric	Quinton St. tower	37.20
Xcel Energy	S. tower	14.30
Xcel Energy	Rural Water	32.03
Xcel Energy	N. tower	30.79

SEWER

Brown & Saenger	1/4 Office Supplies	59.29
A & B Business, Inc.	1/4 waste toner	17.25
A & B Business, Inc.	1/4 copy charges	16.39
Cenex	Gasoline	59.68
Century Business Products	1/4 copy charges	150.03
Get & Go Fleet Program	Gasoline	432.33
Konrad, Thad	Reimburse for gas	75.00
One Call Systems	1/2 locates	95.46
Southeastern Electric	High Pointe lift station	69.92
Xcel Energy	5th St. lift station	67.99
Xcel Energy	Lagoon building	1,158.12
Xcel Energy	S. lift station	412.45

SPECIAL PARK FUND 201

Anderson, Dwayne	Baseball Umpire	100.00
Becker, Andrew	Baseball Umpire	150.00
Briney, Jacob	Soccer Ref	20.00
Brown, Noah	Soccer Ref	20.00
Buckley, Jayden	Soccer Ref	40.00
City of Tea	Reimburse for Umpires	3,910.00
Dahl, Aren	Baseball Umpire	30.00
Dahl, Kirk	Baseball Umpire	825.00
Daktronics	Scoreboard	3,797.00
EP JBSA	Tourney fees	25.00
Epic Sports	Adult/youth flag football equipment	510.51
Forsstrom, Dan	Baseball Umpire	690.00
Forsstrom, Ryan	Baseball Umpire	120.00
Fridrich, Tanner	Soccer Ref	20.00
Get N Go	Concession Stand	10.56

Griffith, Alyssa	Soccer Ref	60.00
Griffith, Austin	Soccer Ref	20.00
Herr, Brett	Baseball Umpire	40.00
John Ganschow	Reimburse for tournament entry fee	175.00
Johnson, Everett	Baseball Umpire	20.00
Kettelman, Nate	Soccer Ref	40.00
Knutson, Riley	Baseball Umpire	590.00
Kuhl, Chris	Baseball Umpire	660.00
Larson, Ethan	Baseball Umpire	530.00
Menards	Equipment	23.15
Morehead, Ben	Baseball Umpire	40.00
National Center for Safety Initiatives	Background checks	1,040.00
Nissen, Mitchell	Baseball Umpire	340.00
Petty Cash	Uniform deposit refunds	2,420.00
Phelps, Brandon	Soccer Ref	20.00
Plank, Kevin	Tennis Instructor	270.00
Price, Isaac	Soccer Ref	20.00
Ritter, Charles	Baseball Umpire	820.00
Rockafellow, Cole	Baseball Umpire	30.00
Rockafellow, Seth	Baseball Umpire	120.00
SD Soccer Association	Spring Soccer	196.00
Smith, Tyler	Baseball Umpire	50.00
Soma, Ethan	Soccer Ref	30.00
Steffen, Bryce	Baseball Umpire	30.00
Sun Gold Trophies	Baseball/softball/soccer trophies	8,491.12
Sunshine Foods	Concession Stand	14.16
Transit Advertising	Advertising	200.00
Vanhove, Kelly	Baseball Umpire	245.00
Wal-Mart	Equipment	14.18
Waterman, Tony	Baseball Umpire	293.00
Woodring, Cara	Soccer Ref	36.00

512 HWY 111 CAPITAL PROJECT FUND

Geotek	Testings	614.50
Brown Traffic Products	Brian St. stop light	16,366.00
HDR Engineering	June construction services	22,779.64
Laqua Logics, Inc	Televise Hwy 111 line	2,399.25
Menards	Railing for Riverview Plaza	132.36

TEAPOT DAY FUND

Independent Publishing LLC	Advertising	630.00
Novak Sanitary	Garbage	207.63
Sunny Radio	Advertising	210.00
Sunshine	Ice/beer	351.16
Tea Food Pantry	Donation from tip money	250.00
Tea True Value	Tent/misc	374.85

3RD PENNEY POOL

American Red Cross	Affiliation fee	275.00
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Avera McGreevy Clinic	Drug testing	940.00
City of Tea	Water	847.20
Dakota Entertainment	Projector rental	225.00
Hawkins Water Treatment	Pool chemicals	2,734.46
Mid American Energy	Services	1,520.74
Phillips, Candice	Refund swim lesson	40.00
SD Dept of Revenue	June sales tax	1,012.56
Sunshine	Supplies	24.34
Tea True Value	Misc	93.04
Xcel	Pool	1,342.02

128,040.72

JULY PAYROLL

DEPARTMENT	GROSS PAY	SS/MED	RETIRMENT	TOTAL
Finance 4142	3,724.76	284.95	223.48	4,233.19
Public Safety 4210	16,270.98	1,227.25	1,070.69	18,568.92
Highway/Streets 4311	4,070.80	294.32	24.26	4,389.38
Recreation 4501	1,597.50	122.21		1,719.71
Planning & Zoning 4650	4,452.29	333.77	267.12	5,053.18
Recreation (Pool) 4501	20,265.79	1,550.33		21,816.12
Water Distribution 4334	4,070.80	294.32	244.26	4,609.38
Water Clerk 4335	883.69	67.61	53.03	1,004.33
Sewer Administration 4321	4,072.04	294.47	244.30	4,610.81
Sewer Sanitary Clerk 4322	883.94	67.62	53.05	1,004.61
TOTAL JULY PAYROLL	60,292.59	4,536.85	2,180.19	67,009.63

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